

REGULAR SESSION OF THE ASHTABULA COUNTY BOARD OF COMMISSIONERS

Old Courthouse 25 West Jefferson St., 2nd Floor Jefferson, OH 44047

February 5, 2019

The Board of Ashtabula County Commissioners met in session; the Board President called the meeting to order and the Pledge of Allegiance was said.

Members Present: President, J. P. Ducro IV, Vice-President, Casey R. Kozlowski and Commissioner Kathryn L. Whittington **Absent:** None **Board Staff Present:** County Administrator Janet Discher and Clerk of the Board Lisa Hawkins.

Motion To Approve Minutes Of Previous Session(S) And Waiver Of The Reading Of Same:

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: **Yeas:** Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** none

Whereupon the minutes were declared approved unanimously.

Motion To Approve Today's Agenda:

MOTION: Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: **Yeas:** Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None

Whereupon the agenda was declared approved unanimously.

THE BOARD PRESIDENT INTRODUCED AND ENTERTAINED MOTIONS FOR THE FOLLOWING RESOLUTIONS: RESOLUTION NUMBER 2019-75 AWARDING AND APPROVING A CONTRACT WITH MV TRANSPORTATION, INC. FOR THE OPERATION OF THE ASHTABULA COUNTY TRANSPORTATION SYSTEM

The Board of County Commissioners of Ashtabula County, Ohio, met on the 5th day of February, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, on September 18, 2018, two (2) proposals were received for the operation of the Ashtabula County Transportation System, as follows:

MV Transportation, Inc.
2024 College St.
Elk Horn, IA 51531

Community Bus Services, Inc.
11 Federal Plaza Central, PO Box 1863
Youngstown, OH 44501-1863

WHEREAS, MV Transportation, Inc., has been determined to be the offeror whose proposal is the most advantageous to the county, taking into consideration the evaluation factors and criteria developed and set forth in the request for proposals; and

WHEREAS, Patrick Arcaro, Director of the Ashtabula County Department of Job and Family Services, has presented and recommended to award a contract to MV Transportation, Inc. for the approval of the Board, to-wit:

Scope of Contract: To provide direct operation and management of the Ashtabula County Transportation System (ACTS). ACTS will provide transportation services to the general public of Ashtabula County, including limited services to points out of the county.

Provider: MV Transportation, Inc., 2024 College St., Elk Horn, IA 51531

Cost: **Not to Exceed \$1,188,300.00 for 2019 and Not to Exceed \$1,207,476.00 for 2020**

Contract Period: February 1, 2019 through December 31, 2020 (2 year contract, with the option to renew annually for a total of 5 years; and

WHEREAS, this Board of Commissioners concurs with this recommendation; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Contract with MV Transportation, Inc. is awarded and approved in accordance with the copy of said Contract on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: **Yeas:** Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-76 APPROVING AN EQUIPMENT LEASE AGREEMENT WITH MV TRANSPORTATION, INC. FOR ASHTABULA COUNTY TRANSPORTATION SYSTEM VEHICLES

The Board of County Commissioners of Ashtabula County, Ohio, met on the 5th day of February, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Ashtabula County has entered into an Agreement with MV Transportation, Inc. to operate the Ashtabula County Transportation System (ACTS); and

WHEREAS, The Board of Commissioners of Ashtabula County owns vehicles assigned to ACTS for use in the operation of the System, known as the ACTS Fleet; and

WHEREAS, In order to provide for the efficient operation of ACTS, the Board proposes to lease to MV Transportation, Inc. the ACTS Fleet for \$1.00 per year per vehicle; and

WHEREAS, The term of the lease is February 1, 2019 through December 31, 2020 (2 year contract, with the option to renew annually for a total of 5 years); and

WHEREAS, Throughout the term of this lease, MV Transportation, Inc., at its cost and expense, will maintain and service the ACTS Fleet so as to keep the Equipment in as good operation condition as when delivered to MV Transportation; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the Equipment Lease Agreement with MV Transportation, Inc. for the use and maintenance of the ACTS Fleet is hereby approved in accordance with the copy of said agreement now on file.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Whittington, Ducro, Kozlowski Nays: None Abstained: None Absent: None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-77 ORDERING PUBLICATION AND BIDS FOR MISCELLANEOUS MATERIALS AND EQUIPMENT RENTAL, ENGINEER'S DEPT.

The Board of County Commissioners of Ashtabula County, Ohio, met on the 5th day of February, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Tom Partridge, Chief Deputy Engineer of the Engineer's Department, has submitted a request to this Board for the publication and solicitation of competitive bids for Miscellaneous Materials and Equipment Rental for use during the 2019 season, as follows:

MISCELLANEOUS ITEMS AND EQUIPMENT RENTAL:

- Concrete Pipe (small sizes 12" thru 36")
- Asphalt Concrete (ODOT Items 301, 448 Type 1, 448 Type 2), Cold Patch & MC-70
- Snow & Ice Control Materials (anti-skid)
- Redi-Mix Concrete
- Equipment Rental (Cranes, Excavators, Bulldozers, Wheel Loaders)

Publication: February 8, 2019

Bid Opening: March 1, 2019 at 10:00 a.m.

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Ashtabula County, Ohio, the bid opening date is to be held on the 1st day of March, 2019 at 10:00 a.m. at the office of the Ashtabula County Engineer.

The Clerk of the Board is hereby ordered to advertise in the newspapers and post notice of said bid on the bulletin board as outlined above.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None
VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-78 AUTHORIZING AMENDMENT TO THE GRANT WITH THE OHIO DEPARTMENT OF YOUTH SERVICES (ODYS) FOR THE FY 2018 YOUTH SERVICES GRANT FOR JUVENILE COURT

The Board of County Commissioners of Ashtabula County, Ohio, met on the 5th day of February, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, on May 30, 2017 by Resolution No. 2017-168, a grant was filed with the Ohio Department of Youth Services (ODYS) for a FY2018 Youth Services Grant for Juvenile Court; and

WHEREAS, Kathy Thompson, Court Administrator for the Ashtabula County Juvenile Court, has now submitted an amendment to said grant for the approval of the Board, to-wit:

Purpose: Realignment of grant funds for DYS Grant

WHEREAS, the amendment has been reviewed and it is found that such an amendment would be desirable and is necessary; now

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Ashtabula County, Ohio that an amendment be made to the Ohio Department of Youth Services for FY2018 Youth Services Grant in accordance with a copy of said amendment on file in this office.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None
VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-79 APPROVING PROFESSIONAL SERVICES AGREEMENT BETWEEN ASHTABULA COUNTY BOARD OF COMMISSIONERS AND ASSOCIATED CONSULTING SOLUTIONS, LLC FOR PLAN REVIEW SERVICES, BUILDING DEPARTMENT

The Board of County Commissioners of Ashtabula County, Ohio, met on the 5th day of February, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Todd Nagy, Chief Building Official, has presented an agreement for the approval of the Board, to-wit:

Scope: Commercial Plan Review Services on an "as needed" basis

Provider: Associated Consulting Solutions, LLC, 9671 Oxford Glen Dr., Mentor, OH 44060

Cost: Not to Exceed \$8,000.00

Term: begins retroactive to January 1, 2019, terminating December 31, 2019; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the agreement as noted above is approved in accordance with the copy now on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None
VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-80 CERTIFYING 2018 ANNUAL COUNTY HIGHWAY SYSTEM MILEAGE, ENGINEERS OFFICE

The Board of County Commissioners of Ashtabula County, Ohio, met on the 5th day of February, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Timothy Martin, Ashtabula County Engineer, has submitted the following Annual County Highway System Mileage Report for the Ohio Department of Transportation for certification, to-wit:

OHIO DEPARTMENT OF TRANSPORTATION

2018 Annual County Highway System Mileage Certification

The total length of county maintained public roads in Ashtabula County **was** 355.065 miles as of December 31, 2017, as certified by the Board of County Commissioners and/or reported by the Director of Transportation, in accordance with the provisions specified in the Ohio Revised Code, Section 4501.04 of the Ohio Revised Code.

Considering all mileage changes that occurred in CY2018 and determining that there is no net increase or decrease in mileage to the 2017 certified mileage listed above, the new total is hereby certified below.

Based upon submitted documentation, the Board hereby certifies as of December 31, 2018, the county was responsible for maintaining a total of 355.065 miles of public roads.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the above Annual County Highway Mileage is hereby certified to the Ohio Department of Transportation.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-81 RE-APPOINTING MARIE LANE TO THE ASHTABULA COUNTY LAW LIBRARY RESOURCES BOARD

The Board of County Commissioners of Ashtabula County, Ohio, met on the 5th day of February, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, The Ashtabula County Board of Commissioners established the Law Library Resources Board, as created by ORC 307.51(B) and governed by ORC 307.51,307.511-516, and who is charged with the responsibility of providing legal research, reference and library services to the county and to the municipal corporations, townships, and courts within the county and managing the coordination, acquisition, and utilization of legal resources; and

WHEREAS, this Board is comprised of five (5) members who must be residents of the county, whose terms are set at 5 years; and

WHEREAS, Marie Lane's term expired on December 31, 2018 and she has expressed her desire to be re-appointed; and

WHEREAS, It is recommended that Ms. Lane be appointed for a new term commencing retroactive to January 1, 2019 and ending December 31, 2023; and

WHEREAS, this Board of Commissioners would agree with the recommendation; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that Marie Lane is hereby re-appointed to the Ashtabula County Law Library Resources Board for the term outlined above.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-13FINA APPROVING FINANCIAL TRANSACTIONS FOR THE COUNTY

The Board of County Commissioners of Ashtabula County, Ohio, met on the 5th day of February, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, it is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of Commissioners and any of its committees that resulted in such formal action, were open to the public and were in compliance with all legal requirements, including Section 121.11 of the Ohio Revised Code.

Financial Transactions and Voucher Approval Requirements

WHEREAS, The Board of Commissioners acknowledges receipt of all department financial transactions and vouchers submitted this date for approval, as follows:

TRAVEL REQUESTS:

Nicholas Church	OSACVSC Spring Conf.	Dublin	3/29-31	\$1,000.00
Nicholas Church	OSACVSC Summer Convention	Dublin	7/26-28	\$1,000.00
Nicholas Church	OSACVSC Fall Conf.	Dublin	11/15-17	\$1,000.00
Justin Cline	PLSO Conf.	Columbus	2/20-22	\$1,300.00
Christy Gunther	Ohio Coalition APS Conf.	Columbus	3/15	\$366.12
Jake Brand	Ohio EPA/OSWDO	Columbus	2/7	\$.00

Appropriations	Fund	Total	Personal Svcs.	Comment
Auditor	1001.002	\$ 313.00	\$ -	additional appropriation for W&M equipment

EXECUTING PAYMENT OF THEN AND NOW CERTIFICATION PRESENTED BY THE COUNTY AUDITOR PURSUANT TO ORC 5705.41(D)1 AND AUTHORIZING THE DRAWING OF WARRANT(S) IN PAYMENT OF AMOUNTS DUE UPON CONTRACT OR ORDER- SEE SCHEDULE 6TN

DIRECT RELIEF BILLS:

Vouchers #2019-001825 thru 2019-001848 for Public Assistance; #2019-20243 thru 2019-20247 for Child Support; and #2019-30189 thru 2019-30189 for WIA Invoices

BILLS:

COUNTY FUNDS SCHEDULE 6 ENGINEERS SCHEDULE 6E; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, do hereby find that the above outlined financial transactions and vouchers are in order and sufficient funds are available to permit the execution of these transactions,

BE IT FURTHER RESOLVED, that the above transactions are approved and allowed, and furthermore, that the County Auditor is hereby authorized to issue warrants for payment of said vouchers.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None
VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None
 Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-14FINA FOR THE SUBMISSION TO THE ELECTORS OF ASHTABULA COUNTY A .5 MILL RENEWAL LEVY FOR THE ASHTABULA COUNTY CHILDREN SERVICES BOARD

The Board of County Commissioners of Ashtabula County, Ohio, met on the 5th day of February, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, The Ashtabula County Children Services Board has requested the following submission for a .5 mill renewal levy for the electors of Ashtabula County be approved by the Board of Commissioners, to-wit:

RESOLUTION

RESOLUTION FOR THE SUBMISSION TO THE ELECTORS of Ashtabula County, Ohio, on the 7th day of May, 2019, of the question of a renewal levy of .5 mills per year, for a period of five (5) years, for each dollar of the taxable property within Ashtabula County, Ohio, for the purpose of paying for the protection and placement of abused and neglected children of the Children Services Board in accordance with the provisions of Section 5705.24 of the Revised Code of Ohio; said levy to appear upon the Tax Duplicate of Ashtabula County, Ohio, for the tax years 2019 through 2023, inclusive, first due in calendar year 2020; and

WHEREAS, The amount of taxes which may be raised within the Ten (10) Mill limitation will be insufficient to pay the current expenses and it is necessary to levy taxes in excess of said limitations for the purpose of paying the current expenses for the benefit of Ashtabula County for the purpose of paying for protection and placement of abused and neglected children of the Children Services Board, for a period of five (5) years; now

THEREFORE, BE IT RESOLVED, By the Board of County Commissioners of Ashtabula County, Ohio, two-thirds (2/3) of all members elected thereto concurring:

ASHTABULA COUNTY CHILDREN SERVICES BOARD RENEWAL LEVY:

Section 1. This Board finds, determines and declares that it is necessary to renew a tax for the benefit of Ashtabula County for the purpose of paying for protection and placement of abused and neglected children of the Children Services Board at a rate not exceeding 0.5 mill for each one dollar of valuation, which amounts to \$.05 for each one hundred dollars of valuation, for 5 years, commencing in 2019, first due in calendar year 2020, outside of the ten-mill limitation in accordance with Ohio Revised Code Sections 5705.19 and 5705.24, and that it intends to submit the question of the renewal levy to the electors at an election on May 7, 2019.

Section 2. That said question is to be submitted to the electors of Ashtabula County, Ohio, on the 7th day of May, 2019; that the said election shall be conducted, canvassed and certified in like manner as regular elections in said Ashtabula County, Ohio, for the election of officials thereof, and that said question shall be submitted in the manner and form provided by Section 5705.25 of the Revised Code of Ohio.

Section 3. That the Clerk of the Board of County Commissioners of Ashtabula County, Ohio, is hereby authorized and directed to certify a copy of this Resolution to the Board of Elections of Ashtabula County, Ohio, which shall give thirty (30) days notice of said election in one or more newspapers printed and of general circulation within Ashtabula County, Ohio; once a week for four (4) consecutive weeks, on the same day of the week prior to the election, specifying in said notice the proposed renewal rate to be levied, the purpose for which it is to be levied, and the number of years during with said rate is to be in effect, and the time and place of holding the election.

Section 4. As provided in Section 5705.19, 5705.24 and 5705.25 of the Revised Code, this Resolution shall go into immediate effect, and no publication of same shall be necessary other than that provided for under the Notice of Election.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-12SEWA APPROVING SEWER AND WATER BUILDERS LICENSE FOR DANA DAUGHTERS EXCAVATING CO., LLC

The Board of County Commissioners of Ashtabula County, Ohio, met on the 5th day of February, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, In accordance with the Ashtabula County Sewer and Water regulations, the following Sewer and Water Builders' Licenses have been presented to the Board for approval, to-wit:

Purpose: Constructing all sanitary sewer mains and appurtenances, sanitary laterals, water mains and appurtenances and water services thereto in the Ashtabula County Sewer and Water District.

Bond: \$10,000.00

Bond Term: January 1, 2019 thru December 31, 2019

Contractor: Dana Daughters Excavating Co., LLC, 784 Timber Lane, Geneva, OH 4441

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Sewer and Water Builders License as noted above, is approved in accordance with copy now on file in this office.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Whittington, Ducro, Kozlowski Nays: None Abstained: None Absent: None

Whereupon the resolution was declared passed unanimously.

Work sessions:

February 5, 2019 9:00 a.m. Topic: Dispatching

In Attendance: J. P. Ducro IV, Casey Kozlowski, Kathryn Whittington, Lisa Hawkins, Janet Discher, William Johnson, Mike Fitchet Press: Stephanie Wessell

The Kimball report outlined costs for dispatching services for Ashtabula County. Mr. Fitchet presented 2 options outlining dispatching costs. Some agencies are already using Ashtabula County dispatching services, some have not used our dispatching services and want to come on, there are some we have dispatching services but have not charged them and some are using other agencies. The options Mr. Fitchet presented have an approximate \$300,000 difference. The costs will be based on the previous year's usage. 2018 will be charged in 2019, 2019 will be charged in 2020, etc. The usage will be reviewed at the end of every year and adjusted based on real costs. The idea is to begin charging on July 1, for those entities we have been dispatching for, but have not charged and current customers who have been paying for dispatching services. New clients will pro-rated. The contracts will come out of the Sheriff's Dept. and go into their revenue line item, using the template they have. Suggest using the rates set by Kimball with a 2% escalator built in. Every contract has an escalator and a 30 day out clause. **DECISION:** Higher rate with a 2% escalator. Call volume to be reviewed annually. Lisa and Janet to work on contracts with Pam Bloom.

February 5, 2019 10:00 a.m. Topic: General Matters/Agenda Items

In Attendance: J. P. Ducro IV, Casey Kozlowski, Kathryn Whittington, Lisa Hawkins, Janet Discher

Kids Only Day Care- Board of DD would like to house a Kids Only Day Care in part of the former Happy Hearts space. Decision: lease with the County, so they may sub-lease to Kids Only.

Short Term Rental Helper- computer software program. Decision: find out costs, what it provides, check with other communities who collect lodging tax. Casey will contact them.

Tony Collette- reappointment to AMHA board. Decision: ok to reappoint.

TB Contract- Health Dept. Decision: discuss next Thursday.

Children Services Board- levy renewal. Decision: on today's agenda. Lisa to check to see if levies need to go to Budget Commission before Commissioner approval.

Board of DD- Disabilities Awareness Month. Decision: hold agenda meeting there at 1:00 p.m.

Fair Board lease- no update.

JAG grant funds Drug Court Coordinator, pre-award conditions need completed. It's about \$14,255.31. Decision: next week's agenda.

Meadowood complaint- asked for a list of contractors to choose from, received a list of 30. Looking for more residential related contractors.

Coordinated Transportation Plan update- summit planned for March 1. Bring everyone together how to improve transportation in our county. Contract for \$5,000 with a set not to exceed amount, to employ Marta Stone. The contract term is now thru October. Decision: Ok. Casey will work out details.

J.P. Ducro- received a message from LEEDCo that they would like to visit Ashtabula County.

Kathryn Whittington- Lt. Kemmerle will attend the CCAO Justice meeting in her place. He met with the Common Pleas Court Judges. Court Security- take over, will cost more money. Contract for legal services- do not mind consolidating as long as they have access to what they need. They asked for Janet and Jen to review the Clemans Nelson study. Judge Harris needs 14 to 18 chairs in the Jury room, they would use in the court room as needed. He needs 13 attached chairs and a jury box, and new carpet. Will work on getting wider chairs. They are seeing more jurors, as more jury trials. 2 out of the 3 capital cases are not going forward. Asked to reduce that budget line. Probation- hired Kathy Thompson, goal is to keep all current funding, work on new funding. Did not feel a multi-county probation department would work. Vision for a Justice Center attached to a jail, would need 3 court rooms, with 5 Magistrate offices, one for each judge. Indigent defense- aware of Public Defender's office, they like the idea of fixed fee retainer. State legislation must change for that to happen. Set up meeting with Marie Lane, the judges, the Commissioners and Public Defender Commission. They will reduce their budget request by whatever Kathy Thompson can find.

February 5, 2019 3:30 p.m. Topic: Eastern County Court

In Attendance: J. P. Ducro IV, Casey Kozlowski, Kathryn Whittington, Lisa Hawkins, Janet Discher, Rose Cole, Harold Specht

Judge Harold Specht attended the meeting to discuss the disparity between Eastern and Western County Courts. They are asking for a replacement Deputy Clerk. The Clerk is not able to complete her work, as she has to help out front. They are looking at using the Attorney General's collection service for outstanding fines and costs. In 2018, there were 4,307 in Western County Court and 3,361 for Eastern County Court. ECC Special Projects pays for part of Kelly Butcher, previously a portion of IT Services, initially the imaging project. They will look at fee amounts and compare to Western County Courts. The County needs a restoration of MCO Sales Tax, or Local Government Tax. Revenues are flat. Decision: ok to hire the additional deputy at the starting established salary to begin April 1, 2019.

February 6, 2019 11:00 a.m. Topic: 2019 Budget

In Attendance: J. P. Ducro IV, Casey Kozlowski, Kathryn Whittington, Lisa Hawkins, Janet Discher

Ms. Discher presented a new financial synopsis. The Board reviewed the new 2018 Expenses vs 2019 Request. Lowers the carryover by \$1,000,000 and uses all the MCO Revenue. This does not include any cuts to Common Pleas and if Adult Probation's grants stay intact, will result in significant cost savings. This does not include reduction in request from Juvenile Court, beside raises. The Sheriff's department budget was discussed. There is a shortage of Road Deputies. Commissioner Ducro is meeting with the Judges at noon today to discuss their 2019 budget request including raises, Probation Dept., Westlaw/legal resources. They have requested \$100,000 for Court Security. The board will meet again on Friday.

February 8, 2019 1:10 p.m. Topic: 2019 Budget

In Attendance: J. P. Ducro IV, Casey Kozlowski, Kathryn Whittington, Lisa Hawkins, Janet Discher

Roger Corlett requested to purchase his IPAD for \$175. It can be sold via sale, as the value is under \$2,500. Decision: ok to sell by private sale, put on next week's agenda.

Ms. Discher went through the current projections of the Expense Budget Performance Report. The Commissioners reviewed the 2019 proposed budget line items, line by line. Raises were removed, for the most part. \$23,617,620. Last year we spent \$24,839,850, which is less than .08% budget increase. Short \$23,000, but doesn't include \$200,000 to \$300,000 in raises. The carryover was discussed. They like to have a minimum of \$2 million dollars in the carryover. The budget will be adopted at next Thursday's meeting. Decision: the budget is based upon a projected \$2.2 million dollar carryover. Kathryn will meet with Auditor, Data Board, Prosecutor, Sheriff, Eastern, JP will meet with Treasurer, Airport, Coroner, Common Pleas, Clerk of Courts; Casey will meet with Recorder, Western, Board of Elections, Juvenile Court to give them their proposed 2019 budget numbers. JP sent email to Airport regarding debt.

February 8, 2019 3:00 p.m. Topic: Children Services Board Appointment.

In Attendance: J. P. Ducro IV, Casey Kozlowski, Kathryn Whittington, Lisa Hawkins, Sheriff William Johnson, Prosecutor Nick Iarocci

Taylor Cleveland has been appointed to the Children Services Board. There is an Attorney General's opinion that states there is a conflict, because of the nature of his employment would be a conflict. There was no permission

granted by the employer and these meetings could interfere with work hours. Decision: rescind the appointment, send a letter to Taylor Cleveland and Tania Burnett.

ADJOURNMENT:

The President and Clerk of the Board hereby certify that this is a true and accurate record of the minutes of the February 5, 2019 session. All deliberations concerning official business and formal actions by this Board of Ashtabula County Commissioners were conducted in an open public meeting.

CERTIFIED:

ATTESTED:

PRESIDENT

COMMISSIONERS

OF

CLERK

ASHTABULA COUNTY