

REGULAR SESSION OF THE ASHTABULA COUNTY BOARD OF COMMISSIONERS

Old Courthouse 25 West Jefferson St., 2nd Floor Jefferson, OH 44047

October 8, 2019

The Board of Ashtabula County Commissioners met in session; the Board President called the meeting to order and the Pledge of Allegiance was said.

Members Present: President J. P. Ducro, IV, Vice-President Casey R. Kozlowski and Commissioner Kathryn L. Whittington. **Absent:** None **Board Staff Present:** County Administrator Janet Discher and Clerk of the Board Lisa Hawkins.

Motion To Approve Minutes Of Previous Session(s), Waiver Of The Reading Of Same and Motion To Approve Today's Agenda:

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** none
Whereupon the minutes were declared approved unanimously.

THE BOARD PRESIDENT INTRODUCED AND ENTERTAINED MOTIONS FOR THE FOLLOWING RESOLUTIONS: RESOLUTION NUMBER 2019-337 AWARDING AND APPROVING SENIOR SERVICES SUBGRANT AGREEMENTS WITH VARIOUS ENTITIES FOR CHORE, HOME DELIVERED MEALS, HOMEMAKER, PERSONAL CARE, INDEPENDENCE AND WELLNESS; GUARDIANSHIP AND PAYEESHIP SERVICES; AND TRANSPORTATION SERVICES, CONTRACT NO'S: 20-4001-S; 20-4002-S; 20-4003-S; 20-4005-S; 20-4006-S; 20-4007-S; 20-4008-S; 20-4009-S; 20-4010-S; 20-4011-S; 20-4012-20-S; 20-4013-20-S; 20-4014-20-S; 20-4015-20-S; 20-4016-20-S; 20-4017-S; 20-4018-S ; 20-4019-S, ACDJFS

The Board of County Commissioners of Ashtabula County, Ohio, met on the 8th day of October, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, on August 6, 2019, proposals were received and laid on the table for various Senior Services Programs; and

WHEREAS, it is now necessary to take the proposals from the table, award and approve the agreements; and

WHEREAS, Patrick Arcaro, Director of the Dept. of Job and Family Services, has presented the following agreements for the approval of the Board, to-wit:

ALL TERMS ARE EFFECTIVE: January 1, 2020 and ending December 31, 2021

SCOPE OF SERVICES: All sub grant agreements listed below provide specified services to Ashtabula County residents age 60 and older under the Senior Services Levy.

INDEPENDENCE & WELLNESS:

ASHTABULA CO. COMMUNITY ACTION AGENCY Contract No.: 20-4009-S

Provider: Ashtabula Co. Community Action Agency, PO Box 2610, Ashtabula, OH

Cost: **Not to Exceed,** \$5,500.00

ASHTABULA CO. YMCA Contract No.: 20-4019-S

Provider: Ash. Co. YMCA, 263 W. Prospect Ave., Ashtabula, OH 44004

Cost: **Not to Exceed,** \$22,600.44

ASHTABULA CO. COUNCIL ON AGING Contract No.: 20-4010-S

Provider: Ash. Co. Council on Aging, 4148 Main Ave., Ashtabula, OH 44004

Cost: **Not to Exceed,** \$53,680.00

CONNEAUT HUMAN RESOURCE CENTER Contract No.: 20-4006-S

Provider: Conneaut Human Resource Ctr., 327 Mill St., Conneaut, OH 44030

Cost: **Not to Exceed,** \$30,600.00

COUNTRY NEIGHBOR PROGRAM, INC. Contract No.: 20-4007-S

Provider: Country Neighbor Program, Inc., 39 S. Maple St., Orwell, OH 44076

Cost: **Not to Exceed,** \$53,693.00

GENEVA AREA SENIORS CORP. Contract No.: 20-4008-S

Provider: Geneva Area Seniors Corp., 62 W. Main St., Geneva, OH 44041
Cost: Not to Exceed, \$73,776.00

CHORE SERVICES:

ASHTABULA CO. COUNCIL ON AGING Contract No.: 20-4003-S

Provider: Ash. Co. Council on Aging, 4148 Main Ave., Ashtabula, OH 44004
Cost: Not to Exceed, \$25,102.00

COUNTRY NEIGHBOR PROGRAM, INC. Contract No.: 20-4005-S

Provider: Country Neighbor Program, Inc., 39 S. Maple St., Orwell, OH 44076
Cost: Not to Exceed, \$6,782.50

HOMEMAKER SERVICES:

ASHTABULA CO. COMMUNITY ACTION AGENCY Contract No.: 20-4012-S

Provider: Ashtabula Co. Community Action Agency, P.O. Box 2610, Ashtabula, OH
Cost: Not to Exceed, \$92,141.56

CONNEAUT HUMAN RESOURCE CENTER Contract No.: 20-4013-S

Provider: Conneaut Human Resource Ctr., 327 Mill St., Conneaut, OH 44030
Cost: Not to Exceed, \$32,000.00

COUNTRY NEIGHBOR PROGRAM, INC. Contract No.: 20-4014-S

Provider: Country Neighbor Program, Inc., 39 S. Maple St., Orwell, OH 44076
Cost: Not to Exceed, \$103,530.00

HOME DELIVERED MEALS:

COUNTRY NEIGHBOR PROGRAM, INC. Contract No.: 20-4001-S

Provider: Country Neighbor Program, Inc., 39 S. Maple St., Orwell, OH 44076
Cost: Not to Exceed, \$205,659.00

ASHTABULA CO. COMMUNITY ACTION AGENCY Contract No.: 20-4002-S

Provider: Ashtabula Co. Community Action Agency, PO Box 2610, Ashtabula, OH
Cost: Not to Exceed, \$316,008.00

GUARDIANSHIP/PAYEE PROGRAM:

CATHOLIC CHARITIES OF ASHTABULA COUNTY Contract No.: 20-4011-S

Provider: Catholic Charities of Ashtabula County, 4200 Park Ave. 3rd Floor, Ashtabula, OH
Cost: Not to Exceed, \$59,728.90

PERSONAL CARE SERVICES:

ASHTABULA REGIONAL HOME HEALTH SERVICES 20-2015-S:

Provider: APMC Regional Home Health Services P.O. Box 1428, Ashtabula, OH 44005
Cost: Not to Exceed, \$126,396.00

COUNTRY NEIGHBOR PROGRAM, INC. Contract No.: 20-4016-S

Provider: Country Neighbor Program, Inc., 39 S. Maple St., Orwell, OH 44076
Cost: Not to Exceed, \$57,972.30

SENIOR TRANSPORTATION PROGRAM:

COUNTRY NEIGHBOR PROGRAM, INC. Contract No.: 20-4018-S

Provider: Country Neighbor Program, Inc., 39 S. Maple St., Orwell, OH 44076
Cost: Not to Exceed, \$318,240.00

ACTS, Contract No.: 20-4017-S
Provider: ACTS, Ashtabula, OH 44004
Cost: Not to Exceed, \$71,572.80

WHEREAS, Richmond Transportation submitted a proposal but was not considered as a provider due to the cost per hour, per client being higher than other services could be provided for and the area was limited, so needs to be rejected; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Sub grant agreements are hereby taken from the table, awarded, rejected and approved as noted above in accordance with copies now on file in this office.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None
VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-338 APPROVING TITLE XX/TEMPORARY ASSISTANCE TO NEEDY FAMILIES (TANF) SUBGRANT AGREEMENT WITH THE ASHTABULA COUNTY COURT OF COMMON PLEAS-JUVENILE DIVISION AND THE ASHTABULA COUNTY DEPT. OF JOB AND FAMILY SERVICES FOR FAMILY STRENGTHENING PROGRAM SERVICES, CONTRACT # 20-2008-XX

The Board of County Commissioners of Ashtabula County, Ohio, met on the 8th day of October, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Patrick Arcaro, Director of the Dept. of Job and Family Services, has presented an agreement for the approval of the Board, to-wit:

Scope of Agreement: provides information and services to youth and families of youth that are involved or at risk of involvement in criminal activity.

Provider: Ash. Co. Common Pleas Court- Juvenile Division, 3816 Donahoe Dr., Ashtabula, OH 44004

Cost: Not to Exceed, \$215,697.40 from Title XX/TANF transfer funds

Term: Retroactive to October 1, 2019 to September 30, 2020; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the agreement as noted above is approved in accordance with the copy now on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None
VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-339 APPROVING MEMORANDUM OF AGREEMENT BY AND BETWEEN THE OHIO SECRETARY OF STATE (SOS) AND ASHTABULA COUNTY FOR SERVICES RELATED TO HARDWARE AND ALBERT INTRUSION DETECTION SERVICES FOR VOTING SYSTEMS, EPOLLBOOKS, VOTER REGISTRATION SYSTEMS, AND REMOTE MARKING BALLOT DEVICE VENDORS, BOARD OF ELECTIONS

The Board of County Commissioners of Ashtabula County, Ohio, met on the 8th day of October, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Directive 2019-08 established that the Ohio Secretary of State (“SOS”) will provide hardware and Albert intrusion detection services to all counties who do not currently have these services, and

WHEREAS, Directive 2019-08 established that SOS will provide Albert intrusion detection devices to the voting system, epollbook, voter registration system, and remote marking ballot device vendors that are operational in Ohio, and

WHEREAS, Center for Internet Security, Inc. ("CIS"), offers fee-based Services (as defined herein) to state and local elections entities and Secretary of State has procured such Services to be deployed at Vendor, subject to the terms and conditions set forth in a written agreement between SOS and CIS, Secretary of State Contract Number 2020-05 ("Agreement") through December 31, 2020, and

WHEREAS, CIS agreed to incorporate notifications to the Secretary of State as part of its escalation procedures with each individual County and Vendor; the Secretary of State agreed to incorporate language to effectuate this provision within its written agreements with each County and Vendor, and

WHEREAS, SOS and County wish to enter into this MOA to further set forth the duties and obligations of the Parties; and

WHEREAS, terms and conditions are outlined further in the agreement now on file in this office; now THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the agreement, as noted above, is approved in accordance with the copy now on file in this office.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None
VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-340 APPROVING AMENDMENT TO SENIOR LEVY HOME DELIVERED MEALS SUB-GRANT AGREEMENT WITH COUNTRY NEIGHBOR, INC., CONTRACT NO. 19-4001-S, ACDJFS

The Board of County Commissioners of Ashtabula County, Ohio, met on the 8th day of October, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Patrick Arcaro, Director of the Ashtabula County Department of Job & Family Services has presented Contract Amendments for the approval of the Board, to-wit:

Original Contract Date: January 1, 2019 **Contract No.** 19-4001-S

Service: Amendment to Home Delivered Meals to increase funds.

Provider: *Country Neighbor Program, Inc., PO Box 212, Orwell, OH 44076*

Article V – Availability of Funds:
Increases available funds for FY2019 in the amount of **\$23,004.00**

Total available funds increases from **\$182,655.00 to \$205,659.00**

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Amendment to the Agreement, as noted above, is approved in accordance with copies now on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None
VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-341 APPROVING AMENDMENT TO EMPLOYMENT RELATED TRANSPORTATION CONTRACTS CITY TAXICAB & TRANSFER COMPANY, INC., CONTRACT NO. 19-3003-ERT, ACDJFS

The Board of County Commissioners of Ashtabula County, Ohio, met on the 8th day of October, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Patrick Arcaro, Director of the Ashtabula County Department of Job & Family Services has presented an Amendment for the approval of the Board, to-wit:

EMPLOYMENT RELATED:

PROVIDER: CITY TAXICAB & TRANSFER CO. INC., 1753 W. Prospect Rd., Ashtabula, OH 44004

Original Contract Date: October 1, 2018

Contract No. 19-3003-ERT

Service: Amendment No. 1- amendment to increase funding for employment related transportation services.

Amendment: Article 4 – Availability of Funds: Increase funds for FY2019 in the amount of **\$5,000.00**
Total available funds increases from **\$20,000** to **\$25,000**

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Amendment to the Agreement, as outlined above, is approved in accordance with the copy now on file in this office.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington Nays: None Abstained: None Absent: None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-342 ACCEPTING GRANT AGREEMENT FROM THE OFFICE OF JUSTICE PROGRAMS FOR THE ASHTABULA COUNTY DRUG COURT AND ASHTABULA COUNTY COMMON PLEAS COURT, AWARD NO. 2019-DC-BX-0009

The Board of County Commissioners of Ashtabula County, Ohio, met on the 8th day of October, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Kathleen Thompson, Ashtabula County Common Pleas Court Administrator, has submitted a grant award agreement for the approval of the Board, to-wit:

Party: U.S. Dept. of Justice, Office of Justice Programs, Washington, D.C., 20531

Purpose: The purpose of the program is to provide funding for the Ashtabula County Drug Court

Grant Period: retroactive to October 1, 2019 to September 30, 2022

Funding: \$139,111.00 annually for 3 years, Total award: \$417,333.00; now

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the above grant agreement is accepted in accordance with the copy now on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington Nays: None Abstained: None Absent: None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-343 AUTHORIZING THE FILING OF A GRANT APPLICATION TO THE DIRECTION HOME OF EASTERN OHIO, INC. FOR FUNDING FOR THE ASHTABULA COUNTY TRANSPORTATION SYSTEM (ACTS)

The Board of County Commissioners of Ashtabula County, Ohio, met on the 8th day of October, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Patrick Arcaro, Director of Ashtabula County Job & Family Services, on behalf of the Ashtabula County Transportation System, has prepared an application to the Direction Home of Eastern Ohio, Inc. for Federal Title III-B funds in the amount of \$37,472.00, with a local match of \$5,621.00 for a total of \$43,093.00; and

WHEREAS, the funds will be used to transport Ashtabula County residents age 60 and older from one place to another, including meal sites, medical offices, pharmacies, grocery stores, senior centers and/or government agencies on both the ACTS Demand Response and Deviated Fixed Route services.

WHEREAS, the application has been reviewed and it is found that such a grant would be desirable and is necessary; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that an application be made to the Direction Home of Eastern Ohio, Inc. in accordance with a copy of said application on file in this office.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-344 APPROVING PROPOSAL OF RECORDER FOR THE ACQUISITION OR MAINTENANCE OF MICROGRAPHIC, OTHER EQUIPMENT AND CONTRACT SERVICES FOR 2020

The Board of County Commissioners of Ashtabula County, Ohio, met on the 8th day of October, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, pursuant to O.R.C. Section 317.321, the Ashtabula County Recorder filed a proposal with the Clerk of the Board on August 26, 2019 for the use of funds collected from fees levied by the County Recorder; and

WHEREAS, said proposal is as follows:

Re: Proposal to Continue the Recorder's Technology Fund

Dear Commissioners:

Pursuant to Section 317.321 of the Ohio Revised Code, I hereby submit the following proposal on behalf of the Ashtabula County Recorder's Office.

1. I request that beginning January 1, 2020 and ending December 31, 2020, \$6.00 of the fee collected for recording or filing a document for which a fee is charged as required by Sections 317.32(A) and 1309.525 of the Ohio Revised Code continue to be placed in the County treasury and designated as "General Fund Monies to Supplement the Equipment Needs of the County Recorder" (also known as Recorder's Technology Fund).
2. I request that these designated monies bear such designation for a period of five years.
3. I estimate that the total amount of fees to be collected for recording or filing documents under the above-referenced sections during the year 2020 will be approximately \$800,000.00.
4. I estimate that the total amount of fees which will be collected for the Recorder's Technology Fund during 2020 will be \$70,000.00.

For over 25 years, the Technology Fund has been a stable funding source for the essential service and equipment needs of the Recorder's Office. Careful management has ensured that contractual obligations have been fulfilled. Some of my contract costs will be rising. I pay for all of these obligations out of my technology fund, thereby removing any need for general fund monies to pay for these expenses. I have developed a plan for the much needed preservation of some of our most fragile records. I plan to continue the upgrades of the technological needs of the Recorder's Office to better serve the public, and this fund will provide a crucial role in my plan.

A detailed outline of my proposal is presented on the following page. I anticipate that this proposal will be journalized, and that a date will be set for discussion. Your continued support of this effort to provide high quality service to our citizens is greatly appreciated.

PROPOSED 2020 EXPENDITURES RECORDER'S TECHNOLOGY FUND

I recommend the 2020 Technology Fund be administered as follows to meet the service and equipment needs of the Ashtabula County Recorder's Office:

Contract Services

Cott Systems Indexing & Imaging Services	\$47,500.00	
Plat Map Reproduction	\$500.00	
Micrographic Printer Contracts	\$6,500.00	
Copier Contracts	\$1,500.00	
Maintenance of Historical Records	\$7,000.00	
	Contract Services	\$63,000.00

WHEREAS, this Board of Commissioners would concur with the proposal of the Ashtabula County Recorder, as outlined above; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the proposal of the Ashtabula County Recorder for the acquisition or maintenance of micrographic or other equipment or for contract services for 2020 pursuant to O.R.C. 317.321 is hereby approved.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None
VOTE: Yeas: Ducro, Kozlowski, Whittington Nays: None Abstained: None Absent: None
 Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-345 AMENDING RESOLUTION NO. 2019-334 AUTHORIZING THE DISPOSAL AND/OR SALE OF UNNEEDED, OBSOLETE OR UNFIT PERSONAL PROPERTY (TREASURERS, JUVENILE COURT, CLERK OF COURTS)

The Board of County Commissioners of Ashtabula County, Ohio, met on the 8TH day of October, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, on October 1, 2019 by Resolution No. 2019-334, items from the Ashtabula County Treasurers office were placed on the auction for sale; and

WHEREAS, it has come to the attention of the Board of Commissioners that the following items need to be removed from the online auction:

Auction Items: Treasurer's:

Black metal L-shaped desk with 2 cabinets, shelf	Average	\$25
**removed from auction- county department wants it		
Three Varidesk 36" Standing Desk	Good	\$100 each
**remove from auction- purchased with wellness grant		

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that Resolution 2019-334 is hereby amended to remove the above listed items.

BE IT FURTHER RESOLVED, that all other items remain as outlined in Resolution No. 2019-334.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None
VOTE: Yeas: Ducro, Kozlowski, Whittington Nays: None Abstained: None Absent: None
 Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-346 ADOPTING THE REVISED PREVENTION, RETENTION AND CONTINGENCY (PRC) PROGRAM FOR THE ASHTABULA COUNTY DEPARTMENT OF JOB & FAMILY SERVICES

The Board of County Commissioners of Ashtabula County, Ohio, met on the 8TH day of October, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, the Board of Commissioners of Ashtabula County adopted a revised Prevention, Retention and Contingency (PRC) Program for the Ashtabula County Department of Job and Family Services (ACDJFS) which is designed to meet our local needs; and

WHEREAS, Chapter 5108 of the Revised Code requires that the PRC Plan be renewed every two years and the biennial renewal date of this PRC Program for Ashtabula County is October 1, 2019; and

WHEREAS, Patrick J. Arcaro, ACDJFS Director, and the Family and Children First Council of Ashtabula County, has reviewed and recommended approval of the revised PRC Program; and

WHEREAS, this Board concurs with the recommendation and revisions; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the revised Prevention, Retention and Contingency (PRC) Program be approved effective retroactive to October 1, 2019, in accordance with a copy of said plan, now on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington Nays: None Abstained: None Absent: None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-347 RATIFYING WAGE REOPENER FOR THE AGREEMENT BETWEEN THE ASHTABULA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND THE AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES (AFSCME) LOCAL 14

The Board of County Commissioners of Ashtabula County, Ohio, met on the 8th day of October, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, The Ashtabula County Commissioners have been negotiating a wage reopener with the American Federation of State, County and Municipal Employees, Local 14; for representation of certain employees of the Ashtabula County Department of Job and Family Services in collective bargaining procedures; and

WHEREAS, a union vote was taken for the ratification of the wage-reopener for the agreement to include January 1, 2020 – December 31, 2020, said wage reopener being ratified by a majority vote of the union membership; and

WHEREAS, the recommendation of Patrick Arcaro, Director of the Ashtabula County Department of Job and Family Services, is that the Board ratify the wage reopener for the collective bargaining agreement; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the wage reopener for the agreement between the American Federation of State, County and Municipal Employees, Local 14 and the Ashtabula County Department of Job and Family Services for union representation for certain employees of the Department of Job & Family Services employees be and the same is hereby ratified.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington Nays: None Abstained: None Absent: None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-348 APPROVING AMENDMENT TO AGREEMENT WITH KONICA MINOLTA BUSINESS SOLUTIONS U.S.A., INC. (FORMERLY RESULTS ENGINEERING) FOR THE ASHTABULA COUNTY COURT SYSTEM IMAGING AND DOCUMENT MANAGEMENT SYSTEM

The Board of County Commissioners of Ashtabula County, Ohio, met on the 8th day of October, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Kathleen Thompson, Court Administrator for the Ashtabula County Court of Common Pleas, has presented an amendment to the agreement for the approval of the Board, to-wit:

Scope: amendment to Scope of Work for Courtview access to documents for the Court of Appeals.

Amendment: to enhance OnBase enterprise content management platform to allow access to documents via CourtView eAccess. Users in the Court of Appeals would like to access documents directly from the case screen in eAccess.

Provider: Konica Minolta Business Solutions U.S.A., Inc., 100 Williams Dr., Ramsey, NJ 07446

Cost: not to exceed, \$7,640.00; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the amendment to the agreement as noted above is approved in accordance with the copy now on file in this office.

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington Nays: None Abstained: None Absent: None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-69FINA APPROVING FINANCIAL TRANSACTIONS FOR THE COUNTY

The Board of County Commissioners of Ashtabula County, Ohio, met on the 8th day of October, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, it is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of Commissioners and any of its committees that resulted in such formal action, were open to the public and were in compliance with all legal requirements, including Section 121.11 of the Ohio Revised Code.

Financial Transactions and Voucher Approval Requirements

WHEREAS, The Board of Commissioners acknowledges receipt of all department financial transactions and vouchers submitted this date for approval, as follows:

TRAVEL REQUESTS:

Dennis Bowman	NEO Asphalt Pavement Tech. Seminar	Independence	10/17	\$.00
Dennis Bowman	BOCONEO	Wickliffe	10/16,11/20	\$.00
Patrick Arcaro	OJFSDA	Columbus	10/9-10	\$526.59
Hattie Grubke-Barnard	NOC COG mtg.	Chardon	10/2	\$86.88

Appropriations	Fund	Total	Personal Svcs	Comment
Coroner	1001.006	\$ 12,500.00	\$ -	appropriation for overtime
T-CAP	2355.016	\$ -	\$ (10,000.00)	moving appropriations within the fund
Drug Task Force	2251.008	\$ 23,060.00	\$ (32,512.00)	moving appropriations within the fund
Conneaut Muni Court	1001.001.117	\$ 3,000.00	\$ 3,000.00	additional appropriations for acting judge
Common Pleas	1001.009	\$ 3,600.00	\$ -	appropriation for equipment
ECC Special Projects	2104.013	\$ -	\$ 2,000.00	moving appropriations within the fund
Maintenance	1001.001.108	\$ 20,000.00	\$ -	additional appropriations for supplies
CCW - Sheriff	2058.008	\$ 10,000.00	\$ -	additional appropriation for equipment
Transfer				
Drug Task Force Fund 2251 to Crime Enforcement Agency Fund 2250	\$ 63,755.77			

DIRECT RELIEF BILLS:

Vouchers #2019-002944 thru 2019-002966 for Public Assistance; #2019-20385 thru 2019-20387 for Child Support; and #2019-300265 thru 2019-300266 for WIA Invoices

BILLS:

COUNTY FUNDS SCHEDULE 41 ENGINEERS SCHEDULE 41E; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, do hereby find that the above outlined financial transactions and vouchers are in order and sufficient funds are available to permit the execution of these transactions,

BE IT FURTHER RESOLVED, that the above transactions are approved and allowed, and furthermore, that the County Auditor is hereby authorized to issue warrants for payment of said vouchers.

MOTION: Kozlowski moved the adoption, Whittington seconded. **DISCUSSION:** None

VOTE: Yeas: Ducro, Kozlowski, Whittington Nays: None Abstained: None Absent: None

Whereupon the resolution was declared passed unanimously.

Work sessions:

October 8, 2019 10:00 a.m. Topic: General Matters/Agenda Items

In Attendance: J. P. Ducro IV, Casey Kozlowski, Kathryn Whittington, Lisa Hawkins, Janet Discher, Jamie Arcaro

- ❖ Jamie- Lodging Tax- there are 2 establishments located in the Village of GOTL, contact the Village to discuss the bills. 3 establishments sent 3 letters, the last being certified at the beginning of September. They have not received the signature back. They are active on Air B n B, some with reviews, some without. Jamie will contact the Village of GOTL. Comr. Ducro will try to contact the establishments. Send to Prosecutor, who can send a letter. Comr. Kozlowski met with one vendor who has software for Lodging Tax. He has a meeting with Avatar later this month. Provided the resolution that needs updated. Letter F- vague on what is rent. Is lodging tax based on gross or net? The bed tax should be collected on the gross income received, not additional amenities like food, or bicycle. Jamie asked to not collect bed tax quarterly.
- ❖ NOPEC General Assembly mtg.- send Ron McVoy as Proxy.
- ❖ Miscellaneous
 - CCAOSC Natural Gas Renewal – Lisa to contact CCAO rep.
 - CCAO/CEAO Winter Conference- all Comrs. going Check rates for cost effectiveness.
 - Res. 2005-171 lowered Jury fees to \$15 from \$20 in 2002- discuss at Clerk of Courts budget work session.
 - Record Retention- meeting today.
 - Contract process- Lisa to contact Prosecutor.
 - CCAO- designation of Official Rep.- already sent resolution.
 - Pierpont Work Session-
- ❖ Schedule:
 - 10/17- change mtg. – leave the meetings.
- ❖ Old Business
 - Fair Board lease

October 8, 2019 10:00 a.m. Topic: Pierpont Sewers

In Attendance: Casey Kozlowski, Kathryn Whittington, Lisa Hawkins, Janet Discher, Tim Martin, David Thomas, Nick Sanford, Ray Saporito, Randall Barnes, Janice Switzer, Catherine Colgan, Rebecca Divoky, Bob Jackson, Lois Wright-Morton, Patricia Jesson, Connie Gagat, Steve Gagat, Lauren Locke, David Marcy, Joyce Marcy, Wanda Williams, Calvin Williams, Dwayne Harmon, Mahlon Hochstetler, Carl Williams, Pat Millard, Scot Millard, Sharon Millard, Levy Hudson, Larry Jahner, Brian Brent, Bette Brent, Jacob Hudson, Duane Marcy, Cameron Wright, Graydon Hoover

J.P. Ducro IV excused himself from the meeting, as he is a property and business owner in that district. Commissioner Kozlowski opened the work session. He read the resolution of the Pierpont Township into the record. Nick Sanford explained the history of sewer district projects. On August 9, 2019 84 surveys to 84 properties were mailed. 53 responses were received, 63% response. 17 of the surveys were, 32% of respondents in favor, 58% respondents in the negative, and 5 unsure. Bob Jackson introduced Lois Wright-Morton, Chairman of the Revitalization Committee who introduced the other committee members Jake Usson, Duane Marcy, Cameron Wright, missing Kim Reider and Marty Cole.

The following questions were asked: did the Trustees create the revitalization committee and was it by resolution? Lois Morton answered: around April 17, 2018. Did the twp. trustees appoint the members? Yes. How was the committee appointed, were there a group of individuals who came forward, was it open to anyone, etc. Mr. Jackson answered: thru the meetings. Ms. Morton responded: were careful to have different representation, both landowners and people who lived in Pierpont, with gender being considered. They brought young people on also. She stated they are here today to request a resolution of necessity. They have spent a great deal of time understanding needs of community and where they are. Hope to provide documentation of the evidence of necessity. She described her history and efforts to explore starting a business in Pierpont. She showed pictures from 2018 as to what it looked like downtown. They have lost commercial businesses and good quality homes. They have many absentee landlord homes. In June, 2018, did a township wide survey to see what downtown Pierpont, 610 households, 181 responded, she outlined what the community wanted to see. They had a community meeting to discuss the survey. The survey and findings are in the master plan. That was the driving focus for the committee to work on. Broadband and downtown Pierpont was the focus. They developed the Master Plan, what would a sewer system cost for the community, presented at the March 4 meeting. They asked the Health Dept. to look at the conditions of sewers in downtown Pierpont. The cost of commercial business \$70,000 to \$150,000 or more. Most commercial properties have household systems. They asked the County Health Dept. to look at several parcels, were they permitted and what year. She showed a map of downtown Pierpont identifying structures people were living in, which did not have permits on record, which did and what systems are older than 30 years. In Master Plan, they show the age

breakdown. They felt this was a serious problem. On March 4, held a meeting. They were shockingly paralyzed by the \$2.4 million dollars. They do not want to have EPA findings and orders They went to State legislators. The comments overwhelmingly were we think it's a great idea. The legislators put in the budget, it passed. In July was awarded \$1.5 million over a period of 2 years. They received the first installment from the EPA, no strings except designated to sanitary sewer system and have to be spent within the 2 years. They think there is a way if reduce engineering costs, and they are seeking other grants. Another concern is a sewer plant. They identified a parcel as best location of gravity feed, limiting mechanical parts. The township is purchasing a site recommended by the CT General Plan. The rest of it will be used by the Township. They felt \$30,000 was reasonable for site facility and access area. They are seeking donations of the \$70,000 balance. The township purchased property for \$100,000 and is 9 acres. Question: How did you determine the separation? They cannot determine until they get full engineering. They do not know how much of the property will be needed. There is a signed purchase agreement and is set to close on October 14. A real estate agent was used, Carol Stormer Vaux. The greatest concern now is the cost of the individual hookup. It can run from \$6,000 to \$9,000. The assessment would be for over 20 years, about \$350 per year. That is the reason for the donation account and the Pierpont fund, to reduce the cost of those hookups. Ray Saporito spoke regarding valid points regarding age of sewer systems, over time likelihood increases, but age itself cannot determine if systems fail or not. The special program where the Health dept. comes out and does a maintenance inspection will probably not affect Pierpont for 10 to 12 years from now. The program spans over 20 years. Sewage nuisance conditions have evidence of failure, thru sampling or direct observation, liquid tracer dye. When Health Dept. does review and investigations, they put their emphasis on those factors. They cannot find outlets for the systems, some are really old they cannot find permits. Randy Barnes spoke to what evidence there is to-date. 8/29 received email asking him to test the drainage from the south side of SR 167 culvert enters the stream. He sampled there twice within 30 days. The first time, it had rained so maybe not normal. Ecoli levels were 35,000 per unit, ammonia 13.6, showing definitely sewage going into that area. There are about 4 to 5 homes that go into that area. The Health Dept. does not have evidence at this point it is a widespread nuisance. Ms. Wright-Morton wants to stress the necessity is for new residences and business crucial for Pierpont to become economically viable and survive. Cost of new sewers are prohibitive. The Dollar General has agreed to hook up. Mr. Jackson stated regarding the Dollar store, the board moved 3 years ago to begin negotiations with the EPA., the small piece of infrastructure got a Dollar store. Cameron Wright stated, granted \$1.5 million dollars by the State of Ohio. Do you send it back? Need to research alternatives, don't think anyone at this table wants to send it back. Janice Switzer spoke regarding grant opportunities. There is a number of grants to cover the balance or the portion of the balance. Attended a meeting in Columbus with the funders of infrastructure. They discussed Pierpont and opportunities. CDBG and Pierpont meets criteria, \$750,000 potential grant. Additional EPA grants and ARC (\$250,000) in addition for actual building which would reduce costs, there are opportunities HSTS program thru Ohio EPA for connecting. If owner occupied thru CHIP, and rental repair is available, could be 50% of the cost. They have done an excellent job of planning. Ms. Switzer feels the funding opportunities would be looked favorably upon. There needs to be some evidence of failing septic's. The project has to move forward before can apply for grants. CDBG could be critical infrastructure (\$500,000) or Residential public infrastructure grant (\$750,000). You get more points for findings and orders, but in the general area sewer failing works. Janice explained the income requirements. Commissioner Kozlowski recognizes the economic impact, but recognizes the considerable costs. How to bring the costs down?

Questions:

Can the Health Dept. inspect on Property sites without permission of the owners? Depends, a complaint received, cannot confirm without permission would have to seek legal counsel for probable cause. Can the Health Dept. do operational permit inspection? Yes.

Can the grant from the state include individual owners? Be used to benefit individual owners? In reading the grant-mentioned about homes in the state appropriation paperwork. A: not sure, has to be investigated.

The cash handling doesn't add up. Where's the extra coming from? addressed by Janice. Pat Jesson- When add up figures it comes way short what is needed for the operation of the system. There isn't money to cover this.

If sanitary survey showed 31 people out of 51 did not want, why is it being discussed? Yes, we solicited the survey, as a Board have not had a discussion since the Pierpont Twp. resolution was passed.

Where will water come from to run the system? There are districts in our county, where water is fed thru water wells. Scott Millard- talking household feeding the system or other? Just your household well.

Who are the businesses that want to come to Pierpont? Bob Jackson- 2 years ago Dollar Store.

Is it fair to put the burden on a few, can whole twp share the burden: Kozlowski rests with the board of Commissioners.

Why do we need more business when most of the people work out of town every day.

How many complaints about septic systems in Pierpont? Randy Barnes- no current complaints. Over the years, had isolated failures they would correct.

How can a committee member purchase property of the site when the committee works under resolution of the trustees? Bob Jackson- the township purchased the property.

Steve Gagat- \$100,000 spent on a piece of property they do not need. 3 acres, 3 times what property is worth according to Auditor's appraisal.

Janice Switzer- experience of grant, would come out of the grant fund.

If I can't afford the tax, residents lose property, is the county ready to deal with that? Commissioner Kozlowski- they do not want additional expense on the real estate tax.

Empty homes – will they be charged? Commissioner Kozlowski - few assessments can be made. The statute recognizes a benefit to the property, even a vacant parcel will be assessed if it fronts the sewer. It's based on parcel.

Steve Gagat- pre-hook up fee? He has not heard of that.

Nick Sanford- the average running cost of \$10,000. Way to early to ascertain what a sewer bill would look like.

Steve Gagat- pushed through, it has to be bigger, shoot down it would boost the system. This is hypothetical, no one has an answer. He wants the numbers. His working septic system would be destroyed. Business – a hardware store failed twice.

Ms.Gagat – asked for opinion, the ones pushing it through live outside of the area, but want business in the town at the expense of the 70 some people.

Commissioner Kozlowski- The next step lays with the BOC. We appreciate this work. Many of you have submitted questions to us. Handed the responses to Mr. Gagat's questions to him.

The resolution of the Pierpont Twp. is not binding. Should the Commissioners move forward.

Ms. Gagat – how long will a decision take?

Wanda – you two would make the decision? A: It triggers a legal process.

Duane Harmon- asked to speak, the committee was afforded an hour to speak. Asked how many want it? A few hands raised. How many don't? many hands raised. It's a poor town, yet you want to assess more money to them? How can afford more? Grant for specific system, not every system is bad. Dollar General doesn't have city sewers. If they want to come to the town they will spend the money. They keep stressing it will bring new business. Where do they come up with boundaries? What's an average distance off the street? Nick Sanford 60 to 80 feet off the street. Even with the grant, they still get a monthly bill.

Solicitation for comments do not end today. Call or letters, however you want to communicate.

Ended 3:18 p.m.

ADJOURNMENT:

The President and Clerk of the Board hereby certify that this is a true and accurate record of the minutes of the October 8, 2019 session. All deliberations concerning official business and formal actions by this Board of Ashtabula County Commissioners were conducted in an open public meeting.

CERTIFIED:

ATTESTED:

PRESIDENT

CLERK

COMMISSIONERS

OF

ASHTABULA COUNTY