

**REGULAR SESSION OF THE ASHTABULA COUNTY BOARD OF COMMISSIONERS**

Old Courthouse 25 West Jefferson St., 2nd Floor Jefferson, OH 44047

**August 4, 2020**

The Board of Ashtabula County Commissioners met in session; the Board President called the meeting to order and the Pledge of Allegiance was said.

**Members Present:** President Casey R. Kozlowski, Vice-President Kathryn L. Whittington and Commissioner J. P. Ducro IV. **Absent:** None **Board Staff Present:** County Administrator Janet Discher and Clerk of the Board Lisa Hawkins.

**Motion To Approve Minutes Of Previous Session(s), Waiver Of The Reading Of Same and Motion To Approve Today's Agenda:**

**MOTION:** Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

**VOTE:** **Yeas:** Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** none  
Whereupon the minutes were declared approved unanimously.

**THE BOARD PRESIDENT INTRODUCED AND ENTERTAINED MOTIONS FOR THE FOLLOWING RESOLUTIONS:**

**RESOLUTION NUMBER 2020-227 RECEIVING PROPOSALS AND AWARDING TO PLANNING NEXT FOR THE UPDATE TO THE ASHTABULA COUNTY COMPREHENSIVE PLAN**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 4<sup>th</sup> day of August, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2<sup>nd</sup> Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, on June 9, 2020 by Resolution No. 2020-193, proposals were ordered from consultant firms for the update to the Ashtabula County Comprehensive Plan; and

WHEREAS, proposals were received, as follows:

OFFEROR	OFFEROR	OFFEROR	OFFEROR
Compass Point 6540 Corporate Dr. Blue Ash, Oh 45242	Mackin Engineering 103 Technology Dr., Ste. 200 Pittsburgh, PA 15275	Beckett & Raeder Inc. 535 W. William St. Ann Arbor, MNI 48103-4992	CT Consultants 8150 Sterling Ct. Mentor, OH 44060
OFFEROR	OFFEROR	OFFEROR	OFFEROR
Poggemeyer Design Group 1168 N. Main St. Bowling Green, OH 43402	SMSK 462 S. Ludlow Alley Columbus, OH 43215	McKenna Associates 225 E. Main St., Ste. 105 Northville, MI 48167	Hamman Consulting Group, Inc. 653 Main St., Ste. 3 Vermilion, OH 44089
OFFEROR	OFFEROR	OFFEROR	OFFEROR
Andrew Schwartz Environmental Planning & Design 100 Ross St. Pittsburgh, PA 15219	CZB, LLC 2001 Mt. Vernon Ave. Alexandria, VA 22301	MS Consultants 2221 Schrock Rd. Columbus, OH 43229	Planning Next 75 West Third Ave. Columbus, OH 43201

WHEREAS, it is now necessary to receive the proposals and award the proposal to Planning Next as the most responsible offeror; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the proposals are received and awarded to Planning Next, as outlined above.

**MOTION:** Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None  
**VOTE:** Yeas: Kozlowski, Whittington, Ducro Nays: None Abstained: None Absent: None  
 Whereupon the resolution was declared passed unanimously.

**RESOLUTION NUMBER 2020-228 APPROVING VOLUNTARY DEMOLITION AGREEMENTS BY AND BETWEEN THE ASHTABULA COUNTY BOARD OF COMMISSIONERS, THE ASHTABULA COUNTY PORT AUTHORITY AND THE ASHTABULA COUNTY LAND REUTILIZATION CORP.**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 4<sup>th</sup> day of August, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2<sup>nd</sup> Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, Janice Switzer, Director of Community Services & Planning, has presented 5 Voluntary Demolition Agreements for the approval of the Board, to-wit:

**Scope:** demolition of properties owned and located at:

**Ashtabula County Land Reutilization Corp.:**

175 15<sup>th</sup> St., Conneaut, OH

396 Madison St., Conneaut, OH

2929 SR 534, Rock Creek OH

299 Cleveland Ct., Conneaut, OH

**Ashtabula County Port Authority:**

3250 N. Main St., Rock Creek, OH

**Cost:** No cost to the county

**Term:** begins upon signing and completed by August 31, 2020; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the agreements, as noted above, are approved in accordance with the copies now on file in this office.

**MOTION:** Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

**VOTE:** Yeas: Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

**RESOLUTION NUMBER 2020-229 ACCEPTING RESIGNATION, RE-APPOINTING AND APPOINTING MEMBERS TO THE ASHTABULA COUNTY PORT AUTHORITY**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 4<sup>th</sup> day of August, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2<sup>nd</sup> Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, on August 8, 1988 by Resolution No. 88-804, the Ashtabula County Port Authority was created and established pursuant to Section 4582.21 of the Ohio Revised Code the Board of Commissioners to promote activities that enhance, foster, aid, provide, or promote transportation, economic development, housing, recreation, education, governmental operations, culture or research within the jurisdiction of the port authority; and

WHEREAS, the Port Authority Board includes seven (7) members, each of whom shall serve for a term of four years; and

WHEREAS, There are two board members seeking re-appointment: Craig Parker and Larry Laurello; and

WHEREAS, Richard Selip has notified this Board of his resignation and Eric Frantz has expressed a desire to be appointed to fill that board opening and

WHEREAS, It is recommended that Craig Parker and Larry Laurello be re-appointed to new terms and the resignation of Richard Selip be accepted with Eric Frantz being appointed to fulfill the open seat, all with terms beginning August 9, 2020 and ending August 8, 2024; now

THEREFORE BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the re-appointments of Craig Parker and Larry Laurello, the resignation of Richard Selip be accepted and Eric Frantz be appointed to serve on the Ashtabula County Port Authority, all for terms effective August 9, 2020 and expiring August 8, 2024.

**MOTION:** moved the adoption, seconded. **DISCUSSION:** None

**VOTE:** Yeas: Kozlowski, Whittington, Ducro Nays: None Abstained: None Absent: None

Whereupon the resolution was declared passed unanimously.

**RESOLUTION NUMBER 2020-230 RE-APPOINTING MEMBERS TO THE ASHTABULA COUNTY CONVENTION FACILITIES AUTHORITY**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 4<sup>th</sup> day of August, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2<sup>nd</sup> Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, On May 14, 2002, pursuant to Resolution Number 2002-421, the Board of Commissioners created the Ashtabula County Convention Facilities Authority; and

WHEREAS, Ohio Revised Code Section 351.04(B) governs the appointment of the Convention Facilities Authority Board of Directors; and

WHEREAS, there are 6 member positions vacant and it is the desire of the Board of Commissioners to re-appoint the members listed below to fill said vacancies:

<u>Name</u>	<u>Political Affiliation</u>
Toni Armeni	No party, voted Democrat in 2014
Doniella Winchell	Republican
Holly Mayernick	Democrat
Clifford Henry	Republican
Tom Robertson	Democrat
Dwayne Bennett	Republican

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the re-appointment of the members listed above on the Ashtabula Convention Facilities Authority, is hereby accepted effective retroactive to June 1, 2020 and terminating on May 31, 2024.

**MOTION:** Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

**VOTE:** **Yeas:** Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None  
Whereupon the resolution was declared passed unanimously.

**RESOLUTION NUMBER 2020-231 APPOINTING MEMBERS TO THE ASHTABULA COUNTY PUBLIC DEFENDER COMMISSION**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 4<sup>th</sup> day of August, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2<sup>nd</sup> Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, in accordance with Ohio Revised Code Section 120.03, the Board of Commissioners shall appoint members to serve on the Public Defender Commission; and

WHEREAS, the term of Gary Coxon and Jeffrey Ford have expired; and

WHEREAS, John Kusar and Joshua Walker have expressed interest in serving on the board and applications have been received; and

WHEREAS, This board would appoint John Kusar to fill the vacancy of Gary Coxon and Joshua Walker to fill the vacancy of Jeffrey Ford for new terms effectively immediately and ending on February 8, 2024; now

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Ashtabula County, Ohio, that John Kusar and Joshua Walker are hereby appointed to the Ashtabula County Public Defender Commission Board, as outlined above.

**MOTION:** Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None

**VOTE:** **Yeas:** Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

**RESOLUTION NUMBER 2020-232 DECLARING EQUIPMENT OBSOLETE (EASTERN COUNTY COURT) AND POSTING UNNEEDED, OBSOLETE VEHICLE (SOIL & WATER)**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 4<sup>th</sup> day of August, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2<sup>nd</sup> Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, Eastern County Court has requested the following obsolete equipment be declared obsolete, of no value and disposed of:

**Eastern County Court:**

One Minolta RP603Z Desktop Microfiche Reader/Printer – Broken and unfixable

WHEREAS, Nathan Paskey, Director of Soil & Water has requested the following vehicle be posted on the online auction for sale:

**Soil & Water:**

2008 Chevy Silverado 1500 Ext. Cab VIN# 1GCEK19078Z144967 Starting Bid: \$6,000.00

Deposit funds into: 930-100-705

WHEREAS, said equipment is hereby declared obsolete, of no value and may be disposed of and the vehicle is hereby declared obsolete and is authorized to be posted on the online auction for sale; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the obsolete equipment is hereby authorized to be disposed of and the vehicle to be sold on the online auction, as outlined above.

**MOTION:** Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

**VOTE:** Yeas: Kozlowski, Whittington, Ducro Nays: None Abstained: None Absent: None

Whereupon the resolution was declared passed unanimously.

**VOIDED!!! RESOLUTION NUMBER 2020-233 HOLDING EXECUTIVE SESSION – ECONOMIC DEVELOPMENT:  
121.22(G)(8)**



**RESOLUTION NUMBER 2020-234 HOLDING EXECUTIVE SESSION – PERSONNEL COMPENSATION, 121.22(G)(1)**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 4<sup>th</sup> day of August, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2<sup>nd</sup> Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, Pursuant to the Ohio Revised Code Sections 121.22 (G)(1), the Board of Ashtabula County Commissioners shall meet in executive session to discuss Personnel-Compensation; and

WHEREAS, Said Executive Session was convened at 3:04 p.m.; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the above executive session was held. Said session adjourning at 3:50 p.m.

**MOTION:** Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

**VOTE:** **Yeas:** Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None  
Whereupon the resolution was declared passed unanimously.

**RESOLUTION NUMBER 2020-235 HOLDING EXECUTIVE SESSION – PERSONNEL COMPENSATION, 121.22(G)(1)**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 4<sup>th</sup> day of August, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2<sup>nd</sup> Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, Pursuant to the Ohio Revised Code Sections 121.22 (G)(1), the Board of Ashtabula County Commissioners shall meet in executive session to discuss Personnel-Compensation; and

WHEREAS, Said Executive Session was convened at 3:51 p.m.; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the above executive session was held. Said session adjourning at 4:03 p.m.

**MOTION:** Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None

**VOTE:** **Yeas:** Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None  
Whereupon the resolution was declared passed unanimously.

**RESOLUTION NUMBER 2020-51 FINA APPROVING FINANCIAL TRANSACTIONS FOR THE COUNTY**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 4<sup>th</sup> day of August, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2<sup>nd</sup> Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, it is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of Commissioners and any of its committees that resulted in such formal action, were open to the public and were in compliance with all legal requirements, including Section 121.11 of the Ohio Revised Code.

**Financial Transactions and Voucher Approval Requirements**

WHEREAS, The Board of Commissioners acknowledges receipt of all department financial transactions and vouchers submitted this date for approval, as follows:

<b>Appropriations</b>	<b>Fund</b>	<b>Total</b>	<b>Personal Svcs</b>	<b>Comment</b>
Prosecutor DRETAC	2040.004	\$ 20,000.00	\$ -	additional appropriations for ad & printing
Board of Elections	1001.201	\$ 41,356.00	\$ 10,746.00	reimbursement from SOS for primary costs

**EXECUTING PAYMENT OF THEN AND NOW CERTIFICATION PRESENTED BY THE COUNTY AUDITOR PURSUANT TO ORC 5705.41(D)1 AND AUTHORIZING THE DRAWING OF WARRANT(S) IN PAYMENT OF AMOUNTS DUE UPON CONTRACT OR ORDER- SEE SCHEDULE 31 TN**

**DIRECT RELIEF BILLS:**

Vouchers #2020-0000989 thru 2020-0001015 for Public Assistance for Invoices

**BILLS:**

COUNTY FUNDS            SCHEDULE 31  
ENGINEERS                SCHEDULE 31E; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, do hereby find that the above outlined financial transactions and vouchers are in order and sufficient funds are available to permit the execution of these transactions,

BE IT FURTHER RESOLVED, that the above transactions are approved and allowed, and furthermore, that the County Auditor is hereby authorized to issue warrants for payment of said vouchers.

**MOTION:** Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None  
**VOTE:** **Yeas:** Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None  
Whereupon the resolution was declared passed unanimously.

**RESOLUTION NUMBER 2020-12ACNH AUTHORIZING THE FILING OF A GRANT APPLICATION BY THE ASHTABULA COUNTY NURSING & REHABILITATION CENTER TO THE U.S. DEPARTMENT OF TREASURY, OFFICE OF BUDGET & MANAGEMENT, TITLED CARES ACT- CORONAVIRUS RELIEF FUND- PROVIDER RELIEF PAYMENTS, CFDA NUMBER 21.019**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 4<sup>th</sup> day of August, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2<sup>nd</sup> Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, the State of Ohio is distributing Coronavirus Relief Funds from the US Department of Treasury as part of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act); and

WHEREAS, the Ohio Department of Medicaid (MCD) prepared funding allocations to provide critically-needed economic support to several provider types including: Skilled Nursing Facilities; Private Intermediate Care Facilities for Individuals with Intellectual Disabilities (ICFs./IID); MyCare Waiver Providers; Ohio Home Care Waiver Providers (OHCW); PASSPORT Waiver Providers; Home Health Waiver Providers; Assisted Living Providers, Critical Access; and

WHEREAS, the Ashtabula County Nursing & Rehabilitation Center has prepared an application to the U. S. Department of Treasury, Office of Budget & Management titled CARES Act- Coronavirus Relief Fund- Provider Relief Payments; and

WHEREAS, permissible use of the funds include: Medical Expenses, Public Health and Related Measures, and Economic support during the covered period of March 1, 2020 to December 30, 2020; and

WHEREAS, the state will determine the amount received, based on a formulary approved by the controlling board; and

WHEREAS, receipt of these funds will lessen the financial impact COVID-19 has had on the skilled nursing facility; and

WHEREAS, The Commissioners feel such an application would be desirable and is necessary; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that an application be made to the U. S. Department of Treasury, Office of Budget & Management titled CARES Act- Coronavirus Relief Fund- Provider Relief Payments for the period of March 1, 2020 to December 30, 2020 in accordance with a copy of said application on file in this office.

**MOTION:** Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None

**VOTE:** Yeas: Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

**Work sessions:**

August 4, 2020 8:30 a.m. Topic: General Matters/Agenda Items

*In Attendance: Casey Kozlowski, Kathryn Whittington, J. P. Ducro IV, Lisa Hawkins, Janet Discher*

**Schedules:**

Change the Geneva Lodge to 10:30a.m.

**Miscellaneous:**

Recommendation letter received for Comprehensive Plan- Decision ok to award to Planning Next on today's agenda. Letter of Intent- CCAOSC- Lisa to send to Prosecutor and ask what the county is committing to, if the Board approves this.

Cares Act Grant- ACNRC- there is request to file an application for CARES grant from the County Nursing Home. Decision: ok for today's agenda.

**Cares Act Funding:**

Prosecutors office iPads with Appicare will cost an additional \$2,419 from previously approved, for a total cost of \$10,949.00. When requests are previously approved that later have a fluctuation in cost, Janet is given the authority to approve the cost change for \$500 and less. Fairboard – reimbursement of \$717.00 to pay cost of materials for sanitizer stands out of concrete buckets/poles to comply with Health Department orders. Janet presented some options of different computer styles to allow the Commissioner's office to work remotely. Dell 2 and 1, flips to a tablet, not detachable, Surface Pro 3 for business and a Surface Pro. She will determine individual needs and prepare a cost estimate. Commissioner employees to get new: Lisa Hawkins, Janet Discher, Casey Kozlowski, Kathryn Whittington, JP Ducro IV, and Lori Larson. Jamie Arcaro is unsure at this time. There will be one for use in the Commissioner's meeting room. Will ensure computer would be compatible with the proposed upgrade to the room for remote meetings. All the options of computers are in the price range of \$1,000 to \$2,000. Some monitors will need to be upgraded. Lisa is looking at agenda management software/systems.

**New/Old Business**

Maintenance Assessments for Drainage Districts-ongoing

Andover ER letter- completed

Outstanding Board Appointments- Children's Trust Fund board- terms have expired, not eligible for renewal. Jane Wallace may be sending in an application. Commissioner Whittington will be applying for a seat.

Dog Warden reports viewed

Ashtabula CIC update- ongoing

Community Corrections/Jail Project- ongoing

Pierpont Sewers

Financial Transaction payments – update- the committee met.

ReSTART Ashtabula Grant- Small Business Grant Applications committee meets tomorrow. 77 applications were received. Janet to get a big check, there will be an art set up fee, cost about \$200 that is erasable.

Kathryn Whittington- County Connections video with Briteview. She would like to use the Commissioners email to set up a YouTube account to upload videos to the channel, where they will all be for record retention. She used GoToMeeting and recorded it.

**August 4, 2020 1:30 p.m. Topic: CARES Act Conference Room Renovation**

*In Attendance: Casey Kozlowski, Kathryn Whittington, J. P. Ducro IV, Lisa Hawkins, Janet Discher, Jake Brand, Rock Benson, David Thomas, Tony Ryan Patsy*

The purpose of the meeting was to discuss the proposal to install equipment in the Commissioners Conference Room in order to make the room remotely accessible. The proposal includes seven microphones, two of which will be handheld, five at the main table, complete control of audio/video via an 8" touchscreen with a single connection point to broadcast video conferencing. The microphones will be small bases with on/off/mute buttons. There is automatic sound control so everyone can hear properly. The microphones have rechargeable batteries, with the capability of using regular batteries, as well. The addition of a phone line will allow access to teleconferencing. There would be a wall touch screen and a table top touch screen for the cameras with one camera on the back wall and one on the front wall, with zoom capability to focus. This will enable live stream, described as platform diagnostic. Audio/visual components are able to be ported to your computer via USB, to allow different virtual methods to be used. The touchscreen unit would have a long cable so it can be moved to different seats at the board. They recommend using 85" monitors, two mounted on the west east wall (back of the room) and 2 monitors mounted on the west wall (behind the bench). The video system is fully matrixable, 2 hdmi's at board seat and a wireless presentation system on your network. This can be sent to all 4 displays or each monitor can have something different. Asked for a projector be included. They use Solstice for screen sharing. Audio includes 2 wall speakers. The county will need an electrician, the lights in the east wall could be taken out and the monitors installed there. The upgrade to the server or storage may be included for extra hard drive space to accommodate the virtual meetings. Include a table top microphone in the quote. The 1<sup>st</sup> floor conference room was discussed. If physically possible to get a cable to that location, the

processor here would be capable of running it. Would need to purchase a screen, camera, microphone. This equipment would be compatible with agenda management software, as they have audio outlets.

The Commissioners will provide: floor standing equipment rack to hold 14 spaces of components. Rock will get one for the attic. POTs phone line at rack equipment location, an analog phone line would work. AC power behind each display locations. There is electric power at the bench. Access to the room for installation of 4 consecutive days without interruption. Provide onsite IT Support for network connection/VLAN setup. They will provide training. This can be done in 30 days or less. The warranty is 3 years for most of the equipment. You get one year for free service calls, there could be a service call fee after the first year at \$97 per hour. There are no maintenance or upgrades later.

**August 6, 2020 1:30 p.m. Topic: Mental Health & Recovery Services**

*In Attendance: Casey Kozlowski, Kathryn Whittington, J. P. Ducro IV, Lisa Hawkins, Miriam Walton*

The purpose of the meeting was to discuss Mental Health and Recovery Services. Drug overdoses are going up, deaths are not too high, and clusters are spread out all over the county at different locations. Miriam will sit on a state committee to address surge and overdoses. Child welfare was discussed, maybe need to have training their families with opioid addictions on using naloxone. Online training has taken place during COVID, which states first call 911, then administer the Naloxone. The philosophy is to save a life to get into treatment. A lot of deaths happen on the first overdose. High risk of overdose and death coming out of jail or detox, you can overdose easily. Distribution sites are set up for free Naloxone in Ashtabula County. They are going to work with Adult Probation to distribute. Do a Press Release. They launched: "Person to Person", a mental health/drug and alcohol support hotline on Monday. People can call or text between the hours of 8:00a.m. to 5:00p.m. Discussed a mailing to households from the Board of Commissioners regarding COVID related safety precautions, and include resource information for mental health. First Responder Appreciation Week is in early September, they are contemplating a mask drop to emergency medical first responders and include the Health Department. She discussed free online training classes for CDCA, for social work credit. It is a starting point for state certification, have to have 40 hours of training. There are jobs available in Ashtabula County. They are working with Kent on programs.

**ADJOURNMENT:**

The President and Clerk of the Board hereby certify that this is a true and accurate record of the minutes of the August 4, 2020 session. All deliberations concerning official business and formal actions by this Board of Ashtabula County Commissioners were conducted in an open public meeting.

CERTIFIED:

ATTESTED:

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
COMMISSIONERS

COMMISSIONERS

OF

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
ASHTABULA COUNTY

ASHTABULA COUNTY