

REGULAR SESSION OF THE ASHTABULA COUNTY BOARD OF COMMISSIONERS

New Lyme Town Hall, 810 Dodgeville Rd., Jefferson, OH 44047

July 30, 2019

The Board of Ashtabula County Commissioners met in session; the Board President called the meeting to order and the Pledge of Allegiance was said.

Members Present: President J. P. Ducro, IV, Vice-President Casey R. Kozlowski was absent at the 11:00 p.m. meeting and Commissioner Kathryn L. Whittington. Commissioner Kozlowski attended the evening meeting at New Lyme Township. **Absent:** Casey Kozlowski was absent at the 11:00p.m. public hearing. **Board Staff Present:** Clerk of the Board Lisa Hawkins. County Administrator Janet Discher was absent for the 11:00a.m. public hearing. County Administrator Janet Discher attended the evening meeting at New Lyme Township.

Motion To Approve Minutes Of Previous Session(s), Waiver Of The Reading Of Same and Motion To Approve Today's Agenda:

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** none
Whereupon the minutes were declared approved unanimously.

THE BOARD PRESIDENT INTRODUCED AND ENTERTAINED MOTIONS FOR THE FOLLOWING RESOLUTIONS:

RESOLUTION NUMBER 2019-259 HOLDING A PUBLIC HEARING ON THE ASHTABULA COUNTY TRANSPORTATION SYSTEM (ACTS) RURAL PUBLIC TRANSIT GRANT PROPOSALS FOR CY2020 5311 OPERATING & CAPITAL AND 5339 BUS & BUS FACILITIES GRANT

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of July, 2019 in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J.P. Ducro IV, Kathryn L. Whittington.

WHEREAS, this being the date and time set for a public hearing on the Ashtabula County Transportation System (ACTS) grant proposal for CY2020 Section 5311 Operating and 5339 Rural Capital Grants; and

WHEREAS, Carol Lennon, Ashtabula County Transportation System (ACTS) Program Manager, explained the scope of the funding requested for public transportation, as follows:

Rural Operating Grant-5311		Rural Capital Grant-5311	
Federal:	\$394,193	Federal: 80%	\$386,392
State:	\$105,000	State:	
Local Match:	\$269,225		
Elderly & Disabled:	\$19,968	Local: 20%	\$96,598
Farebox:	\$53,800		
Total:	\$842,186	Total:	\$482,990
Description: Operating Grant		Description: Vehicle Maintenance	

Rural Operating Grant--		Rural Capital Grant-5339	
Federal:		Federal: 80%	\$49,280
State:		State:	
Local Match:			
Elderly & Disabled:		Local: 20%	\$12,320
Farebox:			
Total:		Total:	\$61,600
		Description: One (1) Vehicle Replacement	

Carol Lennon, Program Manager for ACTS will give a brief review of the history of Ashtabula County Transportation System (ACTS).

Carol Lennon explained the purpose of the hearing is to inform the public of the Federal and State funding the Board of Commissioners will apply for on behalf of the Ashtabula County Transportation System, now referred to as ACTS.

The Board of County Commissioners is the Grantee (authorized to receive funds) and JFS is the Administrator for the Ashtabula County Transportation System (ACTS). Annually, ACTS must apply for Federal and State Operating and Capital Maintenance funds under the 5311 and 5339 Rural Transit grant programs.

It is the responsibility of both the Grantee and the Administrator to:

1. Apply for the funding and maintain revenue and expense records. We are reimbursed monthly through the 5311 invoice submitted to ODOT.
2. Procure the service provider that operates the transit system through a Request for Proposal (RFP).
3. Monitor the service provider for contract and ODOT compliance, and ridership data. This is part of my monthly reporting and invoicing procedures.

ODOT receives Federal Transit Administration funds and State General Revenue funds. Annually, ODOT allocates these funds to Rural Transit Program Grantees (Commissioners) to operate the rural transportation system. In order to receive these funds, The Grantee is required to submit a Grant Proposal consisting of an operating budget, including local funds to match the federal funds allocated, basic system information, and certifications and assurances to meet federal compliance and state regulation requirements. All proposals are reviewed and evaluated in relation to the state standard established for performance measures. Grant applications this year are due 8-14-19.

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|---|------------|----------------|
| 1) Percent of General Public Ridership | 2018-38% | YTD 2019-37% |
| 2) Percent of E & D passengers (AAA & S/L included) | 2018-37% | YTD 2019-35% |
| 3) Percent of Contract rides | 2018-10% | YTD 2019-16% |
| 4) Passenger Trips Per Hour | 2018-3.50 | YTD 2019-3.61 |
| 5) Cost Per Vehicle Mile | 2018-3.38 | YTD 2019-3.65 |
| 6) Cost Per Passenger Trip | 2018-15.10 | YTD 2019-15.88 |

The grant proposals must include a budget based upon the projected needs of the rural transit system and the local entity's ability to provide the required matching funds.

WHEREAS, There were one member of the public in attendance who made the following comments:

Sarah Hammers stated her concern that she has not seen the Public Transit brochure, says you can call. She listed several areas and roads that she has never seen an ACTS bus on, but is told there is access to transportation. Yesterday for the first time in 20 years, saw an Acts bus on Route 45. She has been told that people in Trumbull can get this transportation if they call, wants to know how reliable that is. Why are there not bus signs and shelter from the elements?

Carol Lennon explained that ACTS covers the entire Ashtabula County. The brochure is for Ashtabula City bus route. Someone in Trumbull would have no purpose for that. That is a complete route rather than demand response. Sarah Hammers- so if someone calls. Carol Lennon- passenger guide and route maps gives more detail for medical or any purpose, call the same number at the operations center. ACTS does travel throughout Ashtabula County. Sarah Hammers- states we need more publicity, some of these should be in Ashtabula City, then make another brochure for Geneva, Rock Creek and Orwell libraries and put in the paper. Need publicity. Carol Lennon stated they just updated the county website and ACDJFS website, with new guides. She agrees, they will get to the libraries. Commissioner Ducro stated there is a new county transportation plan to be established in the fall. Commissioner Kozlowski is working on this and he will make sure the suggestions are brought up at the next planning meeting. In addition, transportation plan and ACTS, there is programming through Senior Levy, includes Country Neighbor, with additional transportation options for qualifying entities.

WHEREAS, the public hearing was adjourned at 11:27 a.m.; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the public hearing held on the grant proposal to the Ohio Department of Transportation to secure CY2020 Operating and Capital Rural Public Transit Grant Funding and 5339 Bus & Bus Facilities Grant for the Ashtabula County Transportation System is hereby adjourned.

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Whittington Nays: None Abstained: None Absent: Kozlowski

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-260 AUTHORIZING THE FILING OF A PROPOSAL WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR GRANTS THROUGH THE US DOT FEDERAL TRANSIT ADMINISTRATION (FTA) FOR CY2020, ASHTABULA COUNTY TRANSPORTATION SYSTEMS, ACDJFS

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of July, 2019 in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J.P. Ducro IV, Kathryn L. Whittington.

WHEREAS, this resolution authorizes the submittal of a proposal with the Ohio Department of Transportation for grants through the US DOT Federal Transit Administration (FTA), as authorized under Federal Transit Laws, as codified, 49 USC Section 5311, Financial Assistance for other than urbanized areas and funds available from the Ohio Public Transportation Grant Program and executing a contract with the Ohio Department of Transportation upon grant proposal acceptance; and

WHEREAS, the Director of the Ohio Department of Transportation is authorized to make grants for a public transportation program;

WHEREAS, the contract for financial assistance will impose certain obligations upon the proposer, including the provision by it of the local share of the project costs in the program; and

WHEREAS, it is required by the U.S. Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of a proposal for assistance under 49 USC Section 5311, the proposer give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Proposer that disadvantaged business enterprise be used to the fullest extent possible in connection with this/these project(s), and that definite procedures shall be established and administered to ensure that disadvantaged businesses shall have the maximum construction contracts, supplies, equipment contracts, or consultant and other services.

NOW, THEREFORE, BE IT RESOLVED BY the Board of Ashtabula County Commissioners,

1. That J.P.Ducro IV, President of the Board, is authorized to execute and submit a proposal on behalf of Ashtabula County with the Ohio Department of Transportation to aid in the financing of capital and operating assistance projects pursuant to 49 USC Section 5311 and the Ohio Public Transportation Grant Program.
2. That J.P.Ducro IV, President of the Board, is authorized to execute and file with such proposal and assurance or any other document required by the U.S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964.
3. That Carol Lennon, Program Manager, is authorized to furnish such additional information as the Ohio Department of Transportation may require in connection with the proposal for the program of projects submitted to FTA.
4. That J.P.Ducro IV, President of the Board, is authorized to set forth and execute affirmative disadvantaged business policies in connection to any procurement made as part of the project.
5. That J.P.Ducro IV, President of the Board, is authorized to execute grant agreements on behalf of Ashtabula County with the Ohio Department of Transportation for aid in the financing of operating and capital assistance projects.

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Whittington Nays: None Abstained: None Absent: Kozlowski

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-261 AUTHORIZING THE ASHTABULA COUNTY TRANSIT SYSTEM (ACTS) TO PARTICIPATE IN THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) COOPERATIVE PURCHASING PROGRAM

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of July, 2019 in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J.P. Ducro IV, Kathryn L. Whittington.

WHEREAS, Section 5513.01(B) provides the opportunity for political subdivisions, such as the county transit board, to participate in contracts that the Director of the Ohio Department of Transportation enters into for the purchase of machinery, materials, supplies, or other articles; now

THEREFORE, BE IT RESOLVED, By the Board of County Commissioners of Ashtabula County, Ohio; that:

Section 1. The Ashtabula County Transportation System (ACTS) hereby requests authority in the name of Ashtabula County to participate in the Ohio Department of Transportation contracts for the purchase of machinery, materials, supplies, or other articles which the Department has entered into pursuant to Revised Code Section 5513.01(B).

Section 2. The Ashtabula County Transportation System is hereby authorized to agree in the name of Ashtabula County to be bound by all terms and conditions as the Director of Transportation prescribes.

Section 3. The Ashtabula County Transportation System is hereby authorized to agree in the name of Ashtabula County to directly pay the vendor, under each such contract of the Ohio Department of Transportation in which Ashtabula County participates, for items it receives pursuant to the contract.

Section 4. Ashtabula County agrees to hold the Director of Transportation and the Ohio Department of Transportation harmless for any claim or dispute arising out of participation in a contract pursuant to Ohio Revised Code Section 5513.01(B).

MOTION: Whittington moved the adoption, Ducro seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Whittington **Nays:** None **Abstained:** None **Absent:** Kozlowski
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-262 ORDERING PUBLICATION AND SETTING DATE AND TIME FOR PUBLIC HEARINGS ON PROPOSED REVISIONS TO THE ASHTABULA COUNTY FLOOD DAMAGE REDUCTION REGULATIONS, BUILDING DEPARTMENT

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of July, 2019, in regular session at the offices of New Lyme Town Hall, 810 Dodgeville Rd., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, on October 23, 2007 by Resolution No. 2007-403, this Board of Commissioners adopted revisions to the Flood Damage Reduction Regulations for flood plain management in Ashtabula County; and

WHEREAS, Jerry Flanik, Acting Chief Building Official of the Building Department, in accordance with section 307.37(B)(2), has proposed a revision to said regulations in order to be in compliance with the National Flood Insurance Program; and

WHEREAS, The Board of County Commissioners desires to remain in compliance with these regulations and feels that the proposed revision is determined to be necessary; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the first hearing on the proposed revisions of the Ashtabula County Flood Damage Reduction Regulations will be held at 1:30 p.m. on the 13th day of August, 2019, and the second hearing will be held at 12:30 p.m. on the 20th day of August, 2019, at the Commissioners' Conference Room, 2nd Floor of the Old Courthouse Building in Jefferson, Ohio.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-263 RECEIVING BIDS AND AWARDING FOR HOT MIX ASPHALT RESURFACING OF VARIOUS ROADS (#284) TO KOSKI CONSTRUCTION COMPANY, ENGINEER'S OFFICE

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of July, 2019, in regular session at the offices of New Lyme Town Hall, 810 Dodgeville Rd., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, On July 9, 2019, by Resolution No. 2019-242, the Board of Commissioners ordered publication and bids for Hot Mix Asphalt Resurfacing of Various Roads, and

WHEREAS, the projects are outlined below:

HOT MIX ASPHALT RESURFACING:

Pymatuning Lake Rd., (CH 274 D-E) 3.25 miles
 South River Rd., (CH-128 A-E) 2.85 miles
 Windsor Mechanicsville Rd. (CH 9 R-W) 3.66 miles

Total Engineer's Estimate: \$828,526.50

WHEREAS, on July 26, 2019, the County Engineer, on behalf of the Board of Commissioners, received bids, as follows:

Ashtabula-Austinburg Rd. & Sexton Rd. Quote #204:

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<u>Bidder</u>	<u>Amount</u>
Koski Construction Com	
5841 Woodman Ave., Ashtabula, OH 44004	\$ 776,769.75
Ronyak Paving, Inc., Burton OH	\$ 799,560.00
Burton Scot Contractors, Chagrin Falls, OH	\$ 856,400.00
Karvo Paving Co., Stow, Ohio	\$ 865,423.55

WHEREAS, Funding for this project is from MVGT and OPWC and award is contingent on OPWC approval.

WHEREAS, The County Engineer has recommended that the bids for Hot Mix Asphalt Resurfacing of Various Roads be awarded to Koski Construction Co. as the lowest and best bid received and this Board would concur with that recommendation; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the bid is awarded as outlined above.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-264 AWARDING QUOTATIONS AND APPROVING AGREEMENTS WITH GARY & BRENDA GILGALLON; JULIUS PAL; KAPALIN INC., AND ASHTABULA COUNTY FOR HOUSEHOLD SEWAGE TREATMENT SYSTEM (HSTS) PROJECT, FY 2018/19 WATER POLLUTION CONTROL LOAN FUND (WPCLF), COMMUNITY SERVICES & PLANNING DEPT.

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of July, 2019, in regular session at the offices of New Lyme Town Hall, 810 Dodgeville Rd., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, the Community Services & Planning Dept. received 1 quote on July 26, 2019 for 2 septic system replacement projects, as follows:

Contractor	Gilgallon Quote	Pal Quote	Total
Kapalin Inc., Jefferson	\$12,900.00	\$18,700.00	\$31,600.00

WHEREAS, they have recommended to award the quote and enter into agreements (after receiving OEPA approval) with Kapalin, Inc., Jefferson, Oh, as follows:

HSTS Applicant	Total Contract	Homeowner Share	HSTS Share
Gary & Brenda Gilgallon 6662 3 rd Ave, Andover	\$12,900.00	\$0.00	\$12,900.00
Julius Pal 4498 SR193, Kingsville	\$18,700.00	\$0.00	\$18,700.00

Terms: begin upon signing through October 31, 2019; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the awards and agreements as noted above are approved in accordance with the copies now on file in this office.

BE IT FURTHER RESOLVED, Janice Switzer, as Director of the Community Services and Planning Department is authorized to sign all documents related to these agreements.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-265 APPROVING SUBSIDY GRANT AGREEMENT FOR TARGETED COMMUNITY ALTERNATIVES TO PRISON (TCAP) WITH THE OHIO DEPARTMENT OF REHABILITATION AND CORRECTION

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of July, 2019, in regular session at the offices of New Lyme Town Hall, 810 Dodgeville Rd., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, a grant agreement has been presented for approval by the Board of Commissioners with the Ohio Department of Rehabilitation and Correction (Ohio DRC), as follows:

Purpose: Provide funds to Ohio counties to effectively supervise, treat and hold accountable low-level, non-violent offenders, and at the same time safely reduce Ohio's prison population, hereinafter referred to as T-CAP.

Amount: \$234,486.50 during Fiscal Year 2020 payable in 4 payments, and \$234,486.50 during Fiscal Year 2021 payable in 4 payments; and

Grant Period: effective when signed, Grantor's financial obligation ends June 30, 2021

WHEREAS, the grant has been reviewed and it is found that such a grant is necessary; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the above grant agreement is hereby approved in accordance with the copy now on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-266 APPROVING SUBORDINATION AGREEMENT UNDER THE CHIP PROGRAM, COMMUNITY SERVICES AND PLANNING DEPT.

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of July, 2019, in regular session at the offices of New Lyme Town Hall, 810 Dodgeville Rd., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Janice Switzer, Director of Community and Planning Services, has presented the following Subordination Agreement under the CHIP Program for the approval of the board, to-wit:

Name & Address: Anne Stevenson, 1426 W. 10th St., Ashtabula, OH 44004

Loan Amount: \$20,000.00

Original Loan Date: March 27, 2017

Subordinated to: Cardinal Credit Union, 8500 Westport Dr., Mentor, OH 44060

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Ashtabula County, Ohio, that the above Subordination Agreement under the CHIP Program is approved in accordance with a copy of said Agreement now on file in this office.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: **Yeas:** Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-267 APPROVING RELEASE OF AFFIDAVIT/CDBG/MORTGAGE FROM THE CDBG/HOME PROGRAM MORTGAGE

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of July, 2019, in regular session at the offices of New Lyme Town Hall, 810 Dodgeville Rd., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Janice Switzer, Director of the Community Services and Planning Dept., has presented the following Release of Affidavit/CDBG/Home Program Mortgage for the approval of the board, to-wit:

RELEASE OF AFFIDAVIT/MORTGAGE

MORTGAGE
RECORDED ON January 3, 2008

The conditions of this CDBG/Home Program Mortgage have been complied with, and the same is satisfied and discharged

Witnesses Signatures

IN WITNESS WHEREOF, I have hereunto set my hand this 30th day of July, 2019

ASHTABULA COUNTY COMMISSIONERS
By: J.P. Ducro IV, President

COUNTY OF ASHTABULA)
STATE OF OHIO)

Permanent Parcel No. 25-007-00-008-00
Affidavit Volume No. 505
Affidavit Page. No. 1098-1100

Property Owner: Audrey Brooks
Address: 831 Perry Rd.
Address: Jefferson, Ohio 44047

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the above Release of Affidavit/CDBG/Home Program Mortgage is approved in accordance with a copy of said Release now on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None
VOTE: Yeas: Ducro, Kozlowski, Whittington Nays: None Abstained: None Absent: None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-268 APPROVING TANF SERVICES SUB-GRANT AMENDMENTS WITH THE BEATITUDE HOUSE FOR TRANSITIONAL HOUSING PROGRAM AND THE ASHTABULA COUNTY TECHNICAL & CAREER CENTER (A-TECH) FOR THE COMPREHENSIVE CASE MANAGEMENT & EMPLOYMENT PROGRAM (CCMEP), CONTRACT NOS. 19-1003-TANF AND 19-5001-TANF, ACDJFS

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of July, 2019, in regular session at the offices of New Lyme Town Hall, 810 Dodgeville Rd., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Patrick Arcaro, Director of the Ashtabula County Department of Job & Family Services has presented two Contract Amendments for the approval of the Board, to-wit:

Provider: Beatitude House, 3404 Lake Ave., Ashtabula Oh 44004

Original Contract Date: October 1, 2018

Contract No. 19-1003-TANF

Service: Amendment to TANF contract for Transitional Housing to increase funds

Amendment: Article 4 – Amount of Grant/Payments:
Increases available funds for 10/1/18 -09/30/19 in the amount of **\$20,000.00**

Total available funds increases from **\$61,098 to \$81,098**

AND:

Provider: Ashtabula Co. Technical & Career Center, 1565 SR 167, Jefferson, OH 44047

Original Contract Date: October 1, 2018

Contract No. 19-5001-TANF

Service: Amendment to TANF contract for the Comprehensive Case Management & Employment Program (CCMEP) to increase funds

Amendment: Article I-VI – Availability of Funds
Increases available funds for 10/1/18 -09/30/19 in the amount of **\$400,000.00**

Total available funds increases from **\$900,000 to \$1,300,000**

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Contract Amendments are approved in accordance with the copies now on file in this office.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-269 APPROVING AMENDMENT TO AGREEMENT WITH KONICA MINOLTA BUSINESS SOLUTIONS U.S.A., INC. (FORMERLY RESULTS ENGINEERING) FOR THE ASHTABULA COUNTY COURT SYSTEM IMAGING AND DOCUMENT MANAGEMENT SYSTEM

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of July, 2019, in regular session at the offices of New Lyme Town Hall, 810 Dodgeville Rd., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Kathy Thompson, Grants Finance Manager, has presented an agreement for the approval of the Board, to-wit:

Scope: Replace Master Services and Sales Agreement from Results Engineering to Konica Minolta Business Solutions, as Results has been purchased by Konica.

Amendment: to change Statement of Work for upgrade from 2017 to 2018 and increase cost by \$1,500

Provider: Konica Minolta Business Solutions U.S.A., Inc., 100 Williams Dr., Ramsey, NJ 07446; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the amendment to the agreement as noted above is approved in accordance with the copy now on file in this office.

MOTION: moved the adoption, seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-270 AUTHORIZING THE POSTING OF A MOTORCYCLE ON THE COUNTY'S WEBSITE FOR PUBLIC SALE, CRIME ENFORCEMENT AGENCY OF ASHTABULA COUNTY, (CEAAC)

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of July, 2019, in regular session at the offices of New Lyme Town Hall, 810 Dodgeville Rd., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, the following obsolete motorcycle has been sent to this Board for sale on the online auction from the Crime Enforcement Agency of Ashtabula County, (CEAAC), as follows:

Harley Davidson FLHRCI Vin #1HD1FRW111Y626763 Mileage 7,402 Starting bid: \$6,000

WHEREAS, proceeds from this sale will be deposited into the Ashtabula County fund 2250; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the disposal of the obsolete motorcycle is hereby authorized to be posted on the County Website for Public Sale.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: **Yeas:** Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-54FINA TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF ASHTABULA COUNTY A 0.6 MILL RENEWAL LEVY FOR THE ASHTABULA COUNTY MENTAL HEALTH & RECOVERY SERVICES BOARD (FORMERLY ASHTABULA COUNTY ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH BOARD), PURSUANT TO OHIO REVISED CODE §5705.19, .191, .192, .194, .21, .26)

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of July, 2019, in regular session at the offices of New Lyme Town Hall, 810 Dodgeville Rd., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, the amount of taxes which may be raised within the ten-mill limitation will be insufficient to provide an adequate amount for the necessary requirements of the Ashtabula County Board of Mental Health and Recovery Services; and

THEREFORE BE IT RESOLVED, by the Board of County Commissioners, Ashtabula County, two-thirds of all members elected thereto concurring, that it is necessary to levy a tax in excess of the ten mill limitation for the benefit of the Ashtabula County Board of Mental Health and Recovery Services for the purpose of current operating expenses at a rate not exceeding 0.6 mills for each one dollar of valuation, which amounts to \$1,049,249 for each one hundred dollars of valuation, and is for five years commencing and appearing on the tax list for the years 2020 through 2024 first due in calendar year 2021. Such tax is authorized to be submitted to a vote of the electors of Ashtabula County, pursuant to Ohio Revised Code Section 5705.19, 5705.192 and 5705.221, and which shall be:

A renewal of an existing levy of 0.6 mills.

BE IT FURTHER RESOLVED that the question of levying additional taxes be submitted to the electors of said Ashtabula County at the General election to be held at the usual voting places within said Ashtabula County on November 5, 2019.

AND BE IT FURTHER RESOLVED that said levy be placed upon the tax list if a majority of the electors voting thereon vote in favor thereof;

AND BE IT FURTHER RESOLVED that the Clerk of the Board of Commissioners of Ashtabula County be and is hereby directed to certify a copy of this Resolution to the Board of Elections of Ashtabula County, Ohio and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington Nays: None Abstained: None Absent: None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-55FINA TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF ASHTABULA COUNTY A RENEWAL OF AN EXISTING 2-MILL LEVY AND REQUESTING THE ASHTABULA COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION, ASHTABULA COUNTY DEVELOPMENTAL DISABILITIES BOARD (DD), PURSUANT TO OHIO REVISED CODE §5705.19, .191, .192, .194, .21, .26)

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of July, 2019, in regular session at the offices of New Lyme Town Hall, 810 Dodgeville Rd., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, the amount of taxes which may be raised within the ten-mill limitation will be insufficient to provide an adequate amount for the necessary requirements of the Ashtabula County Board of Developmental Disabilities; and

THEREFORE BE IT RESOLVED, by the Board of County Commissioners, Ashtabula County, two-thirds of all members elected thereto concurring, that it is necessary to levy a tax in excess of the ten mill limitation for the benefit of the Ashtabula County Board of Developmental Disabilities for the purpose of current operating expenses at a rate not exceeding 2.0 mills for each one dollar of valuation, which amounts to \$2,603,239 for each one hundred dollars of valuation, and is for seven years commencing and appearing on the tax list for the years 2019 through 2025 first due in calendar year 2019. Such tax is authorized to be submitted to a vote of the electors of Ashtabula County, pursuant to Ohio Revised Code Section 5705.19 and 5705.222, and which shall be:

A renewal of an existing levy of 2.00 mills.

BE IT FURTHER RESOLVED that the question of levying additional taxes be submitted to the electors of said Ashtabula County at the General election to be held at the usual voting places within said Ashtabula County on November 5, 2019.

AND BE IT FURTHER RESOLVED that said levy be placed upon the tax list if a majority of the electors voting thereon vote in favor thereof;

AND BE IT FURTHER RESOLVED that the Clerk of the Board of Commissioners of Ashtabula County is hereby directed to certify a copy of this Resolution to the Board of Elections of Ashtabula County, Ohio and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-13ACNH APPROVING CONTRACT WITH PRO PAVING & EXCAVATING INC. FOR PARKING LOT IMPROVEMENTS AT THE COUNTY HOME

The Board of County Commissioners of Ashtabula County, Ohio, met on the 30th day of July, 2019, in regular session at the offices of New Lyme Town Hall, 810 Dodgeville Rd., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Connie Eyman, Administrator of ACNRC, has presented a Contract for the approval of the Board, to-wit:

Scope: Parking lot improvements at the Front and Back Lots at the County Home

Provider: Pro Paving & Excavating Inc., 5740 Dibble Rd., Kingsville, OH 44068

Cost: **Not to Exceed**, \$15,100.00

Term: begin immediately until completion; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Contract as noted above is approved in accordance with the copy now on file in this office.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: **Yeas:** Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

Public Participation:

Commissioner Ducro opened the meeting at 6:35 p.m. and welcomed everyone. The grandstand project at the County Fairgrounds is almost complete. The recycling station is located in Rome, but is being utilized by the residents of New Lyme. There is a Superfund site located in New Lyme. There was an assessment, determinations of what could do with it, if acquired, would there be a clean permit from the EPA. It is tax delinquent, there is someone who wants it, but haven't been able to navigate the channels. The site in New Lyme may not be ideal for solar energy. The structure is scheduled for demolition by the EPA in 2020. The Superfund next to the Fairgrounds, given a clearance, but no disturbance of the soil can be done. That would be a good site for a solar farm, but doesn't look good. They have a fair amount of mobile homes in New Lyme, make sure they are on the list at the Landbank. They were advised to check in with Eddie Eckert and Janice Switzer. They contract with Rome for Fire services and SCAD for Emergency services. The Community Corrections is not appearing on the November ballot. Commissioner Whittington has been Crime Enforcement Agency of Ashtabula County. The 2nd day, took in a dealer from New York and another from Georgia. 80 grams of Heroin seized. There are 8 guys dedicated to the force, awarded an \$80,000 grant, with a \$60,000 grant pending, with a \$200,000 plus grant opportunity in October. There is great collaboration with the cities and county, the DEA and ATF. 2020 Census – has a Complete Count Committee for Ashtabula County. The committee is stressing the importance of the census. This year you can respond online, via telephone or the written form. Susan Licate is the Regional Rep, if you need anything, can contact her.

Commissioner Whittington spoke regarding an initiative she is involved in to address the needs of our homeless youth. She is working with Senator Joyce's office and Superintendent Jerry Brockway, A-Tech. She has also been involved with AWT, the robotics camp.

Work sessions:

July 22, 2019 10:30 a.m. Topic: County Home

In Attendance: J. P. Ducro IV, Casey Kozlowski, Kathryn Whittington, Lisa Hawkins, Phil Coury, Connie Eyman, Bob Nedrich

Received 3 quotes for parking lot improvements. Koski Construction Co., Wilkinson Paving & Excavating, Inc. and Pro Paving as the lowest at \$15,100. Phil will ask Pro Paving to state which part is the common driveway, so Commissioner Kozlowski can reach to AMHA to see if they will contribute.

Census is strong. Will look at increasing private pay rates, as it has been some time since that has happened. Working on agreement with Kent State for RN's to do clinical's there in September. Knoedler students are there. Internally are doing an employee recognition program. Pins- "I make a Difference". John Mead is working 2 days a week. The County Home like to have 3 days. Set up Executive Session for pending litigation as soon as possible. August 19 is the family picnic. Landscaper has started work removed fencing. There is an idea for concrete walkway to be leveled. A-1 can raise the concrete pads at a cost of \$9,000. The vehicles have been removed. Admission/Marketing position is open. Resident Council meets weekly with Connie Eyman to address issues. There will be a feedback card when persons are discharged.

Need to set up an Executive Session regarding Pending Litigation.

July 30, 2019 10:00 a.m. Topic: General Matters/Agenda Items

In Attendance: J. P. Ducro IV, Casey Kozlowski, Kathryn Whittington, Lisa Hawkins, Janet Discher

- ❖ Kathy Thompson- TCAP approving on today's agenda. There is a meeting scheduled for Thursday, 8/8 at noon with the judges. YDC building- Donahoe lease, Security Tech, Warren Fire Brown Sprinkler are all costs no matter what is in the building. Utilities are based upon usage. Juvenile Court is about half, front half is Adult Probation. No one is using kitchen, programming is using the middle space. 15% of lease, utilities, contract service and an average of \$125 for supplies equals \$1,002.31 for programming space. Mental Health and Recovery Services is willing to pay that on a monthly basis. This does not include rental of the kitchen, waiting for potential uses and rents for that space. Prosecutor's office can draw up a lease. Konica Minolta statement of work, imaging will be on today's agenda.
- ❖ Mike Fitchet- new building. Generator, IT connections, quote for fence and gate. They did take some things over to shred. Growth Partnership has been going through their stuff. Mr. Fitchet does not recommend allowing GP to use the building for storage. 3 quotes for the Generators, APL Electric \$82,922; Shepp Electric \$36,885 for GenRack generator, Broadstreet Electric \$29,780. Smolen recommended a Kohler. The Fiber line hardware from here to there is \$26,000 from Greatwave Communications. Maybe the Engineers would be interested in receiving this service and split some of the costs. There is a problem with the Kinsman building and will have to fix it. Decision: do the improvements and pay out of Permanent Improvements. Rock will ask the Engineers about fiber line. Pursue grants to fund these projects.
- ❖ Janice/Jake Brand- Solid Waste District Community grant. Cherry Valley Township, GOTL Village, Geneva City are all being funded. This will offset costs of recycling efforts, and help to avoid legal dumping.
- ❖ Miscellaneous
 - Flood Damage Reduction Regs.- set for public hearings and adopt resolution recommended by ODNR by August 28, 2019. Decision: ok.
 - Spire release from Escrow Account at Andover Bank. Decision: ok.
 - Landbank is seeking 501c3 status. Eddie Eckert shared information with Lisa for the Growth Corporation.
 - Notice from Elmwood Drive residents within Meadowwood Allotment road closing.
 - NEOTEC – Mark Winchell is the Enterprise Zone Manager should be handling this and follow up with Summit County.
 - Port Authority- Jeff Magyar as applied, ok to appoint. Decision: ok.
 - Nursing Home – AMHA will pay \$2,000 for the road improvements. Pro Paving Contract is on today's agenda.
 - Superfund study is complete. Decision: invoice the agencies who committed funds.
 - Eastgate- awarded the Harpersfield water tower and the Airport Broadband project. The project amount was \$56,000, total estimated cost was \$80,000.
 - Fair Board contribution of \$2,500. Decision: ok, take out of economic development.
 - Next year move our agenda meeting to Wednesday, kids in free day.
- ❖ Schedule:
 - 8/13 – KW GP Exec – change Work Session? Reschedule agenda at 3 and work session 330.

- ❖ Old Business
Fair Board lease

ADJOURNMENT:

The President and Clerk of the Board hereby certify that this is a true and accurate record of the minutes of the July 30, 2019 session. All deliberations concerning official business and formal actions by this Board of Ashtabula County Commissioners were conducted in an open public meeting.

CERTIFIED:

ATTESTED:

PRESIDENT

COMMISSIONERS

OF

CLERK

ASHTABULA COUNTY