

REGULAR SESSION OF THE ASHTABULA COUNTY BOARD OF COMMISSIONERS

Old Courthouse 25 West Jefferson St., 2nd Floor Jefferson, OH 44047

January 14, 2020

The Board of Ashtabula County Commissioners met in session; the Board President called the meeting to order and the Pledge of Allegiance was said.

Members Present: President Casey R. Kozlowski, Vice-President Kathryn L. Whittington and Commissioner J. P. Ducro IV. **Absent:** None **Board Staff Present:** County Administrator Janet Discher and Clerk of the Board Lisa Hawkins.

Motion To Approve Minutes Of Previous Session(s), Waiver Of The Reading Of Same and Motion To Approve Today's Agenda:

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: **Yeas:** Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** none
Whereupon the minutes were declared approved unanimously.

THE BOARD PRESIDENT INTRODUCED AND ENTERTAINED MOTIONS FOR THE FOLLOWING RESOLUTIONS:

RESOLUTION NUMBER 2020-37 APPROVING TECHNOLOGY GRANT WITH THE SUPREME COURT OF OHIO AND ASHTABULA COUNTY COURT- EASTERN DIVISION

The Board of County Commissioners of Ashtabula County, Ohio, met on the 14th day of January, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, Harold Specht, Judge for the Ashtabula County Court- Eastern Division, has presented a grant agreement for the approval of the board, to-wit:

Parties: Ashtabula County Court- Eastern Division, 25 W. Jefferson St., Jefferson, OH 44047
The Supreme Court of Ohio, Attn: Linda Flickinger, 65 S. Front St., Columbus, OH 43215
Ashtabula Co. Commissioners, 25 W. Jefferson St., Jefferson, OH 44047

Purpose: upgrade to the courts existing case management system

Amount: \$6,651.05

Grant Period: Effective retroactive to January 1, 2020 until December 31, 2020

WHEREAS, the grant agreement has been reviewed and it is found that such a grant is necessary; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the above grant agreement is approved, in accordance with the copy now on file in this office.

MOTION: Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-38 SUPPORTING NATURAL AREAS LAND CONSERVANCY'S CLEAN OHIO GREEN SPACE CONSERVATION PROGRAM APPLICATION FOR THE ASHCROFT WOODS IV PROJECT, ORWELL, HARTSGROVE AND ROME TOWNSHIPS

The Board of County Commissioners of Ashtabula County, Ohio, met on the 14th day of January, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, the State of Ohio, through the Ohio Public Works Commission, administers financial assistance for conservation purposes through the Clean Ohio Green Space Conservation Program; and

WHEREAS, Natural Areas Land Conservancy desires financial assistance under the Clean Ohio Green Space Conservation Program to acquire and protect the 188.83-acre Ashcroft Woods IV property, comprised of three parcels located in Orwell Township, Hartsgrove Township, and Rome Township in Ashtabula County; and

WHEREAS, per ORC 164.23 for the application of a grant for open space acquisition, requires a resolution supporting the project from the County; and

WHEREAS, the Ashcroft Woods IV property provides important habitat for several State-listed species; offers scenic views and opportunities for passive recreation; and preserves high-quality and declining wetland types, as well as headwater streams, in the immediate watershed of the Grand River; and

WHEREAS, Natural Areas Land Conservancy will allow public access to the Ashcroft Woods IV property on a by-permission basis for research, educational, and passive recreational purposes, with the Ashcroft Woods IV property existing as an extension of the larger 1,098-acre protected Ashcroft Woods in Ashtabula County; and

WHEREAS, acquisition and protection of the Ashcroft Woods IV property will directly implement recommendations from the 2003 Ashtabula County Comprehensive Plan and advance the County's goal to conserve and link open space areas;

NOW, THEREFORE, BE IT RESOLVED, that the Ashtabula County Board of Commissioners supports Natural Areas Land Conservancy's application to the Ohio Public Works Commission for the Ashcroft Woods IV project in Ashtabula County, Ohio.

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-39 APPOINTING MEMBER TO THE ASHTABULA COUNTY BOARD OF BUILDING APPEALS

The Board of County Commissioners of Ashtabula County, Ohio, met on the 14th day of January, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, on March 20, 1986 by Resolution No. 86-296, the Building Officials and Code Administrators (BOCA) was established in accordance with the Building Officials and Code Administrators Basic National Building Code; and

WHEREAS, such board has become obsolete and has been replaced by the Ashtabula County Board of Building Appeals; and

WHEREAS, In accordance with Ohio Revised Code Section 307.381 and 3781.20, the Board of Commissioners shall appoint members to serve on the Ashtabula County Board of Building Appeals; and

WHEREAS, with Dennis Bowman being named as Chief Building Official, it required his termination on the Board of Appeals and created an opening that Mr. John Smolen has expressed an interest in filling; and

WHEREAS, this Board of Commissioners would agree, as follows:

<u>Name:</u>	<u>Category:</u>	<u>Begin Term:</u>	<u>End Term:</u>
John Smolen	Mechanical Engineer	immediately	3/19/2020

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, the appointment of John Smolen be made to fulfill the unexpired term of Dennis Bowman, as outlined above, to the Ashtabula County Building Code Board of Appeals.

MOTION: Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington, Ducro Nays: None Abstained: None Absent: None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-40 APPROVING THE PURCHASE OF VEHICLES BY THE ASHTABULA COUNTY SHERIFF

The Board of County Commissioners of Ashtabula County, Ohio, met on the 14th day of January, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, William Johnson, Ashtabula County Sheriff has requested permission to purchase 5 vehicles for use by his department, as outlined below:

Vendor: Great Lakes Chrysler/Dodge/Jeep/Ram, 6119 Lake St., Kingsville, OH 44048

Description: (5) 2020 Dodge Durango Pursuit vehicles at a cost of \$27,832.00, for a total of \$139,160.00

WHEREAS, The Clerk of Courts has transferred \$125,000 from the Title Fund to assist with the purchase, the remainder will come from the Sheriff's FOJ fund; and

WHEREAS, the cost of the vehicles are below the costs of the State Purchasing Index GDC050, as allowed in accordance with ORC 125.04(C); and

WHEREAS, the Board of Commissioners finds that such vehicles are necessary by the Sheriff and his department in the performance of their duties; now

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Ashtabula County, Ohio, that the Ashtabula County Sheriff is authorized to purchase the vehicles as listed above for use by his department in the performance of their duties.

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: **Yeas:** Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-8FINA APPROVING FINANCIAL TRANSACTIONS FOR THE COUNTY

The Board of County Commissioners of Ashtabula County, Ohio, met on the 14th day of January, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, it is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of Commissioners and any of its committees that resulted in such formal action, were open to the public and were in compliance with all legal requirements, including Section 121.11 of the Ohio Revised Code.

Financial Transactions and Voucher Approval Requirements

WHEREAS, The Board of Commissioners acknowledges receipt of all department financial transactions and vouchers submitted this date for approval, as follows:

TRAVEL REQUESTS:

Becky Becker	Extraordinary Administrative Professionals	Warren	1/22	\$134.00
Dennis Bowman	BOCONEO Wickliffe	1/15,2/19,3/18,4/15,5/20,6/17,9/16,10/21 & 11/18		\$0.00
Cory Hubbard	BOCONEO Wickliffe	1/15,2/19,3/18,4/15,5/20,6/17,9/16,10/21 & 11/18		\$0.00
Stephen Miller	BOCONEO Wickliffe	1/15,2/19,3/18,4/15,5/20,6/17,9/16,10/21 & 11/18		\$0.00
Ron Smith	NOC COG Ravenna	2/5		\$84.64
Patrick Arcaro	NOC COG Ravenna	2/5		\$84.64
Hattie Grubke-Barnard	NOC COG Chardon	1/8		\$45.77
Patrick Arcaro	Noc Cog & Workforce Dev. Mtgs.	Chardon	1/8,3/4,5/6,6/3	\$177.12
Ron Smith	Noc Cog & Workforce Dev. Mtgs.	Chardon	1/8,3/4,5/6,6/3	\$177.12
Janice Switzer	OCCD Winter Mtg.	Columbus	1/28-30	\$405.00

PAYROLL CHANGES:

EMPLOYEE NAME	HOURLY RATE	REASON
Smith, Ronald	31.68	Longevity Increase (5 years of service)
Osborne, Christy	16.20	TWL - 40 hours bi-weekly
Walters-Young, Lee Ann	\$24.94	Resignation 1/3/2020
Pay increase all ACDJFS employees 2.25% eff. 1/1/2020		

Appropriations	Fund	Total	Personal Svcs	Comment
County Obligations - Airport	1001.001.101	\$ 2,000.00	\$ -	additional appropriation for ACDES airport expenses
Children Services	2078.206	\$ 6,500.00	\$ -	appropriation for unemployment
County Obligations - Taxes	1001.001.101	\$ 6,804.00	\$ -	additional appropriation for taxes
Ashtabula Muni Court	1001.001.115	\$ 10,500.00	\$ -	additional appropriation for health insurance
Planning	1001.001.103	\$ 300.00	\$ -	additional appropriation for contract services
Building	1001.001.107	\$ 2,000.00	\$ -	appropriation for other expense
Board of Elections Grant Fund	2618.201	\$ 15,000.00	\$ -	appropriation for equipment
Dog & Kennel	2005.001	\$ 12,328.00	\$ -	appropriation for health insurance
Clerk of Courts Title	2130.010	\$125,000.00	\$ -	appropriation for transfers out

Sheriff	1001.008	\$125,000.00	\$ -	appropriation for equipment
Transfer				
Clerk of Courts Title 2130 to	\$ 125,000.00			
General Fund 1001				

EXECUTING PAYMENT OF THEN AND NOW CERTIFICATION PRESENTED BY THE COUNTY AUDITOR PURSUANT TO ORC 5705.41(D)1 AND AUTHORIZING THE DRAWING OF WARRANT(S) IN PAYMENT OF AMOUNTS DUE UPON CONTRACT OR ORDER- SEE SCHEDULE 2TN

QUARTERLY USE OF COUNTY CREDIT CARD:

Jan/Feb/Mar Qtr.: AC Dept. of Job & Family xxxx xxxx xxxx 1528, 1957 \$3,000.00

DIRECT RELIEF BILLS:

Vouchers #2020-0000070 thru 2020-0000101 for Public Assistance; #2020-200010 thru 2020-200012 for Child Support; and #2020-30001 thru 2020-30002 for WIA Invoices

BILLS:

COUNTY FUNDS SCHEDULE 2
ENGINEERS SCHEDULE 2E; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, do hereby find that the above outlined financial transactions and vouchers are in order and sufficient funds are available to permit the execution of these transactions,

BE IT FURTHER RESOLVED, that the above transactions are approved and allowed, and furthermore, that the County Auditor is hereby authorized to issue warrants for payment of said vouchers.

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-9FINA TRANSFERRING FUNDS FROM CERTIFICATE OF TITLE ADMINISTRATION FUND TO COUNTY GENERAL FUND

The Board of County Commissioners of Ashtabula County, Ohio, met on the 14th day of January, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, Ohio Revised Code Section 325.33 outlines how fees collected by the clerk of Courts are to be deposited in a fund known as the Certificate of Title Administration Fund; and

WHEREAS, Revenue from such fees has been deposited to the credit of the Certificate of Title Administration Fund for the payment of costs incurred by the processing of titles; and

WHEREAS, The Clerk of Courts and the County Commissioners may agree to transfer excess funds from the Certificate of Title Administration Fund to the County General Fund; and

WHEREAS, The Clerk of Courts has informed the Board of Commissioners that the amount of \$125,000 is available for transfer from the Certificate of Title Fund #2130 to the General Fund for the purchase of 5 new vehicles for use by the Sheriff's Department in the performance of their duties; and

WHEREAS, this Board is very appreciative of the Clerk of Court's transfer; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the amount of \$125,000 is hereby ordered transferred from the Certificate of Title Administration Fund to the County General Fund as provided by O.R.C. 325.33. Said transfer shall be permanent.

MOTION: Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: **Yeas:** Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-10FINA ESTABLISHING A FUND TO BE KNOWN AS THE FEDERAL DRUG COURT FUND

The Board of County Commissioners of Ashtabula County, Ohio, met on the 14th day of January, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, Ashtabula County has accepted a grant for Adult Drug Court from the Department of Justice; and
WHEREAS, the purpose of this grant opportunity is to provide funds Adult Drug Court; and

WHEREAS, there is hereby created in the Ashtabula County Treasury a fund numbered 2757, to be known as the Federal Drug Court Fund to accept these grant dollars; and

WHEREAS, said grant funds are used to fund the operations of Common Pleas, Adult Drug Court program;
now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that a new fund 2757 to be known as the Federal Drug Court Fund is hereby established.

MOTION: Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington, Ducro Nays: None Abstained: None Absent: None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-2ACNH ORDERING REQUEST FOR PROPOSALS FOR MANAGEMENT SERVICES AT THE ASHTABULA COUNTY NURSING & REHABILITATION CENTER

The Board of County Commissioners of Ashtabula County, Ohio, met on the 14th day of January, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, The Ashtabula County Board of Commissioners is ordering Request for Proposals for management services at the Ashtabula County Nursing & Rehabilitation Center; and

WHEREAS, Because the above request is estimated to be is in excess of \$50,000.00, it is necessary to advertise for proposals as required by Section 307.862 Ohio Revised Code in accordance with specifications now on file in this office; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that a proposal opening will be held on the 14th day of February, 2020 at 2:00 p.m. at the office of the Ashtabula County Commissioners and the Clerk of the Board is hereby ordered to advertise in a newspaper of general circulation, via the internet at the Ashtabula County Website, "<http://ashtabulacounty.us>" and to post notice of said proposal on the bulletin board as required by law.

MOTION: Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington, Ducro Nays: None Abstained: None Absent: None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-2SEWA APPROVING SEWER AND WATER BUILDERS LICENSES FOR VARIOUS CONTRACTORS

The Board of County Commissioners of Ashtabula County, Ohio, met on the 14th day of January, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, In accordance with the Ashtabula County Sewer and Water regulations, the following Sewer and Water Builders' Licenses have been presented to the Board for approval, to-wit:

- Purpose:** Constructing all sanitary sewer mains and appurtenances, sanitary laterals, water mains and appurtenances and water services thereto in the Ashtabula County Sewer and Water District.
- Bond:** \$10,000.00
- Bond Term:** **retroactive to** January 1, 2020 thru December 31, 2020
- Contractor:** Dumperth Excavators, 88 E. Beech St., Jefferson, OH 44047
- Contractor:** CIR Inc., 2856 N. County Line Rd., Mentor, OH 44060
- Contractor:** Adams Services, Inc., 672 SR 45, Austinburg, OH 44010
- Contractor:** A.P. O'Horo Co., 3130 Belmont Ave., Youngstown, OH 44505
- Contractor:** Rilassati LLC/DePascale Construction, 6019 New London Rd., Ashtabula, OH 44004
- Contractor:** Dumperth Excavators LLC, 88 E. Beech St., Jefferson, OH 44047
- Contractor:** Koski Construction Co., 5841 Woodman Ave., Ashtabula, OH 44004
- Contractor:** J.S. Bova Excavating, LLC, 235 State St., Struthers, OH 44471
- Contractor:** Robert E. Anchor Plumbing, Inc., 2443 Mechanicsville Rd., Rock Creek, OH 44084
- Contractor:** Union Industrial Contractors, Inc., PO Box 1718, Ashtabula, OH 44004
- Contractor:** D. B. Bentley, Inc., 2649 Narrows Rd., Painesville, OH 44077
- Contractor:** Kister Construction Inc., 2024 Aetna Rd., Ashtabula, OH 44004
- Contractor:** Mr. Excavator, Inc., 8616 Euclid-Chardon Rd., Kirtland, OH 44094
- Contractor:** Star Excavating, Inc. 5818 N. Ridge Rd., Madison, OH 44057
- Contractor:** E. Dake Plumbing & Heating, Ltd., 3717 N. Ridge Rd., Perry, OH 44081

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Sewer and Water Builders Licenses as noted above, are approved in accordance with copies now on file in this office.

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None
VOTE: Yeas: Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

Work sessions:

January 14, 2020 10:00 a.m. Topic: 2020 Budget

In Attendance: Casey Kozlowski, Kathryn Whittington, J. P. Ducro IV, Lisa Hawkins, Janet Discher Public: Andy Peretic

The 2020 Budget Requests for the General Fund was discussed and reviewed line by line. Commissioner budget included 1% raise, Airport's full request, which was \$215,000 in 2019. Health insurance is down, participated in the Wellness Program. Transfer out line item appropriated \$1 million into Budget Stabilization. \$50,000 to Common Pleas Special Projects for Court Security. **Planning Commission** request for \$30,000, full Director pay for the new Director. There will be 5 employees in that department instead of 4 with the new Planner position. The Land Use Plan could be out of Economic Development fund. Purchasing includes fuel, concern if Sheriff vehicles are SUV's, will the cost go up. Janet to see what the Sheriff's dept. gas costs currently are. **Building Dept.** asked for 1%, will include a full year with 2 positions. Contract services line items keeps growing, \$153,000 with Safebuilt. There is a potential new hire that could reduce this. **Maintenance-** working on hiring a new staff member. They are waiting for a couple more applications. Ashtabula Municipal did not bill Health insurance for 1 and ½ years, the bill was received at the end of December. **Auditor:** requested 1% wage increase and the increase for elected official. **Treasurer:** she proposed a blended salary increase of 2.86%. **Prosecutor:** proposes new secretary, elected official salary went up a little. **Recorder:** didn't go up a lot, proposing 2% to 4% salary increase, but with an anticipated retirement, her budget is going down. **Coroner:** increase Deputy Coroner from \$250 to \$350. They have asked to increase Secretary to 30 hours a week, entitled to Health Insurance. **Sheriff:** 2 new Deputy hires, no salary increases per the contract. Overtime and incentive payments are a little high. Health insurance went up, asking for \$4,000 in travel, up from last year. The Sheriff may be asking for an attorney. Jail budget finished over budget in 2019. Asked for a Contract Services line item. He includes every employee receiving the sick incentive bonus, not all employees earn it. Dispatch line item is higher. Dispatchers did not settle their union contract yet. Spent \$6,493,881 with encumbrances, he is requesting \$7,100,000. **Common Pleas:** 3% salary increase. They are asking for \$262,000 more in 2020, than 2019. Contract Services is up, requesting more for Court Security. **Jury Commission:** up from 2019. **Probation:** budget has come down. **Clerk of Courts:** salaries per contract are 1 1/2 % increase. **Juvenile:** YDC budget is eliminated this year, has moved to be included in Juvenile budget and includes the Resource Center. Juvenile Court has Journal Entry for the positions of Magistrate, Clerk and Building Maintenance position, including 3% salary increase. These positions appear to be contingent upon available space. **Probate:** 3% salary increase. **Eastern County Court:** 3%, plus one full time Clerk in General fund. The budget request is a little high. **Western County Court:** needs to include the Clerks at the Geneva Police Dept. **Data Board:** the same as 2019. **Public Defender:** included full request of the Public Defender, will discuss further. **Board of Elections:** did not include raises, contract repairs, it's a Presidential election year. **Veterans Services:** spent \$620,000 of their allocation. We have received requests of \$25,464,000, available to spend \$22,539,000 in Revenue. Carryover is about \$4 million. Use \$1 million of carryover, like in past practice, then look at requests. Start at all raises being 1%. Airport Authority has stated to take the Fuel Farm request of \$200,000 out of their budget, can lower the request to \$360,000, consider \$300,070 for Airport, plus \$20,000 for ACDES. Gave \$195,000 last year, not including the ACDES \$20,000. Use Economic Development fund for part of it. General fund of \$150,000, Ec Dev \$170,000 as a starting point, will review.

January 14, 2020 10:00 a.m. Topic: General Matters/Agenda Items

In Attendance: Casey Kozlowski, Kathryn Whittington, J. P. Ducro IV, Lisa Hawkins, Janet Discher. Mike Fitchet, Lauren Davis

Mike Fitchet- EMA space and PNPP contract. The staff has moved over to the new building on Market Street. There is some equipment in the basement that will be moved. When the new building is complete, schedule a ribbon cutting and open house at the same time. Gates are closed after 5:00p.m., until 7:00a.m. and for events. The space in the basement is not authorized for any changes at this time. One day a week the Grand Jury will meet in that space. Anyone who asks, contact Janet. PNPP contract is ready and approved by the former Prosecutor. The new contract has wording changes and funding increased. Decision: ok for next week.

Lauren Davis- conversation with Clemans Nelson at the Ashtabula County Nursing & Rehabilitation Center regarding communication. She asked permission for Clemans Nelson to provide a training to the Administrator and Supervisory Staff on-site. They would provide a 4 hour training at a cost of \$1,050.00, and will review the Ohio Revised Code, Administrative Code, exempt, non-exempt, classified, non-classified, among other things. **Decision:** approve the training.

School Meetings- ok with the email Lisa prepared.

Coffee with Commissioners- move around the county to different coffee shops, senior centers, restaurants. Begin in February on Fridays, once or twice a month. We will work on a list of places and bring a staff member.

Miscellaneous:

County summit for Commissioner Department Heads/Baseline Supervisors. Set aside a day or half day with an agenda, at the Lodge, with possibly Marta Stone to facilitate. Need to define what the Board would like to see accomplished. Decision: Lauren to set up meeting with Marta Stone.

Invitation folder- emailed/mailed invitations need to be sent to Becky

Travel forms- travel needs to be approved using the travel forms. Lisa to send out forms.

Jail funding letter- approved, but not sent out. Decision: send the letter to Governor DeWine, Speaker Householder and President Obhof.

Hospitality Committee- need to schedule a meeting- one person from each department to be on the committee. Comr. Whittington suggested doing a staff recognition day in April. Lisa to ask for one person from each Comr. Department to send a representative to be on the committee and set a date for the first meeting.

NOPEC grant- Wine & Walleye \$750, Perch & Pilsner \$750, Geneva WinterFest \$500, SMI Camp \$500, 4H event, Cops and Kids \$500. Casey will file the application.

Broadband- Janice Switzer will go to conference in Kentucky.

Tuberculosis – meeting tonight Janet and JP are attending.

APL contract- make a decision regarding if the board will approve a contract without a Humane Agent. Possibly putting in the contract that the Commissioners appoint 2 members to the board.

New/Old Business:

Community Corrections/Jail Project- letter will not be specific, when sent will be a public record. Lisa to check with Cecilia regarding the resolution securing property.

Pierpont Sewers

Nursing Home RFP- ready to go.

Payment by Financial Device-

ADJOURNMENT:

The President and Clerk of the Board hereby certify that this is a true and accurate record of the minutes of the January 14, 2020 session. All deliberations concerning official business and formal actions by this Board of Ashtabula County Commissioners were conducted in an open public meeting.

CERTIFIED:

ATTESTED:

PRESIDENT

COMMISSIONERS

OF

CLERK

ASHTABULA COUNTY