

REGULAR SESSION OF THE ASHTABULA COUNTY BOARD OF COMMISSIONERS

Old Courthouse 25 West Jefferson St., 2nd Floor Jefferson, OH 44047

October 29, 2019

The Board of Ashtabula County Commissioners met in session; the Board President called the meeting to order and the Pledge of Allegiance was said.

Members Present: President J. P. Ducro, IV, Vice-President Casey R. Kozlowski and Commissioner Kathryn L. Whittington. **Absent:** None **Board Staff Present:** Clerk of the Board Lisa Hawkins. County Administrator Janet Discher was absent.

Motion To Approve Minutes Of Previous Session(s), Waiver Of The Reading Of Same and Motion To Approve Today's Agenda:

MOTION: Whittington moved the adoption, Kozlowski seconded. **DISCUSSION:** None

VOTE: **Yeas:** Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** none
Whereupon the minutes were declared approved unanimously.

THE BOARD PRESIDENT INTRODUCED AND ENTERTAINED MOTIONS FOR THE FOLLOWING RESOLUTIONS:

RESOLUTION NUMBER 2019-362 APPROVING THE RE-PLAT OF SUBLOTS 5 AND 6 OF CENTURY BAY SUBDIVISION NO. 3, AFL DEVELOPMENT, LTD., C/O DOMENIC FARINACCI, SAYBROOK TOWNSHIP

The Board of County Commissioners of Ashtabula County, Ohio, met on the 29th day of October, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, AFL Development, Ltd., c/o Domenic Farinacci, property owner, has submitted a re-platting of Parcel 48-072-00-005-00 and 48-072-00-006-00 (Vol. 18, Pg. 12-1 thru 12-4), previously in Century Bay Allotment in Saybrook Township, for the approval of the County Commissioners under Section 711.05 of the Ohio Revised Code; and

WHEREAS, Sublot 5 will increase from 0.343 acres to 0.416 acres and Sublot 6 will decrease from 0.423 acres to 0.349; and

WHEREAS, the Ashtabula County Planning Commission approved the Plat on September 16, 2019; and

WHEREAS, this board would agree to the replat, as outlined above; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the re-platting of Sublots 5 and 6, Century Bay Subdivision 3 in Saybrook Township, is approved.

MOTION: Kozlowski moved to table the resolution, Whittington seconded. **DISCUSSION:**

VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-363 REAPPOINTING MARNA DRUM OF ASHTABULA COUNTY TO THE NORTHEAST OHIO COMMUNITY ALTERNATIVE PROGRAM (NEOCAP) FACILITY GOVERNING BOARD

The Board of County Commissioners of Ashtabula County, Ohio, met on the 29th day of October, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, the Northeast Ohio Community Alternative Program (NEOCAP) was established by the Common Pleas Judges of Portage, Geauga, Lake, Ashtabula and Trumbull counties in 1997 and serves as the Community Based Corrections Facility (CBCF); and

WHEREAS, Ohio Revised Code Section 2301.51(E) provides that the Community Based Corrections Facility be governed by a Facility Governing Board to which the judicial advisory board of the CBCF shall appoint two-thirds of the members and the boards of county commissioners of the member counties of the CBCF shall appoint the remaining one-third of the members; and

WHEREAS, in accordance with the Ohio Revised Code Section 2301.51(E), the combined Boards of Commissioners from the member counties appoint this member; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, hereby reappoints Ms. Marna Drum to serve on the Facility Governing Board for an additional three-year term beginning November 9, 2019 and expiring November 8, 2022.

MOTION: Whittington moved to table the resolution, Kozlowski seconded. **DISCUSSION:**

VOTE: Yeas: Ducro, Kozlowski, Whittington **Nays:** None **Abstained:** None **Absent:** None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-364 TAKING FROM THE TABLE RESOLUTION NUMBER 2019-355 AND APPROVING LEASE, DOCUMENT MANAGEMENT AGREEMENT, ADDENDUM AND AMENDMENT WITH COMDOC, A XEROX COMPANY FOR COPIER LOCATED AT THE EMERGENCY MANAGEMENT AGENCY

The Board of County Commissioners of Ashtabula County, Ohio, met on the 22nd day of October, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn Whittington.

WHEREAS, Mike Fitchet, Director of EMA, has presented the following for the approval of the Board, to-wit:

Emergency Management Agency:

Provider: ComDoc, 3458 Massillon Rd., Uniontown, OH 44685

Lease Bank: Ke Lage Landen, PO Box 41602, Philadelphia, PA 19101

Term: 48 months beginning November 1, 2019 to October 31, 2023

Cost: Not to Exceed, \$8,253.60, (\$171.95 per month)

Equipment: Model No. C8045; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the agreement as noted above is approved in accordance with the copy now on file in this office.

MOTION: Kozlowski moved to table the resolution, Whittington seconded. **DISCUSSION:**

VOTE: Yeas: Ducro, Kozlowski, Whittington Nays: None Abstained: None Absent: None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-75FINA APPROVING FINANCIAL TRANSACTIONS FOR THE COUNTY

The Board of County Commissioners of Ashtabula County, Ohio, met on the 29th day of October, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, it is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of Commissioners and any of its committees that resulted in such formal action, were open to the public and were in compliance with all legal requirements, including Section 121.11 of the Ohio Revised Code.

Financial Transactions and Voucher Approval Requirements

WHEREAS, The Board of Commissioners acknowledges receipt of all department financial transactions and vouchers submitted this date for approval, as follows:

TRAVEL REQUESTS:

Donna Yan	Animal Cruelty Investigations Workshop	Rootstown	11/12	\$15.00
Patrick Arcaro	NorthCoast Directors Mtg.	Beachwood	10/18	\$64.03

<u>Appropriations</u>	<u>Fund</u>	<u>Total</u>	<u>Personal Svcs</u>	<u>Comment</u>
Common Pleas Special Projects	2131.009	\$ 50,000.00	\$ 25,000.00	additional appropriations
Permanent Improvement	4002.001	\$ 10,000.00	\$ -	additional appropriations
Children Services	2078.206	\$ -	\$ 14,150.00	moving appropriations within the fund
Ashtabula Muni Court	1001.001.115	\$ 3,000.00	\$ 3,000.00	additional appropriation for acting judges
Coroner	1001.006	\$ 13,000.00	\$ 13,000.00	appropriation for overtime
Western County Court	1001.014	\$ 3,000.00	\$ 3,000.00	additional appropriation for acting judges
Transfer	\$ 50,000.00			
General Fund 1001 to Common Pleas Special Projects 2131				
EMA Fund 2088 to Bonded Debt Fund 3001	\$192,591.25			

QUARTERLY USE OF COUNTY CREDIT CARD:

Oct/Nov/Dec AC Dept. of Job and Family Services xxxx xxxx xxxx 1528 and 1957 \$3,200.00

EXECUTING PAYMENT OF THEN AND NOW CERTIFICATION PRESENTED BY THE COUNTY AUDITOR PURSUANT TO ORC 5705.41(D)1 AND AUTHORIZING THE DRAWING OF WARRANT(S) IN PAYMENT OF AMOUNTS DUE UPON CONTRACT OR ORDER- SEE SCHEDULE 44 TN

DIRECT RELIEF BILLS:

Vouchers #2019-003032 thru 2019-003081 for Public Assistance; #2019-20399 thru 2019-20400 for Child Support; and #2019-300 thru 2019-300 for WIA Invoices

BILLS:

COUNTY FUNDS	SCHEDULE 44
ENGINEERS	SCHEDULE 44E; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, do hereby find that the above outlined financial transactions and vouchers are in order and sufficient funds are available to permit the execution of these transactions,

BE IT FURTHER RESOLVED, that the above transactions are approved and allowed, and furthermore, that the County Auditor is hereby authorized to issue warrants for payment of said vouchers.

MOTION: Whittington moved to table the resolution, Kozlowski seconded. **DISCUSSION:**

VOTE: Yeas: Ducro, Kozlowski, Whittington Nays: None Abstained: None Absent: None

Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-16ACNH APPROVING AGREEMENT WITH COMPTECH PCs, LLC FOR COMPUTER, NETWORKING AND ON-SITE SUPPORT, ACNRC

The Board of County Commissioners of Ashtabula County, Ohio, met on the 29th day of October, 2019, in regular session at the offices of said Board in the Old Courthouse Building, 2nd Floor, 25 W. Jefferson St., Jefferson, Ohio, with the following members present: J. P. Ducro IV, Casey R. Kozlowski, Kathryn L. Whittington.

WHEREAS, Connie Eyman, Administrator at the ACNRC, has presented the following for the approval of the Board, to-wit:

Provider: Comptech PCs, LLC, 3306 State Road, Ashtabula, OH 44004

Scope: to provide IT Services, pre-sale consultation, custom configured computer solutions, networking support and professional on-site support

Term: 1 year beginning November 1, 2019 to October 31, 2020

Cost: Not to Exceed, \$20,400.00 (\$1,700.00 per month); now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the agreement as noted above is approved in accordance with the copy now on file in this office.

MOTION: Kozlowski moved to table the resolution, Whittington seconded. **DISCUSSION:**

VOTE: Yeas: Ducro, Kozlowski, Whittington Nays: None Abstained: None Absent: None
Whereupon the resolution was declared passed unanimously.

RESOLUTION NUMBER 2019-45SEWA APPROVING WORK AUTHORIZATION WITH CT CONSULTANTS, INC. FOR THE SAYBROOK LIFT STATION REHABILITATION PROJECT, ASHTABULA COUNTY GENERAL SEWER DISTRICT (PROJECT NO. 19-S-06, OPWC PROJECT NO. CG56U

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WHEREAS, Nick Sanford, Director of the Department of Environmental Services, has presented the following Work Authorization with CT Consultants, Inc. for the approval of the Board, to-wit:

WORK AUTHORIZATION

Project Title – Saybrook Lift Station Rehabilitation Project

Provider: CT Consultants, Inc., 8150 Sterling Court, Mentor, OH 44060

Project Description – Prepare draft and final design documents for bidding project; assist in bidding and award; provide construction engineering as needed

Project Location: - 11 Pump Stations in Saybrook Township

Invoicing Instructions – Not to Exceed- \$50,000.00

NO WORK SHALL PROCEED UNTIL SIGNED WORK AUTHORIZATION IS RETURNED BY OWNER.

Terms

Invoices will be rendered for work performed in the proceeding month and are due and payable within 30 days after presentation. Cancellation of this contract presupposes payment for work already completed. Balances 30 days past due shall bear finance charges at the legal rates permitted.

Acceptance

Upon the authorized signature of both parties to this contract, they agree to the above prices, specifications and conditions as satisfactory. Payments will be made as outlined above and work can proceed.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the Work Authorization with CT Consultants, Inc. is hereby approved in accordance with the copy on file in this office.

MOTION: Whittington moved to table the resolution, Kozlowski seconded. **DISCUSSION:**

VOTE: Yeas: Ducro, Kozlowski, Whittington Nays: None Abstained: None Absent: None
Whereupon the resolution was declared passed unanimously.

Work sessions:

October 29, 2019 10:00 a.m. Topic: General Matters/Agenda Items

In Attendance: J. P. Ducro IV, Casey Kozlowski, Kathryn Whittington, Lisa Hawkins, Janet Discher

EMA Copier Lease- Janet presented the spreadsheet of the leases with ComDoc, most expire 2023. The ComDoc representative presented a 48 month copier/lease and a 60 month copier/lease. Janet recommends the 48 month contract, which is a little more per month, but cheaper than what they were paying. The expense to get them to the same renewal rate of \$864.00, approximately. Decision: go with the 48 month agreement, will be stronger negotiation power later.

LEEDCo Letter of Support- sending letter to state officials seeking support to keep the project moving forward. Decision: get the sample letter.

Miscellaneous:

Christine Litwiler application for Senior Levy.

Gardiner Project at the Geneva Lodge pool re-humidification unit- within the first 24 hours pumps water out to work the unit, energy efficient. About 8 inches of water, 7,000 to 8,000 went up the walls and down. It's a plastic fitting that cracked. Have Inc. and Gardiner were in attendance at the meeting with Janet.

Discussed lighting in the courthouse.

Schedule:

November 5 meeting change- Getting Ahead Graduation is the same time as Agenda, maybe JP will attend.

N. Kingsville Evening mtg. change to January 28, 2020.

New/Old Business:

Community Corrections/Jail Project- \$43 million cost with 8% contingency, property cost and infrastructure improvements are not included in the cost, action items for options to purchase properties. They discussed bed space options to offset the cost. Commissioner Kozlowski will meet with Lt. Kemmerle.

Pierpont Sewers

Commissioner Kozlowski report:

The Commissioners entertained what steps to take regarding the potential Regional Sewer System. No decision reached. Discuss further at the next water/sewer meeting. Make a public record request for the proposals for the sale of the Ashtabula City Sewer System.

Eastgate- Mark Winchell will be on the Finance Executive Board.

Jefferson Dispatch- complaints regarding the Dispatch rates. They provide services to the County including fire inspections, free training, at no cost. Rescue side they respond to the jail. Commissioner Kozlowski will meet with Lt. Kemmerle.

Committee Reports:

ADJOURNMENT:

The President and Clerk of the Board hereby certify that this is a true and accurate record of the minutes of the October 29, 2019 session. All deliberations concerning official business and formal actions by this Board of Ashtabula County Commissioners were conducted in an open public meeting.

CERTIFIED:

ATTESTED:

PRESIDENT

COMMISSIONERS

OF

CLERK

ASHTABULA COUNTY