

REGULAR SESSION OF THE ASHTABULA COUNTY BOARD OF COMMISSIONERS

Old Courthouse 25 West Jefferson St., 2nd Floor Jefferson, OH 44047

May 12, 2020

The Board of Ashtabula County Commissioners met in session; the Board President called the meeting to order and the Pledge of Allegiance was said.

Members Present: President Casey R. Kozlowski, Vice-President Kathryn L. Whittington and Commissioner J. P. Ducro IV. **Absent:** None **Board Staff Present:** County Administrator Janet Discher and Clerk of the Board Lisa Hawkins.

Motion To Approve Minutes Of Previous Session(s), Waiver Of The Reading Of Same and Motion To Approve Today's Agenda:

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** none
Whereupon the minutes were declared approved unanimously.

THE BOARD PRESIDENT INTRODUCED AND ENTERTAINED MOTIONS FOR THE FOLLOWING RESOLUTIONS: RESOLUTION NUMBER 2020-164 RECEIVING BIDS AND AWARDING TO TW BENSON TRUCKING AND KINDER MORGAN FOR AGGREGATE AND SUIT KOTE CORP. FOR LIQUID ASPHALT EMULSION, ENGINEER'S OFFICE

The Board of County Commissioners of Ashtabula County, Ohio, met on the 12th day of May, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, On April 17, 2020, by Resolution No. 2020-148 bids were ordered for Aggregate and Asphalt Emulsion, and

WHEREAS, on May 5, 2020 at 10:30 a.m., the County Engineer, on behalf of the Board of Commissioners, received bids, as follows:

AGGREGATE: LOT NO. 1, 2, 3 and 4:

BIDDER		LOT #1 #67 Aggregate 12,000 tons	LOT #2 #8 Aggregate 6,000 tons	LOT#3 #411 Aggregate 3,000 tons	LOT #4 #304 Aggregate 2,500 tons
Kinder-Morgan Energy Partners, LP	Unit	No bid	\$ 18.90	\$ 15.80	\$ 15.80
1149 E. 5 th St. Ashtabula, Oh 44004	Total	No bid	\$113,400.00	\$ 47,400.00	\$ 39,500.00
Simak Trucking & Excavating, Inc.	Unit	\$ 22.45	no bid	no bid	no bid
P.O. Box 599 N. Kingsville, Oh 44068	Total	\$269,400.00	no bid	no bid	no bid
Capp Steel Erectors	Unit	\$ 22.14	no bid	no bid	no bid
6004 State Road Ashtabula, Oh 44004	Total	\$265,800.00	no bid	no bid	no bid
R. W. Sidley, Inc.	Unit	No bid	\$ 20.75	\$ 17.50	\$ 17.50
6900 Madison Road Thompson, Oh 44086	Total	No bid	\$ 124,500.00	\$ 52,500.00	\$ 43,750.00
TW Benson Trucking, Inc.	Unit	\$ 22.00	no bid	no bid	no bid
3311 State Road South Ashtabula, Oh 44004	Total	\$264,000.00	no bid	no bid	no bid
Arms Trucking	Unit	\$ 22.69	no bid	no bid	no bid
P.O. Box 369 E. Claridon, Oh 44033	Total	\$272,280.00	no bid	no bid	no bid

Engineer's estimate: \$454,500.00

WHEREAS, there was a bid received from the East Fairfield Stone Company, P.O. Box 217, N. Lima, OH 44452 that did not contain a bond or check, was determined to be incomplete and therefore disqualified; and

WHEREAS, it is recommended to award Lot #1 to TW Benson Trucking, Inc. for aggregate in the amount of \$264,000 and to Kinder-Morgan Energy Partners, LP: Lot #2 for \$113,400, Lot #3 for \$47,400 and Lot #4 for \$39,500 (Total: \$200,300); and

#290 LIQUID ASPHALT EMULSION:

BIDDER		CRS-2 Jefferson 170,000	FOB	CRS-2 Job	FOB Site 170,000	CMS-2 Jefferson 200,000	FOB	GRAND TOTAL:
Russell Standard Corp. 1574 Main St., Cuyahoga Falls, OH 44221	Price/Gal	\$	1.80	\$	1.80	\$	2.13	
	Total	\$	306,000.00	\$	306,000.00	\$	426,000.00	\$732,000.00
Suit-Kote Corp. 10965 McHenry St., Meadville, PA 16335	Price/Gal	\$	1.61	\$	1.61	\$	1.90	
	Total	\$	273,700.00	\$	273,700.00	\$	380,000.00	\$653,700.00

Engineer's Estimate: \$745,000.00

WHEREAS, it is recommended to award #290 Liquid Asphalt Emulsion to Suit-Kote Corp. for the total amount of \$653,700.00; and

WHEREAS, This Board would concur with the recommendations and award the bid for Aggregate to TW Benson Trucking in the amount of \$264,000 and award Lot #2, #3 and #4 to Kinder Morgan for a total of \$200,300; and

WHEREAS, This Board would concur with the recommendation to award the bid for #290 Liquid Asphalt Emulsion to Suit-Kote Corp. in the amount of \$653,700; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the bids are hereby received and awarded as outlined above.

MOTION: Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-165 APPROVING RELEASE OF AFFIDAVIT/MORTGAGE, COMMUNITY HOUSING IMPROVEMENT PROGRAM (CHIP), COMMUNITY SERVICES & PLANNING DEPARTMENT

The Board of County Commissioners of Ashtabula County, Ohio, met on the 12th day of May, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, Janice Switzer, Director of the Community Services and Planning Dept., has presented the following Release of Affidavit/Mortgage for the approval of the board, to-wit:

RELEASE OF AFFIDAVIT/MORTGAGE

ACKNOWLEDGMENT OF RELEASE The lien RECORDED ON November 1, 2001

COUNTY OF ASHTABULA)
) ss.
STATE OF OHIO)

Permanent Parcel No. 26-03-05-0000100
Affidavit Volume No. 180
Affidavit Page. No. 241

Property Owner: Rita Farina
Address: 194 East Cedar St.
Address: Jefferson, OH 44047

WHEREAS, Ms. Farina participated in the Community Housing Improvement Program (CHIP) and is selling her home; and

WHEREAS, in order to release the mortgage, she is paying off the 15% owed under the guidelines of the CHIP and requesting a release of the lien; and

WHEREAS, this Board would agree that the stipulations have been met and agree to release the mortgage/lien, with the 15% payment being received; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the above Release of Affidavit/Mortgage Community Improvement Home Program (CHIP) Mortgage is approved in accordance with a copy of said Release now on file in this office.

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None
VOTE: Yeas: Kozlowski, Whittington, Ducro Nays: None Abstained: None Absent: None
 Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-166 AUTHORIZING THE FILING OF GRANT APPLICATIONS WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR SECTION 5311 OPERATING AND CAPITAL MAINTENANCE, SECTION 5339 BUS & BUS FACILITIES AND THE OHIO TRANSIT PARTNERSHIP PROGRAM (OTP2) THROUGH THE US DOT FEDERAL TRANSIT ADMINISTRATION (FTA) FOR CY 2021, ASHTABULA COUNTY TRANSPORTATION SYSTEMS, ACJFS

The Board of County Commissioners of Ashtabula County, Ohio, met on the 12th day of May, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, this resolution authorizes the filing of grant applications with the Ohio Department of Transportation for section 5311 Operating and Capital Maintenance grant, Section 5339 Bus & Bus Facilities grant and the Ohio Transit Partnership Program (OTP2) through the US DOT Federal Transit Administration (FTA), as authorized under Federal Transit Laws, as codified, 49 USC Section 5311, Financial Assistance for other than urbanized areas and funds available from the Ohio Public Transportation Grant Program and executing a contract with the Ohio Department of Transportation upon grant proposal acceptance; and

WHEREAS, the Director of the Ohio Department of Transportation is authorized to make grants for a public transportation program; and

WHEREAS, the funding scope is as follows:

Rural Operating Grant-5311		Rural Capital Grant-5311	
Federal:	\$408,123	Federal: 80%	\$ 397,686
State:	\$105,000	State:	
Local Match:	\$284,506		
Elderly & Disabled:	\$18,617	Local: 20%	\$ 99,421
Farebox:	\$53,000		
Total:	\$869,246	Total:	\$497,107
Description: State, Federal & OTP2 Operating Funds		Description: Vehicle Maintenance	

WHEREAS, the contract for financial assistance will impose certain obligations upon the proposer, including the provision by it of the local share of the project costs in the program; and

WHEREAS, it is required by the U.S. Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of a proposal for assistance under 49 USC Section 5311 the proposer give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Proposer that disadvantaged business enterprise be used to the fullest extent possible in connection with this/these project(s), and that definite procedures shall be established and administered to

ensure that disadvantaged businesses shall have the maximum construction contracts, supplies, equipment contracts, or consultant and other services.

NOW, THEREFORE, BE IT RESOLVED BY the Board of Ashtabula County Commissioners,

1. That Casey R. Kozlowski, President of the Board, is authorized to execute and submit a proposal on behalf of Ashtabula County with the Ohio Department of Transportation to aid in the financing of capital and operating assistance projects pursuant to 49 USC Section 5311, Section 5339 and OTP2 of the Ohio Public Transportation Grant Program.
2. That Casey R. Kozlowski, President of the Board, is authorized to execute and file with such proposal and assurance or any other document required by the U.S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964.
3. That Carol Lennon, Program Manager, is authorized to furnish such additional information as the Ohio Department of Transportation may require in connection with the proposal for the program of projects submitted to FTA and is authorized to sign documents in the application and any required monthly or quarterly invoicing and reporting.
4. That Casey R. Kozlowski, President of the Board, is authorized to set forth and execute affirmative disadvantaged business policies in connection to any procurement made as part of the project.
5. That Casey R. Kozlowski, President of the Board, is authorized to execute grant agreements on behalf of Ashtabula County with the Ohio Department of Transportation for aid in the financing of operating and capital assistance projects.

MOTION: Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington, Ducro Nays: None Abstained: None Absent: None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-167 AUTHORIZING THE ASHTABULA COUNTY TRANSIT SYSTEM (ACTS) TO PARTICIPATE IN THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) COOPERATIVE PURCHASING PROGRAM

The Board of County Commissioners of Ashtabula County, Ohio, met on the 12th day of May, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, Section 5513.01(B) provides the opportunity for political subdivisions, such as the county transit board, to participate in contracts that the Director of the Ohio Department of Transportation enters into for the purchase of machinery, materials, supplies, or other articles; now

THEREFORE, BE IT RESOLVED, By the Board of County Commissioners of Ashtabula County, Ohio; that:

Section 1. The Ashtabula County Transportation System (ACTS) hereby requests authority in the name of Ashtabula County to participate in the Ohio Department of Transportation contracts for the purchase of machinery, materials, supplies, or other articles which the Department has entered into pursuant to Revised Code Section 5513.01(B).

Section 2. The Ashtabula County Transportation System is hereby authorized to agree in the name of Ashtabula County to be bound by all terms and conditions as the Director of Transportation prescribes.

Section 3. The Ashtabula County Transportation System is hereby authorized to agree in the name of Ashtabula County to directly pay the vendor, under each such contract of the Ohio Department of Transportation in which Ashtabula County participates, for items it receives pursuant to the contract.

Section 4. Ashtabula County agrees to hold the Director of Transportation and the Ohio Department of Transportation harmless for any claim or dispute arising out of participation in a contract pursuant to Ohio Revised Code Section 5513.01(B).

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington, Ducro Nays: None Abstained: None Absent: None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-168 APPROVING CONTRACT WITH HYDRO CONDUIT CORP. FOR REINFORCED CONCRETE PIPE, ENGINEER'S HIGHWAY DEPT.

The Board of County Commissioners of Ashtabula County, Ohio, met on the 12th day of May, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, Tim Martin, Ashtabula County Engineer, has presented a Contract for the approval of the Board, to-wit:

Scope: various diameters of Reinforced Concrete Pipe Culvert for use by the Highway Department on projects

Provider: Hydro Conduit Corp., 4200 Universal Dr., Diamond, OH 44112

Cost: **Not to Exceed**, \$169,042.88

Term: begins upon signing and terminates in one year; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Contract as noted above is approved in accordance with the copy now on file in this office.

MOTION: Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: **Yeas:** Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-169 AUTHORIZING THE ASHTABULA COUNTY EMERGENCY MANAGEMENT AGENCY TO PURCHASE VEHICLE

The Board of County Commissioners of Ashtabula County, Ohio, met on the 12th day of May, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, in accordance with 307.41 of the Ohio Revised Code, a resolution setting forth the necessity for the purchase or lease of motor vehicles for use in the aid of departmental duties will be adopted when Commissioners deem it necessary; and

WHEREAS, Mike Fitchet, Director of EMA, has requested permission to replace and trade in a 2012 Ford Expedition, and has attained 3 quotes for the purchase a 2020 Ford Explorer, to aid his department in the performance of their duties; and

WHEREAS, the cost is under the \$50,000.00 competitive bidding requirement, so three quotes were obtained, with the best local price being at Greg Sweet Ford in the amount of \$28,676.14 minus trade-in of \$8,250.00 (2012 Ford Expedition, VIN 1FMJK1G59CEF05690) for a total amount of \$20,426.14; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the Ashtabula County Emergency Management Agency is authorized to trade in the 2012 Ford Expedition and receive \$8,250 off the cost to purchase a 2020 Ford Explorer, for a total cost of \$20,426.14. Said vehicle to be purchased through Greg Sweet Ford and paid for from EMA funds.

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: **Yeas:** Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-170 ACCEPTING ANNUAL REPORT OF CONNEAUT MUNICIPAL COURT FOR 2019

The Board of County Commissioners of Ashtabula County, Ohio, met on the 12th day of May, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, In accordance with the provisions of Section 1901.14 of the Ohio Revised Code, Conneaut Municipal Court has filed with this Board their 2019 Annual Report as required by law; and

WHEREAS, Said report which shows the work performed by the court, a statement of receipts and expenditures of the civil and criminal branches, and the number of cases heard, decided and settled, has been duly examined by this Board; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that said report from Conneaut Municipal Court for 2019 is hereby accepted and filed.

MOTION: Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington, Ducro Nays: None Abstained: None Absent: None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-171 HOLDING EXECUTIVE SESSION –MATTERS REQUIRED TO BE KEPT CONFIDENTIAL: 121.22(G)(5)

The Board of County Commissioners of Ashtabula County, Ohio, met on the 12th day of May, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, Pursuant to the Ohio Revised Code Section 121.22(G)(5) the Board of Ashtabula County Commissioners shall meet in executive session to discuss a mediation matter that is required to be kept confidential; and

WHEREAS, Said Executive Session was convened at 1:25 p.m.; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the above executive session was held and adjourned at p.m.

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington, Ducro Nays: None Abstained: None Absent: None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-31FINA APPROVING FINANCIAL TRANSACTIONS FOR THE COUNTY

The Board of County Commissioners of Ashtabula County, Ohio, met on the 12th day of May, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, it is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of Commissioners and any of its committees that resulted in such formal action, were open to the public and were in compliance with all legal requirements, including Section 121.11 of the Ohio Revised Code.

Financial Transactions and Voucher Approval Requirements

WHEREAS, The Board of Commissioners acknowledges receipt of all department financial transactions and vouchers submitted this date for approval, as follows:

PAYROLL CHANGES-ACDJFS 4/26-5/9/20:

Katrina Beitz Account Clerk 3 \$16.26 Longevity Increase – 13 years of service

Eastern County Court:

Amy S. Pniewski, Deputy Clerk Eastern County Court \$12.38 Administrative Leave 5/8, Lay Off 5/21

EXECUTING PAYMENT OF THEN AND NOW CERTIFICATION PRESENTED BY THE COUNTY AUDITOR PURSUANT TO ORC 5705.41(D)1 AND AUTHORIZING THE DRAWING OF WARRANT(S) IN PAYMENT OF AMOUNTS DUE UPON CONTRACT OR ORDER- SEE SCHEDULE 19TN

Appropriations	Fund	Total	Personal Svcs	Comment
	1001.001.11			
Conneaut Municipal Court	7	\$ 18,120.00	\$ 17,861.00	appropriations for retirement additional appropriation for contract services
Family Children First Community Corrections Probation	9590.206 2351.016	\$ 21,580.00 \$ 2,674.00	\$ - \$ -	appropriation for refunds

DIRECT RELIEF BILLS:

Vouchers #2020-0000630 thru 2020-0000672 for Public Assistance and #2020-200068 thru 2020-200069 for Child Support Invoices

BILLS:

COUNTY FUNDS SCHEDULE 19
ENGINEERS SCHEDULE 19E; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, do hereby find that the above outlined financial transactions and vouchers are in order and sufficient funds are available to permit the execution of these transactions,

BE IT FURTHER RESOLVED, that the above transactions are approved and allowed, and furthermore, that the County Auditor is hereby authorized to issue warrants for payment of said vouchers.

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington, Ducro Nays: None Abstained: None Absent: None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-30SEWA ORDERING BIDS FOR THE S.R. 20 UTILITY RELOCATION PROJECT AND THE SAYBROOK TOWNSHIP PUMP STATION IMPROVEMENT PROJECT, ACDES

The Board of County Commissioners of Ashtabula County, Ohio, met on the 12th day of May, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, a request has been submitted to the Board to order bids for the S.R. 20 Utility Relocation Project and the Saybrook Township Pump Station Improvement Project, to wit:

<u>S.R. 20 Utility Relocation Project</u>	<u>Saybrook Twp. Pump Station Improvement Project</u>
Engineer's Estimate: \$105,000	Architectural & Process: \$2,210,000
	Electrical: \$ <u>72,000</u>
	Total: \$2,282,000

Bid Date: May 29, 2020 at 2:00p.m.

Bid Date: June 5, 2020 at 2:00p.m.

WHEREAS, Because the above requests are estimated to be in excess of \$50,000.00, it is necessary to advertise for bids as required by Section 307.86 Ohio Revised Code in accordance with specifications now on file in this office; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the bid openings will be held on the dates listed above, at the office of the Ashtabula County Commissioners and the Clerk of the Board is hereby ordered to advertise in the newspapers and post notice of said bid on the bulletin board.

MOTION: Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-31SEWA APPROVING SEWER AND WATER BUILDERS LICENSE FOR JOHNNY'S EXCAVATING, ACDES

The Board of County Commissioners of Ashtabula County, Ohio, met on the 12th day of May, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, In accordance with the Ashtabula County Sewer and Water regulations, the following Sewer and Water Builders' License has been presented to the Board for approval, to-wit:

Purpose: Constructing all sanitary sewer mains and appurtenances, sanitary laterals, water mains and appurtenances and water services thereto in the Ashtabula County Sewer and Water District.

Bond: \$10,000.00

Bond Term: April 15, 2020 thru December 31, 2020

Contractor: Johnny's Excavating, P.O. Box 551, North Jackson, OH 44451

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Sewer and Water Builders License as noted above, is approved in accordance with the copy now on file in this office.

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: **Yeas:** Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-32SEWA RECEIVING BIDS AND AWARDING TO CIR, INC. FOR THE CLAY STREET WATERLINE IMPROVEMENT PROJECT, ARC FUNDED PROJECT, ACDES

The Board of County Commissioners of Ashtabula County, Ohio, met on the 12th day of May, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, On April 7, 2020 by Resolution No. 2020-24SEWA, the Board of Commissioners, ordered publication and bids for the Clay Street Waterline Improvement Project; and

WHEREAS, on May 6, 2020, the Board of Commissioners received bids, as follows:

BIDDER	BASE BID	ALTERNATE	TOTAL
CIR, Inc.	\$ 279,271.20	\$ 115,531.93	\$ 394,803.13
Chivers Construction Co.	\$ 550,550.00	\$ 197,197.00	\$ 747,747.00
D. B. Bentley, Inc	\$ 367,700.00	\$ 165,000.00	\$ 532,700.00
Davis Digges, Inc.	\$ 338,377.30	\$ 139,559.00	\$ 477,936.30
Easton Excavating, Inc.	\$ 454,917.00	\$ 170,551.00	\$ 625,468.00
Hallmark Excavating, Inc.	\$ 480,941.77	\$ 249,012.40	\$ 729,954.17
J Severino Construction, Inc.	\$ 520,287.27	\$ 251,457.65	\$ 772,744.92
J. S. Bova Excavating	\$ 397,208.00	\$ 228,057.00	\$ 625,265.00
Klinginsmith Enterprises Inc.	\$ 318,402.20	\$ 135,886.90	\$ 454,289.10
Koski Construction Co.	\$ 477,940.00	\$ 190,506.50	\$ 668,446.50
Monte Construction Co., Inc.	\$ 477,660.30	\$ 229,543.20	\$ 707,203.50
Perk Company, Inc.	\$ 470,216.30	\$ 203,851.35	\$ 674,067.65
Rudzik Excavating, Inc.	\$ 398,057.10	\$ 182,275.95	\$ 580,333.05
S.E.T. Inc.	\$ 506,193.00	\$ 213,246.98	\$ 719,439.98
Tom Frank Enterprises Inc.	\$ 388,777.00	\$ 180,681.00	\$ 569,458.00

WHEREAS, Lesley Gordon, Sanitary Engineer, has recommended that the bid be awarded to CIR, Inc., 2856 N. Countyline Rd., Geneva, OH 44041 as the lowest and best bid received and this Board would concur with that recommendation; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the bid is awarded as outlined above.

MOTION: Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington, Ducro Nays: None Abstained: None Absent: None

Whereupon the resolution was declared passed unanimously.

Work sessions:

May 12, 2020 9:00 a.m. Topic: General Matters/Agenda Items

In Attendance: Casey Kozlowski, Kathryn Whittington, J. P. Ducro IV, Lisa Hawkins, Janet Discher

- ❖ Schedules: change water/sewer meeting scheduled for Thursday 5/14 from 9:00a.m. to 11:00a.m., reviewed the schedule for the next week.
- ❖ Miscellaneous
 - Bob Snavelly- Solar mtg.** – Decision: do not set up a meeting at this time.
 - Proclamation Tony’s Deli** Decision: do proclamation and one for Domino’s.
 - Sheriff sales/Commissioner room-** Decision: ok for Sheriff to use our Commissioner’s room for Sheriff sales which will allow for social distancing, complying with order for a 10 person maximum, if it applies. Lisa to check into the lease agreement for this room.

Tap-in fees –message from a citizen building some homes, concerned about a capital fee per unit of \$500. Decision: discuss further at the next Water/Sewer work session.

Local Foods mtg. via Zoom- Decision: set up the meeting and include Julie, Andrew, Jenna and Mandy regarding local foods and agricultural business, include Miscanthus.

Sheriff brought over the union contracts for the board to approve. The only major change was the wage increase of 4%, 0% and 0%.

Clay Street recommendation- 15 bidders. CIR, Inc. was the lowest bid and recommended by CT Consultants. Decision: ok for today’s agenda.

County letter regarding businesses reopening and those not reopened yet. Decision: discuss on the conference call, part of our discussion today is to hear from the businesses that are not reopened to speak, i.e. dog grooming, gym, daycare.

Community Action event to honor fathers, asked for the Board to share a paragraph or one page words of encouragement. Decision: JP will draft it.

Local daycare owner is sending a letter today regarding daycare reopening. Kathryn is sending information to CCAO to pass on information to Governor’s task force. She is getting numerous calls regarding how to go back to work if daycare is not open.

❖ New/Old Business

Dog Warden reports viewed

Ashtabula CIC update- ongoing

Community Corrections/Jail Project- ongoing

Pierpont Sewers

Financial Transaction payments – extended proposal date to May 29, 2020

ADJOURNMENT:

The President and Clerk of the Board hereby certify that this is a true and accurate record of the minutes of the May 12, 2020 session. All deliberations concerning official business and formal actions by this Board of Ashtabula County Commissioners were conducted in an open public meeting.

CERTIFIED:

ATTESTED:

PRESIDENT

COMMISSIONERS

OF

CLERK

ASHTABULA COUNTY