

REGULAR SESSION OF THE ASHTABULA COUNTY BOARD OF COMMISSIONERS

Old Courthouse 25 West Jefferson St., 2nd Floor Jefferson, OH 44047

April 14, 2020

The Board of Ashtabula County Commissioners met in session; the Board President called the meeting to order and the Pledge of Allegiance was said.

Members Present: President Casey R. Kozlowski, Vice-President Kathryn L. Whittington and Commissioner J. P. Ducro IV. **Absent:** None **Board Staff Present:** County Administrator Janet Discher and Clerk of the Board Lisa Hawkins.

Motion To Approve Minutes Of Previous Session(s), Waiver Of The Reading Of Same and Motion To Approve Today's Agenda:

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: **Yeas:** Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** none
Whereupon the minutes were declared approved unanimously.

THE BOARD PRESIDENT INTRODUCED AND ENTERTAINED MOTIONS FOR THE FOLLOWING RESOLUTIONS:

RESOLUTION NUMBER 2020-148 ORDERING PUBLICATION AND BIDS FOR AGGREGATE AND ASPHALT EMULSION FOR THE 2020 SEASON, ENGINEER'S DEPT.

The Board of County Commissioners of Ashtabula County, Ohio, met on the 14th day of April, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, Tom Partridge, Chief Deputy Engineer of the Engineer's Department, has submitted a request to this Board for the publication and solicitation of competitive bids for Aggregate and Asphalt Emulsion for use during the 2020 season, as follows:

ASPHALT EMULSION:

CMS-2	220,000 Gallons	estimated at \$2.235/gal.
CRS-2	170,000 Gallons	estimated at \$1.975/gal.

Total Engineer's Estimate: \$782,750.00

Publication: April 15, 2020
Bid Opening: May 5, 2020 10:00 a.m.

AGGREGATE:

#8 Limestone	6,000 Tons	Est. \$18.00/Ton = \$108,000.00
#67 Limestone	12,000 Tons	Est. \$22.00/Ton = \$264,000.00
#304 Limestone	2,500 Tons	Est. \$15.00/Ton = \$ 37,500.00
#411 Limestone	3,000 Tons	Est. \$15.00/Ton = \$ <u>45,000.00</u>

Total Engineer's estimate of cost: \$454,500.00

Publication: April 15, 2020
Bid Opening: May 5, 2020 10:30 a.m.

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Ashtabula County, Ohio, that the bids be ordered, with bid openings being held at the office of the Ashtabula County Engineer at the dates and times listed above. The Clerk of the Board is hereby ordered to advertise in the newspapers and post notice of said bid on the bulletin board as outlined above.

MOTION: Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None
VOTE: Yeas: Kozlowski, Whittington, Ducro Nays: None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-149 APPROVING AMENDMENT TO TITLE XX SERVICES SUB-GRANT AGREEMENT WITH ASHTABULA COUNTY COMMUNITY ACTION AGENCY FOR INFORMATION & REFERRAL SERVICES, CONTRACT NO. 20-2002-XX, ACDJFS

The Board of County Commissioners of Ashtabula County, Ohio, met on the 14th day of April, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, Patrick Arcaro, Director of the Ashtabula County Department of Job & Family Services has presented a Contract Amendment for the approval of the Board, to-wit:

PROVIDER: ASHTABULA COUNTY COMMUNITY ACTION AGENCY, P.O. Box 2610, Ashtabula, Oh 44005-2610

Amendment No. 1 **Original Contract Date:** October 1, 2019 **Contract No.** 20-2002-XX

Service: Information & Referral Services

Amendment: Article V – Availability of Funds: Increase funds for the period of 10/01/19 – 9/30/20 in the amount of **\$5,000.00** Total available funds increases from **\$5,183.75 to \$10,183.75**

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Amendment to the Sub-Grant Agreement is approved in accordance with copy now on file in this office.

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: **Yeas:** Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-150 OF THE BOARD OF ASHTABULA COUNTY COMMISSIONERS, OHIO TO SUPPORT A RURAL INDUSTRIAL PARK LOAN PROGRAM APPLICATION FOR ECONOMIC DEVELOPMENT BENEFIT

The Board of County Commissioners of Ashtabula County, Ohio, met on the 14th day of April, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, in consideration of the above, the Board of County Commissioners, Ashtabula County, Ohio is supportive of the development and submission of a Rural Industrial Park Loan Program application, in accordance with Section 122.24 of the Ohio Revised Code, to promote economic development in eligible rural areas and promote the economic welfare of Ashtabula County and the state of Ohio, and;

THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Ashtabula County, Ohio, that:

Section 1: The Board acknowledges the project site, located at 5201 Spire Circle, Geneva, OH 44041 is located within Ashtabula County, which has been identified as an eligible county in accordance with Program guidelines.

Section 2: The Board acknowledges that no existing industrial park is located in the county that would compete against an industrial park that would be developed and improved in the county through the use of financial assistance provided to the applicant under the Rural Industrial Park Loan Program.

Section 3: The Board recognizes the applicant for Rural Industrial Park Loan Program assistance to be Geneva Owner LLC (Spire Institute) and that the applicant is an eligible applicant in accordance with Program guidelines.

Section 4: The Board recognizes the applicant has the capacity to undertake and successfully oversee the project, as evidenced by documentation of the applicant's past performance in economic development projects and financial ability to complete the project.

Section 5. The Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law.

Section 6. This resolution shall be in full force and effect from and immediately upon its adoption.

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: **Yeas:** Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-25FINA APPROVING FINANCIAL TRANSACTIONS FOR THE COUNTY

The Board of County Commissioners of Ashtabula County, Ohio, met on the 14th day of April, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, it is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of Commissioners and any of its committees that resulted in such formal action, were open to the public and were in compliance with all legal requirements, including Section 121.11 of the Ohio Revised Code.

Financial Transactions and Voucher Approval Requirements

WHEREAS, The Board of Commissioners acknowledges receipt of all department financial transactions and vouchers submitted this date for approval, as follows:

PAYROLL CHANGES:

ASHTABULA COUNTY NURSING & REHABILITATION CENTER:

December 7th, 2019 through December 21st, 2019

NEW EMPLOYEES

Julie Bytyci	Receptionist – part-time Temporary	\$10.68	12/19/19
Hilliary Distelrath	LPN-Part time	\$18.62	12/19/19

RAISES/TRANSFERS

<u>Effective 12/14/2019</u>	<u>12/13/2019</u>	<u>New</u>
	<u>Current</u>	<u>Rate</u>
GRANDBOUCHE, JULIE A	\$ 10.27	\$ 10.48
LEWIS, JUDY K	\$ 10.67	\$ 10.88
PATTON, MICKY	\$ 16.96	\$ 17.28
SARAI, DUSTY R	\$ 15.22	\$ 15.52
SCHWEITZER, KIM M	\$ 13.76	\$ 14.04
ADLEY, MORGAN S	\$ 9.05	\$ 9.23
ANTHONY, REBECCA E	\$ 12.51	\$ 12.76
Bobbitt, Sandra K	\$ 13.20	\$ 13.46
CAMPBELL, ASHLEY R	\$ 12.97	\$ 13.23
CANTER, CHRISTINA F	\$ 12.97	\$ 13.23
CROWELL, KARI M	\$ 12.51	\$ 12.76
DIBELL, LISA A	\$ 9.05	\$ 9.23
DUROVEY, STACIE	\$ 17.20	\$ 17.54
EASTMAN, KAMI A	\$ 12.51	\$ 12.76
FAGAN, BRANDY J	\$ 9.05	\$ 9.23
FARR, HANNAH N	\$ 9.05	\$ 9.23
FERTIG, JESSICA M	\$ 12.51	\$ 12.76
FLOWERS, CHRISTINE M	\$ 16.51	\$ 16.83
GRIFFITH, ANGELIQUE R	\$ 11.52	\$ 11.75
GUTHRIE, BETTY J	\$ 12.74	\$ 12.99
HAAPALA, JESSICA	\$ 12.97	\$ 13.23
HETTMANSPERGER, MELODY A	\$ 12.74	\$ 12.99
HOLBROOK, DEBBIE	\$ 16.64	\$ 16.96
HOWLAND, KAYLA M	\$ 11.52	\$ 11.75
KARASEK, AMBER N	\$ 11.67	\$ 11.90

KEEN, RITA RIFFE	\$ 9.05	\$ 9.23
KOSIK, KATHERINE L	\$ 14.79	\$ 15.09
KOTNIK, MACKENZIE	\$ 11.52	\$ 11.75
LATAK, MARTHA L	\$ 15.98	\$ 16.30
LISZEWSKI, ANALYN J	\$ 12.97	\$ 13.23
LOWE, BETSY M	\$ 12.97	\$ 13.23
MAZE, EVA M	\$ 9.05	\$ 9.23
MITCHAM, SAMANTHA	\$ 9.05	\$ 9.23
ONION, ZOEY A	\$ 11.52	\$ 11.75
PIFER, CRYSTAL	\$ 16.64	\$ 16.96
POCHATKO, JANICE E	\$ 9.05	\$ 9.23
RACEY, NATASHA A	\$ 12.97	\$ 13.23
ROUGHT, ELLEN	\$ 16.93	\$ 17.26
SHERMAN, DAWN M	\$ 11.98	\$ 12.22
SITEK, CRYSTAL M	\$ 12.74	\$ 12.99
SLOCUM, ALEXIS R	\$ 11.52	\$ 11.75
SMITH, TAMMY J	\$ 9.05	\$ 9.23
SPENCER, JANELLE G	\$ 9.05	\$ 9.23
STEVENSON, CHRISTINA	\$ 12.16	\$ 12.40
STURM, JENNA	\$ 12.74	\$ 12.99
TASKER, MAKAYLA	\$ 9.05	\$ 9.23
THOMPSON, TERRY D	\$ 12.97	\$ 13.23
VAGI, EMILY K	\$ 9.05	\$ 9.23
VARGO, LANA M	\$ 11.52	\$ 11.75
VITTORIO, JAMMIE A	\$ 12.74	\$ 12.99
WILCOX, AMY SUE	\$ 14.10	\$ 14.38
ADAMS, BELINDA L	\$ 9.54	\$ 9.73
ALLEN, PHYLLIS M	\$ 9.54	\$ 9.73
BARNETT, STEPHANIE K	\$ 10.47	\$ 10.68
BRAINARD, NORA L	\$ 10.47	\$ 10.68
HALL, CAROLYN	\$ 15.10	\$ 15.38
HOLCOMB, SANDRA L	\$ 10.67	\$ 10.88
MAURER, TRICIA	\$ 15.08	\$ 15.36
OLIVER, VICTORIA L	\$ 10.67	\$ 10.88
PEGGS, ANGELA D	\$ 10.27	\$ 10.48
SANABRIA, CHARLOTTE M	\$ 10.67	\$ 10.88
SLAY, VERONICA L.	\$ 11.72	\$ 11.95
BOWERS, JAMIE L	\$ 10.67	\$ 10.88
CULVER, HEATHER R	\$ 10.50	\$ 10.71
DINGESS, STACEY M	\$ 14.18	\$ 14.46
DOMBROWSKI, ALIESHA	\$ 10.67	\$ 10.88
DURBIN, JASON W	\$ 11.32	\$ 11.55
FOX, WANDA J	\$ 9.54	\$ 9.73
FRASURE, DELIA R	\$ 12.17	\$ 12.41
FULTZ, BENILDA D	\$ 9.71	\$ 9.90
GILDERSLEEVE, DANIEL P	\$ 10.70	\$ 10.91

HEADLEY, KAMRYN E	\$ 9.54	\$ 9.73
HEPWORTH, PHILLIP K	\$ 9.54	\$ 9.73
HOLCOMB, STACY L	\$ 11.11	\$ 11.33
KEAN, AMANDA M	\$ 9.54	\$ 9.73
KNOWLES, HALEY S	\$ 9.54	\$ 9.73
MANNING, JOYCE M	\$ 10.27	\$ 10.48
NEWSOME, JENNIFER N	\$ 9.54	\$ 9.73
SIMCSIK, DEBRA A	\$ 12.17	\$ 12.41
BARNES, ROBERT M	\$ 12.81	\$ 13.07
COLLINS, ERNEST L	\$ 17.92	\$ 18.26
BANCROFT, ROSE A	\$ 14.34	\$ 14.62
BALL, JENIFER L	\$ 19.94	\$ 20.34
BOGGS, BRITTANY A	\$ 18.00	\$ 18.36
BOGGS, MORGAN A	\$ 18.00	\$ 18.36
BOWERS, KATELYN L	\$ 19.31	\$ 19.70
BROOKS, KAREN J	\$ 18.50	\$ 18.87
CHOZINSKE, LENIA M	\$ 18.00	\$ 18.36
COWGER, JENNA H	\$ 18.75	\$ 19.13
GOULD, JESSICA A	\$ 18.85	\$ 19.23
GROVER, TINA L	\$ 18.60	\$ 18.97
HERD, JESSICA N	\$ 21.54	\$ 21.97
JAMES, DAVIE R	\$ 18.00	\$ 18.36
MAXWELL, JENNA R	\$ 18.00	\$ 18.36
MCLEAN, DONNA R	\$ 19.47	\$ 19.86
MOOK, RAQUEL J.	\$ 18.00	\$ 18.36
NEARHOOF, KAYLEIGH A	\$ 18.00	\$ 18.36
PRESLAR, LEAH R	\$ 18.00	\$ 18.36
ROSIER, AGNIESZKA B	\$ 19.47	\$ 19.86
RUCKER, MARKEATTA R	\$ 18.00	\$ 18.36
SATTERLEE, LAUREN J	\$ 18.00	\$ 18.36
SEDMAK, MAGEN D	\$ 19.11	\$ 19.49
SIMMONS, KAREN	\$ 23.74	\$ 24.19
SMITH, SHELBY	\$ 18.00	\$ 18.36
STERBA, LAVAZHIA M	\$ 18.00	\$ 18.36
STOKES, BARBARA	\$ 21.04	\$ 21.44
THORNTON, MARLA A	\$ 18.00	\$ 18.36
WICKER, JESSICA N	\$ 19.04	\$ 19.42
SLANINA, LINDA G	\$ 13.32	\$ 13.59
ECKLUND, CHERYL	\$ 17.50	\$ 17.82
WICK, LISA	\$ 17.41	\$ 17.74
DAUBENSPECK, KATHLEEN J	\$ 11.25	\$ 11.48
SMITH, JUDY	\$ 15.26	\$ 15.55
HODGES, TRACI R	\$ 12.64	\$ 12.89
MANAGEMENT		
AGNEW, AMBER L	\$ 28.56	\$ 29.13
ANDRUS, NICHOLE A	\$ 27.05	\$ 27.59

BERDINE, SONNI L	\$ 28.56	\$ 29.13
CAYLOR, TRACEY L	\$ 28.56	\$ 29.13
COTTRELL, TAMMY L	\$ 28.54	\$ 29.11
FAZAL, STEPHANIE K	\$ 25.55	\$ 26.06
FISHER, KELSEY M	\$ 26.67	\$ 27.20
FURMAN, DIANA L	\$ 41.84	\$ 42.68
LONG, ABIGAIL O	\$ 28.56	\$ 29.13
LOUDERMILK, MICHELLE R	\$ 28.56	\$ 29.13
PETERS, BRENDA K	\$ 28.56	\$ 29.13
SAXION, AMY L	\$ 27.87	\$ 28.43
SMITH, CHERIE L	\$ 28.56	\$ 29.13
TERRY, SARAH M	\$ 25.55	\$ 26.06
VAGI, JENNIFER L	\$ 29.13	\$ 29.71
WEBER, MELISSA A	\$ 26.67	\$ 27.20
WILLIAMS, AARON M	\$ 25.55	\$ 26.06
YAKO, CAROL A	\$ 29.13	\$ 29.71
FARR, CONNIE	\$ 16.42	\$ 16.75
MEAD, JOHN C	\$ 20.00	\$ 20.40
SALLEE, DONNA	\$ 24.85	\$ 25.35
TOIKKANEN, TAMMY L	\$ 20.40	\$ 20.81
URCH, PAMELA	\$ 24.00	\$ 24.48
BENNETT, TONYA M	\$ 18.91	\$ 19.29
KEETON, DEBORAH S	\$ 23.11	\$ 23.57
MANUPELLA, DAVID	\$ 22.10	\$ 22.54
MASON, SHARON	\$ 26.37	\$ 26.90
Santiago, KRISTY L	\$ 22.50	\$ 22.95
BLANK, JENNIFER N	\$ 15.76	\$ 16.08
WEBER, ROSE L	\$ 19.68	\$ 20.07

RESIGNATIONS:

Kayla Fuller	STNA-PRN	5/20/19	resigned
Sarah Mitchell	STNA	7/9/19	Resigned
Alesha Brunning	FSW	8/8/19	No Call No show
Amberlee Brown	STNA-prn	9/3/19	Resigned (late entry)
Rita Keen	RSA – PRN	11/17/19	Resigned

December 22nd, 2019 through January 4th, 2020

RESIGNATIONS:

Alexis Slocum	STNA	12/25/19	resigned – no notice
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January 5th, 2020 through January 18th, 2020

NEW EMPLOYEES

Shannon West	RSA	\$9.23	1/21/20
Tabatha Harris	RSA	\$9.23	1/21/20
Cara Rogowski	LPN	\$19.49	1/21/20

RESIGNATIONS:

Agnieszka Rosier	LPN	1/15/20	Terminated-Performance
Lauren Satterlee	LPN	1/17/20	Resigned
Brenda Peters	RN Unit Mgr.	1/17/20	Resigned

January 19th, 2020 through February 1st, 2020

RAISES/TRANSFERS

Janelle Spencer	\$9.23 to \$10.25	RSA to NAI	1/31/20
Tammy Smith	RSA fulltime to RSA Part-time		1/19/20

RESIGNATIONS:

Jennifer Newsome	Food Service Worker	1/30/20 No Call No Show
Shannon West	RSA	1/30/20 No Call No Show

February 2nd, 2020 through February 15th, 2020

NEW EMPLOYEES

JoHanna Thompson	Resident Service Aide	\$9.23	2/4/20
Kaytlynn Brown	Nurse Aide I	\$10.25	2/4/20

RAISES/TRANSFERS

Aliesha Dombrowski	\$10.88 to \$11.77	FSW to Cook	11/24/19 Retro
Jessica Haapala	STNA-PRN to STNA Full time	2/2/20	

RESIGNATIONS:

Tammy Cottrell	RN Floor Nurse/Supv	2/5/20	Quit
Morgan Boggs	LPN	2/3/20	Resigned
Amber Karasek	STNA	2/5/20	Resigned
Jenna Cowger	LPN	2/6/20	New Job
Sonnie Berdine	RN Floor Nurse	2/8/20	Resigned-Moving

February 16th, 2020 through February 29th, 2020

RESIGNATIONS:

Crystal Sitek	STNA-PRN	2/17/20	Family circumstances
Cara Rogowski	LPN	2/27/20	Term. – Did not meet pre-employment req.

March 1st, 2020 through March 14th, 2020

RESIGNATIONS:

Jenna Maxell	LPN	3/14/20	Moving
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March 15th, 2020 through March 28th, 2020

NEW EMPLOYEES

Alexis Kicielinski	STNA	\$17.00	3/25/20
Angela Oliver	STNA	\$17.00	3/25/20
Hanna Edixon	RSA	\$9.23	3/25/20
Cassandra Hlebovy	LPN	\$18.36	3/25/20

RAISES/TRANSFERS

Jessica Herd	LPN Floor Nurse to LPN Unit Mgr.	\$21.97 to \$22.95	3/15/20
Lana Vargo	STNA	\$11.75 to \$14.00	3/15/20
Mackenzie Kotnik	STNA	\$11.75 to \$14.00	3/15/20
Sandra Bobbitt	STNA	\$13.46 to \$14.00	3/15/20
Christine Canter	STNA	\$13.23 to \$14.00	3/15/20
Jessica Haapala	STNA	\$13.23 to \$14.00	3/15/20
Analyn Liszewski	STNA	\$13.23 to \$14.00	3/15/20
Betsy Lowe	STNA	\$13.23 to \$14.00	3/15/20
Natasha Racey	STNA	\$13.23 to \$14.00	3/15/20
Betty Guthrie	STNA	\$12.99 to \$14.00	3/15/20
Melody Hettmansperger	STNA	\$12.99 to \$14.00	3/15/20
Jessica Fertig	STNA	\$12.76 to \$14.00	3/15/20
Christina Stevenson	STNA	\$12.40 to \$14.00	3/15/20
Ashley Campbell	STNA	\$13.23 to \$14.00	3/15/20
Kami Eastman	STNA	\$12.76 to \$14.00	3/15/20
Kayla Howland	STNA	\$11.75 to \$14.00	3/15/20
Terry Thompson	STNA	\$13.23 to \$14.00	3/15/20
Jenna Sturm	STNA	\$12.99 to \$14.00	3/15/20
Jamie Vittorio	STNA	\$12.99 to \$14.00	3/15/20
Dawn Sherman	STNA	\$12.22 to \$14.00	3/15/20

RESIGNATIONS:

Jessica Fertig	STNA	3/27/20	Moved
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March 29th, 2020 through April 11th, 2020

NEW EMPLOYEES

Brittini Osborne	STNA	\$14.00	4/1/20
Daniel Winfrey	STNA-WW	\$17.00	4/1/20
Nicole Price	STNA-WW	\$17.00	4/1/20
Kylee Oliver	RSA	\$9.23	4/1/20
Lauren Hodges	Food Service Wkr	\$9.73	4/1/20
Kelly Blask	STNA- WW	\$17.00	4/8/20

RAISES/TRANSFERS

Janelle Spencer	NAI to Temp NA	\$10.25 to \$14.00	3/29/20
Christina Stevenson	STNA to STNA- WW	\$14.00 to \$17.00	3/29/20
Katherine Kosik	STNA to STNA –WW	\$14.00 to \$17.00	3/29/20
Stephanie Fazal	RN Floor Nurse	\$26.06 to \$28.00	3/29/20
Sarah Terri	RN Floor Nurse	\$26.06 to \$28.00	3/29/20
Aaron Williams	RN Floor Nurse	\$26.06 to \$28.00	3/29/20
Tracey Caylor	RN Clinical Supervisor	\$29.13 to \$29.71	3/29/20
Amy Saxion	RN MDS Coordinator	\$28.43 to \$31.00	3/29/20
Carol Yako	RN Unit Manager	\$29.71 to \$31.00	3/29/20
Michelle Loudermilk	RN Unit Manager	\$29.71 to \$31.00	3/29/20
Cheri Smith	RN Unit Manager	\$29.13 to \$31.00	3/29/20

RESIGNATIONS:

Tammy Smith	RSA	4/10/20	Resigned
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Appropriations	Fund	Total	Personal Svcs	Comment
County Obligations	1001.001.101	\$ (103,356.00)	\$ -	reductions to Soil/Water, OSU and transfers out
Commissioners	1001.001.100	\$ (58,091.00)	\$(44,645.00)	reduced appropriations
Community Svcs and Planning	1001.001.103	\$ (14,463.00)	\$ (8,956.00)	reduced appropriations
Building Dept	1001.001.107	\$ (36,700.00)	\$ -	reduced appropriations
Risk Mgt	1001.001.111	\$ (200.00)	\$ -	reduced appropriations
Prosecutor	1001.004	\$ (80,534.00)	\$(37,597.00)	reduced appropriations
Recorder	1001.005	\$ (16,086.00)	\$ (9,894.00)	reduced appropriations
Coroner	1001.006	\$ (20,457.00)	\$(7,342.00)	reduced appropriations
Sheriff	1001.008	\$ 1,000.00	\$ -	additional appropriation for dispatch contract svcs
Clerk of Courts	1001.010	\$ (34,585.00)	\$ -	reduced appropriations
Recorder Technology Fund	1011.005	\$ 16,086.00	\$ 9,894.00	additional appropriations
Economic Development	1040.001	\$ 110,000.00	\$ -	appropriation for transfers out
Children Services	2078.206	\$ 30,000.00	\$ -	additional appropriations for contract services
RERP Communications Grant	2081.001	\$ (46,706.00)	\$ -	reduced appropriations

Transfer				
Economic Development Fund 1040 to	\$110,000.00			
General Fund 1001				

DIRECT RELIEF BILLS:

Vouchers #2020-0000485 thru 2020-0000515 for Public Assistance and #2020-200050 thru 2020-200050 for Child Support Invoices

BILLS:

COUNTY FUNDS SCHEDULE 15
ENGINEERS SCHEDULE 15E; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, do hereby find that the above outlined financial transactions and vouchers are in order and sufficient funds are available to permit the execution of these transactions,

BE IT FURTHER RESOLVED, that the above transactions are approved and allowed, and furthermore, that the County Auditor is hereby authorized to issue warrants for payment of said vouchers.

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: Yeas: Kozłowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-26FINA ACCEPTING SECOND AMENDMENT TO THE CERTIFICATE OF ESTIMATED RESOURCES FOR ASHTABULA COUNTY

The Board of County Commissioners of Ashtabula County, Ohio, met on the 14th day of April, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, The Ashtabula Budget Commission has presented the following Second Amendment to the certificate of estimated resources for the acceptance of this Board, to-wit:

<i>ASHTABULA COUNTY FUND:</i>		
#1001: General Fund		
Total certified per last certificate		22,677,602
Reduction in Estimate		(2,773,250)
Total		19,904,352
#2035: DD - 169 Board Fund		
Total certified per last certificate		9,392,000
Reduction in Estimate		(201,325)
Total		9,190,675
#2133: Special Projects - Juvenile Court		
Total certified per last certificate		20,000
Additional Estimate		5,933
Total		25,933
#2161: Probate Court Conduct of Business		
Total certified per last certificate		500
Reduction in Estimate		(200)
Total		300
#2163: VAWA - Marriage License		
Total certified per last certificate		19,000

Reduction in Estimate		(4,000)
Total		15,000
#2171: Child Support Adjudication - Juvenile		
Total certified per last certificate		70,000
Reduction in Estimate		(53,000)
Total		17,000
#2760: OMAS MH Court Grant		
Total certified per last certificate		25,000
Additional Estimate		48,000
Total		73,000
#4102: County Court Computer-Probate		
Total certified per last certificate		15,000
Reduction in Estimate		(7,500)
Total		7,500
#4103: County Court Computer-Juvenile Ct		
Total certified per last certificate		13,000
Reduction in Estimate		(4,000)
Total		9,000

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the above Amended Certificate of Resources is hereby accepted.

MOTION: Ducro moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2020-25SEWA AUTHORIZING THE ASHTABULA COUNTY DEPARTMENT OF ENVIRONMENTAL SERVICES TO PURCHASE VEHICLE

The Board of County Commissioners of Ashtabula County, Ohio, met on the 14th day of April, 2020, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, in accordance with 307.41 of the Ohio Revised Code, a resolution setting forth the necessity for the purchase or lease of motor vehicles for use in the aid of departmental duties will be adopted when Commissioners deem it necessary; and

WHEREAS, Kyle Butcher, ACDES, has requested permission to purchase a 2020 Ford F-250 to aid his department in the performance of their duties; and

WHEREAS, the cost is under the \$50,000.00 competitive bidding requirement, so three quotes were requested, with Great Lakes not responding, Nassief could not get in contact with their service body dealer and Greg Sweet Ford responding, with the best local price being at Greg Sweet Ford in the amount of \$46,372.80; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the Ashtabula County Department of Environmental Services is authorized to purchase the 2020 Ford F-250 at a total cost of \$46,372.80. Said vehicle to be purchased through Greg Sweet Ford, P.O. Box 659, N. Kingsville, OH 44068 and paid for from Ashtabula County Department of Environmental Services water fund.

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington, Ducro **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

Commissioner Ducro reported Robert Glover of Max's Pizza provided 150 meals to the County Home, GO Ministries, local churches and wants to do something for the Jefferson area targeted towards first responders, law enforcement and EMS. He would like to have a little prayer, Pledge of Allegiance at the flag pole, around the lunch time hour and disburse the meals from there. The board to make a public recording statement thanking the community for trying to stave off the Coronavirus, support the Governor's efforts, practice the recommendations to prevent the spread. Kingsville Sewer discussion- add to work session agenda for ACDES, set up work session this week.

Work sessions:

April 13, 2020 1:00 p.m. Topic: 2020 Budget

In Attendance: Casey Kozlowski, Kathryn Whittington, J. P. Ducro IV, Lisa Hawkins, Janet Discher. The meeting was recessed and restarted at 1:35p.m. without Commissioner Kozlowski.

Kathryn- Auditor cut 10%, Sheriff up to \$350,000, Soil & Water, Eastern County Court will pay out of Special Projects, Probation's budget is short, Kathryn will find out where the money comes from

JP- Airport, Treasurer 10% cut, Common Pleas- Kathy Thompson has it worked out with Janet to make it work, Coroner's office- can cut about \$15,547 of the \$20,397 asked to cut, believe the revenue will be more, they rescinded raises and the stipend, zeroed out equipment, travel, supplies, except for one thing Dr. Howe mandatory training. The body transport company reduced the contract by \$2,000. Take the cuts from contract services. They may make up the difference in revenue.

Casey- Prosecutor she has furloughed her attorneys and herself for 2 days, moving Debbie Hewitt 10% to Dretac, removed all but \$350, Recorder, Juvenile/Probate look at next week, Clerk of Courts Janet had conversations with them, Western County Court out of Special Projects, Board of Elections is \$50,000.

Do what can be done tomorrow, the rest to be done at next week's agenda.

April 14, 2020 10:00 a.m. Topic: General Matters/Agenda Items

In Attendance: Casey Kozlowski, Kathryn Whittington, J. P. Ducro IV, Lisa Hawkins, Janet Discher

❖ Miscellaneous

- Spire TIF- outside counsel – Casey will call
- Bryce Heinbaugh- Healthcare Plan, not at this time, in the middle of a 3 year contract. JP will respond.
- Landbank- they will have their own Secretary. Share GoToMeeting, set Commissioner as organizer.
- CIC name- Ashtabula County CIC
- Building Code Bd. of Appeals- Stu Cordell said no
- 2020 Budget- series of financials today. COVID-19 staffing of the offices. The end of this week is the end of the 2-week rotation. The 2nd two weeks for various Commissioner offices. Building, Planning, Environmental Services, Community Services & Planning and Commissioner's all staff to report back to work. They will be instructed to follow social distancing, use sanitizers, taking appropriate precautions. Keep offices closed to the public. Some of the reduced appropriations are on today's agenda. The rest will be next week. Juvenile/Probate- will look at reducing appropriations next week. Conneaut Municipal Court has a retirement payout and the Recorder's office has a retirement payout.
- Form a task force around economic recovery task force, include Health Dept. as a speaker, ACDJFS, Growth Partnership, 503 Corp, Chamber rep., CVB, Wine industry, cities, village and a twp representative. Have an agenda, use phone conference. When can we reopen the economy. The Comrs. need a call with city managers, mayors, township rep, how the task force should look at who should be on and topics. Chambers of Commerce can help provide services and/or resources to small businesses. Small Town hall conversation first, get Chamber involved, get Growth Partnership, Port Authority, 503 Corp., etc. Add to the agenda on Friday's conference call.
- Lynch- emails. JP will respond.
- Letter for Max's Pizza- for Robert Glover assistance to help feed the law enforcement. JP will respond.

❖ Schedule/Newsletter:

Future Work Sessions for Dept. Head/Lodge/ACDES, ACDJFS/ACNRC. Cancel lodge work session, county home, department head, ACDJFS. Invite Denny to a regular work session, and keep ACDES weekly. Lisa and Janet to work on the \$60,000 water/sewer relocation on Route 20.

EMA grand opening- postpone

Mediation- 4/20 9 to noon. Yes to the meeting at that time and date. Comrs. will answer question, Lisa to consolidate.

❖ New/Old Business

Dog Warden reports viewed

Ash. Growth CIC update- ongoing

Community Corrections/Jail Project- ongoing

Pierpont Sewers
Financial Transaction payments – extended proposal date to May 29, 2020

ADJOURNMENT:

The President and Clerk of the Board hereby certify that this is a true and accurate record of the minutes of the April 14, 2020 session. All deliberations concerning official business and formal actions by this Board of Ashtabula County Commissioners were conducted in an open public meeting.

CERTIFIED:

ATTESTED:

PRESIDENT

CLERK

COMMISSIONERS

OF

ASHTABULA COUNTY