

REGULAR SESSION OF THE ASHTABULA COUNTY BOARD OF COMMISSIONERS

Geneva Township, 256 N. Cedar St., Geneva, OH 44041

April 30, 2019

The Board of Ashtabula County Commissioners met in session; the Board President called the meeting to order and the Pledge of Allegiance was said.

Members Present: President, J. P. Ducro IV, Vice-President, Casey R. Kozlowski and Commissioner Kathryn L. Whittington **Absent:** None **Board Staff Present:** County Administrator Janet Discher and Clerk of the Board Lisa Hawkins.

Motion To Approve Minutes Of Previous Session(s), Waiver Of The Reading Of Same and Motion To Approve Today's Agenda:

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: **Yeas:** Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** none
Whereupon the minutes were declared approved unanimously.

THE BOARD PRESIDENT INTRODUCED AND ENTERTAINED MOTIONS FOR THE FOLLOWING RESOLUTIONS:

**RESOLUTION NUMBER 2019-160 HOLDING EXECUTIVE SESSION – PROPERTY ACQUISITION:
121.22(G)(2)**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of April, 2019, in regular session at the offices of said Board in the offices of Geneva Township, 256 N. Cedar St., Geneva, Oh 44041, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Pursuant to the Ohio Revised Code Section 121.22(G)(2) the Board of Ashtabula County Commissioners shall meet in executive session to discuss Property Acquisition; and

WHEREAS, Said Executive Session was convened at 2:36 p.m.; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the above executive session was held. Said session adjourning at 3:51 p.m.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: **Yeas:** Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-161 RECEIVING BID AND AWARDING TO RUSSELL STANDARD CORP. FOR #281 LIQUID ASPHALT EMULSION, ENGINEER'S OFFICE

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of April, 2019, in regular session at the offices of said Board in the offices of Geneva Township, 256 N. Cedar St., Geneva, Oh 44041, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, on April 29, 2019 at 10:00 a.m. the County Engineer, on behalf of the Board of Commissioners, received one bid for Liquid Asphalt Emulsion, as follows:

Russel Standard Corp., 990 Hazel St., Akron, OH 44305

#281 Liquid Asphalt Emulsion

CRS-2	110,000 Gallons	\$1.975/Gallon	\$ 217,250.00
CMS-2	150,000 Gallons	\$2.235/Gallon	\$ 335,250.00

The Engineers estimate for this material was \$551,200.00

WHEREAS, The County Engineer has recommended that the bid for Liquid Asphalt Emulsion be awarded to Russel Standard Corp. as outlined above; now

WHEREAS, this Board would concur with the Engineer's recommendation; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the bid is awarded as outlined above.

MOTION: Kozlowski, moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-162 APPROVING CONTRACT WITH KINDER MORGAN/PINNEY DOCK & TRANSPORT, LLC FOR LIMESTONE, ENGINEER'S OFFICE

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of April, 2019, in regular session at the offices of said Board in the offices of Geneva Township, 256 N. Cedar St., Geneva, Oh 44041, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Tim Martin, Ashtabula County Engineer, has presented a contract for the approval of the Board, to-wit:

Scope: Supplying of Limestone, Lots #2, #3, and #4

Provider: Kinder Morgan/Pinney Dock & Transport, LLC, 1149 E. 5th St., Ashtabula, OH 44004

Cost:	Lot #2- 4,000 tons #8	Point of Supply \$18.55/ton	Extension: \$74,200.00
	Lot #3- 2,000 tons #411	Point of Supply \$15.45/ton	Extension: \$30,900.00
	Lot #4- 2,000 tons #304	Point of Supply \$15.45/ton	Extension: \$30,900.00

Not to Exceed: \$136,000.00

Term: one year from date of execution; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Contract, as noted above, is approved in accordance with the copy now on file in this office.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-163 AUTHORIZING AMENDMENT TO THE GRANT WITH THE OHIO DEPARTMENT OF YOUTH SERVICES (ODYS) FOR THE FY 2019 YOUTH SERVICES GRANT FOR JUVENILE COURT

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of April, 2019, in regular session at the offices of said Board in the offices of Geneva Township, 256 N. Cedar St., Geneva, Oh 44041, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Kathy Thompson, Finance/Grant Writer for Juvenile Court, has submitted an amendment to the FY2019 Ohio Department of Youth Services (ODYS) grant for Juvenile Court, for the approval of the Board, to-wit:

Purpose: Grant amendment, realignment of funds

WHEREAS, the amendment has been reviewed and it is found that such an amendment would be desirable and is necessary; now

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Ashtabula County, Ohio that an amendment be made to the Ohio Department of Youth Services for FY2019 Youth Services Grant in accordance with a copy of said amendment on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-164 RECEIVING PROPOSAL, AWARDING AND APPROVING AGREEMENT WITH OHIO REGIONAL DEVELOPMENT CORPORATION FOR PROFESSIONAL SERVICES (REHABILITATION INSPECTOR/LEAD RISK ASSESSOR) FOR THE PY 2019 COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP)

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of April, 2019, in regular session at the offices of said Board in the offices of Geneva Township, 256 N. Cedar St., Geneva, Oh 44041, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, on March 18, 2019, one proposal was received for professional services, (Rehabilitation Inspector/Lead Risk Assessor) for the PY2019 Community Housing Impact and Preservation Program (CHIP); and

WHEREAS, Janice Switzer, Director of the Ashtabula Co. Dept. of Community Services and Planning, has recommended to award the proposal and to enter into an agreement; and

WHEREAS, this Board of Commissioners would concur with this recommendation to award and approve the agreement, to-wit:

- Agreement:** to provide Professional Services (Rehabilitation Inspector/Lead Risk Assessor) administering the PY 2019 CHIP Program
- Provider:** Ohio Regional Development Corp., 200 Main St., Annex Building, Coshocton, OH 43812
- Cost:** **Not to Exceed, \$20,580.00**
- Term:** Begins September 1, 2019 and terminates December 31, 2021, contingent upon award of the CHIP grant; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the proposal be received, awarded and the agreement be approved in accordance with the copy now on file in this office.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-165 APPROVING PARTNERSHIP AGREEMENTS BY AND BETWEEN ASHTABULA COUNTY AND THE CITIES OF ASHTABULA, CONNEAUT AND GENEVA FOR THE PY 2019 COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP)

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of April, 2019, in regular session at the offices of said Board in the offices of Geneva Township, 256 N. Cedar St., Geneva, Oh 44041, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Janice Switzer, Director of the Ashtabula Co. Dept. of Community Services and Planning, has presented Partnership Agreements for the approval of the Board, to-wit:

Scope: Allows the County and the cities to apply together for the PY 2019 Community Housing Impact and Preservation Program (CHIP), as administered by the Ohio Development Services Agency, Office of Community Development. With these agreements, the County and the Cities can apply for more funding.

Term: these agreements remain in effect until the CHIP funds are expended and the funded activities are complete and closed out.

Cost: No cost to the county, Grant funding shall be retained by Ashtabula County in the amounts specified below, to cover expenses associated with administration of the entities program component.

Parties: Ashtabula County, the Lead Entity, 25 W. Jefferson St., Jefferson, OH 44047

City of Ashtabula, a Cooperating Entity, 4717 Main Ave., Ashtabula, OH 44004
Not to exceed amount of \$23,500 from the \$350,000 budgeted amount

City of Geneva, a Cooperating Entity, 44 N. Forest St., Geneva, OH 44041
Not to exceed amount of \$16,000 from the \$300,000 budgeted amount

City of Conneaut, a Cooperating Entity, 294 Main St., Conneaut, OH 44030
Not to exceed amount of \$17,000 from the \$300,000 budgeted amount

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the agreements, as noted above, are approved in accordance with the copies now on file in this office.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington Nays: None Abstained: None Absent: None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-166 AWARDING QUOTE AND APPROVING CONTRACT WITH ROCKY ROAD PAVING FOR CONSTRUCTION AND PAVING OF PARKING LOT IN THE VILLAGE OF GENEVA ON THE LAKE, CDBG PY 2017 NEIGHBORHOOD REVITALIZATION GRANT

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of April, 2019, in regular session at the offices of said Board in the offices of Geneva Township, 256 N. Cedar St., Geneva, Oh 44041, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, the project estimate was under \$50,000, so quotes were received for the construction and paving of a parking lot in the Village of Geneva on the Lake,

WHEREAS, 8 quotes were received, with the lowest quote being Rocky Road Paving; and

WHEREAS, Janice Switzer, Director of Community Services and Planning Dept., has presented a Contract for the approval of the Board, to-wit:

Scope: Parking Lot Improvement project located at 5536 Lake Rd., Village of Geneva on the Lake. Quotes were requested from area contractors for the construction and paving of a parking lot in GOTL behind the CVB building as part of the PY17 Neighborhood Revitalization grant. After conferring with the GOTL officials, it is recommended to award and enter into contract with Rocky Road Paving for the project.

Provider: Rocky Road Paving, 3142 Padanarum Rd., Geneva, OH 44041

Cost: **Not to Exceed**, \$33,500.00 from 2017 PY CDBG Neighborhood Revitalization Grant

Term: upon signing and terminating July 31, 2019; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Award be made and the Contract approved, as noted above, in accordance with the copy now on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: **Yeas:** Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-167 AWARDING QUOTE AND APPROVING CONTRACT WITH D.B. BENTLEY, INC. FOR CONSTRUCTION OF A SIDEWALK IN THE VILLAGE OF GENEVA ON THE LAKE, CDBG PY 2017 NEIGHBORHOOD REVITALIZATION GRANT

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of April, 2019, in regular session at the offices of said Board in the offices of Geneva Township, 256 N. Cedar St., Geneva, Oh 44041, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, the project estimate was under \$50,000, so quotes were received for the construction of the S. Warner Dr. sidewalk in the Village of Geneva on the Lake; and

WHEREAS, 10 quotes were received, with D. B. Bentley, Inc. being the lowest quote that can complete the project before Memorial Day; and

WHEREAS, Janice Switzer, Director of Community Services and Planning Dept., has presented a Contract for the approval of the Board, to-wit:

Scope: Sidewalk Improvement project located at S. Warner Drive, Village of Geneva on the Lake. Quotes were requested from area contractors for the construction of a sidewalk on the west side of S. Warner Drive as part of the PY17 Neighborhood Revitalization grant. After conferring with the Prosecutor and GOTL officials, it is recommended to award and enter into contract with D. B. Bentley, Inc. for the project.

Provider: D. B. Bentley, Inc., 2649 Narrows Rd., Painesville, OH 44077

Cost: **Not to Exceed**, \$20,580.00 from 2017 PY CDBG Neighborhood Revitalization Grant

Term: upon signing and terminating July 31, 2019; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the award be made and the Contract approved, as noted above, in accordance with the copy now on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-168 APPROVING A SUBDIVISION PERFORMANCE AGREEMENT FOR SPIRE INSTITUTION SUBDIVISION, HARPERSFIELD TOWNSHIP

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of April, 2019, in regular session at the offices of said Board in the offices of Geneva Township, 256 N. Cedar St., Geneva, Oh 44041, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Roni Lee, LLC, P.O. Box 316, Geneva, OH 44041, Developer of Spire Institution Subdivision, has presented a Subdivision Performance Agreement in accordance with the Ashtabula County Subdivision Regulations for the approval of the Board, as follows:

Parties: Roni Lee, LLC P.O. Box 316, Geneva, OH 44041
 Spire Institution Subdivision, Harpersfield Township
 Andover Bank, 260 N. Chestnut St., Jefferson, OH 44047
 Ashtabula County Commissioners, 25 W. Jefferson St., Jefferson, OH 44047

Escrow Amount: \$12,913.75 to cover estimated cost of construction of the Road Maintenance Improvements required for the Subdivision by the Subdivision Regulations

Term: Effective for the Term of this Agreement- 6 months from Date of Commencement

Cost Itemization of Improvements, as determined by the County Engineer*

ROAD MAINTENANCE ITEMS	QTY.	COST (\$)
Crack Sealing, Type 1 (Pound)	2000	\$ 8,000.00
Center Line, Type 1 (Mile)	0.51	\$ 1,326.00
Channelizing Line, 6", Type 1 (Foot)	205	\$ 358.75
Edge Line, 6", Type 1 (Mile)	0.05	\$ 750.00
Lane Arrow, Type 1 (Each)	13	\$ 845.00
Stop Line, Type 1 (Foot)	34	\$ 204.00
Transverse/Diagonal Line, Type 1, (Foot)	550	\$ 1,430.00
SUBTOTAL		\$12,913.75
TOTAL		\$12,913.75
10% Minimum Balance		\$1,291.38

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Ashtabula County, Ohio, that the above Subdivision Performance Agreement with Roni Lee, LLC for the Spire Institution Subdivision is hereby approved in accordance with a copy of said agreement on file in this office.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None
VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
 Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-169 APPROVING AGREEMENT WITH KNOWLEDGE CENTER ENTERPRISES, LLC FOR EMERGENCY OPERATIONS CENTER MANAGEMENT (EOC) SOFTWARE, EMA

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of April, 2019, in regular session at the offices of said Board in the offices of Geneva Township, 256 N. Cedar St., Geneva, Oh 44041, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Mike Fitchet, Director of EMA, has presented an agreement for the approval of the Board, to-wit:

Scope: Software for use by the Emergency Operations Center

Provider: Knowledge Center Enterprises, LLC, 1860 Industrial Circle, Suite A, Longmont, CO 80501

Cost: **Not to Exceed,** \$10,880.00

Term: begins upon signing and terminates in 3 years; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Agreement, as noted above, is approved in accordance with the copy now on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: **Yeas:** Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-170 APPROVING AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT WITH SAFEbuilt OHIO, LLC FOR INSPECTION SERVICES, BUILDING DEPT.

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of April, 2019, in regular session at the offices of Geneva Township, 256 N. Cedar St., Geneva, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, on August 22, 2016 by Resolution No. 2016-222, an agreement was approved to provide building code inspection services as directed by the Ashtabula County Chief Building Inspector; and

WHEREAS, Amendment No. 2 has been presented for the approval of the Board, to-wit:

Amendment:

Consultant will provide qualified inspector/plans examiner to the County as follows:

- a. 40 hours each week, eight (8) hours each day, Monday through Friday during normal business hours
- b. Fee Schedule is revised, as follows:

Residential Plan Review Residential Inspection (All trades) Commercial Inspection (All Trades)	\$80 per hour - forty (40) hour weekly minimum
Commercial Plan Reviews- Excludes engineer review fees	\$95 per hour - one (1) hour minimum
Structural Engineering Plan Review	\$150 per hour - one (1) hour minimum
Time tracked excludes travel time; time tracking starts when Consultant checks in at the Municipal building department to receive inspections	

Provider: SAFEbuilt Ohio, LLC, 24850 Aurora Rd., Ste. A, Bedford Hts., Ohio 44146

Cost: \$142,000.00

WHEREAS, this Board would agree to the Amendment; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the amendment to the agreement, as noted above, is approved in accordance with the copy now on file in this office.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** Mr. Douglas asked how complaints will be handled. Jerry Flaning with be Acting CBO and addressing those complaints.

VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-171 AUTHORIZING THE CREATION OF THE ASHTABULA COUNTY TRANSPORTATION IMPROVEMENT DISTRICT (ACTID)

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of April, 2019, in regular session at the offices of Geneva Township, 256 N. Cedar St., Geneva, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, the transportation improvement projects undertaken by a TID and the exercise of its authority, pursuant to ORC Chapter 5540 are considered to be essential and to contribute to the improvement of the prosperity, health, safety, and welfare of the people of the County and of the State and are essential governmental functions; and is consistent with and will promote industry, commerce, distribution, and research activity in the County and the State; and

WHEREAS, pursuant to ORC Chapter 5540, the Board of County Commissioners of the County is authorized to create a TID, which TID is authorized by ORC Chapter 5540 to finance, construct, maintain, repair, and operate street, highway, and other transportation projects (including, but not limited to, air and rail related transportation projects) and in relation construct, reconstruct, improve, alter, and repair roads, highways, public places, buildings, and other infrastructure; and

WHEREAS, the creation of a TID, under ORC Chapter 5540, will empower the various political subdivisions and their respective residents within the County, to participate in a cooperative county-wide coalition to take advantage of the opportunities and benefits made available only through a TID to plan, construct and improve highways, roads, bridges, interchanges and other transportation improvements and accompanying capital improvements and development throughout the County and its environs, utilizing a program-level development approach for integration of local transportation improvement projects; and

WHEREAS, these type of projects, as contemplated by ORC Chapter 5540, are major transportation and infrastructure improvement projects that involve a coordinated, cooperative, multi-jurisdictional approach to project integration, development, design, construction and use planning, environmental stewardship, financial strategy implementation, economic development and public-private partnership opportunities to advance the project in an innovative, efficient and cost effective manner; and

WHEREAS, it is also envisioned and intended that the creation of a TID by the County will assist and provide greater efficiencies to the County's ongoing efforts, commitment and relationship with Ohio Department of Transportation, Ohio Development Services Agency or its successor, local county jurisdictions, agencies and offices, private enterprise, and neighboring communities in advancing transportation improvements and related economic development and job retention and creation within Ashtabula County, which is vital to the long term mobility and economic prosperity of the County and the region; and

WHEREAS, Section 5540.02 of the Ohio Revised Code provides for two possible structures for the Board of Trustees of a TID and authorizes a Board of Commissioners to establish the structure; and

WHEREAS, the Commissioners find and determine that, after reviewing all pertinent information, it is necessary and in the best interest of the County to create a Transportation Improvement District (TID) to be designated and known as the Ashtabula County Transportation Improvement District (the "ACTID"), establish the structure of the Board of Trustees of the ACTID consistent with Section 5540.02(C)(1) of the Ohio Revised Code, and to establish the territorial jurisdiction of the ACTID; now

THEREFORE, BE IT RESOLVED, by the Ashtabula County Board of Commissioners:

Section 1. The Commissioners create the Ashtabula County Transportation Improvement District ("ACTID") pursuant to Chapter 5540 of the Ohio Revised Code.

Section 2. The Board of Trustees of the ACTID is established as the structure set forth in Section 5540.02(C)(1) of the Ohio Revised Code, which shall be as follows:

- (a) Two members appointed by the Board of Commissioners.
- (b) Three members appointed by Ashtabula City, as the legislative authority of the most populous municipal corporation in the district.
- (c) Two members appointed by Conneaut City, as the second most populous municipal corporation in the district.
- (d) Two members appointed by the Ashtabula Township Board of Trustees, as the township in the county that is most populous in its unincorporated area.
- (e) The County Engineer.
- (f) One member appointed by Geneva City, as the municipal corporation that cannot otherwise appoint a member to the board, and that is wholly or partially within the area of the ACTID, as the district was originally designated by the Ashtabula County Commissioners.
- (g) The members of the general assembly in whose legislative districts any part of the ACTID is located, who shall be ex officio, nonvoting members of the board.
- (h) One member appointed by the Ashtabula County Planning Commission, who shall be a non-voting member.

One of each of the appointments made by the Ashtabula County Board of Commissioners, the legislative authority of a municipal corporation and the board of township trustees under divisions 5540.02(C) (1) (a), (b), (c) and (d) of the Ohio Revised Code, **shall** be members of the chamber of commerce for the respective political subdivision.

Section 3. The territorial jurisdiction of the ACTID shall be consistent with the territorial jurisdiction of Ashtabula County, and inclusive of all unincorporated territory and municipal corporations within the County.

Section 4. This Resolution shall take effect immediately upon its adoption and approval by the Board of Commissioners; now

BE IT FURTHER RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: **Yeas:** Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-34FINA APPROVING FINANCIAL TRANSACTIONS FOR THE COUNTY

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of April, 2019, in regular session at the offices of said Board in the offices of Geneva Township, 256 N. Cedar St., Geneva, Oh 44041, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, it is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of Commissioners and any of its committees that resulted in such formal action, were open to the public and were in compliance with all legal requirements, including Section 121.11 of the Ohio Revised Code.

Financial Transactions and Voucher Approval Requirements

WHEREAS, The Board of Commissioners acknowledges receipt of all department financial transactions and vouchers submitted this date for approval, as follows:

TRAVEL REQUESTS:

Hattie Grubke-Barnard Jennifer Kenyon Lisa Olsen	NOC COG Mtg.	Chardon	5/1	\$46.17
Melinda Reznak Ronald Smith	OJFSDA Annual Trg.	Columbus	5/8-10	\$2,221.78
Alissa Drees	OJFSDA Annual Trg.	Columbus	5/8-10	\$1,565.52
Patrick Arcaro	OJFSDA General Session	Columbus	5/7-8	\$ 414.44
Patrick Arcaro	NorthCoast Officers Mtg.	Beachwood	4/12	\$ 64.03

PAYROLL CHANGES-ACDJFS4/14/19 THRU 4/27/19

EMPLOYEE NAME	CLASS TITLE	HOURLY RATE	REASON
Drew, Holly	Case Manager Invest. Suprv.	23.85	Longevity Increase (18 years)
Lengyel, David	Employment Service Rep		80 hours vac-1 year of service 3.1 bi-weekly
Tenney, Julie	Social Service Supervisor	23.85	Longevity Increase (18 years)

Appropriations	Fund	Total	Personal Svcs	Comment
Recorder	1001.005	\$ 1,360.00	\$ -	appropriation for equipment
Sheriff	1001.008	\$ 16,282.00	\$ -	appropriation for equipment - grant funds for body armor
Ashtabula Municipal Court	1001.001.115	\$ 600.00	\$ -	appropriation for juror fees
Conneaut Municipal Court	1001.001.117	\$ 600.00	\$ -	appropriation for juror fees

EXECUTING PAYMENT OF THEN AND NOW CERTIFICATION PRESENTED BY THE COUNTY AUDITOR PURSUANT TO ORC 5705.41(D)1 AND AUTHORIZING THE DRAWING OF WARRANT(S) IN PAYMENT OF AMOUNTS DUE UPON CONTRACT OR ORDER- SEE SCHEDULE 18TN

DIRECT RELIEF BILLS:

Vouchers #2019-02190 thru 2019-02236 for Public Assistance and #2019-20291 thru 2019-20291 Invoices

BILLS:

COUNTY FUNDS SCHEDULE 18
ENGINEERS SCHEDULE 18E; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, do hereby find that the above outlined financial transactions and vouchers are in order and sufficient funds are available to permit the execution of these transactions,

BE IT FURTHER RESOLVED, that the above transactions are approved and allowed, and furthermore, that the County Auditor is hereby authorized to issue warrants for payment of said vouchers.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: **Yeas:** Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-28SEWA RECEIVING BIDS AND AWARDING TO NASSIEF AUTO GROUP FOR THE PURCHASE OF THREE 2019 FORD F-250 TRUCKS, ACDES

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of April, 2019, in regular session at the offices of said Board in the offices of Geneva Township, 256 N. Cedar St., Geneva, Oh 44041, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, in accordance with 307.41 of the Ohio Revised Code, a resolution setting forth the necessity for the purchase or lease of motor vehicles for use in the aid of departmental duties will be adopted when Commissioners deem it necessary; and

WHEREAS, Nick Sanford, Director of the Ashtabula County Department of Environmental Services, has requested permission to purchase three (3) 2019 Trucks to aid his department in the performance of their duties; and

WHEREAS on April 26, 2019, one (1) bid was received from Nassief Auto Group; and

WHEREAS, the bid from Nassief Auto Group was deemed compliant and is hereby awarded in the amount of \$34,283.50 per truck, for a total amount of \$102,850.00 for all three (3) Ford F-250 4x4 Pickups; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the Ashtabula County Department of Environmental Services is hereby authorized to purchase three (3) 2019 Ford F250 4x4 trucks at a total cost of \$102,850.00. Said vehicles to be purchased through Nassief Auto Group, 1059 SR 46 N, Jefferson, Ohio.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

Public Participation: In attendance, Doug Starkey, Tony Long, Bob Russell, Miriam Walton, various First Responders, Jefferson High School students: Haley Gurich, Class of 2019; Class of 2020: Lexi Bucher, Angelique Peche, Karley Sidley, Bella Jordan, Hayleigh Jordan, Morgan Jones

Commissioner Ducro opened the meeting at 6:30p.m.

Bill Douglas spoke about a letter he sent to Geneva Twp. and copied to the Commissioners, regarding flooding on his property. Commissioner Ducro responded that the letter had been forwarded to the County Engineer for his review. Mr. Douglas distributed a picture of the water in his yard. The creek bends onto his property, about halfway back. Bob Russell stated he spoke with the Engineer, they have finished their research and a letter should be sent out today, feel it is a lake level issue. Nathan Paskey, Director of Soil & Water, may have some ideas. Lisa Hawkins, Clerk will forward Mr. Douglas's letter, and the Engineer's response if received, to Mr. Paskey for review.

Geneva Twp. has a recycling bin. No issues. Reminder on May 11 from 9 to 1 is Tire Collection day at the Ashtabula county fairgrounds.

Commissioner Whittington spoke about the 2 levies on the ballot. Children Services Board and Happy Hearts through the Educational Service Center and how important it is to vote. She spoke about the drug epidemic, our 7 school districts have partnered with the Health Dept. and staff is trained on the use of Narcan and has access to the drug, if needed. Mr. Starkey stated there has to be a board policy approved by Nurses group and teachers. A clean needle exchange is being discussed.

The Board of Commissioners presented a Proclamation in honor of First Responders and Frontline Staff Week. Miriam Walton spoke regarding appreciation and importance of the first responders, including law enforcement and ambulances and how all the agencies are integral to get and gather information after overdoses, which helps get more individual into treatment. Prevention Coalition is bringing goodies out. Ms. Walton feels we are cautiously turning the corner, but will keep working.

Commissioner Ducro urged people to complete the census either by telephone, mail or online, as it is very important. There is a need for census workers.

Commissioner Kozlowski spoke regarding the Community Corrections and Rehabilitation Facility Project. He explained the former Comrs. toured the existing jail in 2015, which spurred a study. The Board would have to invest \$10 million

to bring the current jail facility up to par and we would lose space. We are currently certified up to 110 inmates, have 160. The proposed new Community Corrections and Rehabilitation Facility would accomplish additional jail space and programming, addressing drug and mental health issues. In the past, jails were used to house hardened criminals, not to address drug or mental health issues. The County has secured an architect for a rendering of size, operations cost, and where the new facility could be located. We are waiting for that information, will then be released to the public. Have worked with the Community Corrections Board. Will learn more as it rolls out over the next several months.

Work sessions:

April 30, 2019 3:00 p.m. Topic: General Matters/Agenda Items

In Attendance: J. P. Ducro IV, Casey Kozlowski, Kathryn Whittington, Lisa Hawkins, Janet Discher, Jamie Arcaro

❖ **OSU AG Day**- ok to use Christy Fund to sponsor in the amount of \$250. Lisa to call around for rates and investigate some short-term cd's or money markets, using some of the checking account balance.

❖ **Miscellaneous**

Board Applications:

Jeff Magyar – application for Port Authority & 2 recommendation ltrs.

Thomas Westlake- District Library Decision: ok to reappoint.

Deborah Franley- Board of DD – send ltr. thanking for interest and keep on file 1 year.

Email from Pam Bloom- Sheriff signed 3 of the 4 contracts with the union. She is preparing a cheat sheet with the changes. Dispatch was discussed. The letters and/or contracts may have not been sent out. Lisa and Janet will set up a meeting to discuss dispatching.

Scott Maloney sent over a contract for the proposed Juvenile Court building , floor plan revisions to 1st and 2nd floor. Useful life building analysis, an additional up to \$200,000, on top of \$500,000 in renovations. Waiting on the report, will be another week.

Lodging Tax complaint- Kingsville Motel. Anything over 30 days, long-term rental do not pay lodging tax. Jamie will call the contact the Convention Visitors Bureau. Then contact the owner and send a letter explaining the rules and.

❖ **Old Business**

CSB App for Ann Distelrath- she is going to get back to Kathryn.

Res. for nuclear energy- still researching.

Fair Board lease

❖ **Committee Reports:**

Kathryn Whittington- attended the Pierpont Twp. meeting. People are asking about being hired at the Census. The Engineer was present and addressed what his office could. The public is asking for a plan from the Pierpont Township Trustees.

ADJOURNMENT:

The President and Clerk of the Board hereby certify that this is a true and accurate record of the minutes of the April 30, 2019 session. All deliberations concerning official business and formal actions by this Board of Ashtabula County Commissioners were conducted in an open public meeting.

CERTIFIED:

ATTESTED:

PRESIDENT

CLERK

COMMISSIONERS

OF

ASHTABULA COUNTY