

REGULAR SESSION OF THE ASHTABULA COUNTY BOARD OF COMMISSIONERS

Old Courthouse 25 West Jefferson St., 2nd Floor Jefferson, OH 44047

June 2, 2020

The Board of Ashtabula County Commissioners met in session; the Board President called the meeting to order and the Pledge of Allegiance was said.

Members Present: President Casey R. Kozlowski, Vice-President Kathryn L. Whittington and Commissioner J. P. Ducro IV. **Absent:** None **Board Staff Present:** County Administrator Janet Discher and Clerk of the Board Lisa Hawkins.

Motion To Approve Minutes Of Previous Session(s), Waiver Of The Reading Of Same and Motion To Approve Today's Agenda:

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** none
Whereupon the minutes were declared approved unanimously.

THE BOARD PRESIDENT INTRODUCED AND ENTERTAINED MOTIONS FOR THE FOLLOWING RESOLUTIONS: RESOLUTION NUMBER 2020-185 ACCEPTING AND APPROVING PROPOSAL WITH STEPMOBILE FOR CASE MANAGEMENT SYSTEM FOR EASTERN AND WESTERN COUNTY COURT PROBATION

The Board of County Commissioners of Ashtabula County, Ohio, met on the 2nd day of June, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, Kelly Butcher, Chief Probation Officer, has presented a proposal for the approval of the Board, to-wit:

Party: StepMobile, 18 W. Fourth St., Mansfield, OH 44902

Scope: Case Management system for Eastern and Western County Court Probation

Cost: Not to Exceed, \$22,800.00 (paid for by grant funds)

Term: Begins upon signing; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the proposal is accepted and approved in accordance with the copy now on file in this office.

MOTION: Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-186 APPROVING SUBGRANT AGREEMENT WITH THE ASHTABULA COUNTY TECHNICAL & CAREER CENTER (ATECH) FOR TANF SUMMER YOUTH PROGRAM, #20-1002-TANF, ACDJFS

The Board of County Commissioners of Ashtabula County, Ohio, met on the 2nd day of June, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, Patrick Arcaro, Director of the Ashtabula County Department of Job & Family Services, has presented the following Agreement for the approval of the Board, to-wit:

Contract #: 20-1002-TANF

Provider: Ashtabula County Technical & Career Center, 1565 St. Rte. 167, Jefferson, OH 44047

Service: to provide the TANF Summer Youth Employment Program to individuals determined eligible for the PRC Service Program or the OWF Program.

Term: Retroactive to May 1, 2020 through September 30, 2020

Cost: Not to exceed, \$450,000.00; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Agreement, as noted above, is approved in accordance with a copy now on file in this office.

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-187 APPROVING CONTRACT WITH ENNIS-FLINT PAINT, INC. TO FURNISH TRAFFIC ZONE MARKING PAINT TO THE ASHTABULA COUNTY ENGINEER- HIGHWAY DEPARTMENT

The Board of County Commissioners of Ashtabula County, Ohio, met on the 2nd day of June, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, Tim Martin, Ashtabula County Engineer, has presented a Contract for the approval of the Board, to-wit:

Scope: For the furnishing of traffic zone marking paint for use by the Highway Department

Provider: Ennis-Flint Paint, Inc., 4161 Piedmont Parkway, Ste. 370, Greensboro, NC 27410

Cost: Not to Exceed, \$70,455.00
\$9.00/gal for Yellow - \$55,935.00
\$8.80/gal for white - \$14,520.00

Term of Sale: Net 30 days; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Contract, as noted above, is approved in accordance with the copy now on file in this office.

MOTION: Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-188 APPROVING THE VACATION OF PLYMOUTH BRICK ROAD EAST IN PLYMOUTH TOWNSHIP BY TOWNSHIP TRUSTEE PETITION

The Board of County Commissioners of Ashtabula County, Ohio, met on the 2nd day of June, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, a petition was filed by the Plymouth Township Board of Trustees to vacate a portion of Plymouth Brick Road East in Plymouth Township, described as follows:

The portion of Plymouth Brick Road East which is located between State Route 11 and just west of the driveway at 798 Plymouth Brick Road East. The distance from 798 Plymouth Brick Road East to the dead-end is approximately 1,600 feet, in Plymouth Township.

WHEREAS, Documents were received by the Board in this matter, to-wit:

Date Petition Filed:	April 20, 2020
Petition Journalized as filed on:	April 28, 2020 by Res. 2020-158
View & Hearing Set/Publication Ordered:	April 28, 2020 by Res. 2020-159
Petitioner/Adj. property owners notified time/place of hrg.	April 28, 2020
Engineer's Report of Findings:	April 23, 2020
Date of Public Hearing	May 19, 2020 @ 1:30pm

WHEREAS, it is the opinion of the County Engineer that vacation of the above described portion of Plymouth Brick Road East would not landlock any adjoining properties; and

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that Plymouth Brick Road East, located in Plymouth Township, as described above, is hereby declared vacated; and

BE IT FURTHER RESOLVED, That the Clerk of the Board shall forward a certified copy of this resolution to the Plymouth Township Trustees, the Ashtabula County Recorder and the Ashtabula County Engineer.

BE IT FURTHER RESOLVED, once the certified copies of the resolution declaring Plymouth Brick Road East vacated are filed, the Board of Plymouth Township Trustees, by resolution, shall order Plymouth Brick Road East vacated.

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington, Ducro Nays: None Abstained: None Absent: None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-189 AUTHORIZING THE FILING OF A GRANT APPLICATION WITH THE OHIO ATTORNEY GENERAL'S OFFICE, CRIME VICTIMS SECTION FOR VICTIMS OF CRIME GRANT FUNDS, PROSECUTOR'S OFFICE

The Board of County Commissioners of Ashtabula County, Ohio, met on the 2nd day of June, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, the Victims of Crime Act (VOCA) was passed by Congress and signed into law by the president on October 12, 1984 and establishes with the U.S. Treasury an account known as the Crime Victims' Fund; and

WHEREAS, the Victims of Crime Act (VOCA) Formula Grant Program provides federal funding to support victim assistance and compensation programs which benefit victims by providing training for professionals, developing projects to enhance victims' rights and services and undertaking public education and awareness activities on behalf of crime victims; and

WHEREAS, the State Victims Assistance Act (SVAA) was passed by the Ohio Legislature and signed into law in 1984 and establishes the Crime Victims Section of the Ohio Attorney General's Office (CVS) who administers the Crime Victims Fund; and

WHEREAS, Cecilia Cooper, with the assistance of Director Dawn Cochran, has prepared an application to the Office of the Attorney General of the State of Ohio for a Victims of Crime Grant from the Office of Crime Victims Assistance in the amount of \$94,464.43, with a Local Cash Match of \$23,616.11 for a total of \$118,080.54; and

WHEREAS, The Commissioners feel such an application would be desirable and is necessary; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that an application be made to the Office of Attorney General for the State of Ohio for a local Crime Victims Assistance Grant for the period of October 1, 2020 through September 30, 2021 in accordance with a copy of said application on file in this office.

MOTION: Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington, Ducro Nays: None Abstained: None Absent: None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-34FINA APPROVING FINANCIAL TRANSACTIONS FOR THE COUNTY

The Board of County Commissioners of Ashtabula County, Ohio, met on the 2nd day of June, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, it is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of Commissioners and any of its committees that resulted in such formal action, were open to the public and were in compliance with all legal requirements, including Section 121.11 of the Ohio Revised Code.

Financial Transactions and Voucher Approval Requirements

WHEREAS, The Board of Commissioners acknowledges receipt of all department financial transactions and vouchers submitted this date for approval, as follows:

PAYROLL CHANGES:
ACDJFS- 5/10 thru 5/23/20

EMPLOYEE NAME	CLASS TITLE	HOURLY RATE	REASON
Arcaro, Macie	Office Worker	13.52	Probation completed - 100% rate of pay
Dames, Jessica	Case Aide	14.03	Probation completed - 100% rate of pay
Kidner, Denise	CSEA Service Rep	18.64	Longevity increase - 19 years of service
Otto, Michele	Admin. Asst. Superv.	24.50	Longevity increase - 19 years of service

AC DEPARTMENT OF ENVIRONMENTAL SERVICES:

Joshua J. Santiago	Asst. Water Superintendent	Eff: 6/1/20	\$23.51 Promotion
Kyle Butcher	Director of Field Operations	Eff: 6/1/20	\$27.44 Changed from Temp. Position
Noah Pierce	Asst. Superintendent Wastewater	Eff: 6/1/20	\$23.51 Promotion

Appropriations	Fund	Total	Personal Svcs	Comment
Juvenile Court	1001.011	\$(56,000.00)	\$(31,000.00)	reduced appropriations
Sewer	6001.001	\$ 15,245.00	\$ -	appropriation for other expenses
Unclaimed Funds	7025.001	\$4,839.00	\$ -	Appropriation for other expenses

DIRECT RELIEF BILLS:

Vouchers #2020-0000713 to 714 and #2020-0000735 thru 2020-0000768 for Public Assistance Invoices

BILLS:

COUNTY FUNDS SCHEDULE 22
ENGINEERS SCHEDULE 22E; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, do hereby find that the above outlined financial transactions and vouchers are in order and sufficient funds are available to permit the execution of these transactions,

BE IT FURTHER RESOLVED, that the above transactions are approved and allowed, and furthermore, that the County Auditor is hereby authorized to issue warrants for payment of said vouchers.

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-35FINA ACCEPTING CERTIFICATE OF RESULT OF ELECTION ON ASHTABULA COUNTY FOR A 1 MILL RENEWAL LEVY FOR THE ASHTABULA COUNTY SENIOR SERVICES LEVY BOARD - PASSED

The Board of County Commissioners of Ashtabula County, Ohio, met on the 2nd day of June, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, The Ashtabula County Board of Elections has presented the following Certificate of Result of Election for the question of the passage of the proposed .10 mill replacement levy, to-wit:

Certificate of Result of Election on Tax Levy on Question or Issue

The State of Ohio, Ashtabula County, ss.

To Board of Commissioners Ashtabula County

We, the undersigned, Ashtabula County Board of Elections, do hereby certify that the March 17, 2020 Primary Election held in the Ashtabula County, on the 28th day of April, 2020, on the question of levying a tax in excess of the ten mill limitation, for the benefit of the subdivision for the purpose of:

Paying Senior Services Expenses

Tax being a renewal at the rate not to exceed 1 mill for each one dollar of valuation, which amounts to \$0.10 for each one hundred dollars of valuation, for five years commencing in 2020, first due in 2021, resulted as follows:

Total number of votes cast:	13,910
For the Tax Levy:	10,896
Against the Tax Levy:	3,014

As the same appears by the abstract of votes duly certified and signed by us and deposited in our office.

IN WITNESS WHEREOF, They have subscribed their names officially, at Jefferson, Ohio, on the 18th day of May, 2020.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the above Certificate of Result of Election, as outlined above, is hereby accepted. Said issue having passed.

MOTION: Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-7ACNH APPROVING NURSING FACILITIES AGREEMENT WITH HOSPICE OF THE WESTERN RESERVE AT UNIVERSITY HOSPITALS, LLC; THE ASHTABULA COUNTY NURSING AND REHABILITATION CENTER AND ASHTABULA COUNTY

The Board of County Commissioners of Ashtabula County, Ohio, met on the 2nd day of June, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, Connie Eyman, ACNRC Administrator, has presented an agreement for the approval of the Board, to-wit:

Scope: Hospice care services

Parties: Hospice of the Western Reserve at University Hospitals, LLC, 17876 St. Clair Ave., Cleveland, OH 44110
Ash. Co. Nursing & Rehabilitation Center, 5740 Dibble Rd., Ashtabula, OH 44004
Ashtabula County, 25 W. Jefferson St., Jefferson, OH 44047

Term: effective upon signing, with automatic renewals

Cost: None to the county; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the agreement, as noted above, is approved in accordance with the copy now on file in this office.

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington, Ducro Nays: None Abstained: None Absent: None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-37SEWA APPROVING CONTRACT WITH CIR, INC. FOR THE CLAY STREET WATERLINE IMPROVEMENT PROJECT, ARC FUNDED PROJECT, ACDES

The Board of County Commissioners of Ashtabula County, Ohio, met on the 2nd day of June, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, Lesley Gordon, Sanitary Engineer, has presented a Contract for the approval of the Board, to-wit:

Scope: Construction of the Clay Street Waterline Improvement Project in Saybrook

Provider: C.I.R., Inc., 2856 N. Countyline Rd., Geneva, OH 44041

Cost: Not to Exceed, \$394,803.13

Term: begin upon execution and ending November 25, 2020; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Contract, as noted above, is approved in accordance with the copy now on file in this office

MOTION: Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington, Ducro Nays: None Abstained: None Absent: None
Whereupon the resolution was declared passed unanimously.

Work sessions:

June 2, 2020 9:00 a.m. Topic: General Matters/Agenda Items

In Attendance: Casey Kozlowski, Kathryn Whittington, J. P. Ducro IV, Lisa Hawkins, Janet Discher, Dennis Bowman, Cecilia Cooper, Dawn Cochran, Andrew Misiak, Jake Brand, Press: Brian Hatcher

- ❖ **Dennis Bowman-** the office is busy, with many projects in the works. Software meeting is set up for this month.
- ❖ **Dawn Cochran- Victim of Crimes budget-** requesting a grant for the Victims of Crime. The match is \$23,616.00, less than last year's request. Wage adjustments are allowed up to 3%, asked for 2%. Dawn has not had a raise for 3 years. She presented 3 scenarios at various staffing levels. Decision: ok for today's agenda for the \$118,080.54, County portion of \$26,616.11.
- ❖ **Andrew Misiak- grants-** ends June 30, 2020 with one adjustment in line item of Resource Center realignment of funds for DYS. Next DYS asking for projection in fiscal year, not projecting any. This is a decrease of one form last year. Decision: both on next week's agenda.
- ❖ **Jake Brand- Address Policy-** updating forms in the Planning Dept. This is the address assignment numbering policy to update in office practices. One substantial change is if an incorrect address is found, it is a burden on homeowner to change their information, solution is upon transfer of property would remedy the error. Updates with GIS as far as measuring and checking on a mylar. Address list is sent out monthly. The Comprehensive Land Use RFP is being worked on, they are receiving \$25,000 from CDBG, with \$75,000 from Economic Development Fund. It will be about a year long process.
- ❖ **Schedules:**
 - League of Women Voters- Zoom mtg. 7/14 at 6:00p.m. (Cynthia Nagy 576-6639)
 - ACNRC mtgs. Move from Fridays- hold with Water/Sewer
 - Geneva Lodge mtg. scheduled for 6/18- decision- leave it.
 - Water/Sewer mtgs. Tuesday or Wednesday- Lisa to work out schedule with ACNRC.
 - Reschedule 6/16.

❖ **Miscellaneous**

Office coverage- phone isn't rolling over properly. We need to be sure there is coverage in the office during lunches to be sure the phones are answered and someone is available. The phone tree needs to be looked at. When the main number is dialed, ring on Candy's phone, on the 3rd ring it would be on Janet's, Lisa's and Jamie's simultaneously. Then if no answer, go to voicemail. Candy or Jamie to check the voicemail.

Eastgate ARC 2021 Program ranking. Decision: Airport, Geneva, UH and Leadership. Lisa to send to Eastgate.

Plymouth Brick Road East- decision: approve on today's agenda.

Dog Warden Truck- Janet has requested quotes for a new truck for the Dog Warden, as hers is older with high mileage. Nassief's quote is \$27,499 with some additional equipment costs and Greg Sweet Ford is not sure they can get a truck at this time. Decision: Janet will contact Nassief to see if they can get one, may be a 2021 vehicle.

Recessed until after the Agenda.

Boy Scout- Eagle Scout Proclamation- Decision: ok

Proc Elder Abuse Month- Decision: ask Patrick what he wants to do.

Mask Policy- it is up to the Board of Commissioners regarding requiring facial coverings when entering county buildings and if there are exceptions. Masks are put in place to protect employees and the public. If the Governor lifts the restriction for employees wearing masks, Decision: require unless you have an exemption, not mandate documentation to prove the exemption. Have a discussion with Lauren present to discuss further. Set up a GoToMeeting with Elected Officials regarding public wearing masks, invite Ray Saporito. Include Kathy Thompson, Andrew Misiak and Lauren Davis. A log could be developed for those entering the building without masks, stating name and exemption.

Letters to legislators re: Arts and next stimulus packages. Decision: send one letter to each legislator from the Board of Commissioners. The Economic Recovery Task Force will send a letter to each legislator from the group.

Mt. Carmel advertising in the program. Decision: discuss.

Cleaning services for the county buildings, extra custodial cleaning services due to COVID 19. Janet will investigate and reach out to various cleaning companies.

There is a request to schedule mediation regarding Juvenile purchase of building. Decision: the budget is unsure at this point in time. Send response that we are more than happy to meet with you, in light of using persons time, we would really like to wait for the county and state budget unless you have other tenants or resources to offset the cost. Will continue to advocate to the state for funding in the interest of time, have the discussion when there is better clarity of the funding.

❖ **New/Old Business**

Dog Warden reports viewed

Ashtabula CIC update- ongoing

Community Corrections/Jail Project- ongoing

Pierpont Sewers

May 27, 2020 10:00 a.m. Topic: Water/Sewer

In Attendance: Casey Kozlowski, Kathryn Whittington, J. P. Ducro IV, Lisa Hawkins, Janet Discher, Dennis Bowman (left meeting at 10:10 a.m., Mark Winchell (left meeting at 10:13 a.m.), Kyle Butcher, Janice Switzer, Barry French, Ed Spoor, Barb Ellsworth, Lesley Gordon via conference call

The Building Dept. is getting a new Copier/Scanner, \$378 a month, overages were high. They are getting a new copier leased at \$324, which is \$1,500 to \$2,000 less than previous contract. Decision: ok for today's agenda.

Plant C- waiting on xx for new waterline. Port is trying to renegotiate a new water rate with the users of the system. They would like a capacity based cost for the system based on usage amount by users. This will build a capital reserve to allow for maintenance and repairs.

Clay Street- Mike Pittenger sent documents to CIR for signature. They have until November to complete, per the contract. Ed Spoor is doing the inspection work, Kyle Butcher will be signing documents.

Lesley Gordon reported that there are 3 planholders for the pump station bid, addendum issued to change some of the bid requirements and 3 planholders for SR 20 bid.

Coffee Creek-will be reviewed.

Meadowood- Janet is meeting with ACDES staff, will follow up with Lesley Gordon.

Lesley will investigate if there is a process to publicly dedicate a private sewer, to acquire a private sewer to our public system. An easement June work.

She has received EPA comments regarding North Bend Sewer, the city could accept the additional flow, needs to say would accept.

Spire- received prints for the dorms this morning. It's all set up for dorms to have sprinkler systems, there will be a monthly charge for each sprinkler. They should be opened in August, with 350 students.

There was a meeting with Mr. Dutton regarding the sewer line, which was televised initially, but not recently. ACDES will camera it, if it gets stuck inside, the property owner will be responsible for digging it up before ACDES takes it over. A manhole will be his. The new sewer will be inspected. There is revised easement language. Casey will work on the Easement language. Janice Switzer put in application for \$800,000 grant application to EDA for Cares dollars.

Work sessions:

June 2, 2020 12:00 p.m. Topic: County Home via GoToMeeting

In Attendance: Casey Kozlowski, Kathryn Whittington, J. P. Ducro IV, Lisa Hawkins, Janet Discher, Phil Coury, Connie Eyman

They discussed COVID-19 testing and employees. No cases for residents or employees at this time. They are still having issues getting gowns, new CDC reporting structure, National Healthcare Safety Network, requiring weekly data entry. Call from CMS to all nursing facilities, to ensure all the links and resources are available. They will be testing all the nursing facilities, staff and residents for medical assessment. They began pilot facilities. Priority One is current facilities that have cases, Priority 2 is nursing facilities with former cases and then the rest. Approximately \$600,000 has been received from the Cares Act in 3 payments. It is unclear how the audits will be.

Renewal of the Western Reserve Hospice care. Decision: on next week's agenda.

June 5, 2020 11:30 a.m. Topic: County Home via GoToMeeting

In Attendance: Casey Kozlowski, Kathryn Whittington, J. P. Ducro IV

Census is 105 today with two patients expected to come in today with an expected end of day count of 107

There are still no positive cases of COVID-19.

CMS outreach calls are underway.

They are preparing and are ready for pop-up infection control surveys that are being conducted by the state. They are working to ensure they are following all of the infection control policies. They conducted a review in Andover recently.

They still need gowns and also would like updates on what other county nursing facilities have positive cases. I'm going to make a connection with EMA on the gowns and Ray to get an update on all facilities that have cases.

Finally, as we discussed prior for next week we will work to setup a call with them on Thursday (or another day that will work). Phil is generally there on Wednesday so that is a good day as well.

June 4, 2020 10:00 a.m. Topic: Water/Sewer

In Attendance: Kathryn Whittington, J. P. Ducro IV, Lisa Hawkins, Janet Discher, Kyle Butcher, Janice Switzer, Barry French, Ed Spoor, Barb Ellsworth entered the meeting at 9:16 a.m., Lesley Gordon via conference call

1. Projects

- a. Harpersfield Valves- June 10th @ 10
- b. Harpersfield Water Tower design, Janice has paperwork from EPA for loan, needs to be completed, authorized official and contact person for disbursements. In the past, a check was mailed, but wiring funds is an option.
- c. Spire dorms- received blueprints yesterday, going to EPA, will send letter saying we accept drawings. Kyle to draft.
- d. RT.20 Relocation- U.I.C
- e. Pumpstation rehab out to bid June 5, 5 bidders have taken out specs.
- f. North Bend sewer EXT. CT has to re submit PTI/ EPA, saying the proposed line is crossing a stream- it is not. Easements are needed, Lesley sent legal description and exhibits for 2 easement for those about 2 weeks ago.

- g. Coffee creek update – funding sources WPCF/EPA Construction loan unknown amount until bids come in, Round 33 OPWC grant \$350,000, loan \$650,000 under design, estimated cost is \$2.7 million, not submitted anything yet, except generator is ordered. Bid anticipation date in 2021.

3. Meadowood

- a. Called MC Lawncare and Brobst, waiting on day to meet for estimates. Janet met and reviewed all the complaints, discussed options. Yard restoration, one concrete driveway and a mailbox.
- b. Fosters, emailed to see what would make them happy for mailbox, tuck point repair would work, was told Easton was going to do it, never happened/ I had UIC out there, the can tuck point mortar joints, but do not recommend to do on brick, it will look bad, do I just offer the mortar joint repairs and that's it

4. Roaming Shores WWTP

- a. Sent over signed contract to the back-up operator for WW June 4th.
- b. They did not choose to approve a water contract

5. ACDES

- a. 2 assistants started, everything going well

Schedules- meetings will be held every other Thursday, after next week.

ADJOURNMENT:

The President and Clerk of the Board hereby certify that this is a true and accurate record of the minutes of the June 2, 2020 session. All deliberations concerning official business and formal actions by this Board of Ashtabula County Commissioners were conducted in an open public meeting.

CERTIFIED:

ATTESTED:

PRESIDENT

CLERK

COMMISSIONERS

OF

ASHTABULA COUNTY