

**REGULAR SESSION OF THE ASHTABULA COUNTY BOARD OF COMMISSIONERS**

Cherry Valley Town Hall, Intersection of Routes 6 and 193, Andover, OH 44003

**August 27, 2019**

The Board of Ashtabula County Commissioners met in session; the Board President called the meeting to order and the Pledge of Allegiance was said.

**Members Present:** President J. P. Ducro, IV, Vice-President Casey R. Kozlowski and Commissioner Kathryn L. Whittington. **Absent:** None **Board Staff Present:** County Administrator Janet Discher and Clerk of the Board Lisa Hawkins.

**Motion To Approve Minutes Of Previous Session(s), Waiver Of The Reading Of Same and Motion To Approve Today's Agenda:**

**MOTION:** Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

**VOTE:** Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** none  
Whereupon the minutes were declared approved unanimously.

**THE BOARD PRESIDENT INTRODUCED AND ENTERTAINED MOTIONS FOR THE FOLLOWING RESOLUTIONS:  
RESOLUTION NUMBER 2019-291 APPROVING AN EASEMENT FOR HIGHWAY PURPOSES WITH GLENN L. DAY AND JULIE K. DAY AND ESTABLISHING AND DEDICATING THE EXTENSION OF CASE AVENUE AS AN ANDOVER TOWNSHIP ROAD**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 27<sup>th</sup> day of August, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2<sup>nd</sup> Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Glenn Day has submitted a petition to the Board of Commissioners on June 17, 2019, for a road improvement (the establishment of 275 feet) of Case Avenue in Andover Township, under ORC 5553.04 as the owner of the right to mine coal lying under or adjacent to the North end of Case Avenue in Andover Township; and

WHEREAS, a road viewing was held on July 25, 2019 at 3:00 p.m. and a public hearing was held on August 20, 2019 at 1:30 p.m.; and

WHEREAS, The Board of County Commissioners, in accordance with O.R.C. Section 5553.02, comes to establish the roadway as an Andover Township Road for inclusion in the Township's highway system to be known as Case Avenue; and

WHEREAS, Said roadway is further described as follows:

Beginning at the northern termini of Case Avenue and the Village line, as recorded in Plat Books Volume 6 Page 8, November 24, 1909, said point being about 630 feet northerly of the centerline of U.S. Route 6 (a.k.a. West Main Street). Continuing about 175 feet northerly and being about 32 feet wide terminating with a 100 foot by 100 foot square area for a total length of 275 feet. Proposed right-of-way to be entirely within the Township of Andover and more fully described in the Engineer's Report.

WHEREAS, an Easement for highway purposes has been presented by and between Glenn L. and Julie K. Day and the County of Ashtabula, Record of Deeds Volume 303, Page 524 for and in consideration of the sum of zero dollars (\$0) to hereby grant, bargain, sell, convey and release to the County of Ashtabula a perpetual easement and right-of-way for public highway and road purposes, in, upon and over the lands described in the easement; and

WHEREAS, the intent of this document is to create a permanent easement for the establishment of a 275' extension and maintenance of Case Avenue in the Township of Andover; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the above described roadway, to be known as Case Avenue, is hereby established and dedicated as an Andover Township road and the Easement for Highway Purposes is hereby approved.

BE IT FURTHER RESOLVED, That the Clerk of the Board shall forward a certified copy of this resolution to the Ashtabula County Engineer, the Andover Township Trustees, and the Emergency 911 Office.

Motion to AMEND the Resolution to include "the extension" in the title of the Resolution was made by Kozlowski, 2<sup>nd</sup> by Whittington. Motion carried.

The meeting was recessed until 6:30 p.m. in Cherry Valley.

**MOTION:** Whittington moved the adoption of the resolution as amended, Kozlowski seconded. **DISCUSSION:** None  
**VOTE: Yeas:** Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None  
Whereupon the resolution was declared passed unanimously.

**RESOLUTION NUMBER 2019-292 APPROVING GRANT AGREEMENT AND ACCEPTING ELECTRONIC DEVICE CHARGING STATION GRANT FROM NOPEC, INC.**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 27th day of August, 2019, in regular session at the offices of Cherry Valley Town Hall, 5299 ST RT 193, Andover, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, the County of Ashtabula, Ohio is a member of the Northeast Ohio Public Energy Council ("NOPEC") and is eligible for a one-time grant for one Locker Style Electronic Device Charging Station to be located in the Multi-purpose room in the Courthouse Annex; and

WHEREAS, the Board of Commissioners hereby accepts the grant and installation of one Locker Style Electronic Device Charging Station and agrees to abide by the terms outlined in the Grant Agreement; and

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the grant agreement is hereby approved and the Electronic Device Charging Station is accepted for use.

**MOTION:** Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None  
**VOTE: Yeas:** Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None  
Whereupon the resolution was declared passed unanimously.

**RESOLUTION NUMBER 2019-293 APPROVING AGREEMENTS WITH HAMMONTREE & ASSOCIATES LTD, AND ASHTABULA COUNTY FOR HOUSEHOLD SEWAGE TREATMENT SYSTEM (HSTS) PROJECT, FY 2018/19 WATER POLLUTION CONTROL LOAN FUND (WPCLF), COMMUNITY SERVICES & PLANNING DEPT.**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 27th day of August, 2019, in regular session at the offices of Cherry Valley Town Hall, 5299 ST RT 193, Andover, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, the Community Services & Planning Dept. has utilized Hammontree & Associates LTD to provide the soil evaluations and septic design for the HSTS program under an agreement ending August 31, 2019. On August 23, 2019 Hammontree & Associates LTD agreed to perform the same service at the current rate for these services through October 31, 2020; and

WHEREAS, Janice Switzer, Director of Community Services & Planning recommends entering into a new agreement with Hammontree & Associates LTD for the next round of HSTS funding.

WHEREAS, the term and amount of the total contracts are as listed below:

**Provider:** Hammontree & Associates LTD, 5233 Stoneham RD, North Canton, OH 44720

**Amount:** not to exceed \$25,000.00; and

**Terms:** begin upon signing through October 31, 2020; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the awards and agreements as noted above are approved in accordance with the copies now on file in this office.

BE IT FURTHER RESOLVED, Janice Switzer, as Director of the Community Services and Planning Department is authorized to sign all documents related to these agreements.

**MOTION:** Whittington moved to amend the resolution to change the date of termination to October 31, 2020, Kozlowski moved the adoption, seconded. **DISCUSSION:** None  
**VOTE:** Yeas: Ducro, Kozlowski, Whittington Nays: None Abstained: None Absent: None  
 Whereupon the resolution was declared passed unanimously.

**RESOLUTION NUMBER 2019-294 APPROVING CONTRACT WITH RDT CONCEPTS FOR THE ASHTABULA COUNTY TREASURER'S RECONFIGURATION PROJECT UNDER STATE CONTRACT NUMBER STS-714-800524**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 27th day of August, 2019, in regular session at the offices of Cherry Valley Town Hall, 5299 ST RT 193, Andover, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, a contract has been presented for the approval of the Board, to-wit:

- Scope:** Office space renovation, including Modular Workstations & Furniture and Vault Storage System  
**Parties:** RDT Concepts, 1040 Jaycox Rd., Avon, OH 44011-1312  
**Cost:** Not to Exceed, \$77,619.46 (\$58,214.60 coming from Detac Fund, \$19,404.86 from Permanent Improvement Fund)  
**Term:** begins upon signing for 30 days; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the contract as noted above is approved in accordance with the copy now on file in this office.

**MOTION:** Motion to amend to state Permanent Improvement fund and approve the Resolution as amended made by Whittington, Kozlowski, seconded. **DISCUSSION:** None  
**VOTE:** Yeas: Ducro, Kozlowski, Whittington Nays: None Abstained: None Absent: None  
 Whereupon the resolution was declared passed unanimously.

**RESOLUTION NUMBER 2019-295 AWARDED QUOTATIONS AND APPROVING AGREEMENTS WITH SAMANTHA DOERING, DONALD & DORATHY MICCO, KAPALIN INC, AND ASHTABULA COUNTY FOR HOUSEHOLD SEWAGE TREATMENT SYSTEM (HSTS) PROJECT, FY 2018/19 WATER POLLUTION CONTROL LOAN FUND (WPCLF), COMMUNITY SERVICES & PLANNING DEPT.**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 27th day of August, 2019, in regular session at the offices of Cherry Valley Town Hall, 5299 ST RT 193, Andover, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, the Community Services & Planning Dept. received 1 quote on August 23, 2019 for 2 septic system replacements, as follows:

<b>Quotes Received</b>	<b>Doering Quote</b>	<b>Micco Quote</b>
Kapalin Inc.	\$ 17,850.00	\$ 19,020.00
Boczar Excavating LLC	No Quote	No Quote

WHEREAS they have recommended to award the quote and enter into agreements (after receiving OEPA approval) with Kapalin Inc., Jefferson OH, as follows:

<b>HSTS Applicant</b>	<b>Total Contract</b>	<b>Homeowner Share</b>	<b>HSTS Share</b>
Samantha Doering, 4234 Lake RD, Geneva	\$17,850.00	\$2,697.38	\$15,152.62
Donald & Dorothy Micco, 4660 Fairway DR, GOTL	\$19,200.00	\$10,297.50	\$8,722.50

**Terms:** begin upon signing through October 31, 2019; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the awards and agreements as noted above are approved in accordance with the copies now on file in this office.

BE IT FURTHER RESOLVED, Janice Switzer, as Director of the Community Services and Planning Department is authorized to sign all documents related to these agreements.

**MOTION:** Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None  
**VOTE: Yeas:** Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None  
Whereupon the resolution was declared passed unanimously.

**RESOLUTION NUMBER 2019-296 DECLARING THE COUNTY COMMISSIONERS INTENTION TO PROCEED AND SETTING THE DATE OF VIEW AND PUBLIC HEARING FOR THE ESTABLISHMENT AND VACATION OF PORTIONS OF AIRPORT ROAD, DENMARK TOWNSHIP**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 27th day of August, 2019, in regular session at the offices of Cherry Valley Town Hall, 5299 ST RT 193, Andover, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, the Board of Commissioners, in accordance with ORC 5553.02 has the authority to establish and vacate roads (public right-of-way) upon its own volition; and

WHEREAS, ORC Section 5553.04 states that when the Board of County Commissioners is of the opinion that it will be for the public convenience or welfare to establish and vacate a portion of a public road, it shall so declare by resolution and set forth the general route and termini of the part of the road to be vacated; and

WHEREAS, general route and termini, as follows:

**Denmark Township, Airport Road Establishment:**

Extension of the 60-foot wide right of way, from its point of termination, 1,650 feet to the east with a 30-foot loop to the south on the end encompassing 2.60 acres.

**Denmark Township, Airport Road Vacated:**

Section of the 30-foot right of way loop at the end of the 60-foot right of way encompassing 0.53 acres over the existing parking lot at the Northeast Ohio Regional Airport.

WHEREAS, this Board of Commissioners, acting in good faith and in the interest of the general welfare and public convenience is now declaring its intention to proceed with the establishment and vacation; and

WHEREAS, In accordance with Section 5553.05 of the Ohio Revised Code, the Board of Commissioners shall set the date and time of view and public hearing in said matter; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that said board hereby declares its intention to proceed with the establishment and vacation of a portion of Airport Road in Denmark Township and sets the date of September 12, 2019 at 11:00 a.m. as the date and time when it shall view the proposed roadway establishment and vacation and the date of September 17, 2019 at 1:30 p.m. in the Conference Room of the Board of County Commissioners, 2<sup>nd</sup> Floor, Old Courthouse Building, 25 West Jefferson Street, Jefferson, Ohio; as the date, time and place of the final hearing on said establishment and vacation.

**MOTION:** Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None  
**VOTE: Yeas:** Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None  
Whereupon the resolution was declared passed unanimously.

**RESOLUTION NUMBER 2019-297 APPROVING CONTRACT WITH EQUIVANT FOR ASHTABULA COUNTY OUTBOUND TEXT NOTIFICATION PROJECT, JUVENILE COURT**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 27th day of August, 2019, in regular session at the offices of Cherry Valley Town Hall, 5299 ST RT 193, Andover, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Kathy Thompson, Juvenile Court, has presented a contract for the approval of the Board, to-wit:

**Party:** Equivant, 4825 Higbee Ave. NW, Canton, OH 44718

**Scope:** agreement for text messaging reminders for Abuse Neglect and Dependency cases through the Supreme Court

**Cost:** Not to Exceed, \$2,595.60

**Term:** Begins **retroactive** to August 2, 2019 ending August 1, 2020; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the contract as noted above is approved in accordance with the copy now on file in this office.

**MOTION:** Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

**VOTE:** Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None  
Whereupon the resolution was declared passed unanimously.

### **RESOLUTION NUMBER 2019-59FINA APPROVING FINANCIAL TRANSACTIONS FOR THE COUNTY**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 27th day of August, 2019, in regular session at the offices of Cherry Valley Town Hall, 5299 ST RT 193, Andover, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, it is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of Commissioners and any of its committees that resulted in such formal action, were open to the public and were in compliance with all legal requirements, including Section 121.11 of the Ohio Revised Code.

#### **Financial Transactions and Voucher Approval Requirements**

WHEREAS, The Board of Commissioners acknowledges receipt of all department financial transactions and vouchers submitted this date for approval, as follows:

#### **TRAVEL REQUESTS:**

Lisa Hawkins	CCC/EAPA Reg. Trg. Mtg.	Columbus	9/13	\$ .00
Jake Brand	APA	Parma	6/28	\$ .00
Janice Switzer	Co. Planning Dir. Summer Mtg.	Mansfield	8/23	\$ .00
Heidi Barringer	OCCD Determining Income Mtg.	Columbus	9/25	\$175.00
Jake Brand	Ohio Economic Dev. Institute	Dublin	9/12	\$165.00
Terri Eaton				
Debra McMillian	CSEA Fall Trg.	Columbus	10/20-22	\$1,991.32

#### **PAYROLL CHANGES:**

#### **ACDJFS- 8/4/19 thru 8/17/19**

<b><u>EMPLOYEE NAME</u></b>	<b><u>CLASS TITLE</u></b>	<b><u>HOURLY RATE</u></b>	<b><u>REASON</u></b>
McBride, Diane	Service Representative	17.54	Longevity Increase (15 years)
Reed, Deborah	Clerical Specialist 2	16.04	Longevity Increase (15 years)

#### **ACNRC: May 26<sup>th</sup>, 2019 through June 8<sup>th</sup>, 2019**

#### **NEW EMPLOYEES**

Aaron Williams	RN-FT	\$25.05	5/29/19
Agnieszka (Agnes) Rosier	LPN-FT	\$19.11	5/29/19
Karen Brooks	LPN-FT	\$18.25	5/29/19
Kristiauna Maldonado	Utility Worker	\$9.04	5/29/19
Lauren Satterlee	STNA-PRN	\$12.51	5/29/19
Daniel Gildersleeve	Cook-FT	\$10.20	5/29/19
Nick Titus	Cook-FT	\$10.00	5/29/19
John Mead	Payroll Manager – PT	\$20.00	6/5/19
Jennifer Newsome	FSW-PT	\$9.04	6/5/19
Nina Dello	STNA – FT	\$11.67	6/5/19

#### **RAISES/TRANSFERS**

Janet Moore	STNA-FT	\$11.52 to \$11.67	5/26/19
Crystal Sitek	STNA- PRN	\$12.51 to \$12.74	5/26/19

**RESIGNATIONS:**

Rebecca Smith	FSW-FT	Resigned	5/3/19
Nina Dello	STNA FT	NC/NS	6/9/19
Nick Titus	Cook-FT	Resigned	6/7/19
Sarah Rodgers	FSW	Resigned medical	6/3/19
Amber Marunowski	STNA-PRN	Resigned	11/13/18

**/June 9<sup>th</sup>, 2019 through June 22<sup>nd</sup>, 2019**

**NEW EMPLOYEES**

Jenna Cowger	LPN-FT	\$18.50	6/19/19
Autumn Briggs	STNA-PRN	\$12.51	6/19/19

**RAISES/TRANSFERS**

Mackenzie Kotnik	STNA-FT	\$9.55 to \$11.52	6/9/19
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**RESIGNATIONS:**

Victoria Allen	LPN-FT	Resigned no notice	6/9/19
Kristiauna Maldonaldo	UW-PT	NC/NS	6/19/19
Kennedy Ellison	RSA-PT	NC/NS	6/19/19

**June 23<sup>rd</sup>, 2019 through July 6<sup>th</sup>, 2019**

**NEW EMPLOYEES**

Amberlee Brown	STNA-PRN	\$11.98	6/26/19
Hannah Keller	STNA	\$12.51	6/26/19
Tammy Smith	RSA-FT	\$8.55	6/26/19
Alexanderia Strubbe	RSA-PT	\$8.55	6/26/19
Ariel Williams	RSA – FT	\$8.55	6/26/19

**RAISES/TRANSFERS**

See Attachment

**RESIGNATIONS:**

Stephanie Ross	STNA-FT	No Call No Show	6/23/19
Lisa Bentley	FSW-FT	Resigned-Medical	6/25/19
Ashley Campbell	STNA-FT	Resigned-to PRN	7/6/19
Sarah Mitchell	LPN-FT	Resigned to PRN	7/2/19
Carol Barnes	FSW-FT	Resigned	7/4/19

**July 7<sup>th</sup>, 2019 through July 20<sup>th</sup>, 2019**

**NEW EMPLOYEES**

Angela Shepherd	LPN – FT	\$18.75	7/10/19
Barbara Reeder	Cook – PT	\$11.11	7/10/19
Alesha Brunning	FSW – FT	\$9.54	7/10/19
Jamie Bowers	FSW – FT	\$10.47	7/10/19
Wanda Fox	FSW – FT	\$9.54	7/10/19
Daisie Dodge	UW – PT	\$9.54	7/10/19
Kevin Angerer	FSW – FT	\$9.54	7/10/19

**RAISES/TRANSFERS**

Traci Hodges	RSA to Social Service Aide	\$8.55 to \$12.64	7/8/19
Dusty Sarai	Social Serv. Aide to Acct. Receivable Asst.	\$13.33 to \$15.22	7/8/19
Jessie Burns	STNA	\$12.51 to 12.74	7/10/19

**RESIGNATIONS:**

Linda Detore	Accounts Receiveable Asst.	7/9/19	Resigned
Shara Holmes	STNA-PRN	7/11/19	Terminated-Perf.

**July 21<sup>st</sup>, 2019 through August 3<sup>rd</sup>, 2019**

**NEW EMPLOYEES**

Phyllis Allen	Utility Worker-PT	\$9.54	7/23/19
Tiffany Camplese	STNA-FT	\$12.51	7/23/19

**RAISES/TRANSFERS**

Abigail Long	RN Unit Manager to RN Floor Nurse	8/5/19
Carol Yako	RN Supervisor to RN Unit Manager	8/6/19

**RESIGNATIONS:**

Jessica Emerick	FSW	7/24/19	Resigned - Moved
Amber Wadsworth	STNA	7/25/19	Resigned

Natasha Gonzales	FSW	7/29/19	No call No Show
Amara Kantola	Director of Admissions	7/31/19	Resigned – new job

**August 4<sup>th</sup>, 2019 through August 17<sup>th</sup>, 2019**

**NEW EMPLOYEES**

Brandy Fagan	RSA-FT	\$9.05	8/14/19
Kali Coffelt	STNA-FT	\$12.51	8/14/19
Jennifer Kelly	STNA-FT	\$12.51	8/14/19

**RAISES/TRANSFERS**

Cheri Smith	RN Floor Nurse to RN Unit Manager	\$27.54 to \$28.56	8/4/19
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**RESIGNATIONS:**

Sonnie Berdine	RN Unit Manager	8/9/19	Resigned – PRN
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**ACDJFS 8/4/19 through 8/17/19:**

EMPLOYEE NAME	CLASS TITLE	HRLY RATE	REASON
McBride, Diane	Service Rep	17.54	Longevity Increase (15 years)
Reed, Deborah	Clerical Specialist 2	16.04	Longevity Increase (15 years)

Appropriations	Fund	Total	Personal Svcs	Comment
DRETAC - Treasurer	2042.003	\$ 65,000.00	\$ -	appropriation for equipment
Permanent Improvements	4002.001	\$ 40,000.00	\$ -	appropriation for contract projects
MHRS	2068.566	\$ 25,000.00	\$ -	appropriation of grant funds
MVGT	2222.007	\$ 155,000.00	\$ -	additional appropriations contract services and materials
Sheriff	1001.008	\$ 8,412.00	\$ -	appropriation of federal forfeiture funds
<b>Transfer</b>				
General Fund 1001 to	\$ 100,000.00			
Permanent Improvement 4002				

**EXECUTING PAYMENT OF THEN AND NOW CERTIFICATION PRESENTED BY THE COUNTY AUDITOR PURSUANT TO ORC 5705.41(D)1 AND AUTHORIZING THE DRAWING OF WARRANT(S) IN PAYMENT OF AMOUNTS DUE UPON CONTRACT OR ORDER- SEE SCHEDULE 59TN**

**DIRECT RELIEF BILLS:**

Vouchers #2019-002753 thru 2019-002784 (skip 2019-002763) for Public Assistance; #2019-20367 thru 2019-20368 for Child Support; and #2019-30239 thru 2019-30242 for WIA Invoices

**BILLS:**

COUNTY FUNDS      SCHEDULE 59      ENGINEERS      SCHEDULE 59E; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, do hereby find that the above outlined financial transactions and vouchers are in order and sufficient funds are available to permit the execution of these transactions,

BE IT FURTHER RESOLVED, that the above transactions are approved and allowed, and furthermore, that the County Auditor is hereby authorized to issue warrants for payment of said vouchers.

**MOTION:** Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None  
**VOTE:** Yeas: Ducro, Kozlowski, Whittington      Nays: None      Abstained: None      Absent: None  
Whereupon the resolution was declared passed unanimously.

**RESOLUTION NUMBER 2019-60FINA ESTABLISHING A FUND TO BE KNOWN AS THE ASHTABULA COUNTY ADULT PROBATION CCA GRANT FUND**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 27th day of August, 2019, in regular session at the offices of Cherry Valley Town Hall, 5299 ST RT 193, Andover, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Ashtabula County Adult Probation receives grant funds from the Ohio Department of Rehabilitations and Correction for 407 Community-Based Non-Residential Corrections Programs; and

WHEREAS, there is hereby created in the Ashtabula County Treasury a fund numbered 2353, to be known as the Ashtabula County Adult Probation CCA Grant Fund to accept these grant dollars; and

WHEREAS, said grant funds are used to fund the operations of Common Pleas- Adult Probation; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that a new fund 2353 to be known as the Ashtabula County Adult Probation CCA Grant Fund is hereby establishment.

**MOTION:** Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

**VOTE: Yeas:** Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

**RESOLUTION NUMBER 2019-61FINA ACCEPTING FOURTH AMENDMENT TO THE CERTIFICATE OF ESTIMATED RESOURCES FOR ASHTABULA COUNTY**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 27th day of August, 2019, in regular session at the offices of Cherry Valley Town Hall, 5299 ST RT 193, Andover, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, The Ashtabula Budget Commission has presented the following amended certificate of estimated resources for the acceptance of this Board, to-wit:

	<b><u>ASHTABULA COUNTY FUND:</u></b>						
				\$ 114,444,324	2019 3rd Amendment Estimated Revenue		
	#1001: General Fund						
	Total certified per last certificate	25,787,126					
	Net revised reduced estimate	226,836		\$ 226,836			
	Total	26,013,962					
	#2033: Nursing Home						
	Total certified per last certificate	12,204,875					
	Additional Estimate	(200,000)		\$ (200,000)			
	Total	12,004,875					
	#2068: MHRS-648 Board						
	Total certified per last certificate	9,301,321					
	Additional Estimate	25,000		\$ 25,000			



TOTAL		9,326,321					
#2078: Children Services Board							
Total certified per last certificate		10,128,309					
Additional Estimate		570,000	\$	570,000			
TOTAL		10,698,309					
#2356: APA Subsidy Grant							
Total certified per last certificate		-					
Additional Estimate		75,000	\$	75,000			
TOTAL		75,000					
#2371: Youth Services							
Total certified per last certificate		1,971,525					
Additional Estimate		129,678	\$	129,678			
Total		2,101,203					
				\$ 826,514	Sum of Changes of the 2nd Amend		
				\$ 114,444,324	2019 3rd Amendment Estimate of Revenue		
				\$(115,270,838)	2019 4th Amendment Estimated Revenue		

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the above Amended Certificate of Resources is hereby accepted.

**MOTION:** Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None  
**VOTE: Yeas:** Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None  
Whereupon the resolution was declared passed unanimously.

**RESOLUTION NUMBER 2019-14ACNH APPROVING PROPOSAL WITH CLEMANS, NELSON & ASSOCIATES, INC. FOR CLASSIFICATION AND COMPENSATION STUDY, ACNRC**

The Board of County Commissioners of Ashtabula County, Ohio, met on the 27th day of August, 2019, in regular session at the offices of Cherry Valley Town Hall, 5299 ST RT 193, Andover, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Connie Eyman, ACNRC Administrator, has presented a Proposal for the approval of the Board, to-wit:

**Scope:** Create a classification and compensation study

**Provider:** Clemans, Nelson & Associates, Inc., 485 Metro Place S., Ste. 200, Dublin OH 43017-5333

**Term:** begins upon signing

**Cost:** **Not to Exceed:** \$14,000.00; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Proposal, as noted above, is approved in accordance with the copy now on file in this office.

**MOTION:** Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** Discussed the wage study and how it is used in the county.

**VOTE: Yeas:** Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None  
Whereupon the resolution was declared passed unanimously.

### **Public Participation:**

Commissioner Ducro opened the meeting at 6:30p.m. and welcomed everyone in attendance. Commissioner Kozlowski and Whittington welcomed everyone and expressed their appreciation for hosting the meeting.

Jeff Smith, Trustee for Cherry Valley. What is the future plan for availability of road grindings? Central location for distribution to townships. Engineers office would be directly involved. The township has 24 miles of dirt road, with approximately 44 miles of roadway. Number 1 complaint is the dirt from residents. They have someone to spray brine, keeps dust down for a short period of time. Rented a roller from the county to roll the grindings. The sun heated and fused together, like a black top road. Attended a meeting at ODOT, grindings are going to the contractors. Mark Savel contacted a project manager in Youngstown, resurface 193 to route 7. They gave them about 4,000 tons of grindings. ODOT told the contractor, they delivered and supplied the grindings to the township at no cost. It was suggested to contact Tim Martin about future opportunities for grindings. The Twp. Association was working with state senator for language in the ORC that would guarantee townships would have rights to the grindings. It has hit a road block. Wayne Twp. has been offering some for sale. There is a new ODOT Ashtabula Manager for this area, Bill Struby, working out of the Plymouth Twp. office. [jvs4031@yahoo.com](mailto:jvs4031@yahoo.com).

Dave Leopard 5306 SR 193- spoke about the Swat team setup in the area.

EMS is serviced by Andover with Community Care. Fire is Dorset and Andover. They contract and pay directly with them for service.

Recycling is located in Dorset, but Cherry Valley is thankful for that. Someone dropped off an oil container. A lot of recycling drop offs have cameras. There is a collection event on 9/28 from 9 to 1.

They have more problems with abandoned trailers, which are easy to take down and crush them, than structures. They have an influx of Amish. Cherry Valley Furniture is the biggest source of sales tax in the county. Dave Leopard-relayed his memories of when they opened up in the barn, the Amish community would not purchase anything. He has watched them carefully add a little piece at a time, good business people. Each kid has their own division in the store.

The Covered Bridge festival group put together a scavenger hunt, partnered with places of interest, take a picture with the sign, the final spot is Dublin Down with a little ticket from a place you visited.

Commissioner Ducro encouraged everyone to participate in the census. The official kickoff date is April 1, 2020. P- this is the first year you can respond via the internet, call in by phone, or you may still do the paper form. The best way to prevent a door-knocker, is to respond early.

Dave Leopard stated the Historical Society has an event at the Log Cabin during the Covered Bridge Festival. H

Commissioner Whittington – rolled out the new drug task force. Intercepted 2 drug dealers, one from Georgia and one from New York 87 grams of heroin. 8 dedicated officers, ATF, DEA and FBI all part of our team.

Commissioner Kozlowski- hear about the topics at TWP Assoc. Will be hearing more about the Community Corrections(jail) project, it will not be on the November ballot. Doing our due diligence looking at site locations, what facility will look like, accommodate needs for the next 10, 20, 30 years, cannot jail our way out of the problems deal with the many issues plaguing our county.

### **Work sessions:**

August 26, 2019 10:35 a.m. Topic: County Home

*In Attendance: J. P. Ducro IV, Casey Kozlowski, Kathryn Whittington, Lisa Hawkins, Janet Discher, Maureen Wern, Phil Coury*

### **Census is good.**

**Clemans-Nelson** personnel policy review. Cost is \$6,500, County will pay 50%, County Home 25% and Job and Family Services 25%. The wage survey is a separate process. Janet explained the process and it may take 6 months or more. Decision: on tomorrow's agenda.

**There will be a new Admissions** Coordinator starting September 9.

**Renovation project:** received one qualifying bid from IAP Government Services Group, Johnson Laux Construction Ohio. The proposal is within the budget amount. They will work with Phil Coury first and Connie Farr secondary. Decision: Janet will contact IAP and the Board agrees to move forward contingent upon getting a good report.

**August 27, 2019 11:00 a.m. Topic: Deliberations on Portion of Case Road Establishment**

*In Attendance: J. P. Ducro IV, Casey Kozlowski, Kathryn Whittington, Lisa Hawkins, Janet Discher, members of the public*

**Points to consider-** is this establishment for the public convenience and welfare?

**Facts:**

The Public Hearing was held on 8/20 in the matter of the proposed establishment of Case Avenue in Andover Township.

Andover Council stated 2 questions, and that they are opposed:

- 1) how does the right to mine coal justify this improvement

Answer: -It's the right to file a petition, not the right to put in a road.

- 2) Authority question 5553.02 authority to grant these roads, as they do not meet the conditions. Mr. Newark address is in the village. Mr. Day's address goes to SR 6. The authority guidelines are not met, paper road begins and terminates on a public road, services 3 private residences or businesses.

Answer: 5553.02 states in part, ..... **OR begins on a public road and services at least three private residences or business in the first five hundred feet.....** (the Engineers office feels this does)

- The Engineer's office has recommended the establishment and extension of Case Avenue to be for the public convenience and welfare.
- Andover Township has submitted their resolution stating they will authorize all actions necessary to accept and maintain Case Avenue.
- Glenn Day will create the roadway, as modified, in accordance with the Engineer's guidelines and located only in Andover Township
- Easement for Highway Purposes has been signed by Glenn and Julie Day
- There is a resolution prepared for Commissioner deliberation and decision (see Resolution)

Commissioner Whittington, Commissioner Kozlowski and Commissioner Ducro are unanimously in favor of the proposed establishment and feel the establishment of said road would be for the public convenience and welfare.

**August 27, 2019 10:00 a.m. Topic: General Matters/Agenda Items**

*In Attendance: J. P. Ducro IV, Casey Kozlowski, Kathryn Whittington, Lisa Hawkins, Janet Discher, Kathy Thompson, Janice Switzer Public: Bill Groff, Andover Twp. Trustee*

- ❖ **Kathy Thompson – Equivan & Title IV-E grant-** Equivan contract is for text messaging offering counties funds for abuse neglect and dependency cases, already part of the Courtview system, no reporting requirements. Decision: ok for today's agenda. Title IV-E grant- not really placing juveniles, however, still have roughly \$175,000 4-E funds on deposit. This allows reimbursement of a percentage and administrative duties. The current funds can be used for juvenile probation, new funds can be used for prevention, but if not placing a juvenile, it goes away.
- ❖ **Janice Switzer- Resolutions-** Septic replacement for 2 property owners. Russ Kapalin will be doing the work, price going up, about \$20,000 each. Loan fund agreements are subject to EPA approving loan. Hammontree & Assoc. doing soil evaluation and septic designs contract is ending. There is a new contract proposed, went out in October of last year for quotes. She \$550 for soil evaluation and \$900 to \$1,800 for septic design. It is less than \$50,000, work is going good. Once commissioners authorize Janice, then goes to EPA and she approves contract. They will nominate. Decision: new contract not to exceed \$25,000. Next week, 3 contracts for NIP demolitions. One is in connection with the Landbank on Eagle St. in Geneva. 2 others are quotes.
- ❖ **Mural (JP)-** Chris Raab has offered to or was asked to create a mural to be put at the Connections Center. The first design was the hand symbol, but that is typically known for Suicide Prevention. They may not be in the building long-term. Decision: Kathy Thompson will reach out to Chris Raab.
- ❖ **Pierpont Sewer System-** Pierpont has passed 4 resolutions requested the County Commissioners to move forward with the sanitary sewer project. Resolution 2019-35 Pierpont Township request to Ashtabula County Commissioners to move forward on the sanitary sewer project **[the county should have received this resolution the end of last week]**
  - 2) Resolution 2019-36 Township elected officials will not accept an increase in salaries as a result of grant dollars allocated to the Pierpont sanitary sewer
  - 3) Resolution 2019-37 Establishment of 4901 capital fund account with expenditure and revenue subaccounts, complete/submit appropriate forms, and work with township legal counsel/county prosecuting attorney to ensure all aspects of the accounts and processes are legal

- 4) Resolution 2019-38 Request OEPA to begin the process of transferring funds earmarked for Pierpont sanitary sewer by Ohio Legislature

Nick Sanford has sent out interest surveys to 84 properties in the proposed project area in Pierpont. Response so far, 22 against, 10 for. JP is a property owner, he will check with the Ethics Commission or Prosecutor to be sure it is not a conflict. Pierpont Township has received \$750,000, and will receive \$750,000 next year. Nick Sanford and Nick Iarocci are working to create a MOU, will show how funds will be transferred to the county for construction. Came up with scenarios to access additional funds without findings and orders for an additional \$750,000. ARC \$250,000 and CDBG opportunities. We do have to document some septic systems are failing in the area. The Health Dept. is working with them to do some sampling.

❖ **Miscellaneous**

CCAO Fall Regional Roundtable Schedule- Portage County, Friday, 9/27. Decision: Kathryn, Casey going. MHRS Carol Lovas app. And Deborah King Decision: ok for next week's agenda.

CCAO Ways to Say Thanks- do a resolution for their pro-county budget work. Decision: Casey and Lisa to work on it.

United Way flyer- for cider and donuts. 2 events a year, breakfast in the spring and cider in the fall. Per Health Dept. rules, can only accept donations. Add join us for cider and donuts.

❖ **Schedule:**

Sept. 5 meeting change- Work session at 1:00p.m. on 9/3, agenda at 2:00pm on 9/5

Fall Conf. 9/11-12 - JP will attend.

❖ **Old Business**

Fair Board lease

**ADJOURNMENT:**

The President and Clerk of the Board hereby certify that this is a true and accurate record of the minutes of the August 27, 2019 session. All deliberations concerning official business and formal actions by this Board of Ashtabula County Commissioners were conducted in an open public meeting.

CERTIFIED:

ATTESTED:

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
CLERK

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\_\_\_\_\_

COMMISSIONERS

OF

ASHTABULA COUNTY