



**ASHTABULA COUNTY  
DEPARTMENT  
OF  
ENVIRONMENTAL SERVICES**

**OWNER RELEASE TO PUT WATER / SEWER BILL IN ANOTHER NAME  
WHEN NO LEASE AGREEMENT EXISTS**

**WITH THE EXCEPTION OF THE TENANT SIGNATURE, THIS FORM MUST BE COMPLETED BY THE ACTUAL PROPERTY OWNER, AS LISTED ON THE TAX DUPLICATE WITH THE ASHTABULA COUNTY AUDITOR'S OFFICE.**

*PLEASE PRINT LEGIBLY*

**PROPERTY ADDRESS**

STREET \_\_\_\_\_ UNIT # \_\_\_\_\_

**OCCUPANT INFORMATION**

**LIST ALL OCCUPANTS OVER THE AGE OF 18 - PLEASE USE REVERSE IF MORE SPACE IS NEEDED**

PRINTED FIRST NAME \_\_\_\_\_ PRINTED LAST NAME \_\_\_\_\_

PRINTED FIRST NAME \_\_\_\_\_ PRINTED LAST NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

**OWNER INFORMATION**

PRINTED FIRST NAME \_\_\_\_\_ PRINTED LAST NAME \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_ TELEPHONE \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

OWNER SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_ EFFECTIVE DATE \_\_\_\_\_

By signing this form, the property owner agrees that the person(s) listed above is living at the property owned by him/her and that they are permitted to place the water/sewer account into their name with our company.

**A VALID DRIVERS LICENSE OR STATE IDENTIFICATION AND COMPLETED SIGN UP CARD  
ARE REQUIRED TO PROCESS THIS REQUEST.**