

REGULAR SESSION OF THE ASHTABULA COUNTY BOARD OF COMMISSIONERS

Old Courthouse 25 West Jefferson St., 2nd Floor Jefferson, OH 44047

September 5, 2019

The Board of Ashtabula County Commissioners met in session; the Board President called the meeting to order and the Pledge of Allegiance was said.

Members Present: President J. P. Ducro, IV, Vice-President Casey R. Kozlowski and Commissioner Kathryn L. Whittington. **Absent:** None **Board Staff Present:** County Administrator Janet Discher and Clerk of the Board Lisa Hawkins.

Motion To Approve Minutes Of Previous Session(s), Waiver Of The Reading Of Same and Motion To Approve Today's Agenda:

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: **Yeas:** Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** none
Whereupon the minutes were declared approved unanimously.

THE BOARD PRESIDENT INTRODUCED AND ENTERTAINED MOTIONS FOR THE FOLLOWING RESOLUTIONS:

RESOLUTION NUMBER 2019-299 APPROVING CONTRACT WITH B.S.E. ELECTRICAL CONTRACTORS, INC. FOR INSTALLATION OF A GENERATOR AT THE EMERGENCY MANAGEMENT AGENCY

The Board of County Commissioners of Ashtabula County, Ohio, met on the 5th day of September, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Mike Fitchet, Director of EMA, has presented a contract for the approval of the Board, to-wit:

Party: B.S.E. Electrical Contractors, Inc., 600 State Rd., Ashtabula, OH 44004

Scope: Installation of a generator at the Emergency Management Agency building located at 17 N. Market St., Jefferson, OH 44047.

Cost: Not to Exceed, \$29,780.00

Term: Begins upon signing; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the above contract is approved in accordance with the copy now on file in this office.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-300 APPROVING TITLE IV-E SUBGRANT AGREEMENT WITH THE OHIO DEPARTMENT OF JOB AND FAMILY SERVICES (ODJFS), OHIO DEPARTMENT OF MEDICAID, ASHTABULA COUNTY JUVENILE COURT, AND THE ASHTABULA COUNTY BOARD OF COMMISSIONERS, G-2021-06-0046

The Board of County Commissioners of Ashtabula County, Ohio, met on the 5th day of September, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Kathy Thompson, Juvenile Court has presented a Subgrant agreement for the approval of the Board; and

WHEREAS, In order for counties to continue to receive human services funding through the state, and continue to provide the vital services needed by Ohio's most vulnerable population, the counties must sign these subgrant agreements; and

WHEREAS, The subgrant agreement includes language to help ensure counties remain in compliance with federal and state law, such as provisions that require ODJFS to provide technical assistance, training and monitoring to counties; and

WHEREAS, The purpose of this agreement allows the Ashtabula County Juvenile Court, as subgrantee, to administer programs concerning the placement and foster care of children under Title IV-E of the Social Security Act effective retroactive to July 1, 2019 through June 30, 2021; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the above subgrant agreement is hereby approved in accordance with the copy on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-301 APPROVING RENEWAL OF HOSTED SERVICES CONTRACT WITH COTT SYSTEMS, INC., FOR AN INTEGRATED LAND RECORDS SYSTEM, RECORDER'S OFFICE

The Board of County Commissioners of Ashtabula County, Ohio, met on the 5th day of September, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, on September 4, 2014 by Resolution No. 2014-214, a hosted services addendum to the contract with Cott Systems, Inc. was approved; and

WHEREAS, Barb Schaab, Ashtabula County Recorder, has presented a renewal to the Contract for the approval of the Board; and

WHEREAS, Ashtabula County is now exercising the renewal option in that contract, as follows:

Scope: To provide an Integrated Land Records System including data management products and services, includes image services under Resolution3 Hosted Services

Provider: Cott Systems Inc., 2800 Corporate Exchange Dr., Suite 300, Columbus, OH 43231

Cost: **Not to Exceed**, \$166,200.00, from the Recorder's Micrographic Fund

Term: begins January 1, 2020 and terminates December 31, 2024; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Host Services renewal to the Contract outlined above, is approved in accordance with a copy of said contract now on file in this office.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: **Yeas:** Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-302 APPROVING CONTRACT WITH ADAMS SERVICES, INC. AND ASHTABULA LAND REUTILIZATION CORPORATION FOR THE DEMOLITION OF A RESIDENTIAL SITE LOCATED IN THE CITY OF GENEVA, OHIO THROUGH THE CDBG COUNTYWIDE DEMOLITION, CLEARANCE OF SLUM & BLIGHT

The Board of County Commissioners of Ashtabula County, Ohio, met on the 5th day of September, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Janice Switzer, Director of Community Services & Planning, has presented a contract for the approval of the Board, to-wit:

Scope: Demolition of residential structure at 26 N Eagle St., Geneva, OH

Provider: Adams Services, Inc., 672 SR 45, Austinburg, OH 44010

Cost: Total Cost - \$30,500.00. Not to exceed \$5,500.00 from PY 2017 CDBG grant. Balance \$25,000 will be paid by Land Bank

Term: Begins upon board approval and completed no later than September 30, 2019; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the above contract is approved in accordance with the copy now on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-303 APPROVING CONTRACT WITH HUGH'S EXCAVATING FOR THE DEMOLITION OF TWO RESIDENTIAL SITES LOCATED IN THE CITY OF CONNEAUT, OHIO THROUGH THE CDBG COUNTYWIDE DEMOLITION, CLEARANCE OF SLUM & BLIGHT

The Board of County Commissioners of Ashtabula County, Ohio, met on the 5th day of September, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Janice Switzer, Director of Community Services & Planning, has presented a contract for the approval of the Board, to-wit:

Scope: demolition of residential structures located at 370 Buffalo St. and 557 Buffalo St., Conneaut OH

Provider: Hugh's Excavating, 570 Whitney RD, Conneaut OH 44030

Cost: Not to exceed \$21,882.00 from PY 2017 CDBG grant.

Term: begins upon board approval and completed no later than September 27, 2019; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the above contract is approved in accordance with the copy now on file in this office.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: **Yeas:** Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-304 AUTHORIZING AMENDMENT TO THE COMMUNITY HOUSING IMPACT AND PRESERVATION GRANT (CHIP) AGREEMENT WITH THE OHIO DEVELOPMENT SERVICES AGENCY FOR THE 2017, COMMUNITY DEVELOPMENT BLOCK GRANT FUND, (CDBG) B-C-17-1AD-1

The Board of County Commissioners of Ashtabula County, Ohio, met on the 5th day of September, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Janice Switzer, Director of Community Services & Planning, has presented the following Amendment for the approval of this Board; to-wit:

Purpose: Amendment to the PY 17 Community Housing impact and Preservation Grant, moving \$11,300.00 from Tenant Based Rental Assistance (TBRA) to Owner Private Rehabilitation, due to TBRA not being utilized.

WHEREAS, the amendment has been reviewed and it is found that such an amendment is necessary; now

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Ashtabula County, Ohio that an amendment be made as outlined above in accordance with a copy of said amendment on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-305 APPOINTING MEMBER TO THE ASHTABULA COUNTY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

The Board of County Commissioners of Ashtabula County, Ohio, met on the 5th day of September, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, In accordance with Ohio Revised Code Section 3750.03, the Board of Commissioners shall appoint members to serve on the Local Emergency Planning Committee (LEPC); and

WHEREAS, the following person needs to be appointed:

<u>Name</u>	<u>Category</u>
Charles Hughes, Jr.	OPS Manager

WHEREAS, Charles Hughes, Jr is to be appointed to the LEPC for a term commencing immediately and continuing until August 1, 2021; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that Charles Hughes Jr, is hereby appointed to the Ashtabula County Local Emergency Planning Committee, as outlined above.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: **Yeas:** Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-306 APPOINTING MEMBERS TO THE ASHTABULA COUNTY MENTAL HEALTH & RECOVERY SERVICES (MHRS) BOARD

The Board of County Commissioners of Ashtabula County, Ohio, met on the 5th day of September, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, In accordance with Ohio Revised Code Section 340.02 the Ashtabula County Mental Health & Recovery Services (MHRS) Board was established to provide for the development of comprehensive community mental health services and promote the delivery of high quality and cost effective alcohol and drug addiction services; and

WHEREAS, The Board of Commissioners are charged with the appointment of eight (8) members to the MHRS Board, with terms of the members being set at 4 years; and

WHEREAS, the terms of Richard Dana and Hattie Eisweirth have ended and they have asked not to be re-appointed; and

WHEREAS, Deborah King and Carol Lovas have submitted applications to be considered for the openings and this board would agree to their respective appointments; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that Deborah King and Carol Lovas are hereby appointed to the Ashtabula County Mental Health & Recovery Services (MHRS) Board; effective immediately and ending June 30, 2023.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington Nays: None Abstained: None Absent: None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-307 APPROVING THE PURCHASE OF VEHICLE BY THE ASHTABULA COUNTY ENGINEER'S OFFICE

The Board of County Commissioners of Ashtabula County, Ohio met on the 5th day of September, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, Tim Martin, Ashtabula County Engineer has requested permission to purchase a vehicle for use by his department, as outlined below:

Vendor: Ohio Dept. of Administrative Services, L 3686, Columbus, OH 43260

Description: (1) 2009 GMC Sierra K 1500 Truck in the amount of \$6,375.00 using MVGT funds

WHEREAS, this vehicle will replace a 2003 Ford F-250 XL that has outlived its usefulness and will be sold at auction; and

WHEREAS, the Board of Commissioners finds that such vehicle is necessary for the Engineer and his department in the performance of their duties; now

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Ashtabula County, Ohio, that the Ashtabula County Engineer is authorized to purchase the vehicle as listed above.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: **Yeas:** Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-308 RECEIVING PROPOSAL AND SETTING DATE AND TIME FOR PUBLIC HEARING ON PROPOSAL OF THE COUNTY RECORDER FOR FUNDS GENERATED FOR THE ACQUISITION OR MAINTENANCE OF TECHNOLOGY OR OTHER EQUIPMENT OR FOR CONTRACT SERVICES FOR 2020

The Board of County Commissioners of Ashtabula County, Ohio, met on the 5th day of September, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Pursuant to O.R.C. Section 317.321, the Ashtabula County Recorder filed a proposal with the County Clerk on August 26, 2019, for the use of funds collected from fees levied by the County Recorder pursuant to Sections 317.32, 1306.03, 1309.40, 1309.42, 1309.43 and 1310.15 of the Ohio Revised Code; and

WHEREAS, Changes in ORC 317.321 include changing the name from the Recorder's Micrographic Fund to the Recorder's Technology Fund; and

WHEREAS, Said proposal is as follows:

Re: Proposal to Continue the Recorder's Technology Fund

Dear Commissioners:

Pursuant to Section 317.321 of the Ohio Revised Code, I hereby submit the following proposal on behalf of the Ashtabula County Recorder's Office.

1. I request that beginning January 1, 2020 and ending December 31, 2020, \$6.00 of the fee collected for recording or filing a document for which a fee is charged as required by Sections 317.32(A) and 1309.525 of the Ohio Revised Code continue to be placed in the County treasury and designated as "General Fund Monies to Supplement the Equipment Needs of the County Recorder" (also known as Recorder's Technology Fund).
2. I request that these designated monies bear such designation for a period of five years.
3. I estimate that the total amount of fees to be collected for recording or filing documents under the above-referenced sections during the year 2020 will be approximately \$800,000.00.
4. I estimate that the total amount of fees which will be collected for the Recorder's Technology Fund during 2020 will be \$70,000.00.

For over 25 years, the Technology Fund has been a stable funding source for the essential service and equipment needs of the Recorder's Office. Careful management has ensured that contractual obligations have been fulfilled. Some of my contract costs will be rising. I pay for all of these obligations out of my technology fund, thereby removing any need for general fund monies to pay for these expenses. I have developed a plan for the much needed preservation of some of our most fragile records. I plan to continue the upgrades of the technological needs of the Recorder's Office to better serve the public, and this fund will provide a crucial role in my plan.

A detailed outline of my proposal is presented on the following page. I anticipate that this proposal will be journalized, and that a date will be set for discussion. Your continued support of this effort to provide high quality service to our citizens is greatly appreciated.

Sincerely, Barbara Schaab Ashtabula County Recorder

**PROPOSED 2020 EXPENDITURES
RECORDER'S TECHNOLOGY FUND**

I recommend the 2020 Technology Fund be administered as follows to meet the service and equipment needs of the Ashtabula County Recorder's Office:

Contract Services

Cott Systems Indexing & Imaging Services	\$47,500.00
Plat Map Reproduction	\$500.00
Micrographic Printer Contracts	\$6,500.00
Copier Contracts	\$1,500.00
Maintenance of Historical Records	\$7,000.00
Contract Services	\$63,000.00

WHEREAS, Section 317.321(D) requires that the Board set a date, not sooner than fifteen nor later than thirty days after the Board's receipt of the proposal on which to meet with the Recorder to review the proposal; and

WHEREAS, It is determined that September 24, 2019 at 11:00 a.m. be set as the time and date for the public hearing on the Recorder's request for 2020; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the proposal of the Ashtabula County Recorder for the acquisition or maintenance of technology or other equipment or for contract services for 2020 pursuant to O.R.C. 317.321 is hereby accepted and September 24, 2019 at 11:00a.m. be set as the time and date for the public hearing.

BE IT FURTHER RESOLVED, that the Clerk shall notify the County Recorder of the date of time of said meeting.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington Nays: None Abstained: None Absent: None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-309 OF THE BOARD OF COUNTY COMMISSIONERS OF ASHTABULA COUNTY FOR THE PURPOSE OF THANKING THE GOVERNOR AND THE OHIO GENERAL ASSEMBLY FOR THEIR STRONG SUPPORT OF COUNTY GOVERNMENT IN THE STATE BIENNIAL BUDGET BILL

The Board of County Commissioners of Ashtabula County, Ohio, met on the 5th day of September, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, this Board applauds and sincerely thanks Governor DeWine, House Speaker Larry Householder, Senate President Larry Obhof, and the members of the Ohio General Assembly for their strong support of the state-county partnership in the state operating budget; and

WHEREAS, this Board deeply appreciates the historic investments made into indigent defense reimbursement that will help relieve counties of the growing cost pressures of this state-mandated service; and

WHEREAS, this Board is deeply grateful for the significant state investment into Children Services, which will help counties provide critical care to our most precious and vulnerable residents – our children; and

WHEREAS this Board appreciates the sales tax reforms to modernize Ohio's sales tax statutes on remote seller nexus which will promote marketplace fairness and bolster the largest county revenue stream; and

WHEREAS this Board applauds the increase in the Local Government Fund as an appreciated investment by the state into county government to fund critical public services; and

WHEREAS this Board sincerely appreciates Governor DeWine, Speaker Householder, President Obhof and all the members of the Ohio General Assembly for listening to counties' concerns, addressing many of these issues in the state operating budget, and for making tremendous headway into strengthening the state-county partnership to better serve all Ohioans; and

WHEREAS this Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that we hereby extend our deep appreciation and thanks to Governor DeWine, House Speaker Larry Householder, Senate President Larry Obhof, and the members of the Ohio General Assembly for their hard work and strong support of county government in the state operating budget.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: **Yeas:** Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

BILLS:

COUNTY FUNDS SCHEDULE 36
ENGINEERS SCHEDULE 36E; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, do hereby find that the above outlined financial transactions and vouchers are in order and sufficient funds are available to permit the execution of these transactions,

BE IT FURTHER RESOLVED, that the above transactions are approved and allowed, and furthermore, that the County Auditor is hereby authorized to issue warrants for payment of said vouchers.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: **Yeas:** Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-63FINA ESTABLISHING A FUND TO BE KNOWN AS THE ASHTABULA COUNTY ADULT PAROLE AUTHORITY (APA) SUBSIDY GRANT FUND

The Board of County Commissioners of Ashtabula County, Ohio met on the 5th day of September, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, Ashtabula County Adult Probation receives grant funds from the Ohio Department of Rehabilitations and Correction to fund two (2) Adult Parole Authority positions, as the State of Ohio is no longer providing these services; and

WHEREAS, there is hereby created in the Ashtabula County Treasury a fund numbered 2356, to be known as the Ashtabula County Adult Parole Authority (APA) Subsidy Grant Fund to accept these grant dollars; and

WHEREAS, said grant funds are used to fund the operations of Common Pleas- Adult Probation; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that a new fund 2356 to be known as the Ashtabula County Adult Parole Authority (APA) Grant Fund is hereby established.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: **Yeas:** Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-41SEWA CERTIFYING ASSESSMENTS FOR THE MEADOWOOD ALLOTMENT NO. 1 SANITARY SEWER EXTENSION, PROJECT NO. 123-S IN THE ASHTABULA COUNTY GENERAL SEWER DISTRICT TO THE COUNTY AUDITOR FOR THE 2019 TAXES TO BE COLLECTED IN 2020 AND THEREAFTER UNTIL SAID ASSESSMENTS ARE PAID IN FULL

The Board of County Commissioners of Ashtabula County, Ohio met on the 5th day of September, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, Jefferson, Ohio, with the following members present: Casey R. Kozlowski, Kathryn L. Whittington, J. P. Ducro IV.

WHEREAS, via Resolution No. 2019-40SEWA adopted on July 9, 2019, the Board of Commissioners confirmed and levied final assessments for the cost of constructing the Meadowood Allotment No. 1 Sanitary Sewer Extension, Project No. 123-S, in the Ashtabula County General Sewer District and established August 12, 2019 as the expiration of accepting cash payments for the assessments; and

WHEREAS, In accordance with Section 6117.33 of the Ohio Revised Code, the Board of County Commissioners shall certify to the County Auditor all of the unpaid assessments provided for in Section 6117.32 of the Ohio Revised Code stating the amount and time of payment thereof; and

WHEREAS, the following unpaid assessments for the Meadowood Allotment No. 1 Sanitary Sewer Extension, Project No. 123-S, are hereby presented as follows:

**MEADOWOOD ALLOTMENT SEWER PROJECT #123-S
PLYMOUTH TOWNSHIP
PROJECT ASSESSMENT**

PARCEL NO	OWNER NAME	TAX STREET NO	PRICE PER LOT
42-023-00-020-00	HANHILAMMI, CARLA	3750 OAK LANE	\$ 3,750.01
42-023-00-021-00	SHOWALTER, BARRY	3740 OAK LANE	\$ 3,750.01
42-023-00-022-00	BUTALA, KIM	3730 OAK KANE	\$ 3,750.01
42-023-00-024-00	NEMITZ, LINDA	3710 OAK LANE	\$ 3,750.01
42-023-00-025-00	COLE, JASON & LAURA	1513 OAK LANE	\$ 3,750.01
42-023-00-026-00	CRISLIP, NEIL & MARY LOU, TRUSTEE	1523 OAK LANE	\$ 3,750.01
42-023-00-027-00	CRISLIP, NEIL & MARY LOU, TRUSTEE	OAK LANE - VACANT LOT	\$ 3,750.01
42-023-00-028-00	PASSERELL, ANNETTE	1547 OAK LANE	\$ 3,750.01
42-023-00-029-00	BARCHANOWICZ, TODD	1546 OAK LANE	\$ 3,750.01
42-023-00-030-00	CIMORELLI, KEVIN	1540 OAK LANE	\$ 3,750.01
42-023-00-031-00	TULINO, HEATHER	3715 OAK LANE	\$ 1,875.01
42-023-00-032-00	TULINO, HEATHER	OAK LANE - VACANT LOT	\$ 1,875.00
42-023-00-035-00	ALTONEN, ROBERT & SUSAN	1527 ELMWOOD DRIVE	\$ 3,750.01
42-023-00-036-00	TULINO, TERESA	1537 ELMWOOD DRIVE	\$ 3,750.01
42-023-00-037-00	NAVARRO, JOSE	1541 ELMWOOD DRIVE	\$ 3,750.01
42-023-00-038-00	FASANO, ANTHONY & TAMMY	1548 ELMWOOD DRIVE	\$ 3,750.01
42-023-00-039-00	CARUSO, MICHAEL & BEETY	1542 ELMWOOD DRIVE	\$ 3,750.01
42-023-00-040-00	GIANCOLA, ANTHONY	1536 ELMWOOD DRIVE	\$ 3,750.01
42-023-00-041-00	FOSTER, JENNIFER	1528 ELMWOOD DRIVE	\$ 3,750.01
42-023-00-042-00	FOSTER, JENNIFER	ELMWOOD DR - VACANT LOT	\$ 3,750.01
42-023-00-043-00	BIEDER, JUNE	1507 CHERRY LANE	\$ 3,750.01

42-023-00-044-00	ALFEREZ-PORTUGAL, EVERARDO & HERNANDEZ, MA N MENDOZA	1515 CHERRY LANE	\$ 3,750.01
42-023-00-046-00	DETORE, DONNA	1535 CHERRY LANE	\$ 3,750.01
42-023-00-049-00	COOK, JAMES	1550 CHERRY LANE	\$ 3,750.01
42-023-00-051-00	SELNICK, CONRAD	1538 CHERRY LANE	\$ 3,750.01
42-023-00-052-00	GINGERTREE PROPERTIES LTD	1530 CHERRY LANE	\$ 3,750.01
42-023-00-053-00	DILEMME, VINCENT & OLYMPIA	1512 CHERRY LANE	\$ 3,750.01
42-023-00-054-00	MESSNER, ELIZABETH	1500 CHERRY LANE	\$ 3,750.01
42-023-00-055-00	KATZMANN, CARA	1490 CHERRY LANE	\$ 3,750.01
42-023-00-056-00	SHELDON, CAROLYN	1480 CHERRY LANE	\$ 3,750.01
42-023-00-057-00	FINCHER, DONALD	1470 CHERRY LANE	\$ 3,750.01

DEPOSIT INTO #6001.001.150-436.0613

WHEREAS, Said assessments shall be collected in equal semi-annual installments plus maintenance fee of two percent (2%) commencing Tax Year 2019, payable beginning in the year 2020, and shall remain levied upon the properties so noted for a period of twenty (20) years; and

WHEREAS, Further such assessments shall remain as a lien upon the lots and lads so assessed from this date forward until such assessments are paid upon the completion of the certification term of 20 years; now

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Ashtabula County, Ohio, that the above assessments for the Meadowood Allotment No. 1 Sanitary Sewer Extension, Project No. 123-S in the Ashtabula County General Sewer District, are hereby certified to the Ashtabula County Auditor for collection as noted above commencing the 2019 tax year and continuing for a period of twenty (20) years until such time the assessments are paid in-full; and

BE IT FURTHER RESOLVED, that the Clerk of this Board shall forward a certified copy of this resolution to the Ashtabula County Auditor.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington Nays: None Abstained: None Absent: None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-42SEWA CERTIFYING DELINQUENT WATER CONSUMPTION CHARGES TO THE COUNTY AUDITOR FOR THE 2018 TAXES TO BE COLLECTED IN 2019

The Board of County Commissioners of Ashtabula County, Ohio, met on the 5th day of September, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, the Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of County Commissioners, and that all the deliberations of this Board of County Commissioners, and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and

WHEREAS, in accordance with Section 6103.02 (G-1) of the Ohio Revised Code, when any water consumption rates or charges are not paid when due, the Board of Commissioners may certify the unpaid rates or charges, together with any penalties, to the County Auditor, who shall place them upon the real property tax list and duplicate against the property served by the connection. The certified amount shall be a lien on the property from the date placed on the real property tax list and duplicate and shall be collected in the same manner as taxes; and

WHEREAS, The Department of Environmental Services has prepared a listing of such delinquent charges to be levied against each parcel for the 2018 tax year which shall be collected in 2019 as incorporated herein by reference as follows:

ASHTABULA CO DEPT OF ENVIRONMENTAL SERVICES (ACDES)					
2019 CERTIFICATIONS #3 (SEPTEMBER)					
DELINQUENT WATER CHARGES					
BILLS DUE THROUGH 8/26/19					
AUDITOR SITE VERIFIED: 8/30/19			PAYMENTS VERIFIED: 8/30/19		
PARCEL ID	OWNER NAME	SERVICE ADDRESS	LAST READ DATE	DUE DATE	Total
07-008-00-028-00	RANDALL, BURTONE E JR	2998 STATE ROUTE 307	06/18/19	07/25/19	\$ 29.65
17-004-00-024-00	KRAMER, JAMES	6785 N RIDGE RD W	7/9/2019	08/26/19	\$ 347.56
17-016-00-012-00	ANDOVER HOLDINGS LLC	3765 AUSTIN RD	07/01/19	08/05/19	\$ 218.38
17-016-00-045-00	BOWLING, JAMES R	5709 W MAPLE RD	06/13/19	08/05/19	\$ 8.09
17-023-00-009-00	AMERICAN SCRAP TIRE RECYCLERS INC	3576 N MYERS RD 3574 N MYERS RD	07/11/19	08/26/19	\$ 76.24
17-024-00-048-00	DEERFIELD LLC	4872 N RIDGE RD E APT 35	06/28/19	07/25/19	\$ 16.86
17-027-00-026-00	BARRISH, MARY	4296 N RIDGE RD E	07/01/19	08/05/19	\$ 38.12
17-027-10-036-00	HINES, ROLAND	4496 N RIDGE RD E	07/11/19	08/26/19	\$ 38.12
21-032-00-235-00	KUNTCH, JOHN	4905 S SPENCER DR	07/16/19	08/26/19	\$ 38.12
21-034-00-083-00	ANDRUS, DONALD	5070 S GENEVA DR	07/02/19	08/05/19	\$ 217.42
21-035-00-078-00	SWIGER, JESSE	4772 WESTLAKE DR	07/19/19	08/26/19	\$ 38.12
21-043-00-142-00	SALISBURY, CHARLOTTE & JAHN,	5109 UNIVERSITY DR	06/20/19	07/25/19	\$ 91.06

	EVAN				
21-045-00-083-00	MOORE, JERRY	4793 LINDA DR	7/19/2019	08/26/19	\$ 122.49
22-004-00-010-00	FELLENSTEIN, THOMAS	6230 S RIDGE RD W	07/11/19	08/26/19	\$ 223.30
25-009-00-002-10	PKM DEVELOPERS INC	1349 PERRY RD UNIT A	05/31/19	06/24/19	\$ 24.26
42-005-00-038-00	MCCRONE, TARA & KATI	531 GARRISON RD	07/03/19	08/05/19	\$ 38.12
42-005-00-041-00	AU, CYNTHIA	540 PLYMOUTH BRICK RD W	07/03/19	08/05/19	\$ 38.12
48-013-10-006-00	AMMON, JOSEPH	10 BILLOW BEACH	06/25/19	08/05/19	\$ 38.12
48-015-00-009-00	M S & R PROPERTIES LLC	5055 N RIDGE RD W	6/24/19 07/09/19	07/25/19 08/05/19	\$ 143.54
48-015-00-012-00	COLLINS, JAMES	5029 N RIDGE RD W	06/28/19	08/05/19	\$ 38.12
48-016-00-052-00	HAYDEN, GREGORY S	6050 NEW LONDON RD	07/01/19	08/05/19	\$ 38.12
48-018-00-026-00	KAJA HOLDINGS 2, LLC	6729 N RIDGE RD E	06/10/19	07/25/19	\$ 370.52
48-019-00-004-00	HANYOK, RYAN	6210 N RIDGE RD W	06/13/19	07/25/19	\$ 150.91
48-023-10-080-00	GRIPPI, VINCENT & STEPHANIE	4020 LAKE RD W	06/27/19	08/05/19	\$ 38.12
48-023-10-124-00	TABLER, JUNE	1106 WESTMINISTER	06/27/19	08/05/19	\$ 38.12
48-027-00-013-00	WARNER, GLORIA	2810 FORMAN RD	05/28/19	06/24/19	\$ 57.75
48-048-07-027-02	NELSON, KATHERYN	5930 LAKE RD W UNIT 2702	06/24/19	08/05/19	\$ 38.12
					\$ 2,555.47

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, in and for Ashtabula County, Ohio, as follows:

Section 1. The delinquent water consumption charges, as compiled by the Department of Environmental Services, and as referenced herein as EXHIBIT A, is hereby certified to the Ashtabula County Auditor for collection with the real property tax list and duplicate for the 2018 tax year which shall be collected in 2019; and

Section 2. That collection for said delinquent water consumption charges shall be paid to the Ashtabula County Water District Revenue Fund Account Number 6002.001.155-436.0009.

BE IT FURTHER RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to the Ashtabula County Auditor and to the Department of Environmental Services.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-43SEWA CERTIFYING DELINQUENT SEWER SERVICE CHARGES TO THE COUNTY AUDITOR FOR THE 2018 TAXES TO BE COLLECTED IN 2019

The Board of County Commissioners of Ashtabula County, Ohio, met on the 5th day of September, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, the Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of County Commissioners, and that all the deliberations of this Board of County Commissioners, and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and

WHEREAS, in accordance with Section 6117.02 (C) of the Ohio Revised Code, when any sanitary rates or charges are not paid when due, the Board of Commissioners may certify the unpaid rates or charges, together with any penalties, to the County Auditor, who shall place them upon the real property tax list and duplicate against the property served by the connection. The certified amount shall be a lien on the property from the date placed on the real property tax list and duplicate and shall be collected in the same manner as taxes; and

WHEREAS, The Department of Environmental Services has prepared a listing of such delinquent charges to be levied against each parcel for the 2018 tax year which shall be collected in 2019 as incorporated herein by referenced below:

ASHTABULA CO DEPT OF ENVIRONMENTAL SERVICES (ACDES)					
2019 CERTIFICATIONS #3 (SEPTEMBER)					
DELINQUENT COUNTY SEWER CHARGES					
BILLS DUE THROUGH 8/26/19					
AUDITOR SITE VERIFIED: 8/30/19			PAYMENTS VERIFIED: 8/30/19		
PARCEL ID	OWNER NAME	SERVICE ADDRESS	LAST READ DATE	DUE DATE	Total
17-033-00-039-00	ANGELOFF, CHRISTOPHER	7 EAST DR	07/31/19	08/26/19	\$ 228.10
48-009-00-046-02	JH PROPERTIES LLC	3901 N BEND RD	07/31/19	08/26/19	\$ 189.12
48-015-00-009-00	M S & R PROPERTIES LLC	5055 N RIDGE RD W	06/24/19	07/25/19	\$ 85.27
48-021-00-053-00	ALLEN, MICHAEL	5502 N RIDGE RD W	07/31/19	08/26/19	\$ 189.12
48-023-10-113-00	HAFFA, STACEY	3715 ATLANTIC AVE	06/04/19	07/03/19	\$ 2.49
48-043-10-033-00	WORTHINGTON, QUINCY	1582 HEMLOCK DR	07/31/19	08/26/19	\$ 221.18
					\$ 915.28

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, in and for Ashtabula County, Ohio, as follows:

Section 1. The delinquent sewer service charges, as compiled by the Department of Environmental Services, and as referenced herein as EXHIBIT A, is hereby certified to the Ashtabula County Auditor for collection with the real property tax list and duplicate for the 2018 tax year which shall be collected in 2019 and

Section 2. That collection for said delinquent sewer service charges shall be paid to the Ashtabula County Sewer District Revenue Fund Account 6001.001.150-436.0009.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None
VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
 Whereupon the resolution was declared passed unanimously.

Work sessions:

September 29, 2019 9:00 a.m. Topic: Department Head Meeting

In Attendance: J. P. Ducro IV, Casey Kozlowski, Kathryn Whittington, Lisa Hawkins, Janet Discher, Lauren Davis, Mike Fitchet, Nick Sanford, Jake Brand, Janice Switzer, Dennis Bowman

United Way Cider and Donuts event on 9/13 8:30 to 10:30a.m. 5 dozen donuts have been donated, Mike Fitchet to obtain 2 dozen from Brant's. Will contribute funds for fruit bowl.

State Budget update- priority was to get 100% reimbursement on indigent defense, we are up to 90% reimbursement, does not mean new positions, important to control costs. There was a slight increase in Local Government Funds, included provision for online retailers with an Ohio presence to assess sales tax. Ohio Sales tax collection is estimated \$160,000,000 million, will trickle down to counties.

Commissioner Whittington reported on the Attorney General and Yost HB to take Opiate lawsuits, legislatively handle them. Ashtabula County filed an Opiate lawsuit, did not file class action, filed on our own. The manufacturers are putting money aside for the lawsuits. We will be doing a resolution to the Governor thanking for LGF, Indigent Defense and Children Services.

County budget- begin the process shortly, hopefully next week. First step is for revenue estimates. Having the actual budget meeting's the last couple weeks of October.

Commissioner update: welcome new CBO for the Building Dept., Dennis Bowman. New hire in the Maintenance Dept. to replace Ron Ryan. Lori Larson's mother passed away yesterday. There was a new hire of an Inspector in the Building Dept., Steve Miller.

Roof project time frame for completion is November 1, 2019. It is the same style of roof as the Prosecutor building, could not preserve the slate, was not economical, so will be metal style. National Historical Registry of places has been contacted.

Community Corrections building (jail)- had hopes that it would make November's ballot. That is not going to be possible. The estimated cost was more than anticipated. We are doing due diligence, Jim Kemmerle has been working very hard to bring the project into affordability. There is no set time frame for the matter to be on the ballot.

Email regarding a Corsa training, checklist of things for reimbursement. It is a mandatory training.

Health insurance and Wellness- participation rates are better than last year. We will receive the renewal rates next week for 2020. Initial indication there will be a very small increase. The new portal is opening up, the personal health score goal went up by 50 points. Lauren distributed a handout of dates for 2020 Wellness. She commends the Auditor's office, participating in Heart Association events, will be in September. If you attend, can put in self-reporting portal for 25 points.

The next evening Commissioner is in Pierpont Twp.

2 Minute Drill:

Janice Switzer-Finished monitoring no findings, only a couple of recommendations. CDBG projects will go under contract next week, then move on to new grants. The unofficial grant award, another CHIP grant and waiting for CDBG. She has been working with Pierpont for additional grants, if Commissioners move ahead with project. HSTS septic system grant, income requirements and documentation needed. There is funding for septic system replacement. Will meet with Geneva later today for downtown revitalization. They will be traveling to various trainings. Janice has a vacation in the middle of October, Jake will begin transition to Director and take over Janice's office, preparing for the beginning of the year.

Jake Brand- HHW event is coming at A-Tech on 9/28.

Commissioner Ducro- Broadband access to the unserved and underserved rural parts of the county.

Commissioner Whittington- Rural America panel discussion, she has spoken nationally. She has been asked to speak again about how it has affected our workforce and what we are doing to address it. What we are doing here is being looked at and modeled in another state. Overdose deaths are down. 2nd grant written for task force has not been approved yet. The Task force has been in effect for 58 days, has 8 dedicated officers and she stated the seizure statistics. They are doing very well. She will be starting the DLF grant of \$150,000 to \$200,000.

Lisa Hawkins- cautioned department heads to review their record retention schedules. There have been many public records requests. If there are questions, please contact her.

Commissioner Kozlowski- Growth Partnership and 503 Corp., may have a new name Economic Development Center, is moving into the county-owned Port Authority building. There was discussion regarding the move for EMA to the former Growth Partnership office, including furniture left behind.

ACDES- is expanding its geography with Roaming Shores. In process of drafting contract for operational support in collaboration for regional service. The Asst. Water Treatment person is retiring next month. They are in process of evaluating applicants for the position.

EMA- preparing for move to Market Street location. Mitigation Plan has been submitted to State, submitted to FEMA, should hear back within 60 days. Once approved, the Comrs. have to adopt it. They are doing an active shooter training. Governor has reinforced the school shooter training.

Commissioner Ducro reported on the Census and encouraged everyone to participate. RAM event in Youngstown on 9/21.

September 29, 2019 10:00 a.m. Topic: AC Environmental Services Dept.

In Attendance: J. P. Ducro IV, Casey Kozlowski, Kathryn Whittington, Janet Discher, Nick Sanford

Department Administration

1. Forthcoming Resolution Requests

- a. Revision to RES 2019-13SEWA, Use of County Vehicles
- b. Certifying special assessments to tax duplicates for Meadowood project (9/5)
- c. (Pending) Easement Agreement for a private sanitary sewer to become public, Austinburg Twp.

2. Ashtabula County Regional Water & Sewer Initiative

- a. Tentative 9/26 date for organizational proposal meeting with Ashtabula City
- b. Roaming Shores Village has expressed written interest in joining a district.

3. Roaming Shores Village Operational Services (Water & Sewer)

- a. Draft Contract in review by County, to be forwarded to Village Solicitor & Administrator (attachment)
- b. Monthly not-to-exceed baseline operational services for water and wastewater with provision for billable hourly emergency services
- c. 24-month term with option to terminate with 30-day notice.

4. Meadowood Allotment Sanitary Sewer Extension – Progress

- a. Met with Contractor and Engineer to walk the site and address unsatisfactory items, provide deadlines for addressing (anticipate action after 9/1 to accommodate proper fall growing season)
- b. Tie-ins are ongoing; 8 permits secured to-date.

5. 2020 Project Nominations – Ohio EPA/Water Pollution Control Loan Fund

- a. Construction of Coffee Creek WWTP Improvements (with an increase in OPWC funding)
- b. “East Ashtabula Regional Sanitary Sewer Expansion” (attachment)

6. Pierpont Township Sewer Planning

- a. Interest Surveys issued on September 9 with September 3 deadline for submission.

7. Ashtabula County Port Authority – Plant C

- a. Continue to assist ACPA and their contractors in any advisory capacity relative to watermain replacement.
- b. Contract to expire at end of year; ACPA and ACDES seek to forge a new agreement moving forward.
- c. Anticipate integrating mainline distribution system maintenance into new scope of services.

Construction Projects

1. OPWC Round 32: 2018

- a. Harpersfield – SR-534 System Valve Replacement at I-90 Interchange. Funding Agreement executed in July 2018, ACDES in process of procuring materials (valves and appurtenances) and will issue an RFP for labor services by local contractors.
- b. Saybrook – Lift Station Improvements: Submitted list of items to be publicly bid by trade (i.e. mechanical, electrical, structural)

2. 2” Waterline Replacement Projects (ongoing)

- a. Locust Drive, Saybrook (Ongoing)
- b. Chestnut Drive, Saybrook (Complete)
- c. Linwood Drive, Saybrook (Ongoing)

3. Roof Replacement Projects (ongoing)

- a. Holiday Camplands WWTP, Andover
- b. Northern Beach Water Booster Station, Saybrook
- c. Mineral Springs Water Booster Station, Plymouth

September 3, 2019 2:00 p.m. Topic: General Matters/Agenda Items

In Attendance: J. P. Ducro IV, Casey Kozlowski, Kathryn Whittington, Lisa Hawkins, Janet Discher, Barb Schaab

Cott System- renewal of the current contract, at a lesser cost of \$180,000 for a 5 year term. There are 8 public work stations. They still microfilm all the records. The recording fees went up, 1st to pages of print off. 10/17 going to \$34, \$3 goes into the General fund. The Micrographic Fund request is the same as last year. The public hearing is set.

Kathy Thompson sent an email regarding the agreements that will need to be on Thursday's meeting for approval.

Lodging Tax- Williamsfield Twp. had 2 establishments we collected tax for, several years ago it was mis-coded as Andover. The Prosecutor has stated to go back 3 years. Andover should be debited. Decision: ok for Jamie to pay Williamsfield. Another question was if amenities are taxable, which include pets, cleaning, etc. Suggest the language in the has to be clarified. Start the new year with new regulations.

Board handbook- check Office Max, Copy World, Staples. The book and presentation would be sent to all the board members that we are the appointing agent for. Schedule a meeting with the boards first as Phase 1, Committees would be Phase 2.

Engineers request for a vehicle. Decision: yes.

PV field trip- schedule it.

Budget Committee- Lisa to schedule the meetings. Janet to reach out to current members to see if they intend to return.

MHRS Board- hold Paula Plona's application for one year, Will send a letter stating received your application of interest. There are no openings, hold for 12 months.

8th grade student wants to job shadow in the budget analyst field. Janet will work with him.

ADJOURNMENT:

The President and Clerk of the Board hereby certify that this is a true and accurate record of the minutes of the September 5, 2019 session. All deliberations concerning official business and formal actions by this Board of Ashtabula County Commissioners were conducted in an open public meeting.

CERTIFIED:

ATTESTED:

PRESIDENT

COMMISSIONERS

COMMISSIONERS

OF

CLERK

ASHTABULA COUNTY

ASHTABULA COUNTY