

**REGULAR SESSION OF THE ASHTABULA COUNTY BOARD OF COMMISSIONERS**

Old Courthouse 25 West Jefferson St., 2nd Floor Jefferson, OH 44047

**February 6, 2020**

The Board of Ashtabula County Commissioners met in session; the Board President called the meeting to order and the Pledge of Allegiance was said.

**Members Present:** President Casey R. Kozlowski, Vice-President Kathryn L. Whittington and Commissioner J. P. Ducro IV. **Absent:** None **Board Staff Present:** County Administrator Janet Discher and Clerk of the Board Lisa Hawkins.

**Motion To Approve Minutes Of Previous Session(s), Waiver Of The Reading Of Same and Motion To Approve Today's Agenda:**

**MOTION:** Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

**VOTE: Yeas:** Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** none  
Whereupon the minutes were declared approved unanimously.

**THE BOARD PRESIDENT INTRODUCED AND ENTERTAINED MOTIONS FOR THE FOLLOWING RESOLUTIONS: RESOLUTION NUMBER 2020-64 ACCEPTING THE EDWARD BRYNE MEMORIAL JUSTICE ASSISTANCE GRANT FROM THE U.S. DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, FOR THE ASHTABULA COUNTY SHERIFF'S DEPARTMENT AND THE ASHTABULA COUNTY COMMISSIONERS FOR THE CRIME ENFORCEMENT AGENCY OF ASHTABULA COUNTY**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 6<sup>th</sup> day of February, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2<sup>nd</sup> Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, A grant award has been presented in the amount of \$30,000.00, beginning retroactive to January 1, 2020 and ending December 31, 2020; and

WHEREAS, Grant funds shall be used for costs associated with personnel, supplies and confidential funds for the Crime Enforcement Agency of Ashtabula County; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the above grant is hereby accepted in accordance with the copy on file.

**MOTION:** Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None

**VOTE: Yeas:** Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None  
Whereupon the resolution was declared passed unanimously.

**RESOLUTION NUMBER 2020-65 APPROVING FIRE AND EMERGENCY MEDICAL DISPATCHING SERVICE AGREEMENT WITH PIERPONT FIRE DEPARTMENT, MONROE FIRE DEPARTMENT, THE ASHTABULA COUNTY BOARD OF COMMISSIONERS AND THE ASHTABULA COUNTY SHERIFF'S DEPARTMENT**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 6<sup>th</sup> day of February, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2<sup>nd</sup> Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, William Johnson, Ashtabula County Sheriff, has presented the following agreement for the approval of the Board:

**Scope:** provide dispatching for Fire and Emergency Medical services

**Users: Fire and Emergency Medical Dispatching:**

Pierpont Fire Department, 606 Marcy Rd., Pierpont, OH 44082

**Cost:** \$4,834.36

Monroe Fire Department, 4095 Center Road, Conneaut, OH 44030

**Cost:** \$4,219.82

**Cost:** No cost to the county, see the cost listed above

**Term:** retroactive to January 1, 2020 and terminating December 31, 2020; and

WHEREAS, the parties are entering into this agreement pursuant to ORC Sections 307.15, 331.29, and 737.04; and

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the agreement, as noted above, is approved in accordance with the copy now on file in this office.

**MOTION:** Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None  
**VOTE: Yeas:** Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None  
Whereupon the resolution was declared passed unanimously.

**RESOLUTION NUMBER 2020-66 APPROVING A SUBDIVISION PERFORMANCE AGREEMENT FOR THE NORTH BEND ROAD SEWER EXTENSION PROJECT WITH RONALD R. KISTER, SAYBROOK TOWNSHIP**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 6<sup>th</sup> day of February, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2<sup>nd</sup> Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, Janice Switzer, Director of the Community Services and Planning Dept., has presented a Subdivision Performance Agreement in accordance with the Ashtabula County Subdivision Regulations for the approval of the Board, as follows:

**Parties:** Ronald R. Kister, P.O. Box 768, Ashtabula, OH 44004  
Andover Bank, 260 N. Chestnut St., Jefferson, OH 44047  
Ashtabula County Commissioners, 25 W. Jefferson St., Jefferson, OH 44047

**Escrow Amount:**  
\$18,150.00 to cover estimated cost of Sewer Extension (Minor Subdivision) for North Bend Road Sewer Extension (Kister Minor Subdivision, Saybrook Township)

**Term:** Effective for the Term of this Agreement- 6 months from Date of Commencement

***Cost Itemization of Improvements, as determined by the County Engineer\****

<b>ITEMS</b>	<b>QTY.</b>	<b>COST (\$)</b>	<b>Cost:</b>
Special	Lump	8" Sanitary Sewer Extension approximately 125' to include all necessary appurtenances as per the Ashtabula County Sanitary Engineer	\$16,500.00
Special	Lump		
			110%: \$ 18,150.00

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Ashtabula County, Ohio, that the above Subdivision Performance Agreement is hereby approved in accordance with a copy of said agreement on file in this office.

**MOTION:** Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None  
**VOTE: Yeas:** Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None  
Whereupon the resolution was declared passed unanimously.

**RESOLUTION NUMBER 2020-67 APPROVING AGREEMENT WITH SPECTRUM FOR TV & CABLE SERVICES, EMERGENCY MANAGEMENT AGENCY**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 6<sup>th</sup> day of February, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2<sup>nd</sup> Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, Mike Fitchet, Ashtabula County Emergency Management Agency, has presented an Agreement for the approval of the Board, to-wit:

**Scope:** to provide TV & Cable services at the Emergency Management Agency, 17 N. Market St., Jefferson, OH 44047

**Provider:** Spectrum, 12405 Powerscourt Dr., St. Louis, MO 63131

**Cost:** Not to Exceed, \$109.99 per month- ongoing

**Term:** month to month agreement, unless terminated by either party; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Agreement, as noted above, is approved in accordance with the copy now on file in this office.

**MOTION:** Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

**VOTE:** Yeas: Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None  
Whereupon the resolution was declared passed unanimously.

### **RESOLUTION NUMBER 2020-68 APPROVING SERVER AND SUPPORT AGREEMENT WITH CURVATURE, INC. FOR ASHTABULA COUNTY IT SERVICES**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 6<sup>th</sup> day of February, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2<sup>nd</sup> Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, Rock Benson, IT Manager, has presented an agreement for the approval of the Board, to-wit:

**Party:** Curvature, Inc., 2810 Coliseum Centre Dr., Charlotte, NC 28217

**Scope:** renewal of agreement for server support and maintenance, including equipment

**Cost:** Not to Exceed, \$11,456.40

**Term:** Begins retroactive to January 1, 2020 ending December 31, 2020; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the agreement, as noted above, is approved in accordance with the copy now on file in this office.

**MOTION:** Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None

**VOTE:** Yeas: Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None  
Whereupon the resolution was declared passed unanimously.

### **RESOLUTION NUMBER 2020-69 APPROVING MEMORANDUM OF UNDERSTANDING WITH THE ASHTABULA COUNTY TRANSPORTATION SYSTEM (ACTS) AND THE ASHTABULA COUNTY BOARD OF COMMISSIONERS, ACDJFS**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 6<sup>th</sup> day of February, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2<sup>nd</sup> Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, Patrick Arcaro, Director of the Ashtabula County Department of Job & Family Services, has presented the following Memorandum of Understanding for the approval of the Board, to-wit:

**Provider:** Ashtabula County Transportation System, 2247 Lake Ave., Ashtabula, OH 44004

**Service:** The MOU sets forth the terms and understanding between ACTS and the County Commissioners to administer the Community Development Block Grant to ACTS for providing public transportation for low income residents and people with disabilities in Ashtabula County.

**Cost:** Not to Exceed, \$49,000.00

**Term:** Retroactive to January 1, 2020 through August 31, 2021

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Memorandum of Understanding is approved in accordance with the copy now on file in this office.

**MOTION:** Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None  
**VOTE: Yeas:** Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None  
Whereupon the resolution was declared passed unanimously.

**RESOLUTION NUMBER 2020-70 APPROVING SUBAWARD GRANT AGREEMENT FROM THE OHIO DEPARTMENT OF TRANSPORTATION, CONTRACT NO. 125-RPTF-20-0100, FEDERAL TRANSIT ADMINISTRATION, CFDA PROGRAM NO. 20.509 AND FORMULA GRANT FOR RURAL AREAS, ACDJFS**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 6<sup>th</sup> day of February, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2<sup>nd</sup> Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, Ashtabula County has applied to the Ohio Department of Transportation for Transit System Operations and Capital Maintenance grants under the Public Transportation Grant Program to aid in the operations of a public transportation system within Ashtabula County; and

WHEREAS, the Ohio Department of Transportation has awarded a grant to Ashtabula County for CY2020, in the following amounts, to-wit:

**Operating- RPTG-4125-005-201**

<b>Total Project Cost:</b>	<b>Federal Funds:</b>	<b>State Funds:</b>	<b>Local Share Funds:</b>
\$842,186	\$394,100	\$105,000	\$343,086

**Capitalized Maintenance-RPTM-0125-005-201**

<b>Total Project Cost:</b>	<b>Federal Funds:</b>	<b>State Funds:</b>	<b>Local Share Funds:</b>
\$482,990	\$386,392	\$0	\$96,598.00

**Eligible operating expenses:** operating assistance shall be applied toward the Eligible Operating Expenses incurred during the time period retroactive to January 1, 2020 to December 31, 2020

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, do hereby accept the grants offered by the Ohio Department of Transportation for the Operating and Capitalized Maintenance of the Ashtabula County Transportation System in CY2020.

**MOTION:** Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None  
**VOTE: Yeas:** Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None  
Whereupon the resolution was declared passed unanimously.

**RESOLUTION NUMBER 2020-71 AUTHORIZING THE ASHTABULA COUNTY PROSECUTOR’S OFFICE TO ACT ON BEHALF OF THE ASHTABULA COUNTY BOARD OF COMMISSIONERS REGARDING PROPERTY OFFERS FOR POTENTIAL COMMUNITY CORRECTIONS AND REHABILITATION FACILITY (CCRF)SITES**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 6<sup>th</sup> day of February, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2<sup>nd</sup> Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, the Board of County Commissioners intends to pursue the construction of a county Community Corrections and Rehabilitation Facility (CCRF), as recommended by the Ashtabula County Ohio Justice System Master Plan report (presented by Strollo Architects, Inc. on September 4, 2018); and

WHEREAS, this Board of Commissioners is authorizing the Ashtabula County’s Prosecutors office to act on behalf of the Ashtabula County Board of Commissioners to send letters of interest to property owners identified by the

Ashtabula County Board of Commissioners, regarding the feasibility of acquiring property offers for the purpose of the Community Corrections and Rehabilitation Facility (CCRF) construction project; and

WHEREAS, the letter of interest does not and is not intended to contractually bind the parties, and is only an expression of interest to potentially enter into negotiations for the sale and purchase of property. Neither party may rely on this letter as creating any legal obligation of any kind; now

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Ashtabula County, Ohio that the Ashtabula County Prosecutors office is hereby authorized to act on behalf of the Ashtabula County Board of Commissioners to send letters of interest regarding acquiring potential property sites for the Community Corrections and Rehabilitation Facility (CCRF).

**MOTION:** Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

**VOTE:** Yeas: Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None  
Whereupon the resolution was declared passed unanimously.

**RESOLUTION NUMBER 2020-72 APPROVING AGREEMENT WITH NESBITT & HALL FUNERAL DIRECTORS, INC. FOR TRANSPORTATION SERVICES, CORONER'S OFFICE**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 6<sup>th</sup> day of February, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2<sup>nd</sup> Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, Dr. Pamela Lancaster, Ashtabula County Coroner, has presented an agreement for the approval of the Board, to-wit:

**Scope:** Transportation services for deceased persons from locations in Ashtabula County to the Cuyahoga County Morgue or the Ashtabula County Medical Center Morgue, at direction of the Coroner.

**Provider:** Nesbitt & Hall Funeral Directors, Inc., 352 Liberty St., Conneaut, OH 44030

**Cost:** **Not to Exceed,** \$33,600.00 (payable at \$2,800 per month)

**Term:** begins February 15, 2020 and terminates February 14, 2021; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Agreement as noted above is approved in accordance with the copy now on file in this office.

**MOTION:** Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None

**VOTE:** Yeas: Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None  
Whereupon the resolution was declared passed unanimously.

**RESOLUTION NUMBER 2020-13FINA APPROVING FINANCIAL TRANSACTIONS FOR THE COUNTY**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 6<sup>th</sup> day of February, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2<sup>nd</sup> Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, it is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of Commissioners and any of its committees that resulted in such formal action, were open to the public and were in compliance with all legal requirements, including Section 121.11 of the Ohio Revised Code.

**Financial Transactions and Voucher Approval Requirements**

WHEREAS, The Board of Commissioners acknowledges receipt of all department financial transactions and vouchers submitted this date for approval, as follows:

**TRAVEL REQUESTS:**

Mike Fitchet	NENA/APCO Joint Mtg.	Columbus	2/19	\$0.00
Tim Settles	NE Ohio MMRS Mtg.	Mentor	2/7	\$25.00
Tim Settles	Ohio EMA Trg. Council Mtg.	Columbus	2/20	\$25.00
Alicen Limestoll	NE Ohio MMRS Mtg.	Mentor	2/7	\$0.00
Mike Fitchet	SERC	Columbus	2/12,4/8,6/10,8/12,10/14,12/9	\$25.00
Mark Woissol	Winter Qtrly.	Columbus	3/5-6	\$250.00
Thomas Lucas	Winter Qtrly.	Columbus	3/5-6	\$250.00
Roger Lynch	Winter Qtrly.	Columbus	3/5-6	\$300.00
Aimee Borcicky	Spring New Service Officer	Columbus	4/5-10	\$1,100.00
Daniel Whitmire	Spring Conf. & Trg.	Dublin	4/3-5	\$850.00
Nicholas Church	Spring Conf. & Trg.	Dublin	4/3-5	\$850.00
Richard Arndt	Spring Conf. & Trg.	Dublin	4/3-5	\$850.00
Roger Lynch	Spring Conf. & Trg.	Dublin	4/3-5	\$850.00
Stephen Oeffner	Spring Conf. & Trg.	Dublin	4/3-5	\$850.00
Dennis Bowman	Floodplain Management Wks.	Newburg Hts.	2/18	\$0.00

**PAYROLL CHANGES:**

**ACDES-**

Spoor, Edwin L. change to Project Mgr. Water Division from: Water Superintendent      Eff. 1/28/2020      \$28.85  
 Department Reorganization

**Building Dept.:**

Congdon, Thomas      Multi-Certified Inspector II      Eff. 2/10/2020      Hourly.: \$27.73      New Hire

**ACDJFS:**

**1/5/2020 thru 1/18/2020**

Ondrus, Diana      Clerical Specialist 2      \$15.82      Longevity Increase – 7 years

**1/19/20 thru 2/1/2020**

Brennan, Lisa      CSEA Service      \$16.96      Longevity Increase – 12 years  
 DeLoach, James      Emp. Service      \$22.33      Retirement- Eff. 1/31/2020

<b><u>Appropriations</u></b>	<b><u>Fund</u></b>	<b><u>Total</u></b>	<b><u>Personal Svcs</u></b>	<b><u>Comment</u></b>
Nursing Home Capital Imp Fund	4008.025	\$ 510,000.00	\$ -	appropriation for other expense
Western County Court	1001.014	\$ 200.00	\$ -	additional appropriation for contract services and repairs
Board of Elections	1001.201	\$ 5,999.00	\$ -	appropriation for booth workers training
Refund Occupancy	8111.001	\$ 29,194.00	\$ -	appropriation for transfers out
Building Department	1001.001.107	\$ 29,194.00	\$ -	appropriation for equipment

Eastern County Court	1001.013	\$ 6,652.00	\$ -	appropriation of grant funds
Federal Drug Court Grant Fund	2757.009	\$ 62,151.00	\$ 49,567.00	appropriations of grant funds
Transfer				
Board of Elections Grant Fund 2618 to General Fund 1001	\$ 5,999.00			
Refund Occupancy Fund 8111 to General Fund 1001	\$29,194.00			

**QUARTERLY USE OF COUNTY CREDIT CARD:**

Jan/Feb/Mar Qtr. Commissioners xxxx xxxx xxxx 1981, 1510, 1965, & 1973 \$1,500.00

**DIRECT RELIEF BILLS:**

Vouchers #2020-0000178 thru 2020-0000195 for Public Assistance; #2020-200016 thru 2020-200020 for Child Support; and #2020-300006 thru 2020-300006 for WIA Invoices

**BILLS:**

COUNTY FUNDS SCHEDULE 5  
ENGINEERS SCHEDULE 5E; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, do hereby find that the above outlined financial transactions and vouchers are in order and sufficient funds are available to permit the execution of these transactions,

BE IT FURTHER RESOLVED, that the above transactions are approved and allowed, and furthermore, that the County Auditor is hereby authorized to issue warrants for payment of said vouchers.

**MOTION:** Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

**VOTE:** Yeas: Kozlowski, Whittington, Ducro Nays: None Abstained: None Absent: None

Whereupon the resolution was declared passed unanimously.

**RESOLUTION NUMBER 2020-14FINA ACCEPTING FIRST AMENDMENT TO THE CERTIFICATE OF ESTIMATED RESOURCES FOR ASHTABULA COUNTY, OFFICE OF THE BUDGET COMMISSION, FY2020**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 6<sup>th</sup> day of February, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2<sup>nd</sup> Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, The Ashtabula County Budget Commission has presented to this Board of Commissioners the following Amended Certificate of Estimated Resources, to-wit:

**OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES FOR ASHTABULA COUNTY, OFFICE OF THE BUDGET COMMISSION, ASHTABULA COUNTY, OHIO TO THE BOARD OF COUNTY COMMISSIONERS OF ASHTABULA COUNTY: THE BUDGET COMMISSION OF ASHTABULA COUNTY HEREBY MAKES THE FOLLOWING AMENDMENT TO THE OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES FOR THE COUNTY OF ASHTABULA FOR THE FISCAL YEAR BEGINNING JANUARY 1<sup>ST</sup> 2020**

<b>#1001: General Fund</b>		
Total certified per last certificate		21,762,927
Additional Estimate		914,675
<b>Total</b>		<b>22,677,602</b>
<b>#1011: Recorder's Technology Fund</b>		
Total certified per last certificate		72,000
Additional Estimate		3,000
<b>Total</b>		<b>75,000</b>
<b>#2078: Children Services Board Fund</b>		
Total certified per last certificate		8,027,914
Additional Estimate		387,060
<b>Total</b>		<b>8,414,974</b>
<b>#2260: Juvenile Drug Court Fund</b>		
Total certified per last certificate		35,100
Additional Estimate		30,000
<b>Total</b>		<b>65,100</b>
<b>#9590: Family &amp; Children 1st Fund</b>		
Total certified per last certificate		80,554
Additional Estimate		53,596
<b>Total</b>		<b>134,150</b>

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the above First Amendment to the Official Certificate of Estimated Resources for FY 2020 is hereby approved in accordance with a copy of said Amendment on file in this office.

**MOTION:** Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None  
**VOTE: Yeas:** Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None  
 Whereupon the resolution was declared passed unanimously.





**RESOLUTION NUMBER 2020-5SEWA APPROVING SEWER AND WATER BUILDERS LICENSES FOR VARIOUS CONTRACTORS**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 6<sup>th</sup> day of February, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2<sup>nd</sup> Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, In accordance with the Ashtabula County Sewer and Water regulations, the following Sewer and Water Builders' Licenses have been presented to the Board for approval, to-wit:

- Purpose:** Constructing all sanitary sewer mains and appurtenances, sanitary laterals, water mains and appurtenances and water services thereto in the Ashtabula County Sewer and Water District.
- Bond:** \$10,000.00
- Bond Term:** **Retroactive to** January 1, 2020 thru December 31, 2020
- Contractor:** Barnes Earth and Turf LLC, P.O. Box 258, Unionville, OH 44088
- Contractor:** T.J. Smith Excavating, LLC, 11230 Hosford Rd., Chardon, OH 44024
- Contractor:** United Excavating & Oil Well Service, Inc., PO Box 116, Jefferson, OH 44047
- Contractor:** Beach Excavating, Inc. 2253 Brown Rd., Ashtabula, OH 44004
- Contractor:** Holbrook Sewer & Excavating, 6728 N. Ridge Rd. W., Geneva, OH 44041

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Sewer and Water Builders Licenses as noted above, are approved in accordance with copies now on file in this office.

**MOTION:** Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None  
**VOTE: Yeas:** Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None  
Whereupon the resolution was declared passed unanimously.

**RESOLUTION NUMBER 2020-6SEWA AUTHORIZING USE OF COUNTY-OWNED VEHICLES, ACDES**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 6<sup>th</sup> day of February, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2<sup>nd</sup> Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, In accordance with the Vehicle Usage Policy adopted by this board, Employees requesting the use of a county-owned vehicle to and from work must be authorized by the Board of Commissioners; and

WHEREAS, this authorization allows the county employees outlined in this resolution to drive county vehicles to and from their homes and workplace; and

WHEREAS, the amount of \$3.00 per day is **not** considered a taxable fringe benefit for employees of the Ashtabula County Department of Environmental Services, as the vehicles are specifically designed and used to carry heavy tools, testing equipment, or parts and the employer requires the employee to drive the truck home in order to be able to respond in emergency situations for purposes of restoring or maintaining water and/or sewer services (see page 7, *Qualified Specialized Utility Repair Truck*) of the Vehicle Usage Policy; and

WHEREAS, below is the current list for calendar year 2020:

**Edwin Spoor   Robert Church   R. Kyle Butcher   David Kaplan   Joshua Santiago   Zachary Erb  
Arthur Heavner III   Noah Pierce   Michael Peskar   Mark Reighard**

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the above listed employees are hereby authorized to use county-owned vehicles to and from their homes and workplace, as outlined above.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Department of Environmental Services.

**MOTION:** Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None

**VOTE:** Yeas: Kozlowski, Whittington, Ducro   Nays: None   Abstained: None   Absent: None

Whereupon the resolution was declared passed unanimously.

**RESOLUTION NUMBER 2020-7SEWA APPROVING DETAILED CONSTRUCTION PLANS FOR THE CLAY STREET (SEXTON EAST) WATERLINE EXTENSION PROJECT, AUSTINBURG TWP., ASHTABULA COUNTY WATER SYSTEM**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 6<sup>th</sup> day of February, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2<sup>nd</sup> Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, in accordance with §307.73 of the Ohio Revised Code, a water infrastructure improvement project is to be funded and built by a private developer and then conveyed to the County for inclusion with the assets of the Ashtabula County Water System; and

WHEREAS, plans prepared by David Rapp, P.E. on December 24, 2019 have been approved by the Ohio Environmental Protection Agency and the Ashtabula County Sanitary Engineer; and

WHEREAS, the project is described below:

Located in Austinburg Township, and consisting of the extension of an 8-inch PVC AWWA C-909 water main with three (3) fire hydrant assemblies and two (2) mainline valves along the northern right-of-way of Clay Street, from Sexton Road eastward to a point 2,900 lineal feet from the beginning.

WHEREAS, the Developer has opted to not enter into an agreement with the Board authorizing the Developer to collect a pro-rata share of eligible construction costs pertinent to this improvement pursuant to the provisions of R.C. §307.73; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that:

**Section 1:** The detailed plans for the extension of water distribution facilities on Clay Street in Austinburg Township, as presented to this Board by the Ashtabula County Sanitary Engineer and the Director of the Ashtabula County Department of Environmental Services, is the same hereby approved.

**Section 2:** Those detailed plans shall be filed in the office of the Ashtabula County Department of Environmental Services, and kept continuously on file there for inspection by all persons interested therein.

**Section 3:** This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the Law.

**MOTION:** Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

**VOTE: Yeas:** Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

**Work sessions:**

February 6, 2020 1:06 p.m. Topic: General Matters/Agenda Items

*In Attendance: Casey Kozlowski, Kathryn Whittington, J. P. Ducro IV, Lisa Hawkins, Janet Discher, Mike Fitchet*

- ❖ Mike Fitchet-the Spectrum agreement is on today’s agenda for approval. Mike met with Ashtabula City to discuss the City contracting with the County EMA to operate under the County Emergency Operations Plan. Decision: ok to approve after we receive the new agreement from Ashtabula City. Perry is working through the bankruptcy.
- ❖ Jail Property letters- Four letters will be sent to potential property sites for the project.
- ❖ Miscellaneous
  - Lisa’s blinds – not at this time.
  - Nursing Home Review Committee – 2 firms attended the mandatory walk-thru at the County Home for the RFP Management. Generations and xxx. A committee of Janet, Kathryn and maybe Lauren will review.
  - Thank you letter to First Energy-There was a discussion regarding funding for the EOC, thank you letter from the entire board. Casey will draft the letter.
  - Board of DD Waiver Reserve fund- the Board of DD sets up the fund, not the Commissioners. Janet needs amounts to appropriate.
  - 2<sup>nd</sup> Amendment Resolution- Lisa to look over the resolution and send to Prosecutor to review for thoughts and content. We took an oath to uphold the constitution and will not do anything to violate that. Decision: Lisa to review and bring back next week.
  - Bernadette Cimorelli’s resignation eff. 1/29/Board applications. Determine what slots are filled and need filled. Decision: research and come back next week.
  - Email from Dennis Bowman: new RAM 1500 4x4 for a staff member at a cost of \$29,194.00 from Great Lakes. Denny uses the vehicle with the highest mileage, as he travels the least. Decision: ok to approve the purchase of the vehicle on next week’s agenda.
  - Becky to attend the meetings for the portion of the meeting that pertains to her job function including response letters and schedules.
  - Kathryn and Casey will attend Solar mtg. in Columbus. Becky to complete their travel forms. Kathryn will attend Opioid session on Tuesday in Columbus. Kathryn was chosen to speak at the Ohio Opiate summit. She will discuss with county agencies and use the drug control policy she received from Washington.
  - Casey met with the Governor and other NE Commissioners regarding jail construction funds, the Ashtabula County project and need for funding. The funding may go to the counties who are in more need than ours, but since we submitted as a community project, may help. Also discussed, indigent defense reimbursement desire to have state take that over. Kathryn spoke with Senator O’Brien regarding Juvenile Court funding request, he is advocating for the project.
- ❖ Schedule:
  - Board of DD mtg. in March- Decision: set up the meeting during the day.
- ❖ New/Old Business
  - Leadership meeting discussion- jail property letters, APL, Gardiner project, TB contract waiting for response from Prosecutor’s office. Update on jail project, the DRC will run through the submittal submitted by the architect firm.
  - NOPEC grant \$26,952 for 2020
  - Community Corrections/Jail Project
  - Pierpont Sewers
  - Nursing Home RFP
  - Financial Transaction payments

**ADJOURNMENT:**

The President and Clerk of the Board hereby certify that this is a true and accurate record of the minutes of the February 6, 2020 session. All deliberations concerning official business and formal actions by this Board of Ashtabula County Commissioners were conducted in an open public meeting.

CERTIFIED:

ATTESTED:

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COMMISSIONERS

OF

\_\_\_\_\_  
ASHTABULA COUNTY