

REGULAR SESSION OF THE ASHTABULA COUNTY BOARD OF COMMISSIONERS

Morgan Township, located at Morgan Hose Fire Dept., Rock Creek, OH 44084

May 28, 2019

The Board of Ashtabula County Commissioners met in session; the Board President called the meeting to order and the Pledge of Allegiance was said.

Members Present: President, J. P. Ducro IV, Vice-President, Casey R. Kozlowski and Commissioner Kathryn L. Whittington **Absent:** None **Board Staff Present:** County Administrator Janet Discher and Clerk of the Board Lisa Hawkins.

Motion To Approve Minutes Of Previous Session(s), Waiver Of The Reading Of Same and Motion To Approve Today's Agenda:

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** none

Whereupon the minutes were declared approved unanimously.

THE BOARD PRESIDENT INTRODUCED AND ENTERTAINED MOTIONS FOR THE FOLLOWING RESOLUTIONS: RESOLUTION NUMBER 2019-194 HOLDING EXECUTIVE SESSION – PERSONNEL-COMPENSATION, 121.22(G)(1)

The Board of County Commissioners of Ashtabula County, Ohio, met on the 28th day of May, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Pursuant to the Ohio Revised Code Sections 121.22 (G)(1), the Board of Ashtabula County Commissioners shall meet in executive session to discuss Personnel- Employment and Compensation; and

WHEREAS, Said Executive Session was convened at 11:24 a.m.; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the above executive session was held. Said session adjourning at 11:33 a.m.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-195 APPROVING A CONTRACT WITH RUSSELL STANDARD CORPORATION FOR ASPHALT EMULSION FOR USE BY THE COUNTY HIGHWAY DEPARTMENT, ENGINEERS OFFICE

The Board of County Commissioners of Ashtabula County, Ohio, met on the 28th day of May, 2019, in regular session at the offices of Morgan Township, located at Morgan Hose Fire Dept., Rock Creek, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Tim Martin, Ashtabula County Engineer, has presented a Contract for the approval of the Board, to-wit:

Scope of Contract: For the furnishing of Asphalt Emulsion to the Ashtabula County Engineers, Highway Department

Provider: Russell Standard Corporation, 990 Hazel St., Akron, OH 44305

Cost:	110,000 gal.	CRS2	\$1.975/gal.	\$217,250.00
	150,000 gal.	CMS2	\$2.235/gal.	<u>\$335,250.00</u>
			Not to Exceed:	\$552,500.00

Term: 1 year from date of execution

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the contract is approved in accordance with a copy of said contract now on file in this office.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None
VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-196 APPROVING A CONTRACT WITH D.B. BENTLEY INC. AND THE VILLAGE OF GENEVA-ON-THE-LAKE FOR A BIKE TRAIL IN THE VILLAGE OF GENEVA-ON-THE-LAKE, CDBG PY 2017 NEIGHBORHOOD REVITALIZATION GRANT

The Board of County Commissioners of Ashtabula County, Ohio, met on the 28th day of May, 2019, in regular session at the offices of Morgan Township, located at Morgan Hose Fire Dept., Rock Creek, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Geneva-on-the-Lake Village received bids on May 3, 2019 for a Bike Trail on ST RT 534 in in the Village of Geneva-on-the-Lake; and

WHEREAS, 3 bids were received with the lowest being \$55,360.00 from D.B. Bentley, Inc.; and

WHEREAS, the bid was within 10% of the engineer's estimate of \$52,000.00; and

WHEREAS, Janice Switzer, Director of Community Services and Planning Dept. has presented a Contract for the approval of the Board, to-wit:

Scope: Provide labor and materials to construct a bike trail in the Village of Geneva-on-the-Lake that will be constructed on the west side of ST RT 534 extending about 550 ft. south from the Lodge.

Provider: D. B. Bentley, Inc., 2649 Narrows RD, Painesville OH 44077

Cost: Not to exceed \$55,360.00 including \$51,600.00 from PY 17 CDBG Grant with the balance from Geneva-on-the-Lake Village.

Term: upon signing until August 31, 2019

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the Contract is approved, as noted above, in accordance with the copy now on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None
VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-197 APPROVING A CONTRACT WITH DAWN INCORPORATED AND THE VILLAGE OF GENEVA-ON-THE-LAKE FOR A PRE-FABRICATED RESTROOM FACILITY IN THE VILLAGE OF GENEVA-ON-THE-LAKE, CDBG PY 2017 NEIGHBORHOOD REVITALIZATION GRANT

The Board of County Commissioners of Ashtabula County, Ohio, met on the 28th day of May 2019, in regular session at the offices of Morgan Township 3033 E Water Street, Rock Creek, Ohio, with the following members present: Kathryn Whittington, J.P. Ducro IV, Casey Kozlowski.

WHEREAS, Dawn Incorporated submitted a proposal in response to an RFP issued for a pre-fabricated restroom and their proposal was accepted and awarded by this Board on February 21, 2019; and

WHEREAS, Janice Switzer, Director of Community Services and Planning Dept. has presented a Contract for the approval of the Board, to-whit:

- Scope:** Construct and install a seasonal pre-fabricated restroom facility in the Village of Geneva-on-the-Lake that will contain ADA accessible restroom facilities for men and women. The building will be placed on the west side of S Warner Drive just south of ST RT 531.
- Provider:** Dawn Incorporated, 2861 Sferra Ave. NW, Warren Ohio 44483
- Cost:** Not to exceed \$121,800.00 including \$118,000 from PY 17 CDBG Grant with the balance from Geneva-on-the-Lake Village.
- Term:** Retroactive to March 29, 2019 until August 31, 2019

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the Contract is approved, as noted above, in accordance with the copy now on file in this office.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None
VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-198 APPROVING LOCAL COMMUNITY CONSORTIUM (LCC) MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE ASHTABULA COUNTY MENTAL HEALTH AND RECOVERY SERVICES BOARD (MHRS); THE ASHTABULA COUNTY COMMISSIONERS; ASHTABULA COUNTY HEALTH DEPARTMENT; COMMUNITY COUNSELING CENTER; AND NORTHWEST AMBULANCE DISTRICT

The Board of County Commissioners of Ashtabula County, Ohio, met on the 28th day of May, 2019, in regular session at the offices of Morgan Township, located at Morgan Hose Fire Dept., Rock Creek, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Miriam Walton, Director of the Ashtabula County Mental Health and Recovery Services Board has presented a Memorandum of Understanding which involves the Health Resources and Services Administration (HRSA) RCORP-Planning project, whose purpose is to support prevention of and treatment for substance use disorders, including opioid use disorder (OUD); and

WHEREAS, the overall goal of the program is to reduce the morbidity and mortality associated with opioid overdoses in high-risk rural communities by strengthening the capacity of multi-sector consortiums to address one or more of three focus areas at community, county, state and/or regional levels; and

WHEREAS, a Memorandum of Understanding has been presented for the approval of the Board, to-wit:

- Manager:** Ash. Co. Mental Health & Recovery Services Board, 4817 State Rd., Ste. 203, Ashtabula, OH 44004
- Collaborators:** Ashtabula County Board of Commissioners, 25 W. Jefferson St., Jefferson, OH 44047
Ashtabula County Health Dept., 12 W. Jefferson St., Jefferson, OH 44047
Community Counseling Center, 2801 "C" Court, Ashtabula, OH 44004
Northwest Ambulance District, 1 S. Broadway St., Geneva, OH 44041
- Grant Period:** begin upon signing by representatives of the collaborators and Ashtabula County MHRS and will remain in effect for the duration of the funding period for the Communities of Practice for Rural Communities Opioid Response Program (COP-RCORP)
- Purpose:** providing leadership to reduce morbidity and mortality associated with opioid overdoses in the target area by strengthening the capacity of collaboration in the community.
- Amount:** no cost

WHEREAS, the Memorandum of Understanding has been reviewed and found to be necessary; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the Memorandum of Understanding is approved in accordance with the copy now on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None
VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-199 AUTHORIZING THE ASHTABULA COUNTY ENGINEER TO PURCHASE ONE (1) TRUCK FROM THE OHIO DEPARTMENT OF TRANSPORTATION, ENGINEER'S OFFICE

The Board of County Commissioners of Ashtabula County, Ohio, met on the 28th day of May, 2019, in regular session at the offices of Morgan Township, located at Morgan Hose Fire Dept., Rock Creek, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Tim Martin, Ashtabula County Engineer, has requested permission to purchase ON (1) 2012 Chevrolet Silverado 3500 Truck from the Ohio Department of Transportation, 5751 Cerni Place, Independence, Ohio in the amount of \$2,661.10, to be used primarily for mowing operations; and

WHEREAS, the truck will replace vehicle number 2-84, a 2001 Dodge Ram 2500 that was sold at auction last fall; and

WHEREAS, the purchase of said vehicle is approved for use by the Engineer's Department; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that Tim Martin, Ashtabula County Engineer is hereby authorized to purchase the vehicle from the Ohio Department of Transportation in the amount of \$2,661.10, for use by his department in the performance of his duties.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-200 APPOINTING MEMBER TO THE ASHTABULA COUNTY COMMUNITY CORRECTIONS PLANNING BOARD

The Board of County Commissioners of Ashtabula County, Ohio, met on the 28th day of May, 2019, in regular session at the offices of Morgan Township, located at Morgan Hose Fire Dept., Rock Creek, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Pursuant to Section 5149.34 of the Ohio Revised Code, the Board of Commissioners created the Ashtabula County Community Corrections Planning Board on November 9, 1995 by Resolution No. 95-1532, to establish, review and revise a comprehensive plan for the development, implementation, and operation of corrections services in the County; and

WHEREAS, the terms of the members are set at 3 years; and

WHEREAS, it is now necessary to appoint an additional member to the Board:

Name:	Category:	Term End:
Judy Maloney	Rep. of the Public/Woman	11/9/2021

WHEREAS, Vacancies are filled in accordance with the rules of the Ohio Revised Code and there is zero compensation paid to the board members; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the appointment of member on the Ashtabula County Community Corrections Planning Board is hereby approved, as outlined above.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-201 APPOINTING MEMBER TO THE CHILDREN SERVICES BOARD

The Board of County Commissioners of Ashtabula County, Ohio, met on the 28th day of May, 2019, in regular session at the offices of Morgan Township, located at Morgan Hose Fire Dept., Rock Creek, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Pursuant to Section 5153.03 of the Ohio Revised Code the Board of Commissioners is the appointing authority for the members of said Children Services Board with the terms of the members set at four (4) years; and

WHEREAS, with the previously accepted resignation of David Marrison, there is a vacancy that Ann Distelrath has expressed an interest in fulfilling; and

WHEREAS, Ann Distelrath is to be appointed to fill that vacancy effective immediately with the term ending December 31, 2020; now

THEREFORE BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the members of the Ashtabula Children Services Board be appointed and removed as outlined above.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None
VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-202 AUTHORIZING THE FILING OF A GRANT APPLICATION TO OHIO DEPARTMENT OF YOUTH SERVICES (ODYS) FOR THE FY 2020 YOUTH SERVICES GRANT FOR JUVENILE COURT

The Board of County Commissioners of Ashtabula County, Ohio, met on the 28th day of May, 2019, in regular session at the offices of Morgan Township, located at Morgan Hose Fire Dept., Rock Creek, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Kathy Thompson, Finance Director for the Ashtabula County Juvenile Court, has prepared an application to the Ohio Department of Youth Services (ODYS) for a FY2020 Youth Services Grant for the approval of the Board, to-wit:

- Grant Period:** July 1, 2019 thru June 30, 2020
- Purpose:** To provide for the prevention, treatment and rehabilitation programs for alleged or adjudicated unruly and delinquent children or children at risk of becoming unruly and delinquent children. To provide early intervention, treatment and rehabilitation programs.
- Amount:** \$146,753.00 base amount – Special Programming and Probation Services
\$465,301.33 in Reclaim Funds
\$369,191.00 in Targeted Reclaim Funds
\$ 50,000.00 in Competitive Reclaim; and
\$1,031,245.33

WHEREAS, the application has been reviewed and it is found that such a grant would be desirable and is necessary; now

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Ashtabula County, Ohio that an application be made to the Ohio Department of Youth Services for FY2020 Youth Services Grant in accordance with a copy of said application on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None
VOTE: Yeas: Whittington, Ducro, Kozlowski **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

Public Participation:

Commissioner Kozlowski presented a proclamation declaring May as Lyme Disease Awareness Month. There were many members of the public from a group promoting Lyme Disease Awareness, which began in 2017, in honor of their daughter Megan Tilton who battled Lyme Disease for 10 years. Oscar xx told his story about his Lyme Disease and how it caused the loss of his leg. They are trying to get doctors educated and trained in recognizing and treating Lyme Disease. CDC has not changed their guidelines regarding Lyme Disease for over 40 years. The testing for Lyme Disease is inaccurate, doctors need to know they can go to Quest or Hygenics, those companies educated in testing and how to read those tests. There are not Lyme Disease specialists in this area. Ashtabula County has 2 cases of Lyme Disease per 100,000, Johnstown, PA has 77 per 100,000. Xx told the story regarding his daughter that had a tick embedded in her head in 2005, but no symptoms until 2009. The Lyme Disease doctors are willing to teach, local doctors have to be willing to learn.

Donald Dietrich asked if there was an update on the jail project. Commissioner Ducro hope to have a recommendation by the end of summer. Kenneth Brown – Amico Station is under the grant for clean-up. They are working on clean-up efforts on one parcel, where the gas station is.

Cecil Kirby- who previously worked for the Engineer's office, stated his concerns with the cleaning and maintenance of County ditches. He cleaned his own ditch and lives on Allen Comp. If there is a particular area, they only fix the area where the call is from. They have 3 different ditching machines. Heath Kirby- Route 46 after chip and tar, it was worse than before. He stated his concerns with workers being busy in the Engineers and the superintendent. Commissioner Ducro stated if there is a time where there is a county vehicle not doing anything and you see that, let us know so it can be corrected and relayed. The recycling drop-off is working out good. Landbank, if properties are being un-kept, back taxes, working with the Landbank can remove the properties, or be made available to neighboring property owner. If current or behind on taxes, but want to be done with the property, can do a deed in lieu.

Pig Iron plant- going thru permitting, complete the pipeline. Looking a 2021 or early 2022 to be up and running. The gas line and raw water out of Plant C, there is tremendous growth opportunity in the industrial sector.

Work sessions:

May 28, 2019 10:30 a.m. Topic: General Matters/Agenda Items

In Attendance: J. P. Ducro IV, Casey Kozlowski, Kathryn Whittington, Lisa Hawkins, Janet Discher, Janice Switzer

Janice Switzer- GOTL Restroom project- contract on today's agenda with Dawn Inc.

Bike trail from the Lodge to the ice cream place. Bid 3 different times, first no bid, 2nd over estimate, 3rd DB \$55,360, have \$51,600, balance from GOTL. Project completed by August 31, 2019.

- ❖ **Liquor Notice-** RJ Nye Family dba Bart at Harts Grove. Decision: ok, but make sure township is aware.
- ❖ **Engineers vehicle request** to purchase truck for \$2,610.00 from ODOT. Decision: ok for agenda.
- ❖ **Building Dept. Commercial Plan Review** -- contracts presented from 2 other vendors that complete plan reviews. Mr. Jerry Flanik has recommended to have so we do not get behind. Contract has 14 day turnaround time to come back. Decision: reach out to Jerry to have specifics in these contracts as far as turnaround time, send to Prosecutor review, if modifications are necessary, get them completed.
- ❖ **Saybrook Twp. Road Vacation-** need road for Plastpro expansion. Lisa to review and send to Prosecutor. Decision: ok.
- ❖ **Miscellaneous**
 - Deborah King Board apps- Community Corrections- spoke with Jim Kemmerle, asked to hold off, as we just appointed some people. MHRS expires 6/30, there are 3.
 - Doodle schedule for Beckie.
 - Schedule a work session with Sheriff, Ron Fenton, Pam Bloom, Mike Fitchet, Lisa Hawkins and Janet Discher. Mike Fitchet is presenting a revised cost sheet outlining the call volume.
 - Interviews for CBO, Building Dept.
- ❖ **Kathy Thompson-** various grants(coming at 3 today)
- ❖ **Schedule:**
 - 6/4- CK has Noc Cog (local) Move work session? Decision: move work session.
 - 6/12 CVB? Who is going (JP out) Decision: Casey
 - 6/13 Airport? Who is going (JP out) Decision: Casey & Janet
 - 6/20 WS @ lodge- reschedule? (Washington) Decision: reschedule Lodge and Beckie reschedule Kathryn's meetings
 - 6/26 Census 10 to 12? Decision: ok on the schedule.
- ❖ **Old Business**
 - Fair Board lease
 - YO Agreement
- ❖ **Committee Reports:**
 - J.P. Ducro IV – none.
 - Casey Kozlowski –none
 - Kathryn Whittington- Lisa to attend Longest Day of Play. TCap meeting tomorrow at noon. Janet will take minutes. There was a discussion on TCAP and how it affects the jail population. There is new information from the State, need to know the amount Ashtabula County could receive, how long the TCAP grant funds would be in place. Other counties are using to expand probation, medical care, etc. Decision: waiting for information from CCAO.

May 28, 2019 3:00 p.m. Topic: MHRS Levy

In Attendance: J. P. Ducro IV, Casey Kozlowski, Kathryn Whittington, Lisa Hawkins, Kathy Thompson, Miriam Walton

Kathy Thompson- DYS Reclaim grant we do every year for \$1,031,000. Program is intact. \$50,000 Competitive Reclaim, no match. **BJA grant-** has been sent. If successful, will continue to fund the Drug Court Administrator

position, 3 year grant. The current BJA funding goes down. **QJJD to enhance Juvenile Family Drug Court** to full-time coordinator, versus the current part-time position. Match by MHS. **JAG grant for Mental Health Court Coordinator**. Currently part-time Coordinator, part-time Probation, paid by General Fund and OMAS funding. They are looking at expansion and enhancement.

Miriam Walton attended the meeting to discuss the MHS levy. The MHS Board would like to be on the November ballot, as a renewal. They are not looking more than they currently have. November is the first try, they can try in May or November. Millage is .06, or \$1,030,000 in revenue. They are allowed to look at rollover. She discussed the Supported Employment Program. They also do benefit analysis, so individuals know the rules. They can help with transportation, utilities, rent. Levy funds are used for grant matches, treatment support, guardianship program, Prevention Coalition, purchase detox and beds at Glenbeigh. Looking at crisis bed at ACMC for mental health, keep 72 hours. The 5 year grant for Drug Free Communities, we are in the position to write 6 thru 10. Will be more responsible for the match. Decision: the Board will take under advisement. Miriam stated her next meeting is mid-June, asked if she can she know by then.

ADJOURNMENT:

The President and Clerk of the Board hereby certify that this is a true and accurate record of the minutes of the May 21, 2019 session. All deliberations concerning official business and formal actions by this Board of Ashtabula County Commissioners were conducted in an open public meeting.

CERTIFIED:

ATTESTED:

PRESIDENT

CLERK

COMMISSIONERS

OF

ASHTABULA COUNTY