

REGULAR SESSION OF THE ASHTABULA COUNTY BOARD OF COMMISSIONERS

Old Courthouse 25 West Jefferson St., 2nd Floor Jefferson, OH 44047

January 3, 2019

The Board of Ashtabula County Commissioners met in session; the Board President called the meeting to order and the Pledge of Allegiance was said.

Members Present: President Kathryn L. Whittington, Vice-President J. P. Ducro IV entered the meeting at 1:06p.m., and Commissioner Casey R. Kozlowski. **Absent:** None **Board Staff Present:** County Administrator Janet Discher and Clerk of the Board Lisa Hawkins.

Motion To Approve Minutes Of Previous Session(S) And Waiver Of The Reading Of Same:

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: **Yeas:** Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** none

Whereupon the minutes were declared approved unanimously.

Motion To Approve Today's Agenda:

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: **Yeas:** Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None

Whereupon the agenda was declared approved unanimously.

THE BOARD PRESIDENT INTRODUCED AND ENTERTAINED MOTIONS FOR THE FOLLOWING RESOLUTIONS:

RESOLUTION NUMBER 2019-1 APPROVING A/E SERVICES AGREEMENT WITH MS CONSULTANTS FOR PRELIMINARY ASSESSMENT REPORT OF SUPERFUND SITES FOR ALTERNATE DEVELOPMENT

The Board of County Commissioners of Ashtabula County, Ohio, met on the 3rd day of January, 2019, in regular session at the offices of the Board, Old Courthouse, 2nd Floor, Jefferson, Ohio, with the following members present: Kathryn L. Whittington, J. P. Ducro IV, Casey R. Kozlowski.

WHEREAS, an agreement has been presented for the approval of the Board, to-wit:

Provider: MS Consultants, Inc., 333 E. Federal St., Youngstown, OH 44503

Scope: Perform preliminary assessment report of Superfund sites for alternate development located within Ashtabula County.

Sites:

1. Big D Campground
2. Laskin/Poplar Oil
3. New Lyme Landfill
4. Old Mill
5. Fields Brook

Cost: Not to Exceed, \$29,500.00, payable from multiple sources

Term: begin on January 14, 2019 through April 15, 2019, dependent upon successful coordination with all state and federal agencies

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Agreement as noted above is approved in accordance with copy now on file in this office.

MOTION: Kozlowski moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-2 APPROVING CONTRACT WITH JANSON EXCAVATING TO DEMOLISH A BLIGHTED, VACANT RESIDENTIAL STRUCTURE IN THE CITY OF ASHTABULA, OHIO, CDBG COMMUNITY SERVICES AND PLANNING

The Board of County Commissioners of Ashtabula County, Ohio, met on the 3rd day of January, 2019, in regular session at the offices of the Board, Old Courthouse, 2nd Floor, Jefferson, Ohio, with the following members present: Kathryn L. Whittington, J. P. Ducro IV, Casey R. Kozlowski.

WHEREAS, Janice Switzer, Director of Community Services & Planning, has presented a contract for the approval of the Board, to-wit:

Scope: demolition of residential property located at 1093 Walnut Blvd, Ashtabula, Ohio

Provider: Janson Excavating, 1272 Mechanicsville Rd., Rock Creek, OH 44084

Cost: Not to Exceed \$12,000.00 from PY 2017 CDBG grant

Term: begins upon signing and completed by February 7, 2019; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the contract as noted above is approved in accordance with the copy now on file in this office.

MOTION: Kozlowski moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: **Yeas:** Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2018-3 APPROVING TITLE XX SUBGRANT AGREEMENT WITH ASHTABULA COUNTY COURT OF COMMON PLEAS, JUVENILE DIVISION (19-2008-XX), ACDJFS

The Board of County Commissioners of Ashtabula County, Ohio, met on the 3rd day of January, 2019, in regular session at the offices of the Board, Old Courthouse, 2nd Floor, Jefferson, Ohio, with the following members present: Kathryn L. Whittington, J. P. Ducro IV, Casey R. Kozlowski.

WHEREAS, Patrick Arcaro, Director of the Dept. of Job and Family Services, has presented the following contract for the approval of the Board, to-wit:

Contract No. 19-2008-XX

Provider: Ashtabula County Court of Common Pleas, Juvenile Division, 3816 Donahoe Dr., Ashtabula, OH 44004

Cost: Not to Exceed, \$196,920.00 FY 2019 Title XX/TANF Transfer funds

Term: **retroactive to** October 1, 2018 and ending September 30, 2019

Scope: Provides information and services to youth and families of youth that are involved or at risk of involvement in criminal activity.

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Agreement as noted above is approved in accordance with copy now on file in this office.

MOTION: Ducro moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: **Yeas:** Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-4 APPROVING AMENDMENTS TO EMPLOYMENT AND HEALTH RELATED TRANSPORTATION CONTRACTS WITH THE ASHTABULA COUNTY TRANSPORTATION SYSTEM (ACTS) CONTRACT NOS. 19-3001-ERT AND 19-3002-HRT

The Board of County Commissioners of Ashtabula County, Ohio, met on the 3rd day of January, 2019, in regular session at the offices of the Board, Old Courthouse, 2nd Floor, Jefferson, Ohio, with the following members present: Kathryn L. Whittington, J. P. Ducro IV, Casey R. Kozlowski.

WHEREAS, Patrick Arcaro, Director of the Ashtabula County Department of Job & Family Services has presented Contract Amendments for the approval of the Board, to-wit:

PROVIDER: ASHTABULA COUNTY TRANSPORTATION SYSTEM, 2924 Donahoe Dr., ASH., OH 44004

Employment Related Transportation:

Original Contract Date: October 1, 2018 **Contract No.** 19-3001-ERT

Service: Contract amendment to change termination date and funding for employment related transportation services.

Amendment: Article 3 – Contract Period: change termination date from 10/1/18 to 3/31/19

Article 4 – Availability of Funds: Increase funds for FY2019 in the amount of **\$25,890**
Total available funds increases from **\$25,890** to **\$51,780**

Health Related Transportation:

Original Contract Date: October 1, 2018 **Contract No.** 19-3002-HRT

Service: Contract amendment to change termination date and funding for employment related transportation services.

Amendment: Article 3 – Contract Period: change termination date from 10/1/18 to 3/31/19

Article 4 – Availability of Funds: Increase funds for FY2019 in the amount of **\$500**
Total available funds increases from **\$500** to **\$1,000**

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Amendments to the Contracts are approved in accordance with copies now on file in this office.

MOTION: Kozlowski moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: Yeas: Whittington, Ducro, Kozlowski Nays: None Abstained: None Absent: None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-5 APPROVING CHANGE ORDER NO. 1 WITH GREG KOREN CONSTRUCTION, LLC FOR HANDICAP RAMP ON OLD SCHOOL HOUSE AT GENEVA TOWNSHIP PARK IN GENEVA ON THE LAKE, CDBG NEIGHBORHOOD REVITALIZATION GRANT, COMMUNITY SERVICES & PLANNING DEPT.

The Board of County Commissioners of Ashtabula County, Ohio, met on the 3rd day of January, 2019, in regular session at the offices of the Board, Old Courthouse, 2nd Floor, Jefferson, Ohio, with the following members present: Kathryn L. Whittington, J. P. Ducro IV, Casey R. Kozlowski.

WHEREAS, on October 23, 2018 by Resolution No. 2018-256, a contract was approved with Greg Koren Construction, LLC for the Handicap Ramp Project at the Old School House at Geneva Township Park in Geneva on the Lake, CDBG Neighborhood Revitalization Grant; and

WHEREAS, Janice Switzer, Director of Community Services & Planning, has presented Change Order No. 1 for the approval of the Board, to-wit:

Contractor: Greg Koren Construction LLC, 4860 New London Rd., Geneva, OH 44041

Project: installation of a handicap accessible ramp on the old school house at Geneva Township Park in Geneva on the Lake, as part of CDBG Neighborhood Revitalization Grant

Change Order No. 1

Delete concrete pad at base of ramp. Geneva Township Park will install when they pour a concrete walk in Spring 2019.

Amount:

ORIGINAL CONTRACT AMT:	\$ 9,942.00
Change from previous change orders:	\$ 0.00
Decrease from this change order:	\$ 520.00
NEW TOTAL:	<u>\$ 9,422.00</u>

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the Change Order outlined above is hereby approved.

MOTION: Ducro moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Whittington, Ducro, Kozlowski Nays: None Abstained: None Absent: None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-6 REDUCING LOAD LIMITS ON HARPERSFIELD ROAD BRIDGE IN HARPERSFIELD TOWNSHIP AND REMOVING RESTRICTIONS ON VARIOUS BRIDGES LOCATED WITHIN CHERRY VALLEY TWP., DORSET TWP. AND PIERPONT TWP. IN ASHTABULA COUNTY, ENGINEERS OFFICE

The Board of County Commissioners of Ashtabula County, Ohio, met on the 3rd day of January, 2019, in regular session at the offices of the Board, Old Courthouse, 2nd Floor, Jefferson, Ohio, with the following members present: Kathryn L. Whittington, J. P. Ducro IV, Casey R. Kozlowski.

WHEREAS, Timothy Martin, the Ashtabula County Engineer has requested that load reductions be instituted and some restrictions lifted as a result of recent inspections; and

WHEREAS, it is the opinion of the County Engineer that the 432484 Harpersfield Road CH154 A 0.65 in Harpersfield Township shall be reduced to a 3 Tons Gross; and

WHEREAS, Mr. Martin further requests that, as a result of rehabilitation or replacement, any restrictions currently on the record for the following structures are no longer needed and should be lifted:

CHERRY VALLEY TWP.

0431478	580 U .9 Mann Rd.	49'-0'	3 Tons Gross
0431486	580 U .8 Mann Rd.	20'-3'	3 Tons Gross

DORSET TWP.

0432369	281 A .22 Tower Rd.	68'-0'	2 Axles 14 tons 3 Axles 21 Tons 4 Axles 25 Tons 5 Axles 38 Tons
0432350	284 A .05 Clay Rd.	50'-0'	Closed

PIERPONT TWP.

0433039	343 B 0.3 Graham Rd.	51'-0'	2 Axles 13 tons 3 Axles 20 Tons 4 Axles 24 Tons 5 Axles 36 Tons
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THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the Ashtabula County Engineer and the Township Trustees are authorized to affect the changes outlined above, effective immediately; and

BE IT FURTHER RESOLVED, That a certified copy of this resolution be forwarded to the Township Trustees outlined above, the Ashtabula County Engineer, and the Ashtabula County Sheriff.

MOTION: Kozlowski moved the adoption, Ducro seconded. **DISCUSSION:** None
VOTE: Yeas: Whittington, Ducro, Kozlowski Nays: None Abstained: None Absent: None
 Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-7 AUTHORIZING THE POSTING OF OBSOLETE EQUIPMENT ON THE COUNTY'S WEBSITE FOR PUBLIC SALE, BOARD OF ELECTIONS

The Board of County Commissioners of Ashtabula County, Ohio, met on the 3rd day of January, 2019, in regular session at the offices of the Board, Old Courthouse, 2nd Floor, Jefferson, Ohio, with the following members present: Kathryn L. Whittington, J. P. Ducro IV, Casey R. Kozlowski.

WHEREAS, the following list of obsolete equipment has been sent to this Board for disposal by the Board of Elections, as follows:

1. (1) ES&S High Speed 650 Optical scanner (purchased in 2006): minimum bid \$100.
2. (85) ES & S M-100 optical scanner units and cases (purchased in 2006): minimum bid per unit \$5.00 each or \$\$100 for all.
3. (55) ES&S Auto Marks and cases including ink cartridges (purchased in 2006). Minimum bid: \$5.00 each or \$100 for all.
4. Two ES&S ballot on demand Printers \$25 each
5. (85) ES&S steel diverter boxes/cans (purchased in 2006) \$5 each or \$300 for all

WHEREAS, proceeds from this sale will be deposited into the Ashtabula County fund 1001.201.100-492, less the 6% cost associated with using the online auction site; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the obsolete equipment is hereby authorized to be posted on the County Website for Public Sale.

MOTION: Ducro moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-8 ORDERING REQUEST FOR PROPOSALS FOR PRE-FABRICATED RESTROOM FACILITY FOR THE VILLAGE OF GENEVA ON THE LAKE, OHIO

The Board of County Commissioners of Ashtabula County, Ohio, met on the 3rd day of January, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Kathryn L. Whittington, J. P. Ducro IV, Casey R. Kozlowski.

WHEREAS, The Ashtabula County Board of Commissioners is ordering Request for Proposals for the design, building and installation of a Pre-Fabricated Restroom building in the Village of Geneva on the Lake, Ohio; and

WHEREAS, Because the above request is estimated to be is in excess of \$50,000.00, it is necessary to advertise for proposals as required by Section 307.862 Ohio Revised Code in accordance with specifications now on file in this office; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that a proposal opening will be held on the 25th day of January, 2019 at 3:00 p.m. at the office of the Ashtabula County Commissioners and the Clerk of the Board is hereby ordered to advertise in a newspaper of general circulation, via the internet at the Ashtabula County Website, "<http://ashtabulacounty.us>" and to post notice of said proposal on the bulletin board as required by law.

MOTION: Kozlowski moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-9 APPROVING AMENDMENT #2 TO THE CONTRACT WITH MV TRANSPORTATION, INC. FOR THE OPERATION OF THE ASHTABULA COUNTY TRANSPORTATION SYSTEM

The Board of County Commissioners of Ashtabula County, Ohio, met on the 3rd day of January, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Kathryn L. Whittington, J. P. Ducro IV, Casey R. Kozlowski.

WHEREAS, Patrick Arcaro, Director of the Ashtabula County Department of Job and Family Services, has recommended an amendment to the contract with MV Transportation, Inc. to be approved by the Board, to-wit:

Provider: MV Transportation, Inc., 2024 College St., Elk Horn, IA 51531

Amendment #2: Section 4, Project Duration: The Service Provider agrees to continue to provide transportation services for the extended contract period of January 1, 2019 through January 31, 2019

Section 10, Compensation: Service provider agrees to provide an estimated 1,664 hours of service including both the Deviated Fixed Service Route and Demand Response for the period January 1, 2019 through January 31, 2019. These estimated hours will be billed at the current rate of \$52.88 per hour, for an amount Not to Exceed, \$87,992.32.

This amendment will increase the total compensation from \$1,011,397.09 to \$1,099,389.41 for the period January 1, 2019 through January 31, 2019.

WHEREAS, this Board of Commissioners concurs with the recommendation of the Director and finds this amendment to the contract to be reasonable and necessary; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Amendment to the Contract is approved in accordance with a copy now on file in this office.

MOTION: Ducro moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Whittington, Ducro, Kozlowski Nays: None Abstained: None Absent: None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-10 HOLDING SECOND HEARING ON THE PROPOSED REVISIONS TO THE ASHTABULA COUNTY BUILDING CODE TO PROVIDE FOR THE DEPARTMENT OF BUILDING REGULATIONS

The Board of County Commissioners of Ashtabula County, Ohio, met on the 3rd day of January, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Kathryn L. Whittington, J. P. Ducro IV, Casey R. Kozlowski.

WHEREAS, this being the date set for the second public hearing on the proposed revisions to the Ashtabula County Building Code for the Department of Building Regulations; and

WHEREAS, Todd Nagy, Chief Building Official, will explain the proposed revisions

This purpose of this amended resolution that is being presented to the commissioners and the general public is to provide require some clarification on the registration submittal requirements for commercial general contractors. In addition to this requirement, this resolution when adopted will then require residential general and specialty contractors to register with the Ashtabula County Building Department. Finally, the resolution identifies the legal recourse for failure to register as well as the conditions that cause a contractor's registration to be revoked; and

WHEREAS, there were members of the public in attendance at the hearing, as follows:

Public Participation:

Mr. Nagy distributed a summary of the proposed changes to the resolution.

John Hogan- spoke on behalf of himself and the Building Assn. There have been comments made on how this will be enforced. What happens if they do or do not get the permit. Mr. Nagy answered complaints are investigated, if there is work being performed without a permit, will issue a stop work orders. This resolution helps Mr. Nagy to seek other

methods for compliance. Mr. Hogan stated being on the website listed as a contractor, can be a benefit. What is the \$100 used for? Does this lead to future permits required on the residential side? Other counties pay \$100 or \$150, with more permits required. Mr. Nagy stated every county has the ability to adopt building requirements. If that would ever happen in Ashtabula County, we would have to go through the same procedure as this. He is attending the next Builders Association meeting. They ask before any resolution is cast, Todd and the Board attend the next Builders Assn. meeting.

Don Eyring- concerned about unintended consequence, building on it forever.

Tim Volpone- once the registration fees are collected, do funds go in Building or General Fund? If Building Dept. keeps, will they invest in software to improve the process and/or help with more Inspectors? Mr. Nagy answered currently any money acquired goes into the General Fund. Technology is an issue they are working towards attaining. It is difficult to employ licensed inspectors. There has been an open position for over about a year and a half. We are offering a wage comparable with other counties.

Tony Kubichek- Are you aware of how many commercial and residential contractors there are in Ashtabula County? Feels people will not come to you, need to find them. Advertising isn't done by everyone. There is a lot of work out there right now. Mr. Nagy rely on local Zoning Officials and other local people for assistance.

Roman Vencill-residential contractor side, not a problem with \$100 and insurance. Will homeowners or other contractors have to meet standards? The issue is you find out you bid on a job, didn't get it, but a non-registered contractor did. Show proof carry liability insurance.

Bob Brobst- who is being targeted? Just those who get permits? Is it for painter, roofing, etc. Nothing mentioned about worker's comp, insurance back to home owner. A lot more to just registering people, must educate residents, for their protection. Guy digs basement, concrete walls, etc. Mr. Nagy- things listed in the code, requires permitting. There are certain things not required. It is a common practice across the state to license, neighboring counties do it.

Gary Babb- short on manpower, adding work. How will you police it? What about homeowner doing work? There is no recourse right now, without the changes resolution.

Barb Carr- agree about workers comp and liability limits. Mentioned projects that didn't require a permit would have to register, does that include Agricultural projects? As Saybrook Zoning more than happy to send to Building Dept. Asked them to read the zoning. Mr. Nagy Agricultural is exempt from obtaining a permit. Not against having them obtain a permit. Barb Carr- would be great if Building Dept. was real-time on the website.

Ronnie Kister- asking not make the final decision until after the Builders Assn. meeting and a month or two after.

Bill Douglass- financial question – feels the object is to protect the public- what about contractors with mechanic's liens, not paying employees, how to address that. Mr. Nagy- work with the Prosecutor.

Tim Volpone- he registers in other counties. They ask for state license number for commercial. Workers Comp and liability insurance. They have asked for Comrs. to implement contractor registration for 15 years. This county has never had that for specialty contractors. These contractors can cause more harm. Just look at what Lake county does for their credentials. Commissioner Ducro- clarify advocating for specialty, but not for general contractors? Mr. Volpone feels it would be easier to start small. Ashtabula County has not had this. Commissioner Ducro what about a level of protection provided to the consumer, although the entire construction wouldn't have to be registered, many of the components coming in to the home, would be. Mr. Volpone- for brand new structures the code is there, but not for existing. Commissioner Ducro- how are other counties policing or addressing the non-ethical or quality contractors? There is a fine, Eastlake has \$250 fine and double fee.

Barb Carr- other jurisdictions issued differently than Ashtabula County. There are multiple permits, with specialty contractors attaining them.

David Payne- not for or against, if enacted the buck stops with him. Asked Mr. Nagy to send every designer in the county letter that this is enacted, include everyone you get repetitive drawings from.

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the second hearing on the proposed revisions of the Ashtabula County Building Regulations as outlined above, is hereby adjourned at 2:21 p.m.

MOTION: Kozlowski moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: Yeas: Whittington, Ducro, Kozlowski Nays: None Abstained: None Absent: None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-1FINA APPROVING FINANCIAL TRANSACTIONS FOR THE COUNTY

The Board of County Commissioners of Ashtabula County, Ohio, met on the 3rd day of January, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Kathryn L. Whittington, J. P. Ducro IV, Casey R. Kozlowski.

WHEREAS, it is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of Commissioners and any of its committees that resulted in such formal action, were open to the public and were in compliance with all legal requirements, including Section 121.11 of the Ohio Revised Code.

Financial Transactions and Voucher Approval Requirements

WHEREAS, The Board of Commissioners acknowledges receipt of all department financial transactions and vouchers submitted this date for approval, as follows:

PAYROLL CHANGES:

ACNRC- VARIOUS DATES

April 15th, 2018 through April 28th, 2018.

NEW EMPLOYEES

Monica Gonzales	RSA-FT	\$8.32	4/19/18
Ashley Warner	STNA-FT	\$10.67	4/19/18
Amelia Cooper	LPN - FT	\$17.50	4/19/18
Stacy Holcomb	Prep-Cook - FT	\$10.40	4/19/18
Kaprisha Moore	FSW - PT	\$9.04	4/19/18
Leeandra Holcomb	NAI - FT	\$9.55	4/19/18
Emily Vagi	RSA - PT	\$8.32	4/19/18

RESIGNATIONS:

Erica Newhart	STNA-FT	4/18/18	Terminated - Attendance
Amelia Cooper	LPN-FT	4/20/18	Quit
Deborah Fields	STNA-PRN	4/22/18	quit
Kimberly Dibell	STNA-PRN	4/22/18	Walked off job
Monica Gonzales	RSA-FT	4/25/18	no call no show
Janice Leonard	Receptionist – PRN	4/25/18	Resigned
Ashley Warner	STNA-FT	4/26/18	No Call No Show
Jessica Haapala	STNA –FT	4/27/18	PRN – 4/28/18

April 29th, 2018 through May 12th, 2018.

RESIGNATIONS:

Lisa Newsome	STNA-FT	5/8/18	Resigned - MEDICAL
Kaprisha Moore	FSW-PT	5/8/18	Term. – failed pre-employ Req.
Johnanna Peoples	STNA-FT	5/5/18	No Call No Show
Aspen Beuchat	Utility Worker -PT	5/6/18	Resigned – new job
Donna Streit	Prep Cook-FT	5/5/18	Resigned - moved
Leanne Frampton	Dir. Of Admissions-FT	5/12/18	Resigned – new job

May 13th, 2018 through May 26th, 2018.

NEW EMPLOYEES

Toi Scott	LPN - FT	\$17.50	5/15/18
Carl Million	Cook - PT	\$10.40	5/15/18
Amber Justice	RSA - FT	\$8.32	5/15/18

RESIGNATIONS:

Rachel Degan	FSW-part-time	5/21/18	resigned
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May 27th, 2018 through June 9th, 2018.

NEW EMPLOYEES

Kathryn Scott	FSW	\$9.04	6/6/18
Leslie Dalrymple	FSW	\$9.04	6/6/18
Zachery Keen	FSW	\$9.04	6/6/18

Danielle Carter	STNA	\$10.52	6/6/18
RESIGNATIONS:			
Carl Million	Cook-PT	5/28/18	no call no show

June 10th, 2018 through June 23rd, 2018.

NEW EMPLOYEES

Cynthia Burchartte	RN-PRN	\$26.15	6/21/18
Sonnie Berdine	RN -FT	\$28.00	6/21/18
Melissa Weber	RN-PRN	\$26.15	6/21/18
Misty Lefort	STNA-FT	\$11.28	6/21/18
Kari Crowell	STNA-FT	\$11.28	6/21/18
Destiny Renn	RSA-FT	\$8.32	6/21/18
Rebecca Odone	RSA – FT	\$8.32	6/21/18
Paige Houser	RSA-FT	\$8.32	6/21/18

RAISES/TRANSFERS:

Hanna Johnson	RSA - Utility Worker PT	\$8.83 to \$9.39	6/10/18
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June 24th, 2018 through July 7th, 2018.

NEW EMPLOYEES

Kari Crowell	STNA – PRN	\$11.28	7/1/18
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RAISES/TRANSFERS:

Amber Agnew	Assistant Director of Nursing	\$26.52 to \$28.00	6/24/18
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RESIGNATIONS:

Kari Crowell	STNA-Ft	6/30/18	Resigned
Danielle Carter	STNA-FT	7/5/18	Resigned
Hannah Byler	LPN	7/7/18	Resigned

July 8th, 2018 through July 21st, 2018.

NEW EMPLOYEES

Aimee Campbell	STNA	\$11.51	7/11/18
Lisa Riddle	STNA	\$11.51	7/11/18
Kristy Pollick	STNA	\$11.51	7/11/18
Belinda Adams	Utility Worker	\$9.04	7/11/18
Dancia Rucker	Cook	\$10.82	7/11/18

RESIGNATIONS:

Destiny Renn	RSA-FT	7/16/18	No Call No Show
Rebecca Odone	RSA-FT	7/14/18	No Call No Show
Aimee Campbell	STNA	7/16/18	No Call No Show

July 22nd, 2018 through August 4th, 2018.

RESIGNATIONS:

Kayla Fuller	STNA-FT	7/30/18	New Job
Amber Justice	RSA	7/31/18	prob. Termination –Perf.
Jenifer Janes	Laundry Worker	7/31/18	Retired
Becky Cohick	LPN-PRN	8/2/18	Resigned

August 5th, 2018 through August 18th, 2018.

NEW EMPLOYEES

Lavazhia Williams	NAI	\$9.55	8/8/18
Jillian Searles	RSA	\$8.32	8/8/18
Sarah Allen	RSA	\$8.32	8/8/18
Kayleigh Nearhoof	NAI	\$9.55	8/16/18
Jolynn Lytle	NAI	\$9.55	8/16/18
Madisyn Gabriel	RSA pt student	\$8.32	8/16/18

RAISES/TRANSFERS:

Dustin Thompson	Cook ft – Food Service Worker FT	\$10.40 to \$9.59	8/6/18
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RESIGNATIONS:

Lisa Riddle	STNA	8/14/18	Resigned
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August 19th, 2018 through September 1st, 2018.**NEW EMPLOYEES**

Amber Wadsworth	RSA	\$8.32	8/21/18
Heather Culver	Cook	\$10.00	8/21/18
Emily Beesler	LPN	\$18.00	8/21/18
Andrienne Gonzalez	NAI	\$9.55	8/21/18
Cheri Smith	RN Floor Nurse	\$26.50	8/30/18

RAISES/TRANSFERS:

See Attached wage increases for LPN's/STNA's/Restorative Aides

RESIGNATIONS:

Cynthia Burckhart	RN Floor Nurse-pt	8/20/18	Resigned
Adrienne Gonzalez	NAI - FT	8/22/18	Resigned
Dancia Rucker	Cook-FT	8/23/18	Resigned
Toi Colleen Scott	LPN - FT	8/25/18	Resigned
Karen Sabados	Custodial Worker-FT	8/31/18	Retired
Misty Lefort	STNA-FT	8/31/18	PRN – 9/1/18

September 2nd, 2018 through September 15th, 2018.**NEW EMPLOYEES**

Kristina Jennings	STNA	\$11.98	9/11/18
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RAISES/TRANSFERS:

Kayleigh Nearhoof	NAI to LPN	\$9.55 to \$18.00	9/2/18
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RESIGNATIONS:

Zachery Keen	FSW -PT	9/5/18	Resigned
Jillian Searles	RSA -FT	9/7/18	Resigned

September 16th, 2018 through September 29th, 2018.**RESIGNATIONS:**

April Tredway	LPN-FT	9/19/18	Terminated – Performance
Jillian Searles	RSA -FT	9/21/18	Enlisting in ARMY
Kristina Jennings	STNA-FT	9/26/18	Resigned
Sandra Lillie	FSC-FT	9/29/18	New Job – no notice
George Zahler	FSW-FT	9/29/18	No Call No show

September 30th, 2018 through October 13th, 2018.**NEW EMPLOYEES**

Jessica Dodge	Food Service Coordinator	\$11.22	10/3/18
Daniel Gildersleeve	Cook	\$10.00	10/3/18
Shawn Dunne	NAI	\$9.55	10/3/18
Deborah Arnold	Food Service Worker	\$9.04	10/3/18
Victoria Allen	LPN Floor Nurse	\$19.11	10/3/18
Lana Vargo	RSA	\$8.32	10/3/18
Zoey Onion	STNA	\$11.52	10/3/18
Laura Strubbe	STNA	\$11.52	10/3/18
Melinda Hamilton	Utility Worker	\$9.04	10/10/18
Amanda Kean	Food Service Worker	\$9.04	10/10/18

RAISES/TRANSFERS:

Sarah Allen	NAI to STNA	\$9.55 to \$11.51	9/30/18
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RESIGNATIONS:

Josslyn Headley	Prep Cook	10/10/18	Resigned
Jessica Dodge	FSC	10/4/18	Quit

October 14th, 2018 through October 27th, 2018.**NEW EMPLOYEES**

Donna McLean	LPN-FT	\$19.11	10/24/18
Wendy Arnold	LPN-PRN	\$18.00	10/24/18

RESIGNATIONS:

Barbara Carroll	Utility Worker	10/18/18	Resigned – Medical
Kyle Bojanowski	Cook	10/20/18	Resigned – New Job
Wendy Caruso	LPN Unit Manager	10/23/18	Terminated - Theft

October 28th, 2018 through November 10th, 2018.

NEW EMPLOYEES

Mike Burns	Utility Worker pt	\$9.04	11/7/18
Jenna Karbacka	Resident Service Aide ft	\$8.32	11/7/18
Charlotte Arnold	Food Service Worker – pt	\$9.04	11/7/18
Tiffany Wisner	Food Service Worker- pt	\$9.21	11/7/18
Rebecca Smith	Food Service Worker-FT	\$9.97	11/7/18
Katie Cocanower	LPN	\$18.00	11/7/18

RAISES/TRANSFERS:

Delia Frasure	FSW to FSC	\$9.40 to \$11.67	11/16/18
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RESIGNATIONS:

Sarah Allen	STNA	10/31/18	Terminated
Leslie Dalrymple	FSW-pt	11/4/18	Resigned
Nancy Lautanen	LPN	11/6/18	Terminated-Perf.
Isabel Cardona	LPN	11/6/18	Terminated-Perf.

November 11th, 2018 through November 24th, 2018.

NEW EMPLOYEES

Lori Andres	LPN	\$19.11	11/14/18
Felicia Davis	STNA	\$11.52	11/14/18
Amanda Thompson	NA I	\$9.55	11/14/18

RAISES/TRANSFERS:

Lavazhia Williams	NAI to LPN	\$9.55 to \$18.00	11/16/18
Amber Wadsworth	RSA to NAI	\$8.32 to \$9.55	11/20/18

RESIGNATIONS:

Riley Bish	RSA	11/22/18	Resigned - Medical
Christina Kingston	FSW	11/12/18	Resigned
Felicia Davis	STNA	11/18/18	No Call No Show
Amanda Thompson	NA I	11/18/18	No Call No Show
Jenna Karbacka	RSA	11/17/18	Failed Pre-employ req.

November 25th, 2018 through December 8th, 2018.

NEW EMPLOYEES

Stacie Rivera	STNA-PRN	\$12.51	11/28/18
Kristopher Hollis	Cook pt	\$10.00	11/28/18
Marissa Malone	NA I - FT	\$9.55	11/28/18

RESIGNATIONS:

Katerine Scott	FSW-PT	11/30/18	Resigned – new job
Kelly Cottom	RN Floor Nurse FT	11/30/18	Resigned – new job
Donna Stowe	RSA	11/25/18	Resigned – no notice

December 9th, 2018 through December 22nd, 2018.

NEW EMPLOYEES

Samantha Mitcham	RSA pt student	\$8.32	12/12/18
Shelby Smith	LPN -FT	\$18.00	12/12/18
Traci Hodges	RSA -FT	\$8.32	12/12/18
Kimberly Wagner	RN floor Nurse FT	\$25.05	12/12/18
Tara Russell	STNA FT	\$12.51	12/12/18
Jenna Sturm	STNA – PRN	\$12.51	12/12/18
Marissa Hamilton	Utility Worker pt	\$9.04	12/12/18

RAISES/TRANSFERS:

Joylynn Lytle	NAI to LPN	\$9.55 to \$18.00	12/11/18
Amber Wadsworth	NAI to STNA	\$9.55 to \$11.52	12/15/18
Marissa Malone	NAI to STNA	\$9.55 to \$11.52	12/15/18

RESIGNATIONS:

Hannah Johnson	Utility Worker	12/19/18	Walked off job
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<u>Appropriations</u>	<u>Fund</u>	<u>Total</u>	<u>Personal Svcs</u>	<u>Comment</u>
Eastern County Court	1001.013	\$ 1,000.00	\$ -	additional appropriation for equipment

Commissioners	1001.001.100	\$ 1,000.00	\$ -	additional appropriation for contract services
Purchasing	1001.001.105	\$ 1,000.00	\$ -	additional appropriation for supplies
Maintenance	1001.001.108	\$ 17,000.00	\$ -	additional appropriation for utilities
Sheriff	1001.008	\$ 3,166.00	\$ -	appropriation for LEFT
Prosecutor	1001.004	\$ (5,023.00)	\$ (5,023.00)	reduced appropriation for elected salary during temporary budget
Prosecutor DRETAC	2040.004	\$ 17,527.00	\$ 14,458.00	additional appropriations
Board of Elections	1001.201	\$ (3,625.00)	\$ -	reduced appropriations during temp budget
Sewer	6001.001	\$ 65,000.00	\$ -	additional appropriation for contract projects
Water	6002.001	\$ 5,000.00	\$ 5,000.00	additional appropriation for wages
Board of DD	2035.203	\$ 62,800.00)	\$ -	reduced appropriations
Juvenile Drug Court	2260.011	\$ 3,000.00	\$ -	additional appropriation for supplies incentives
Treasurer	1001.003	\$ 9,000.00	\$ -	additional appropriation for health insurance

EXECUTING PAYMENT OF THEN AND NOW CERTIFICATION PRESENTED BY THE COUNTY AUDITOR PURSUANT TO ORC 5705.41(D)1 AND AUTHORIZING THE DRAWING OF WARRANT(S) IN PAYMENT OF AMOUNTS DUE UPON CONTRACT OR ORDER- SEE SCHEDULE 1TN

DIRECT RELIEF BILLS:

Vouchers #2019-1649 thru 2019-1670 for Public Assistance Invoices

BILLS:

COUNTY FUNDS SCHEDULE 1
ENGINEERS SCHEDULE 1E; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, do hereby find that the above outlined financial transactions and vouchers are in order and sufficient funds are available to permit the execution of these transactions,

BE IT FURTHER RESOLVED, that the above transactions are approved and allowed, and furthermore, that the County Auditor is hereby authorized to issue warrants for payment of said vouchers.

MOTION: Kozlowski moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: Yeas: Whittington, Ducro, Kozlowski Nays: None Abstained: None Absent: None

Whereupon the resolution was declared passed unanimously.

Work sessions:

January 3, 2019 10:00 a.m. Topic: General Matters/Agenda Items

In Attendance: Kathryn Whittington, J. P. Ducro IV, Casey Kozlowski, Lisa Hawkins, Janet Discher

Contract with Children Service Board for Ted Barger. Amend contract to reflect changes to where payment is received in.

Janet has been asked to speak at new Commissioner training. Decision: ok.

Prosecutor's budget for 2019-he has asked to implement payroll changes now. Due to schedules, the budget is anticipated to be passed by mid-February. Please wait.

Elected Officials mtg.- need a power point. Put everyone's request up, with our estimated revenue. Message is we understand all departments are trying to run their offices efficiently. Make revisions as to what we can afford. Update on wellness programs, jail project for 2019, Auditor update, United Way (chili cook-off).

Personnel policy amendments- presented by Roger. Ok for Reorganizational meeting approval.

Elections equipment obsolete- on today's agenda.

Jail RFQ- need to appoint a committee to review. Will meet and review with Prosecutor to be sure we are in compliance. Find a 4th reviewer who is available the week of January 21, 2019.

Support ltr. for AMHA- decision: ok.

Senior Levy re-appointments- Lynn Zalewski, Dianne Solebrino, Willetta Bunch-Marbury have been recommended to be appointed. There is still one more opening. Decision: ok for next weeks agenda. Proclamation for Randy Jones.

CSB application- application from Taylor Cleveland. Decision: ok for next week's agenda..

Evening meetings 2019- start in Jefferson Village.

David Thomas bond amount- set at \$15,000, March 10, 2019.

ADJOURNMENT:

The President and Clerk of the Board hereby certify that this is a true and accurate record of the minutes of the January 3, 2019 session. All deliberations concerning official business and formal actions by this Board of Ashtabula County Commissioners were conducted in an open public meeting.

CERTIFIED:

ATTESTED:

PRESIDENT

CLERK

COMMISSIONERS

OF

ASHTABULA COUNTY