

REGULAR SESSION OF THE ASHTABULA COUNTY BOARD OF COMMISSIONERS

Old Courthouse 25 West Jefferson St., 2nd Floor Jefferson, OH 44047

April 24, 2019

The Board of Ashtabula County Commissioners met in session; the Board President called the meeting to order and the Pledge of Allegiance was said.

Members Present: President, J. P. Ducro IV, Vice-President, Casey R. Kozlowski and Commissioner Kathryn L. Whittington **Absent:** None **Board Staff Present:** County Administrator Janet Discher and Clerk of the Board Lisa Hawkins.

Motion To Approve Minutes Of Previous Session(s), Waiver Of The Reading Of Same and Motion To Approve Today's Agenda:

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: **Yeas:** Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** none
Whereupon the minutes were declared approved unanimously.

THE BOARD PRESIDENT INTRODUCED AND ENTERTAINED MOTIONS FOR THE FOLLOWING RESOLUTIONS:

RESOLUTION NUMBER 2019-155 HOLDING EXECUTIVE SESSION – PERSONNEL, EMPLOYMENT 121.22(G)(1)

The Board of County Commissioners of Ashtabula County, Ohio, met on the 24th day of April, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Pursuant to the Ohio Revised Code Section 121.22(G)(1) the Board of Ashtabula County Commissioners shall meet in executive session to discuss a Personnel-Employment matter regarding the Ashtabula County Department of Job and Family Services; and

WHEREAS, Said Executive Session was convened at 11:05 a.m.; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the above executive session was held. Said session adjourning at 12:52 p.m.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: **Yeas:** Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

**RESOLUTION NUMBER 2019-156 ACCEPTING GRANT BY AND BETWEEN THE SUPREME COURT OF OHIO,
AND ASHTABULA COUNTY COURT OF COMMON PLEAS, GENERAL AND DOMESTIC RELATIONS DIVISION**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 24th day of April, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Kathy Thompson, Grant/Finance Director of the Ashtabula County Common Pleas Court, has submitted a request to accept grant funds, to-wit:

Purpose: Technology grant for an upgrade in imaging for Common Pleas and all courts.

Term: **retroactive to** April 1, 2019 through April 30, 2020, Payment shall be made one time, no later than May 30, 2019

Total Project Cost: \$37,959.64, no match required

WHEREAS, the grant has been reviewed and it is found that such a grant is necessary; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the above grant is accepted in accordance with the copy now on file in this office.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: **Yeas:** Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-157 AUTHORIZING THE FILING OF A GRANT APPLICATION TO THE OHIO OFFICE OF CRIMINAL JUSTICE SERVICES FOR THE ASHTABULA COUNTY DRUG COURT POSITION, JAG

The Board of County Commissioners of Ashtabula County, Ohio, met on the 24th day of April, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Kathy Thompson, Grant/Finance Director of the Ashtabula County Common Pleas Court, has prepared an application for the Justice Assistance Grant for the Ashtabula County Drug Court Coordinator position; and

WHEREAS, the **total** amount of the grant for a 3-year term is \$185,482.00, with the grant request being **\$139,111.00** and a **\$46,371.00** match coming from the MHRS Board; and

WHEREAS, the Ashtabula County Common Pleas Court is the implementing entity with Kathy Thompson as the Project Director; and

WHEREAS, the purpose of the grant is to provide funding for the Ashtabula County Drug Court Coordinator position and essential training; and

WHEREAS, The Commissioners feel such an application would be desirable and is necessary; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that an application be made to the Ohio Office of Criminal Justice Services for the three (3) period of October 1, 2019 through September 30, 2022 in accordance with a copy of said application on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-158 APPROVING LEASE AGREEMENT WITH THE ASHTABULA COUNTY METROPOLITAN PARK DISTRICT BOARD OF PARK COMMISSIONERS FOR SPACE, JEFFERSON VILLAGE

The Board of County Commissioners of Ashtabula County, Ohio, met on the 24th day of April, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, The Board of Commissioners own the building located on the southwest corner of West Walnut and North Chestnut Streets in the Village of Jefferson, known as the Grainger Building; and

WHEREAS, There is space available in said building that may be leased by the County to other entities; and

WHEREAS, Janet Discher, County Administrator, has presented a lease agreement for the approval of the Board, to-wit:

Lessee: Ashtabula County Metropolitan Park District Board of Park Commissioners
91 N. Chestnut St., Jefferson, OH 44047

Location: 91 N. Chestnut St., Jefferson, OH 44047 960 Sq. Ft.

Lease Period: 1 year beginning May 1, 2019 ending April 30, 2020

Cost: Not to Exceed, \$11,040.00; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Lease Agreement as noted above is approved in accordance with the terms and conditions contained in the copy now on file in this office.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-32FINA APPROVING FINANCIAL TRANSACTIONS FOR THE COUNTY

The Board of County Commissioners of Ashtabula County, Ohio, met on the 24th day of April, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, it is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of Commissioners and any of its committees that resulted in such formal action, were open to the public and were in compliance with all legal requirements, including Section 121.11 of the Ohio Revised Code.

Financial Transactions and Voucher Approval Requirements

WHEREAS, The Board of Commissioners acknowledges receipt of all department financial transactions and vouchers submitted this date for approval, as follows:

TRAVEL REQUESTS:

Janice Switzer OCD CDBG Application Trg. Columbus 4/22/19 \$.00

SECOND (2ND) QUARTER USE OF COUNTY CREDIT CARD:

Apr/May/June Visa ending 1981,1510,1965,1973 Commissioners \$1,000.00
Apr/May/June Visa ending 1528, 1957 ACDJFS \$5,000.00

<u>Appropriations</u>	<u>Fund</u>	<u>Total</u>	<u>Personal Svcs</u>	<u>Comment</u>
Permanent Improvement	4002.001	\$ 5,195,220.00	\$ -	appropriation for Gardiner project
Bonded Debt	3001.001	\$ 435,310.00	\$ -	appropriation for Gardiner project

DIRECT RELIEF BILLS:

Vouchers #2019-002164 thru 2019-002186 for Public Assistance; #2019-20290 thru 2019-20290 for Child Support; and #2019-30200 thru 2019-30200 for WIA Invoices

BILLS:

COUNTY FUNDS SCHEDULE 17
ENGINEERS SCHEDULE 17E; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, do hereby find that the above outlined financial transactions and vouchers are in order and sufficient funds are available to permit the execution of these transactions,

BE IT FURTHER RESOLVED, that the above transactions are approved and allowed, and furthermore, that the County Auditor is hereby authorized to issue warrants for payment of said vouchers.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-33FINA ACCEPTING SECOND AMENDMENT TO THE CERTIFICATE OF ESTIMATED RESOURCES FOR ASHTABULA COUNTY

The Board of County Commissioners of Ashtabula County, Ohio, met on the 24th day of April, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, The Ashtabula Budget Commission has presented the following amended certificate of estimated resources for the acceptance of this Board, to-wit:

April 15, 2019				
SECOND AMENDMENT TO THE				
2019 OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES				
<i>ASHTABULA COUNTY FUND:</i>				
			\$ 107,691,185	2019 1st Amendment Estimated Revenue
#2006: Job and Family Services				
Total certified per last certificate	\$14,995,411			
Net revised reduced estimate	\$130,000	\$	130,000	
Total	\$15,125,411			
#2068: MHRS -648 Board				
Total certified per last certificate	\$3,728,900			
Additional Estimate	\$339,000	\$	339,000	
Total	\$4,067,900			
#2101: Community Development Cost Ctr				
Total certified per last certificate	\$235,000			
Additional Estimate	\$203,000	\$	203,000	
TOTAL	\$438,000			
#2710: Community Development - CHIP				
Total certified per last certificate	\$534,000			
Additional Estimate	\$148,200	\$	148,200	
Total	\$682,200			
#4002: Permanent Improvement				

Total certified per last certificate	\$175,000		
Net revised reduced estimate	\$5,195,220	\$ 5,195,220	
Total	\$5,370,220		
#6002: ACDES - Water District Fund			
Total certified per last certificate	\$4,797,575		
Net revised reduced estimate	\$336,985	\$ 336,985	
Total	\$5,134,560		

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the above Amended Certificate of Resources is hereby accepted.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-4ACNH HOLDING EXECUTIVE SESSION – PERSONNEL, EMPLOYMENT 121.22(G)(1)

The Board of County Commissioners of Ashtabula County, Ohio, met on the 24th day of April, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Pursuant to the Ohio Revised Code Section 121.22(G)(1) the Board of Ashtabula County Commissioners shall meet in executive session to discuss a Personnel-Employment matter; and

WHEREAS, Said Executive Session was convened at 10:14 a.m.; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the above executive session was held. Said session adjourning at 10:35 a.m.

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: **Yeas:** Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-5ACNH APPROVING AGREEMENT WITH ALL AMERICAN HEALTHCARE SERVICES, INC. FOR AGENCY STAFFING

The Board of County Commissioners of Ashtabula County, Ohio, met on the 24th day of April, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Connie Eyman, ACNRC Administrator, has presented an agreement for the approval of the Board, to-wit:

Scope: Provide services for Staffing at the County Home

Provider: All American Healthcare Services, Inc., 494 Broad St., Ste. 302, Newark, NJ 07102

Cost: **Not to Exceed,** \$50,000.00

Term: Begins upon signing for a minimum of 6 months and shall continue until terminated by either party giving thirty-days written notice; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the agreement as noted above is approved in accordance with the copy now on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: **Yeas:** Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-27SEWA ACCEPTING AND APPROVING GRANT AGREEMENT WITH THE OHIO DEVELOPMENT SERVICES AGENCY, GOVERNOR'S OFFICE OF APPALACHIA, STATE APPALACHIAN DEVELOPMENT PROGRAM FOR THE CLAY STREET WATERLINE EXTENSION PROJECT, GRANT NO. S-P-17-1AD-1

The Board of County Commissioners of Ashtabula County, Ohio, met on the 24th day of April, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Nick Sanford, Director of ACDES, has presented a grant agreement for the approval of the board, to-wit:

Party: Ohio Development Services Agency, P.O. Box 1001, Columbus, OH 43216-1001

Purpose: The project is known as the Clay Street Waterline Extension. The Ashtabula County Commissioners will assist Austinburg and Harpersfield Townships with the construction of new water lines. The commissioners will construct 6,000 linear feet of water main with valve, fittings and appurtenances and install three fire hydrant assemblies. The project will benefit 30 residents and serve one business and is expected to create 10 new jobs and retain 45.

Grant Period: Retroactive to April 1, 2019 and ending May 31, 2021

Amount: Grant amount \$250,000 (\$275,000 in local funds, for a total amount of \$575,000)

WHEREAS, the grant has been reviewed and it is found that such a grant is necessary; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the above grant award is accepted and approved in accordance with the copy now on file in this office.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

Work sessions:

April 24, 2019 9:00 a.m. Topic: Department Head Meeting

In Attendance: J. P. Ducro IV, Casey Kozlowski, Kathryn Whittington, Lisa Hawkins, Janet Discher, Jake Brand, Lori Larson, Lauren Davis, Mike Fitchet

Safety/Training Update- human resource trainings are coming up. Lori will send notices out and work with Beckie to put on the calendars. Mike Fitchet presented the Evacuation Map that Lori and his staff created. Each office needs to have a plan.

Health Insurance/Wellness Update: Onsite wellness is complete this year. The numbers will be out soon to compare from last year. Anyone hired after June will be in the new wellness rates. There is a success story shared from an employee who had a life threatening condition, that was caught by bloodwork at a Wellness site.

Employee Campaign: did well at the pancake breakfast for United Way, earned over \$800. This will be our fundraiser in the spring and fall.

Budget Update:

State budget update- proposal in the budget to bring Indigent Defense up to 80%, currently is 42%. This could be \$400,000 to \$600,000 increase in our budget, if stays as is, pushing for 100% reimbursement, used the words "fully funded". Gas tax increase goes to the Engineers. Local governments are getting an additional 5%. CCAO Regional Briefing at Scooters on 5/13 – 11:30a.m., Ashtabula, Trumbull and Geauga Counties.

Updates from the Commissioners- 2 sessions scheduled on 5/2 at 8:30a.m. and 2:30p.m. half Commissioners staff attend one, and half the other so offices remain open to discuss the Community Corrections and Rehabilitation Facility.

Kathryn Whittington- Narcan will be in all schools located in the county. Trumbull County has decided to end our TAG Drug Enforcement agreement on June 30, 2019. The Ashtabula County Drug unit will be announced at that time. Our local police will be participating.

AWT- will be working with 8 local manufacturers, to introduce middle school youth to businesses. Week 1- is chemical manufacturing and will be touring those businesses related to that, Week 2 is robotics and will be touring those businesses related to that and week 3 includes a tours to farms and maybe a day at Brants. Cost is \$150, ATech is covering the majority of the cost, looking for sponsors.

JP Ducro- formed a committee for the 2020 census. There were about 24 attendees at the first committee meeting. The committee will help with communication and the importance of responding to the census. Hard to identify homeless, renters, immigrants. Encourage everyone to participate, it is 100% confidential. There are jobs at \$16 an hour available.

Commissioners Meeting Dates/Times:

April 30, 2019 Geneva Township

May 28, 2019 Morgan Township (Morgan Hose Fire)

Two Minute Drill (update from all Departments):

Gardiner Project- energy improvements to the buildings. Kickoff meeting on May 1. LED lighting, fixing HVAC issues, etc. Todd Nagy resigned, with last day last week.

Mike Fitchet- in June holding all hazard FEMA trg. for school districts. They are moving to the new building. Mitigation Plan will be wrapped up in May. Perry – plan is the creditors will take over responsibility and hire a management group to manage the plant. Hoping for change in legislation regarding clean air credits.

Lisa Hawkins- public records policy will be updated later this year. There has been a large request made to the Prosecutor, he is working on the response.

Jake Brand- continuation training will be Zoning. Tire Collection is 5/11 9:00a.m. to 1:00p.m. In the next few weeks expanding Solid Waste sites, in Ashtabula Twp. and Pymatuning Schools. Will get to the 80% participation per the requirements.

Lauren Davis- Sexual Harrassment Training must be completed by new staff. She will put in the new employee packet.

Nick Sanford- 3rd year awarded a grant from ARC for \$250,000 for a waterline project. Some Clay Street residents will be getting a waterline put in. Regionalization of water/sewer systems- exploration is still going forward. Albers & Albers met last week, trying to explain the waterline system in our county. Former Elkem is owned by a holding company, there is a treatment facility and how to provide wastewater services to that

sector. Staffing changes on the wastewater side, 2 operators passed class 1 exam, promoted Kyle Butcher, Interim Superintendent.

April 24, 2019 3:00 p.m. Topic: General Matters/Agenda Items

In Attendance: J. P. Ducro IV, Casey Kozlowski, Kathryn Whittington, Lisa Hawkins, Janet Discher, Kathy Thompson, Larry Frimerman

Kathy Thompson- realign funds in grant

Larry Frimerman/Metroparks- map of the Superfund site. Lisa will instruct John Pierko to share the mapping information with Larry.

Ottawa County Nuclear Request- resolution to support nuclear energy in Ohio. Decision: find out more details.

Community Services & Planning Dept.- several items for next weeks agenda that have been discussed at the CHIP public hearing and the Dept. Head mtg. Decision: ok for next week's agenda.

Cell Phones- Janet and Lisa should have county cell phones for county business reasons. Decision: yes.

Schedule: Janet will not be in attendance at the next Evening Meeting.

ADJOURNMENT:

The President and Clerk of the Board hereby certify that this is a true and accurate record of the minutes of the April 24, 2019 session. All deliberations concerning official business and formal actions by this Board of Ashtabula County Commissioners were conducted in an open public meeting.

CERTIFIED:

ATTESTED:

PRESIDENT

COMMISSIONERS

OF

CLERK

ASHTABULA COUNTY