

SPECIAL SESSION OF THE ASHTABULA COUNTY BOARD OF COMMISSIONERS

Old Courthouse 25 West Jefferson St., 2nd Floor Jefferson, OH 44047

March 27, 2019

The Board of Ashtabula County Commissioners met in session; the Board President called the meeting to order and the Pledge of Allegiance was said.

Members Present: President Kathryn L. Whittington, Vice-President J. P. Ducro IV, and Commissioner Casey R. Kozlowski. **Absent:** None **Board Staff Present:** Clerk of the Board Lisa Hawkins. **Absent:** County Administrator Janet Discher

Motion To Approve Today's Agenda:

MOTION: moved the adoption, seconded. **DISCUSSION:** None

VOTE: **Yeas:** Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None

Whereupon the agenda was declared approved unanimously.

THE BOARD PRESIDENT INTRODUCED AND ENTERTAINED A MOTION FOR THE FOLLOWING RESOLUTION:

RESOLUTION NUMBER 2019-125 DECLARING A REAL AND PRESENT EMERGENCY EXISTS TO REPAIR AND REHABILITATE THE SIDING ON THE SMOLEN-GULF COVERED BRIDGE, ASHTABULA AND PLYMOUTH TOWNSHIPS, ENGINEER'S DEPT.

The Board of County Commissioners of Ashtabula County, Ohio, met on the 27th day of March, 2019, in special session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, in accordance with the provisions of Ohio Revised Code §307.86(A) competitive bidding is not required when the Board of Commissioners by unanimous vote of its members makes a determination that a real and present emergency exists and such determination and the reasons therefor are entered into the minutes of the proceedings of the Board, when (2) there is actual physical disaster to structures, radio communications equipment, or computers; and

WHEREAS, this Board has been informed by Timothy Martin, Ashtabula County Engineer, that due to actual physical disasters to structures, the following repairs will need to be completed immediately:

Repair and Rehabilitate the Siding on the Smolen-Gulf Covered Bridge

WHEREAS, the Board has determined that this constitutes a real and present emergency to immediately begin this project to ensure the safety of Ashtabula County residents; and

WHEREAS, on January 15, 2019 by Resolution No. 2019-50, bids were ordered to repair and rehabilitate the siding on the Smolen-Gulf Covered Bridge, with no bids being received; and

WHEREAS, the County Engineer has requested Curie Construction Co., Jefferson, Ohio as the contractor proposed to complete the work to specifications acceptable to the County Engineer; and

WHEREAS, the total cost of the repairs is \$150,000 with funding being paid out of MVGT funds; now

THEREFORE, BE IT RESOLVED, by the Board of Ashtabula County Commissioners, by unanimous vote of its members, that a real and present emergency is declared at Smolen-Gulf Covered Bridge, Ashtabula County, Ohio.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: **Yeas:** Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-126 APPROVING AGREEMENT WITH HANNAH NEWS SERVICE, INC. FOR NEWS SERVICE SUBSCRIPTION, ASHTABULA COUNTY LAW LIBRARY

The Board of County Commissioners of Ashtabula County, Ohio, met on the 27th day of March, 2019, in special session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Shara Parkomaki, Ashtabula County Law Librarian, has presented an Agreement for the approval of the Board, to-wit:

Provider: Hannah News Service, Inc., 21 W. Broad St., Suite 1000, Columbus, OH 43215

Scope: news service subscription

Term: Beginning retroactive to February 1, 2019 and ending January 31, 2020

Cost: Not to exceed: \$1,700.00 one-time payment for term of 12 months; and

WHEREAS, the submitted agreement has been reviewed by the Board and is found to be necessary; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the agreement is hereby approved in accordance with a copy now on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-127 APPROVING HARDWARE AND SOFTWARE CONTRACT WITH BUSINESS COMMUNICATION SPECIALISTS (BCS) FOR THE ASHTABULA COUNTY TELEPHONE SYSTEM

The Board of County Commissioners of Ashtabula County, Ohio, met on the 27th day of March, 2019, in special session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Rock Benson, IT Director, presented a Contract for the approval of the Board, to-wit:

Scope: Hardware and Software partner support renewal (no phones)

Provider: Business Communication Specialists (BCS), 162 Main St., Wadsworth, OH 44281

Cost: **Not to Exceed, \$16,308.00**

Term: Expires March 31, 2020; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Contract as noted above is approved in accordance with the copy now on file in this office.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-128 APPROVING AMENDMENT NO. 3 TO THE EMPLOYMENT RELATED TRANSPORTATION CONTRACT WITH THE ASHTABULA COUNTY TRANSPORTATION SYSTEM (ACTS) CONTRACT NO. 19-3001-ERT

The Board of County Commissioners of Ashtabula County, Ohio, met on the 27th day of March, 2019, in special session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Patrick Arcaro, Director of the Ashtabula County Department of Job & Family Services has presented a Contract Amendment for the approval of the Board, to-wit:

PROVIDER: ASHTABULA COUNTY TRANSPORTATION SYSTEM, 2924 Donahoe Dr., ASH., OH 44004

Employment Related Transportation:

Original Contract Date: October 1, 2018 **Contract No.** 19-3001-ERT

Service: Contract amendment to change funding for employment related transportation services.

Amendment: Article 4 – Availability of Funds: Increase funds for FY2019 in the amount of **\$20,000**
Total available funds increases from **\$2,000** to **\$22,000**

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Amendment to the Contract is approved in accordance with copy now on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: **Yeas:** Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-129 APPROVING PROMISSORY NOTE WITH ANDOVER BANK FOR FINANCING OF 2 MACK TRUCKS FOR USE BY THE ASHTABULA COUNTY ENGINEER'S OFFICE, HIGHWAY DEPARTMENT

The Board of County Commissioners of Ashtabula County, Ohio, met on the 27th day of March, 2019, in special session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, on January 8, 2019 by Resolution Number 2019-15, the Board of Commissioners approved the purchase of two (2) Tandem Axle Mack Granite 64FR Chassis Trucks through the Ohio Department of Transportation's Cooperative Purchasing Program from R. W. Sidley, Inc. and Equipment for use by the Ashtabula County Engineer's office in the performance of his duties; and

WHEREAS, Tim Martin, Ashtabula County Engineer, presented a Promissory Note for the approval of the Board, to-wit:

Financer: Andover Bank, 600 E. Main St., Andover, OH 44003

Amount: \$240,000.00 (payable in 4 principal payments of \$60,000 beginning April 1, 2020, with interest accrued on the unpaid principal balance paid when principal payments are made)

Interest Rate: 3.05%

Note Matures: April 1, 2023; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Note as noted above is approved in accordance with the copy now on file in this office.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: **Yeas:** Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-130 APPROVING A TITLE IV-D SERVICE CONTRACT WITH THE ASHTABULA COUNTY CHILD SUPPORT ENFORCEMENT AGENCY AND THE ASHTABULA COUNTY COMMON PLEAS COURT, ACDJFS

The Board of County Commissioners of Ashtabula County, Ohio, met on the 27th day of March, 2019, in special session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Patrick Arcaro, Director of the Ashtabula County Department of Job & Family Services has presented a Title IV-D Child Support Contract for the approval of the Board, to-wit:

Provider: ***Ashtabula County Child Support Enforcement Agency***
2924 Donahoe Dr., Ashtabula, OH 44004

Ashtabula County Common Pleas Court
25 West Jefferson St., Jefferson, OH 44047

Service: The coordination of services between the Child Support Enforcement Agency and Ashtabula County Common Pleas Court to make all reasonable efforts to coordinate with each other and other service contractors to establish a cooperative, comprehensive county plan for the effective enforcement of child support services. This contract provides Magistrate services for the Child Support Enforcement Agency.

Effective Date: **Retro-active** to January 1, 2019 thru December 31, 2019

Cost: **Not to Exceed**, \$212,286.36; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Title IV-D Child Support Contract as outlined above is approved in accordance with the copy now on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: **Yeas:** Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-131 APPROVING A TITLE IV-D SERVICE CONTRACT WITH THE ASHTABULA COUNTY CHILD SUPPORT ENFORCEMENT AGENCY AND THE ASHTABULA COUNTY COMMON PLEAS COURT- JUVENILE DIVISION, ACDJFS

The Board of County Commissioners of Ashtabula County, Ohio, met on the 27th day of March, 2019, in special session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Patrick Arcaro, Director of the Ashtabula County Department of Job & Family Services has presented a Title IV-D Child Support Contract for the approval of the Board, to-wit:

Provider: ***Ashtabula County Child Support Enforcement Agency***
2924 Donahoe Dr., Ashtabula, OH 44004

Ashtabula County Common Pleas Court- Juvenile Division
3816 Donahoe Drive, Ashtabula, OH 44004-4540

Service: The coordination of services between the Child Support Enforcement Agency and Ashtabula County Common Pleas Court-Juvenile Division agree to make all reasonable efforts to coordinate with each other and other service contractors to establish a cooperative, comprehensive county plan for the effective enforcement of child support services.

Effective Date: **Retro-active to** January 1, 2019 thru December 31, 2019

Cost: **Not to Exceed**, \$88,140.00 now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Title IV-D Child Support Contract as outlined above is approved in accordance with the copy on file in this office.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-132 APPOINTING AND RE-APPOINTING MEMBERS TO THE ASHTABULA COUNTY AIRPORT AUTHORITY

The Board of County Commissioners of Ashtabula County, Ohio, met on the 27th day of March, 2019, in special session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Pursuant to Section 308.03 of the Ohio Revised Code the Board of Commissioners created the Ashtabula County Airport Authority to control the administration and operation of the County Airport and its facilities; and

WHEREAS, The terms of the members of the Ashtabula County Airport Authority are set at four (4) years; and

WHEREAS, Resolution Number 2019-124 adopted March 26, 2019, increased the board membership from 9 members to 11 members; and

WHEREAS, applications have been reviewed and the Board hereby appoints John Williams and Donald Ballard to fill the openings of the additional 2 members with an effective date of April 11, 2019, (the Airport Authority's Annual meeting), with such appointments terminating on the date of the Airport's Annual Meeting in April, 2023; and

WHEREAS, The terms of John David Price, Jr., Dwight Bowden, John Ambrose and George Toth will expire at the Airport's annual meeting on April 11, 2019; and

WHEREAS, It is recommended that all be re-appointed for new terms commencing April 11, 2019 through the Airport Authority's Annual Meeting in April, 2023; and

WHEREAS, said persons outlined above have all expressed a desire to be appointed and/or re-appointed to the Ashtabula County Airport Authority and the Board of Commissioners concurs; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the appointments and re-appointments are hereby made to the Ashtabula County Airport Authority, as outlined above.

MOTION: Whittington moved the adoption, Kozlowski seconded.

VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

Discussion: there are 4 incumbents. There are 3 applicants, John Williams, Donald Ballard and Alan Kettunen. It was expressed there may be a conflict of interest in Mr. Kettunen's appointment, as he owns a flight school. Recommend to appoint John Williams and Donald Ballard. Send a letter thanking him for applying, and Commissioner Ducro will personally contact them. Thanked the 4 applicants re-applying for their dedication and service to the Airport.

RESOLUTION NUMBER 2019-27FINA APPROVING FINANCIAL TRANSACTIONS FOR THE COUNTY

The Board of County Commissioners of Ashtabula County, Ohio, met on the 27th day of March, 2019, in special session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, it is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of Commissioners and any of its committees that resulted in such formal action, were open to the public and were in compliance with all legal requirements, including Section 121.11 of the Ohio Revised Code.

Financial Transactions and Voucher Approval Requirements

WHEREAS, The Board of Commissioners acknowledges receipt of all department financial transactions and vouchers submitted this date for approval, as follows:

DIRECT RELIEF BILLS:

Vouchers #2019-002030 thru 2019-002064 for Public Assistance; #2019-20277 thru 2019-20278 for Child Support; and #2019-30197 thru 2019-30199 for WIA Invoices

BILLS:

COUNTY FUNDS SCHEDULE 13
ENGINEERS SCHEDULE 13E; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, do hereby find that the above outlined financial transactions and vouchers are in order and sufficient funds are available to permit the execution of these transactions,

BE IT FURTHER RESOLVED, that the above transactions are approved and allowed, and furthermore, that the County Auditor is hereby authorized to issue warrants for payment of said vouchers.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None
VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

ADJOURNMENT:

The President and Clerk of the Board hereby certify that this is a true and accurate record of the minutes of the March 27, 2019 session. All deliberations concerning official business and formal actions by this Board of Ashtabula County Commissioners were conducted in an open public meeting.

CERTIFIED:

ATTESTED:

PRESIDENT

CLERK

COMMISSIONERS

OF

ASHTABULA COUNTY