

REGULAR SESSION OF THE ASHTABULA COUNTY BOARD OF COMMISSIONERS

Old Courthouse 25 West Jefferson St., 2nd Floor Jefferson, OH 44047

June 13, 2019

The Board of Ashtabula County Commissioners met in session; the Board Vice-President called the meeting to order and the Pledge of Allegiance was said.

Members Present: Vice-President, Casey R. Kozlowski and Commissioner Kathryn L. Whittington **Absent:** President, J. P. Ducro IV, **Board Staff Present:** County Administrator Janet Discher and Clerk of the Board Lisa Hawkins.

Motion To Approve Minutes Of Previous Session(s), Waiver Of The Reading Of Same and Motion To Approve Today's Agenda:

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: **Yeas:** Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** Ducro

Whereupon the minutes were declared approved unanimously.

THE BOARD PRESIDENT INTRODUCED AND ENTERTAINED MOTIONS FOR THE FOLLOWING RESOLUTIONS:

RESOLUTION NUMBER 2019-215 HOLDING EXECUTIVE SESSION–PENDING LITIGATION: 121.22(G)(3)

The Board of County Commissioners of Ashtabula County, Ohio, met on the 13th day of June, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Pursuant to the Ohio Revised Code Section 121.22(G)(3) the Board of Ashtabula County Commissioners shall meet in executive session to discuss Pending Litigation; and

WHEREAS, The subject of the Executive Session is an update to potential litigation in which the Board has an interest; and

WHEREAS, Said Executive Session was convened at 12:03 p.m. ;now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the above executive session was held. Said session adjourning at 12:55 p.m.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** Ducro

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-216 ORDERING PUBLICATION AND REQUESTS FOR PROPOSALS FOR TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF), TITLE XX SOCIAL SERVICE; AND TRANSPORTATION PROGRAMS, ACDJFS

The Board of County Commissioners of Ashtabula County, Ohio, met on the 13th day of June, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Patrick Arcaro, Director of the Ashtabula County Department of Job and Family Services, has submitted a request to this Board to solicit Requests for the following programs:

TANF Programs, RFP #1-19:

To provide assistance to needy families so that children may be cared for in their own home, or in the home of relatives. To end the dependence of needy parents on government benefits by promoting job preparation, work, and marriage. To prevent and reduce the incidence of out-of-wedlock pregnancies, and establish annual numerical goals for preventing and reducing the incidence of these pregnancies. To encourage the formation and maintenance of two-parent families.

Proposal opening time is **July 19, 2019 at 2:00p.m.**; and

Title XX Programs, RFP #2-19:

Contracted providers of Title XX Social Services will accept Title XX applications, determine eligibility for Title XX Social Services, as well as schedule and provide Title XX Social Services to eligible recipients. The Title XX Social Services included in the Ashtabula County Profile for the purpose of this RFP include, but are not limited to: Home Health Services, Home-Based Services, Home Delivered Meals, Information and Referral Services, Legal Services, Protective Services for Adults, and Residential Treatment Services.

Proposal opening time is **July 19, 2019 at 2:15p.m.**; and

Transportation, RFP #3-19:

Transportation services for within and outside of Ashtabula County. Programs serve Ashtabula County residents determined eligible for Prevention, Retention and Contingency (PRC), Ohio Works First (OWF), Food Assistance Employment and Training (FAET), Title XX Social Services Block Grant (Title XX), Non-Emergency Transportation (NET) and/or Pregnancy Related Services (PRS). Transportation options are needed for transport to health care appointments, employment, school, daycare facilities, or other locations deemed necessary under supportive services for FAET.

Proposal opening time is **July 19, 2019 at 2:30p.m.**; and

WHEREAS, Because the above requests will be in excess of \$50,000.00, it is necessary to advertise for proposals as required by Section 307.862 Ohio Revised Code; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that proposals will be received as outlined above, in accordance with specifications now on file in this office, and the Clerk of the Board is hereby ordered to advertise in the newspapers and post notice on the bulletin board as required by law.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington Nays: None Abstained: None Absent: Ducro

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-217 APPROVING CONTRACT WITH ADAMS SERVICES, INC. FOR THE DEMOLITION OF A RESIDENTIAL SITE LOCATED IN ANDOVER VILLAGE, OHIO THROUGH THE CDBG COUNTYWIDE DEMOLITION, CLEARANCE OF SLUM & BLIGHT

The Board of County Commissioners of Ashtabula County, Ohio, met on the 13th day of June, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Janice Switzer, Director of Community Services & Planning, has presented a contract for the approval of the Board, to-wit:

Scope: demolition of residential structure at 120 Oak St., Andover, OH 44003

Provider: Adams Services, Inc., 672 SR 45, Austinburg, OH 44010

Cost: **Not to Exceed:** \$13,850.00 from PY 2017 CDBG grant

Term: begins upon board approval and completed no later than August 11, 2019; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the contract as noted above is approved in accordance with the copy now on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: **Yeas:** Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** Ducro
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-218 APPROVING CONTRACT WITH CURIE CONSTRUCTION TO REPAIR AND REHABILITATE THE SIDING ON THE SMOLEN-GULF COVERED BRIDGE, ASHTABULA AND PLYMOUTH TOWNSHIPS, ENGINEER'S OFFICE

The Board of County Commissioners of Ashtabula County, Ohio, met on the 13th day of June, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Tim Martin, Ashtabula County Engineer, has presented a contract for the approval of the Board, to-wit:

Scope: Replacing existing deteriorated bridge siding and girts on Smolen-Gulf Covered Bridge

Provider: Curie Construction, 869 St. Rte. 46 South, Jefferson, OH 44047

Cost: **Not to Exceed:** \$140,194.40

Term: begins upon signing, completed date of October 1, 2019; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Contract as noted above is approved in accordance with the copy now on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: **Yeas:** Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** Ducro
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-219 APPROVING AGREEMENT BY AND BETWEEN CASE WESTERN RESERVE UNIVERSITY, ASHTABULA COUNTY JUVENILE COURT AND ASHTABULA COUNTY BOARD OF COMMISSIONERS FOR PROGRAM EVALUATION FOR YOUTH SERVICES GRANT

The Board of County Commissioners of Ashtabula County, Ohio, met on the 13th day of June, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Kathy Thompson of Juvenile Court has presented an agreement for the approval of the Board, to-wit:

Scope: agreement for program evaluation and data analysis for RECLAIM Youth Services Grant

Parties: Case Western Reserve University, 11402 Bellflower Rd., Cleveland, OH 44107
Ashtabula County Juvenile Court
Ashtabula County Board of Commissioners

Funding: \$5,000 payable from grant funds`

Term: July 1, 2019 through June 30, 2020; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the agreement as noted above is approved in accordance with the copy now on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington Nays: None Abstained: None Absent: Ducro
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-220 APPROVING ELECTRIC SERVICE AGREEMENT WITH DYNEGY ENERGY SERVICES EAST, LLC FOR SUPPLYING OF RETAIL POWER UNDER THE PROGRAM RELATED TO THE COUNTY COMMISSIONERS ASSOCIATION OF OHIO SERVICE CORPORATION AND CCAOSC ENERGY SOLUTIONS, A SUBSIDIARY OF PALMER ENERGY COMPANY, INC., COMMISSIONER'S OFFICE

The Board of County Commissioners of Ashtabula County, Ohio, met on the 13th day of June, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, on March 12, 2019 by Resolution Number 2019-111, a participation agreement was approved regarding energy purchasing programs by and between Ashtabula County, the County Commissioners Association of Ohio Service Corporation (CCAOSC) and CCAOSC Energy Solutions, a subsidiary of Palmer Energy Company, Inc.; and

WHEREAS, an Electric Service Agreement has now been presented for the approval of the Board, to-wit:

Facilities Served: Ashtabula County Courthouse Complex
Ashtabula Co. Nursing & Rehabilitation Center
Western County Court
OSU Extension Office and Soil & Water
Ashtabula County Health Dept.
Ashtabula County DD
The Lodge and Conference Center at Geneva on the Lake
any other Ashtabula county office(s) deemed appropriate to participate; and

Provider: Dynegy Energy Services East, LLC, 312 Walnut St., Ste. 1500, Cincinnati, OH 45202

Cost: **Not to Exceed:** the Power Price of \$0.04510, total cost based upon utility usage

Term: delivery term begins July, 2019 and terminates May, 2021; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Agreement as noted above is approved in accordance with the copy now on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None
VOTE: Yeas: Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** Ducro
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-221 APPROVING SCOPE OF WORK WITH IAP GOVERNMENT SERVICES GROUP FOR THE GENEVA LODGE AND CONFERENCE CENTER PORTICO PROJECT, TS-19-0078

The Board of County Commissioners of Ashtabula County, Ohio, met on the 13th day of June, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Janet Discher, County Administrator, has presented a Scope of Work for the approval of the Board, to-wit:

Provider: IAP Government Services Group, 2740 Airport Dr., Suite 300, Columbus, OH 43219

Project: Geneva Lodge Portico. The contractor shall provide all required supervision, labor, materials, and equipment necessary to complete the services described in the demo and replace the existing lodge main entrance and driveway and replace it with a new driveway and portico entrance. The contractor shall perform all work per IAP requirements, scope documents, plans, specifications and exhibits.

Cost: 8% of total cost, to be determined once bids are received

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the Scope of Work outlined above is hereby approved in accordance with the copy now on file.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: **Yeas:** Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** Ducro
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-40FINA APPROVING FINANCIAL TRANSACTIONS FOR THE COUNTY

The Board of County Commissioners of Ashtabula County, Ohio, met on the 13th day of June, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, it is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of Commissioners and any of its committees that resulted in such formal action, were open to the public and were in compliance with all legal requirements, including Section 121.11 of the Ohio Revised Code.

Financial Transactions and Voucher Approval Requirements

WHEREAS, The Board of Commissioners acknowledges receipt of all department financial transactions and vouchers submitted this date for approval, as follows:

TRAVEL REQUESTS:

Alissa Drees				
Ron Smith	Fiscal Trg.	Columbus	6/24-25	\$616.00

PAYROLL CHANGES:

EASTERN COUNTY COURT:

Amy Pniewski	Deputy Clerk	\$12.26 Effective: 6/10/19	New Hire
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ACDJFS- 5/26/19 THRU 6/8/19

EMPLOYEE NAME	CLASS TITLE	HOURLY RATE	REASON
Donathan, Barbara	CSEA Service Rep	20.41	Retirement 6/7/2019
Elliott, Erica	Clerical Specialist 1	17.73	Longevity Increase (18 years)
McClure, Steve	Business Administrator		40 hours vacation added with prior service - 7 years

ACNRC: March 17th, 2019 through March 30th, 2019.

NEW EMPLOYEES

Shara Holmes	STNA-PRN	\$12.51	3/26/19
Eva Maze	RSA-PT	\$8.55	3/26/19
Kennedy Ellison	RSA-PT	\$8.55	3/26/19
Ayanna Turner	Utility Worker-PT	\$9.04	3/26/19

RAISES/TRANSFERS

Rebecca Smith	FSW	\$9.97 to \$10.17	3/17/19
Amber Wadsworth	STNA	FT to PRN	3/17/19
RITA KEEN	RSA	FT to PRN	3/17/19 correction

RESIGNATIONS:

Alexandria Rose	FSW -PT	3/16/19	No Call No Show
Stacie Rivera	STNA	3/16/19	Quit
Daniel Gildersleeve	Cook-FT	3/20/19	Medical -Family
Sheila Martin	LPN-FT	3/23/19	Resigned
Paige Houser	RSA-PT	3/26/19	Resigned
Patsy Palma	FSW-PT	3/29/19	Quit-No Notice

March 31st, 2019 through April 13th, 2019.

RAISES/TRANSFERS

Jordan Jarvi	NA I to STNA	\$9.55 to \$11.52	4/4/19
Joslyn Tackett	NA I to STNA	\$9.55 to \$11.52	4/4/19

RESIGNATIONS:

RITA KEEN	RSA	3/17/19	Resigned/PRN
Zoey Onion	STNA	4/2/19	Resigned/PRN
Sue Krupa	FSW	4/4/19	no call no show

April 14th, 2019 through April 27th, 2019.**NEW EMPLOYEES**

Stephanie Barnett	Utility Worker-PT	\$9.97	4/16/19
Miranda Myers	STNA-PT	\$12.51	4/16/19
Jessica Shumaker	RSA – FT	\$8.55	4/16/19
Robert Barnes	Maintenance Worker III-FT	\$12.07	4/16/19
Shevila Holmes	STNA – PT	\$12.51	4/16/19
Carol Barnes	FSW – FT	\$9.97	4/16/19
Seinna Williams	FSW – PT	\$9.04	4/16/19
Haley Knowles	FSW – PT	\$9.04	4/16/19
Christine Hughes	LPN – PRN	\$18.50	4/16/19
Tiffani Rohm	LPN – FT	\$19.11	4/16/19

RAISES/TRANSFERS

Tara Russell	STNA	\$12.51 to \$12.74	4/14/19
Jenna Sturm	STNA	\$12.51 to \$12.74	4/14/19

RESIGNATIONS:

Juliana Kalinsky	NA I	No Call No Show	4/14/19
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April 28th, 2019 through May 11th, 2019.**NEW EMPLOYEES**

Natasha Gonzales	Food Service Worker	\$9.04	5/8/19
Belinda Fultz	Food Service Worker	\$9.21	5/8/19
Lisa Bentley	Food Service Worker	\$9.21	5/8/19
Kamryn Headley	Food Service Worker-PT	\$9.04	5/8/19
Lisa Millard	Cook	\$10.20	5/8/19
Shirley Sleight	Utility Worker – PT	\$9.04	5/8/19
Amber Karasek	STNA – FT	\$11.52	5/8/19
Kristina Persinger	STNA – FT	\$11.52	5/8/19
Bionca Snyder	STNA – FT	\$12.51	5/8/19
Stephanie Ross	STNA – FT	\$11.52	5/8/19
Angelique Griffith	NA I – FT	\$9.55	5/8/19

RESIGNATIONS:

Amber Ross	FSW -	Quit	4/29/19
Matthew Johns	Maintenance Worker III	Retired	5/1/19
Jessica Shumaker	RSA - PT	Quit	5/4/19
Ayanna Turner	Utility Worker – PT	No call No Show	5/9/19
Shevila Holmes	STNA	Resigned	5/6/19
Tiffany Rohm	LPN	Did not meet Pre-emp req	5/6/19

May 12th, 2019 through May 25th, 2019.**NEW EMPLOYEES**

Taylor Ferris	STNA – FT	\$11.52	5/15/19
Betty Jo Guthrie	STNA- FT	\$12.51	5/15/19

RAISES/TRANSFERS

Shelley Steyzeji	LPN-FT	\$18.25 to \$18.50	5/12/19
Aliesha Dombrowski	FSW –FT	\$9.97 to \$10.17	5/12/19

RESIGNATIONS:

Lisa Millard	Cook - FT	Failed Pre-Employ Req.	5/14/19
Dustin Thompson	FSW - FT	Resigned	5/24/19
Sienna Williams	FSW- PT	No Call No show	5/25/19
Taylor Ferris	STNA –FT	Walked off Job	5/18/19
Kelly Cottom	RN Floor Nurse	Terminated-Prob. Perf.	5/14/19
Kristina Persinger	STNA-FT	Walked off Job	5/19/19
Bionca Snyder	STNA – FT	Resigned	5/16/19
Shelby Smith	LPN-FT	Resigned/PRN	5/12/19
Stacie Rivera	STNA-PRN	Quit	5/26/19

Appropriations	Fund	Total	Personal Svcs	Comment
Building Department	1001.001.107	\$ 8,000.00	\$ -	appropriation for contract registration refunds
Commissioners	1001.001.100	\$ 2,000.00	\$ -	appropriation for contract services
Advance In				
From Community Dev CDBG 2701 to General Fund 1001	\$ 25,000.00			

DIRECT RELIEF BILLS:

Vouchers #2019-002388 thru 2019-002413 for Public Assistance; #2019-202316 thru 2019-20318 for Child Support; and #2019-30214 thru 2019-30215 for WIA Invoices

BILLS:

COUNTY FUNDS SCHEDULE 24
ENGINEERS SCHEDULE 24E; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, do hereby find that the above outlined financial transactions and vouchers are in order and sufficient funds are available to permit the execution of these transactions,

BE IT FURTHER RESOLVED, that the above transactions are approved and allowed, and furthermore, that the County Auditor is hereby authorized to issue warrants for payment of said vouchers.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington Nays: None Abstained: None Absent: Ducro
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-9ACNH AUTHORIZING THE SALVAGE OF OBSOLETE VEHICLES, ACNRC

The Board of County Commissioners of Ashtabula County, Ohio, met on the 13th day of June, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Connie Eyman, Director of ACNRC, has requested the following vehicles be declared obsolete and salvaged as follows:

SCRAP		
1993	Ford F350 Dump Truck	1FDJF37Y4PNA6741B
1994	S10 Truck	1GCCS14Z8RK164653
1995	Ford Pick Up Truck	1FTEF15N9SLB08939
2003	Ford Bus	1FDXE45S53HB05717

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the disposal of the obsolete, no-value vehicles are authorized to be salvaged.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington Nays: None Abstained: None Absent: Ducro

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-33SEWA AUTHORIZING THE POSTING OF OBSOLETE VEHICLES ON THE COUNTY'S WEBSITE FOR PUBLIC SALE, ACDES

The Board of County Commissioners of Ashtabula County, Ohio, met on the 13th day of June, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Nick Sanford, Director of ACDES, has requested the following vehicles be declared obsolete and put on the online auction for sale, as follows:

AUCTION				Min. Bid	Deposit into Fund No.
2005	GMC 3500 Pickup w/Utility Service Body	1GDJK34U75E110305	157,123	\$1,500.00	6001.001.150-439
2007	Chev. Colorado w/Utility Service Body	1GBDS14E278247947	96,974	\$500.00	6002.001.155-492
2008	Ford F150 Pickup	1FTRF12238KE24105	157,123	\$250.00	6001.001.150-439

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the obsolete vehicles are authorized to be posted on the County Website for Public Sale.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** Ducro
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-34SEWA CERTIFYING DELINQUENT WATER CONSUMPTION CHARGES TO THE COUNTY AUDITOR FOR THE 2018 TAXES TO BE COLLECTED IN 2019

The Board of County Commissioners of Ashtabula County, Ohio, met on the 13th day of June, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, the Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of County Commissioners, and that all the deliberations of this Board of County Commissioners, and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and

WHEREAS, in accordance with Section 6103.02 (G-1) of the Ohio Revised Code, when any water consumption rates or charges are not paid when due, the Board of Commissioners may certify the unpaid rates or charges, together with any penalties, to the County Auditor, who shall place them upon the real property tax list and duplicate against the property served by the connection. The certified amount shall be a lien on the property from the date placed on the real property tax list and duplicate and shall be collected in the same manner as taxes; and

WHEREAS, The Department of Environmental Services has prepared a listing of such delinquent charges to be levied against each parcel for the 2018 tax year which shall be collected in 2019 as incorporated herein by reference as follows:

PARCEL ID	OWNER NAME	SERVICE ADDRESS	TOTAL
07-008-00-028-00	BURTON, RANDALL JR	2998 STATE ROUTE 307	\$ 38.12
07-009-00-015-00	GILDERSLEEVE, FRANKLIN	2280 STATE ROUTE 307	\$ 112.09
07-029-00-009-00	RICHARDS, MEGAN ANN & MICHAEL	1723 CHESTNUT ST	\$ 49.07
17-016-00-045-00	BOWLING, JAMES R	5709 W MAPLE RD	\$ 38.12
17-018-00-018-00	STAPLETON, BERTHA	4861 N MYERS RD	\$ 24.85
17-022-00-006-00	SEARS, JOHN	3854 AUSTIN RD	\$ 118.53
17-023-00-009-00	AMERICAN SCRAP TIRE RECYCLERS INC	3576 N MYERS RD 3574 N MYERS RD	\$ 76.24
17-024-00-048-00	DEERFIELD LLC	4872 E MAIN ST APT 36	\$ 136.27
17-027-00-026-00	BARRISH, MARY	4296 N RIDGE RD E	\$ 38.12
17-027-10-036-00	HINES, ROLAND	4496 N RIDGE RD E	\$ 78.62
17-033-00-033-00	FREEBORN, RITA	6780 LAKE RD W	\$ 38.12
17-033-00-038-00	MOORE, RALPH	6794 LAKE RD W #31	\$ 38.12
17-040-00-003-01	BRADY, JACQUELINE A	3248 MARTHA AVE	\$ 38.12
21-013-00-007-00	CAIN, MARK	5288 WELKERS LN #5 5288 WELKERS LN #8	\$ 532.45
21-013-00-010-00	PF MACCHIA INC	5340 LAKE RD E	\$ 43.89
21-032-00-235-00	KUNTCH, JOHN	4905 S SPENCER DR	\$ 38.12
21-032-00-245-00	VELECINA, MARITA & PIERCE, ROBERT J	5498 LAKE RD E 5496 LAKE RD E APT 5	\$ 62.38
21-035-00-078-00	SWIGER, JESSE	4772 WESTLAKE DR	\$ 38.12
25-015-00-012-00	PECKOL, JOSEPH	445 W BEECH ST APT F4	\$ 149.55

42-005-00-038-00	MCCRONE, TARA & KATI	531 GARRISON RD	\$ 38.12
42-005-00-041-00	AU, CYNTHIA	540 PLYMOUTH BRICK RD W	\$ 38.12
42-031-00-111-00	PARKER, TIMOTHY	801 GARRISON RD	\$ 62.25
48-013-10-006-00	AMMON, JOSEPH	10 BILLOW BEACH	\$ 38.12
48-015-00-009-00	M.S.R. PROPERTIES LLC	5055 N RIDGE RD W	\$ 124.75
48-015-00-012-00	COLLINS, JAMES	5029 N RIDGE RD W	\$ 38.12
48-016-00-052-00	HAYDEN, GREGORY S	6050 NEW LONDON RD	\$ 38.12
48-018-00-035-00	JANICK, ANDREW III	6527 N RIDGE RD E	\$ 38.12
48-018-10-071-00	KINGERY, COLLEEN & MILLIGAN, MIKE ETAL	2810 MORNINGSIDE AVE	\$ 92.68
48-019-00-018-00	SIRRINE, CAROLE	6225 N RIDGE RD W	\$ 38.12
48-023-10-080-00	GRIPPI, VINCENT & STEPHANIE	4020 LAKE RD W	\$ 38.12
48-023-10-124-00	TABLER, JUNE	1106 WESTMINISTER	\$ 38.12
48-027-00-005-02	CDY DEVELOPMENT CORP	2700 AUSTINBURG RD	\$ 641.97
48-029-10-058-00	RABENECK, KARL	5808 N RIDGE RD W	\$ 110.29
48-048-07-027-02	NELSON, KATHERYN	5930 LAKE RD W UNIT 2702	\$ 38.12
			\$ 3,102.04

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, in and for Ashtabula County, Ohio, as follows:

Section 1. The delinquent water consumption charges, as compiled by the Department of Environmental Services, and as referenced herein as EXHIBIT A, is hereby certified to the Ashtabula County Auditor for collection with the real property tax list and duplicate for the 2018 tax year which shall be collected in 2019; and

Section 2. That collection for said delinquent water consumption charges shall be paid to the Ashtabula County Water District Revenue Fund Account Number 6002.001.155-436.0009.

BE IT FURTHER RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to the Ashtabula County Auditor and to the Department of Environmental Services.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Kozlowski, Whittington Nays: None Abstained: None Absent: Ducro

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-35SEWA CERTIFYING DELINQUENT SEWER SERVICE CHARGES TO THE COUNTY AUDITOR FOR THE 2018 TAXES TO BE COLLECTED IN 2019

The Board of County Commissioners of Ashtabula County, Ohio, met on the 13th day of June, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, the Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of County Commissioners, and that all the deliberations of this Board of County Commissioners, and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and

WHEREAS, in accordance with Section 6117.02 (C) of the Ohio Revised Code, when any sanitary rates or charges are not paid when due, the Board of Commissioners may certify the unpaid rates or charges, together with any penalties, to the County Auditor, who shall place them upon the real property tax list and duplicate against the property served by the connection. The certified amount shall be a lien on the property from the date placed on the real property tax list and duplicate and shall be collected in the same manner as taxes; and

WHEREAS, The Department of Environmental Services has prepared a listing of such delinquent charges to be levied against each parcel for the 2018 tax year which shall be collected in 2019 as incorporated herein by referenced below:

PARCEL ID	OWNER NAME	SERVICE ADDRESS	TOTAL
07-028-00-004-00	SPADE, JANIE	1683 STATE ROUTE 45	\$ 160.18
07-029-00-009-00	RICHARDS, MEGAN ANN & MICHAEL	1723 CHESTNUT ST	\$ 104.93
17-033-00-002-00	HATFIELD, JASON	4696 COUNTY LINE RD	\$ 367.27
17-033-00-003-00	HATFIELD, JASON	4692 COUNTY LINE RD	\$ 928.64
17-033-00-009-00	HATFIELD, JASON	4640 COUNTY LINE RD #23B	\$ 390.46
17-033-00-033-00	FREEBORN, RITA	6780 LAKE RD W	\$ 228.10
17-033-00-038-00	MOORE, RALPH	6794 LAKE RD W #31	\$ 228.10
17-033-00-039-00	ANGELOFF, CHRISTOPHER	7 EAST DR	\$ 228.10
48-009-00-046-02	JH PROPERTIES LLC	3901 N BEND RD	\$ 189.12
48-015-00-009-00	M.S.R. PROPERTIES LLC	5055 N RIDGE RD W	\$ 35.57
48-021-00-053-00	ALLEN, MICHAEL	5502 N RIDGE RD W	\$ 189.12
48-029-10-058-00	RABENECK, KARL	5808 N RIDGE RD W	\$ 7.69
48-043-10-033-00	WORTHINGTON, QUINCY	1582 HEMLOCK DR	\$ 227.93
			\$ 3,285.21

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, in and for Ashtabula County, Ohio, as follows:

Section 1. The delinquent sewer service charges, as compiled by the Department of Environmental Services, and as referenced herein as EXHIBIT A, is hereby certified to the Ashtabula County Auditor for collection with the real property tax list and duplicate for the 2018 tax year which shall be collected in 2019 and

Section 2. That collection for said delinquent sewer service charges shall be paid to the Ashtabula County Sewer District Revenue Fund Account 6001.001.150-436.0009.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None
VOTE: Yeas: Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** Ducro
 Whereupon the resolution was declared passed unanimously.

Work sessions:

May 30, 2019 11:00 a.m. Topic: ACDJFS

In Attendance: J. P. Ducro IV, Casey Kozlowski, Kathryn Whittington, Janet Discher, Patrick Arcaro

Discussion Items:

- i. **WIOA:** Received a 20% increase in Youth Funding, a 20% increase in Adult funding and a 9% decrease in DW funding.
- ii. Have allotted \$15k for BRN services and moved an additional \$10k.
- iii. Will be receiving \$378k from the State of additional CCMEP-TANF dollars, and an additional \$150k from Trumbull. This could be used on the summer youth program. ATECH has requested \$450k. With these two influxes, can give Gallia County the \$250k they requested.
- iv. We have billed \$9,858 in advertising revenue, YTD. The total for all of 2018 was \$1,750k.
- v. New passenger guides and route maps were delivered on May 9th. 5000 copies were made to be distributed throughout the County (\$2,500).
- vi. CDBG grant application was submitted for \$49k for the 2-year grant period.
- vii. HRT rides scheduled with ACTS has increased 65% since January. All local rides between the hours of 7 a.m. and 4 p.m. are being scheduled with ACTS.
- viii. MV has four of their six new vehicles on the road. The last two should be out within another week. They are waiting on final inspections.
- ix. The Summer Kids Ride free program began 5/28 and will run thru 8/17. In the summer of 2018 ACTS provided 483 rides for kids. We receive \$1,000 from Ashtabula City for this program.
- b. **Buildings:**
 - i. The Gardiner project involves LED upgrades and HVAC monitoring for Donahoe. There was an interest by Gardiner in including the entire building, but just plan on doing the original (county) project with them. We have also rec'd a bill, but no work has been done.
 - ii. Our current long-distance phone carrier is First Communications, and a recent analysis determined we are spending about \$9k/year between Lake Avenue, Donahoe and our toll-free number. LeeAnn reached out to our current local phone carrier, GreatWave, to see what their options were, and they could save us between \$7,500 - \$8k per year with their unlimited plan. There will, however, be a \$.06 cent increase in cost/toll-free call, but the overall savings across the board will be so large that this increase is minimal.
 - iii. Donahoe lease movement.
 - iv. The Lake Avenue OMJ Center is in the process of receiving its new facade to match the family health center. It has been very easy working with ACMC on this; will use the old sign at the Donahoe location. Service has not been interrupted.
 - c. I have signed on with Clemans Nelson to do our wage survey. Preliminary documentation is being shared with them regarding the agency, and we had our first call last week. Cost to be between \$13 - \$17k.
 - d. Hattie Grubke-Barnard has taken over for Mr. Fish and is working out nicely. Michele Tisdale, who was our CCMEP caseworker, applied and was awarded Hattie's old job as Eligibility Referral Supervisor. She is working out nicely as well.
 - e. Agency vehicle, discussion.

May 30, 2019 10:00 a.m. Topic: Water/Sewer

In Attendance: J. P. Ducro IV, Casey Kozlowski, Kathryn Whittington, Janet Discher, Nick Sanford, Leslie Gordman

Department Administration

1. Forthcoming Resolution Requests

- a. Decommissioning three (3) vehicles from ACDES fleet; 2005 GMC 3500, 2007 Chevrolet Colorado, 2008 Ford F-150
- b. Executing a Funding Agreement with the OPWC for the Coffee Creek WWTP Improvements.
- c. (Pending) Easement Agreement for a private sanitary sewer to become public, Austinburg Twp.
- d. Approving a Work Authorization for design services relative to the Clay Street Waterline Extension

2. Ashtabula County Regional Water & Sewer Initiative

- a. Organizational Recommendation Memo by Albers 5/20/2019

3. Meadowood Allotment Sanitary Sewer Extension – Progress

- a. Letters sent to residents in Plymouth ordering connections on 5/29; by Resolution, the residents must connect to the new sewer by July 2020.
- b. Working with the Auditor’s office in memorializing annual maintenance fee inclusion in property assessments as incidental.
- c. Anticipate final assessment calculations to be prepared by mid-June.
- d. Anticipate Easton to complete restoration within the month, weather depending.

4. Geneva-on-the-Lake Waterline Replacement Project

- a. Work is complete; awaiting final quantities.
- b. Anticipate a change order to cover added service line replacements unforeseen during design (reconciliation of final quantities is ongoing).

5. 2019 Funding Cycle – Ohio Public Works Commission, Appalachian Regional Commission

- a. Target project: New Water Storage Tank, northern Harpersfield Township at SR-534/I-90 Interchange
- b. Estimated at \$1,762,500
- c. OPWC pre-application for 50% in grant/zero-interest loan funding submitted on 5/24/2019
- d. ARC Pre-Application for \$250,000 in grant funding submitted on 5/9/2019
- e. Endorsed by Harpersfield Township, City of Geneva, Harpersfield/Geneva JEDD Board

6. Clay Street Waterline Improvements

- a. \$250,000 ARC grant agreement approved by Board on 4/23; working with CT on facilitating design.
- b. Plan: Extend westward from Sexton Road toward Geneva City Water System for an inter-connection for water quality enhancement and fire protection in the Geneva-Harpersfield region of the Water System.
- c. No assessments or orders to connect—interested customers would pay a pro-rata frontage charge plus capacity charge and meter at tap-in.

7. Coffee Creek WWTP Improvements

- a. Estimated cost: \$2,775,000; \$1,000,000 committed by OPWC effective 7/1 pending execution of funding agreement.
- b. Design loan application submitted 5/30; construction loan would be applied for upon bidding in 2020.
- c. Project outcome: increase capacity of existing plant by a factor of 1.8 to accommodate increased development in Austinburg area.

Construction Projects

1. OPWC Round 32: 2018

- a. Harpersfield – SR-534 System Valve Replacement at I-90 Interchange. Funding Agreement executed in July 2018, ACDES in process of procuring materials (valves and appurtenances) and will issue an RFP for labor services by local contractors.

2. 2018-01S Lake Road West Sanitary Sewer

- a. Contractor: Grade Line, Inc. – Contract Amount \$95,110 (Engineer’s estimate \$110,000)
- b. Project completed in early May.

ADJOURNMENT:

The President and Clerk of the Board hereby certify that this is a true and accurate record of the minutes of the June 13, 2019 session. All deliberations concerning official business and formal actions by this Board of Ashtabula County Commissioners were conducted in an open public meeting.

CERTIFIED:

ATTESTED:

PRESIDENT

CLERK

COMMISSIONERS

OF

ASHTABULA COUNTY