

REGULAR SESSION OF THE ASHTABULA COUNTY BOARD OF COMMISSIONERS

Old Courthouse 25 West Jefferson St., 2nd Floor Jefferson, OH 44047

January 15, 2019

The Board of Ashtabula County Commissioners met in session; the Board President called the meeting to order and the Pledge of Allegiance was said.

Members Present: President, J. P. Ducro IV, Vice-President, Casey R. Kozlowski and Commissioner Kathryn L. Whittington **Absent:** None **Board Staff Present:** County Administrator Janet Discher and Clerk of the Board, Lisa Hawkins.

Motion To Approve Minutes Of Previous Session(S) And Waiver Of The Reading Of Same:

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None
VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** none
Whereupon the minutes were declared approved unanimously.

Motion To Approve Today's Agenda:

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None
VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the agenda was declared approved unanimously.

**THE BOARD PRESIDENT INTRODUCED AND ENTERTAINED MOTIONS FOR THE FOLLOWING RESOLUTIONS:
RESOLUTION NUMBER 2019-49 HOLDING EXECUTIVE SESSION–COLLECTIVE BARGAINING: 121.22(G)(4)**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 15th day of January, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Pursuant to the Ohio Revised Code Section 121.22(G)(4) the Board of Ashtabula County Commissioners shall meet in executive session to discuss Collective Bargaining; and

WHEREAS, Said Executive Session was convened at 12:45 p.m.; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the above executive session was held. Said session adjourning at 1:18 p.m.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None
VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-50 ORDERING PUBLICATION AND BIDS TO REPAIR AND REHABILITATE THE SIDING ON THE SMOLEN-GULF COVERED BRIDGE, ASHTABULA AND PLYMOUTH TOWNSHIPS, ENGINEER'S DEPT. BID NO. 276

The Board of County Commissioners of Ashtabula County, Ohio, met on the 15th day of January, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Timothy Martin, Ashtabula County Engineer, has submitted a request to this Board for the publication and solicitation of competitive bids to replace existing deteriorated bridge siding and girts on the Smolen-Gulf Covered Bridge, located in Ashtabula and Plymouth Townships; and

WHEREAS, the Engineer's Estimate is \$122,000 from MVGT funds; and

WHEREAS, Because the above request is estimated to be in excess of \$50,000.00, it is necessary to advertise for bids as required by Section 307.86 of the Ohio Revised Code in accordance with specifications now on file in this office; now

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Ashtabula County, Ohio, that the bid be ordered with a bid opening date of February 6, 2019 at 10:00a.m., at the office of the Ashtabula County Engineer. The

Clerk of the Board is hereby ordered to advertise in the newspapers and post notice of said bid on the bulletin board as outlined above.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None
VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-51 APPROVING MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE ASHTABULA COUNTY EMERGENCY MANAGEMENT AGENCY, THE ASHTABULA COUNTY BOARD OF COMMISSIONERS AND VILLAGE OF NORTH KINGSVILLE FOR COMPUTER AIDED DISPATCH (CAD) COUNTYWIDE SYSTEM, EMERGENCY MANAGEMENT AGENCY

The Board of County Commissioners of Ashtabula County, Ohio, met on the 15th day of January, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Mike Fitchet, Director of the Ashtabula County Emergency Management Agency, has presented a Memorandum of Understanding for the approval of the Board, to-wit:

Scope: Create one countywide Computer Aided Dispatch System with equipment and maintenance, utilizing as the primary support the existing CAD being used and operated by the Ashtabula County Sheriff's Department.

Providers:North Kingsville Fire Dept., PO Box 318, N. Kingsville, OH 44068

Cost: Not to Exceed: \$2,360.00

Term: beginning retroactive to 2/15/11 and terminating after 8 years, 2/14/19; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Memorandum of Understandings as noted above, are approved in accordance with the copies now on file in this office.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None
VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-52 FIXING BOND OF COUNTY AUDITOR-ELECT, DAVID THOMAS

The Board of County Commissioners of Ashtabula County, Ohio, met on the 15th day of January, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Section 319.02 of the Ohio Revised Code provides that the bond of the County Auditor shall be fixed by the County Commissioners; and

WHEREAS, the bond of the County Auditor- Elect, David Thomas is to be fixed at the sum of \$15,000; and

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Ashtabula County, Ohio, that the Bond of the County Auditor, David Thomas is hereby fixed for the sum of \$15,000.00.

BE IT FURTHER RESOLVED, That said bond shall be presented to the Board for their approval prior to the commencement of the County Auditor's new term of office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None
VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-53 REJECTING AGREEMENT BETWEEN THE ASHTABULA COUNTY CLERK OF COURTS AND THE AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES (AFSCME), OHIO COUNCIL 8, LOCAL 3781 AFL-CIO

The Board of County Commissioners of Ashtabula County, Ohio, met on the 15th day of January, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, the Ashtabula County Clerk of Courts, Tami Pentek, has been negotiating with the American Federation of State, County and Municipal Employees, Ohio Council 8, Local 3781; for representation of certain employees of the Ashtabula County Clerk of Courts in collective bargaining procedures; and

WHEREAS, a union vote was taken for the ratification of a three-year bargaining agreement, said agreement being ratified by a majority vote of the union membership; and

WHEREAS, the recommendation of Tami Pentek, Clerk of Courts, submitted in writing on December 26, 2018, is that the Board ratify the collective bargaining agreement, effective January 1, 2019 and expiring December 31, 2021; and

WHEREAS, this Board of Commissioners is now taking up this matter for consideration either ratifying or rejecting said contract; and

WHEREAS, the agreement is now **rejected**; now

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Ashtabula County, Ohio, that the agreement between American Federation of State, County and Municipal Employees, Ohio Council 8, Local 3781 and the Ashtabula County Clerk for union representation for certain employees of the Clerk of Courts is hereby **rejected**.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** This contract at this point in time does not meet the needs of the Board of County Commissioners. We are hopeful and expect all parties that are a party to the agreement will go back to the negotiating table and work out the terms of the agreement to something that is satisfactory that we can all agree to.

VOTE: Yeas: Ducro, Kozlowski, Whittington Nays: None Abstained: None Absent: None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-54 APPROVING AGREEMENT WITH MASTERMIND, LLC FOR A NO-PASSING ZONE SAFETY STUDY THROUGH THE CEO/CSTP PROGRAM WITH THE STATE OF OHIO, DEPARTMENT OF TRANSPORTATION (ODOT), ENGINEER'S

The Board of County Commissioners of Ashtabula County, Ohio, met on the 15th day of January, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Tim Martin, Ashtabula County Engineer, has presented an agreement for the approval of the Board, to-wit:

Scope: Perform a no passing zone safety study. The project consists of gathering the necessary data to establish safe no passing zones over the County Highway System of 355.065 miles.

Provider: MasterMind, LLC, 199 Seatrain Dr., Delaware, OH 3015-3407

Cost: Not to Exceed, \$30,905.20 (\$27,814.68 Federal Funding 90% & \$3,090.52 MVGT 10%)

Term: retroactive to November 26, 2018 until completed; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the agreement as noted above is approved in accordance with the copy now on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington Nays: None Abstained: None Absent: None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-7FINA APPROVING FINANCIAL TRANSACTIONS FOR THE COUNTY

The Board of County Commissioners of Ashtabula County, Ohio, met on the 15th day of January, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, it is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of Commissioners and any of its committees that resulted in such formal action, were open to the public and were in compliance with all legal requirements, including Section 121.11 of the Ohio Revised Code.

Financial Transactions and Voucher Approval Requirements

WHEREAS, The Board of Commissioners acknowledges receipt of all department financial transactions and vouchers submitted this date for approval, as follows:

TRAVEL REQUESTS:

Hattie Grubke-Barnard	NOC COG	Chardon	1/9	\$46.17
Todd Nagy	BOCONED mtg.	Wickliffe	1/6,2/20,3/20,4/17,5/15,6/19,9/18,10/16,11/20	\$.00
Cory Hubbard	BOCONED mtg.	Wickliffe	1/6,2/20,3/20,4/17,5/15,6/19,9/18,10/16,11/20	\$.00

PAYROLL CHANGES: ACDJFS 12-23-18 thru 1-5-19

Paulina, Kasi	Clerical Specialist 2	\$14.38	Probation complete
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Appropriations	Fund	Total	Personal Svcs	Comment
Children Services	2078.206	\$ 21,000.00	\$ 20,000.00	additional appropriations
Indigent Defense	1001.020	\$ 10,000.00	\$ -	additional appropriation for transcripts
Clerk of Courts Title Fund	2130.010	\$ 85,000.00	\$ -	appropriation for transfers out
Transfer				
Clerk of Courts Title Fund 2130 to General Fund 1001	\$ 85,000.00			

EXECUTING PAYMENT OF THEN AND NOW CERTIFICATION PRESENTED BY THE COUNTY AUDITOR PURSUANT TO ORC 5705.41(D)1 AND AUTHORIZING THE DRAWING OF WARRANT(S) IN PAYMENT OF AMOUNTS DUE UPON CONTRACT OR ORDER- SEE SCHEDULE 3 TN

1st QUARTERLY USE OF COUNTY CREDIT CARD APPROVAL:

Jan/Feb/March Auditors	xxxx-xxxx-xxxx-0744, 1015, 1023	\$5,000.00
Jan/Feb/March Community Services	xxxx-xxxx-xxxx-1981,1510,1965,1973	\$ 400.00
Jan/Feb/March ACDJFS	xxxx-xxxx-xxxx-1528,1957	\$3,000.00
Jan/Feb/March EMA	xxxx-xxxx-xxxx-1544,2005	\$6,000.00
Jan/Feb/March Engineer's	xxxx-xxxx-xxxx-7240,1239,1024	\$2,000.00
Jan/Feb/March Sheriff's	xxxx-xxxx-xxxx-1007,0751	\$5,000.00
Jan/Feb/March Commissioner's	xxxx-xxxx-xxxx-1981,1510,1965,1973	\$1,000.00
Jan/Feb/March ACDES	xxxx-xxxx-xxxx-1981,1510,1965,1973	\$1,000.00

DIRECT RELIEF BILLS:

Vouchers #2019-1718 thru 2019-1750 for Public Assistance; #2019-20238 thru 2019-20240 for Child Support; and #2019-30184 thru 2019-30185 for WIA Invoices

BILLS:

COUNTY FUNDS	SCHEDULE 3
ENGINEERS	SCHEDULE 3E; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, do hereby find that the above outlined financial transactions and vouchers are in order and sufficient funds are available to permit the execution of these transactions,

BE IT FURTHER RESOLVED, that the above transactions are approved and allowed, and furthermore, that the County Auditor is hereby authorized to issue warrants for payment of said vouchers.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None
VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-8FINA TRANSFERRING FUNDS FROM CERTIFICATE OF TITLE ADMINISTRATION FUND TO COUNTY GENERAL FUND

The Board of County Commissioners of Ashtabula County, Ohio, met on the 15th day of January, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Ohio Revised Code Section 325.33 outlines how fees collected by the clerk of Courts are to be deposited in a fund known as the Certificate of Title Administration Fund; and

WHEREAS, Revenue from such fees has been deposited to the credit of the Certificate of Title Administration Fund for the payment of costs incurred by the processing of titles; and

WHEREAS, The Clerk of Courts and the County Commissioners may agree to transfer excess funds from the Certificate of Title Administration Fund to the County General Fund; and

WHEREAS, The Clerk of Courts has informed the Board of Commissioners that the amount of \$85,000 is available for transfer from the Certificate of Title Fund #2130 to the General Fund as the final installment for the purchase of new vehicles for use by the Sheriff's Department in the performance of their duties; and

WHEREAS, this Board is very appreciative of the Clerk of Court's transfer; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the amount of \$85,000 is hereby ordered transferred from the Certificate of Title Administration Fund to the County General Fund as provided by O.R.C. 325.33. Said transfer shall be permanent.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None
VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-2ACNH APPROVING MANAGED PRINT SERVICES AGREEMENT WITH BLUE TECHNOLOGIES, INC. FOR COPIER/PRINTERS LOCATED AT THE ASHTABULA COUNTY NURSING & REHABILITATION CENTER

The Board of County Commissioners of Ashtabula County, Ohio, met on the 15th day of January, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Kacie Herron, Administrator at the ACNRC, has presented an agreement for the approval of the Board, to-wit:

Scope: Managed Print Services Agreement for copier/printers located at the County Home

Provider: Blue Technologies, Inc., 5885 Grant Ave., Cleveland, OH 44105

Cost: Not to Exceed, \$7,200.00

Term: retroactive to January 1, 2019 to December 31, 2021 (36 months); now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the agreement as noted above is approved in accordance with the copy now on file in this office.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington Nays: None Abstained: None Absent: None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-5SEWA APPROVING CONTRACT WITH D. B. BENTLEY, INC. FOR CONSTRUCTION OF GOTL-SR-531 WATERLINE IMPROVEMENT PROJECT, ACDES PROJECT NO. 2018-02W, GENEVA ON THE LAKE, ASHTABULA COUNTY WATER SYSTEM

The Board of County Commissioners of Ashtabula County, Ohio, met on the 15th day of January, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Nick Sanford, Director of the Ashtabula County Dept. of Environmental Services, has presented a Contract for the approval of the Board, to-wit:

Scope: Construction of the GOTL-SR 531 Waterline Replacement Project in Geneva on the Lake

Provider: D. B. Bentley, Inc., 2649 Narrows Rd., Painesville, OH 44077

Cost: Not to Exceed, \$772,700 (\$284,985 in FY19 financed under OWDA Loan, remainder funded thru OPWC CG25U (\$347,715) and CDBG B-F-17-1AD-1 (\$140,000)

Term: completion deadline May 1, 2019; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Contract as noted above is approved in accordance with the copy now on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington Nays: None Abstained: None Absent: None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-6SEWA APPROVING DETAILED CONSTRUCTION PLANS, AND ORDERING BIDS FOR THE COUNTRY CLUB ALLOTMENT WATERLINE IMPROVEMENTS, SAYBROOK TWP, ACDES PROJECT NO. 2019-03W, OPWC PROJECT CG13S/CG14S, ASHTABULA COUNTY WATER SYSTEM

The Board of County Commissioners of Ashtabula County, Ohio, met on the 15th day of January, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, pursuant to the request of the Saybrook Township Board of Trustees, the Ashtabula County Engineer has prepared and submitted to this Board for its consideration and approval, detailed plans for the Country Club Allotment Waterline Replacement project in Saybrook Township; and

WHEREAS, the project is described as follows: Located in Saybrook Township and within the rights-of-way of Locust Drive, Orchard Drive, and Chestnut Drive, as well as through permanent utility easements between Locust Drive and Stowe Road; a cumulative length of approximately 745 linear feet of new 8-inch PVC AWWA C909 waterline with valves and appurtenances; and 2 new fire hydrant assemblies with associated pavement replacement in accordance with detailed construction drawings prepared by the Engineer; and

WHEREAS, the Sanitary Engineer and the Saybrook Township Board of Trustees recommends approval of these plans and Nick Sanford, Director of the ACDES hereby submits a request to the Board to order a Bid for the

Country Club Allotment Waterline Improvement Project, known as ACDES Project 2019-03W in the Ashtabula County Water System; and

WHEREAS, the Engineer’s Opinion of Probable Construction Cost is \$160,000.00; and

WHEREAS, the project is funded in-part by the Ohio Public Works Commission (OPWC) at a 50% disbursement ratio and the ACDES has appropriated the balance of the work under G/L Fund 6002.001.155-603 (ACDES Water Fund – Contract Projects); and

WHEREAS, because the above request is estimated to be in excess of \$50,000.00, it is necessary to advertise for public bids pursuant to Ohio Revised Code § 307.86 in accordance with plans and specifications now on file in this office; now

THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of the County of Ashtabula, Ohio, that:

Section 1: The detailed construction plans for the Country Club Allotment Waterline Replacement Project (ACDES Project 2019-03W) in Saybrook Township, as presented to this Board by the ACDES Director, are hereby approved.

Section 2: The aforesaid plans shall be filed in the office of the ACDES and kept continuously on file there for inspection by all persons interested therein.

Section 3: A Bid Opening shall be held on the 8th day of February, 2019 at 2:00 PM at the Second Floor Meeting Room of the Ashtabula County Board of Commissioners and the Clerk of the Board is hereby ordered to insert a Notice to Bidders in a newspaper of general circulation within the County of Ashtabula.

Section 4: This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-7SEWA APPROVING SEWER AND WATER BUILDERS LICENSES FOR VARIOUS CONTRACTORS

The Board of County Commissioners of Ashtabula County, Ohio, met on the 15th day of January, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, In accordance with the Ashtabula County Sewer and Water regulations, the following Sewer and Water Builders’ Licenses have been presented to the Board for approval, to-wit:

Purpose: Constructing all sanitary sewer mains and appurtenances, sanitary laterals, water mains and appurtenances and water services thereto in the Ashtabula County Sewer and Water District.

Bond: \$10,000.00

Bond Term: January 1, 2019 thru December 31, 2019

Contractor: North Coast Excavating & Contracting, LLC, 1290 Dorchester Ave., Madison, OH 44057

Contractor: Simak Trucking & Excavating, Inc., 3052 E. Center St., N. Kingsville, OH 44068

Contractor: Hearn Plumbing & Heating, LLC, 319 N. Lake St., Madison, OH 44057

Contractor: Easton Excavating, Inc., 1373 SR 322, Orwell, OH 44076

Contractor: Cleveland Rooter LLC DBA/Mr. Rooter Plumbing, 405 N. Brice Rd., Blacklick, OH 43004

Contractor: Star Excavating, Inc., 5818 N. Ridge Rd., Madison, OH 44057
Contractor: Mr. Excavator, Inc., 8616 Euclid-Chardon Rd., Kirtland, OH 44094
Contractor: Davis Diggers Inc., 7985 King Memorial rd., Mentor, OH 44060

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Sewer and Water Builders Licenses as noted above, are approved in accordance with copies now on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None
VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

Work sessions:

January 11, 2019 10:00 a.m. Topic: Jail RFQ

In Attendance: Kathryn Whittington, J. P. Ducro IV, Casey Kozlowski, Lisa Hawkins, Janet Discher, Jim Kemmerle

The Board met and reviewed the qualifications submitted from firms, (K2M, DLR Group, Strollo and Bowen), that submitted qualifications for the Jail Project. The Qualification Evaluation Forms were reviewed for each firm, with pros and cons being discussed. Jail experience was noted as important. There will be interviews set up in the future.

Work sessions:

January 15, 2019 10:00 a.m. Topic: General Matters/Agenda Items

*In Attendance: J. P. Ducro IV, Casey Kozlowski, Kathryn Whittington, Lisa Hawkins, Janet Discher, Nick Sanford
Press: Jon Wysochanski*

- ❖ **Landbank**- the Solid Waste recycling \$5 fee waived on Landbank unimproved parcels intended for demolition was discussed. Decision: bring up at next Landbank meeting.
- ❖ **Request for support** resolutions from Joan O'Brien and Garrett Ormiston for Clean Ohio projects were requested. Garrett to reach out to Township and supply Commissioners with letters or resolutions of support. Decision: ok for Joan O'Brien, as she has the Sheffield Twp. letter of support. Send message to Garrett asking for support resolutions from the townships.
- ❖ **GM support ltr.** request for Lordstown GM plant. Decision: Ashtabula county businesses supply parts. Main points keep plant as now. Decision: send support letter, cc: Patterson, O'Brien, Joyce, Ryan, Brown and Portman. NE District meeting contact Sabrina in Portage County.
- ❖ **Pierpont Revitalization**- invite to Revitalization meeting in March. ACDES came up with some figures and cost estimates. Decision: Lisa to attend for minutes. Estimated cost of improvements is roughly \$2.5 million, is a plant and sewers. There are 70 properties that can be included and contribute.
- ❖ **2 resolutions**- approval of contract with DB Bentley to GOTL SR 531 waterline project. Approval of detailed plans, specifications issued a letter in August, one last arm of OPWC hope to be completed by Memorial Day weekend. Decision: both ok for today's agenda.
- ❖ **Miscellaneous:**
 - Kimball/dispatch agreements- need to make a decision on rate structure on dispatch moving forward and when it is going to be effective. Sheriff to process contracts, Commissioners to set amounts based on Kimball Study. Existing clients to continue under current contract, until July 1. Then go to new amount scheduled contract. Decision: 6 month contract, then a full year beginning January 1, 2020. Set up a work session with the Sheriff.
 - Copier- declare our copier obsolete and give to Covered Bridge Festival. Decision: ok.
 - Lodging Tax procedure- letter for those not in compliance. Decision: set up a meeting with Prosecutor's office to determine what course of action is. Prepare questions ahead of time. Set up meeting with Jamie, Janet, and board in a Work Session.
 - Common Pleas- meeting regarding how much they intend to follow their Journal Entry, as we work thru the budget process. Janet and JP to work on the questions. He will meet with Judge Harris.
 - Appointment to CSB (Taylor Cleveland)

Schedule:

Evening mtg. after Memorial day do Tuesday night. Week of thanksgiving- the week earlier. Christmas Eve not at all.

Old Business

Fair Board lease

Financing options- Mike Cunnington

Committee Reports:

Kathryn Whittington – will not be attending the YMCA round table panel discussion/focus group. JP will attend. Record Commission meetings, remove Kathryn and put in JP.

J.P. Ducro IV –

Casey Kozlowski – SLAB having discussions about senior levy. CVB mtg.

ADJOURNMENT:

The President and Clerk of the Board hereby certify that this is a true and accurate record of the minutes of the January 15, 2019 session. All deliberations concerning official business and formal actions by this Board of Ashtabula County Commissioners were conducted in an open public meeting.

CERTIFIED:

ATTESTED:

PRESIDENT

CLERK

COMMISSIONERS

OF

ASHTABULA COUNTY