

DECK INFORMATION GUIDE

RCO Section 102.10(9) States that Decks not exceeding 200 square feet in area, that are not more than 30 inches above grade at any point, are not attached to a dwelling, and do not serve the exit door required by section 311.2 do not require a permit.

REQUIREMENTS FOR A BUILDING PERMIT ARE AS FOLLOW:

1. Copy of the Local Zoning (if applicable) is requested to be submitted at the time of Application.
2. Two (2) sets of Construction Documents shall be submitted at time of application. (RCO Section 106.1)

BASIC ITEMS REQUIRED IN THE CONSTRUCTION DOCUMENTS:

1. Site Plan (RCO Section 106.1.3) to include:
 - North Arrow indicating direction.
 - All Structure locations on site in relationship to the new structure location.
 - Property lines, distance from property lines to new project.
 - Street name and location.
 - Utility if applicable, type of utility, with location and routing from the source to the finished location on the new accessory structure.
2. Footing information: (RCO Section 507.3)
 - Footing Size (Table 507.3.1)
 - Indicate a Frost Protection depth of 40" (If Applicable)
3. Structure Info (RCO Section 507)
 - Indicate treated wood will be used
 - Indicate the type of fasteners & connectors that will be used (Example "stainless steel")
 - Deck ledger size, (attachment info screws/ bolts, spacing)(If Applicable)
 - Flashing details (If Applicable)
 - Post Size (4X4, 4X6, etc.) /height (Measured from finished grade to the underside of the beam) (Table 507.4)
 - Beam size and span (Table 507.5)
 - Beam to post connection method (RCO Section 507.5.2)
 - Joist size spacing and orientation (Table 507.6)
 - Indicate if a Band joist or other method will be used to prevent lateral restraint (RCO Section 507.6.2)
 - Type, size & Orientation of decking to be used (Table 507.7)
4. Stair Detail (RCO Section 311.7)
 - Indicate how many steps
 - Indicate a width not less than 36"
 - Indicate a riser height of not more than 8 1/4"
 - Indicate a tread depth not less than 9"
 - Indicate that the stairway will conform with (Section 303.8 Exterior stairway illumination)
5. Handrails (RCO Section 311.7.8)(If Applicable "4 OR MORE RISERS")
 - Indicate the handrail height will be not less than 34" and not more than 38"
 - Indicate the clearance between a wall and the handrail is not less than 1 1/2"
 - Indicate handrails will be continuous for the full length of the flight, from a point directly above the top riser to a point directly above the lowest riser of the flight and the handrail ends will be returned or terminate in newel posts or safety terminals.
6. Guards (RCO Section 312) (If Applicable "30 inches or more from finished grade to the top of the decking")
 - Indicate the Guard height will not be less than 36"
 - Indicate the openings will not allow the passage of a 4" sphere from the walking surface to the required guard height.
 - **Exception** - The triangular openings at the open side of stair, formed by the riser, tread and bottom rail of a guard, shall not allow passage of a sphere 6 inches in diameter.
 - **Exception** - Guards on the open side of stairs shall not have openings that allow passage of a sphere 4³/8 -inches (111 mm) in diameter.



ASHTABULA COUNTY
 BUILDING DEPARTMENT
 25 W. JEFFERSON STREET
 JEFFERSON, OHIO 44047-1092
 P: (440) 576-3737 F: (440) 576-3739
 caellsworth@ashtabulacounty.us

RESIDENTIAL PERMIT APPLICATION

PERMIT NUMBER: _____

DATE OF APPLICATION: _____

OWNER INFORMATION:

NAME: _____
 MAILING ADDRESS: _____
 CITY: _____
 EMAIL: _____
 CELL: _____

GENERAL CONTRACTOR INFORMATION:

NAME: _____
 ADDRESS: _____
 CITY: _____
 PHONE: _____
 CELL: _____

MECHANICAL CONTRACTOR INFORMATION:

NAME: _____
 ADDRESS: _____
 CITY: _____
 PHONE: _____
 CELL: _____

PROJECT INFORMATION:

PROJECT TYPE: _____
 PROJECT ADDRESS: _____
 TWP/VILLAGE/CITY: _____
 PROJECT VALUE: \$ _____
PARCEL NUMBER: _____

IS PROJECT LOCATED IN FLOOD PLAIN Y N
If yes, contact the Floodplain Administrator (440) 576-3737

PERMIT TO BE: PICKED UP MAILED*

PAYMENT TYPE: CASH CHECK # _____

ELECTRICAL CONTRACTOR INFORMATION:

NAME: _____
 ADDRESS: _____
 CITY: _____
 PHONE: _____
 CELL: _____

PROJECT DATA:

BASEMENT AREA (s.f.) _____ TEMPORARY ELECTRIC GENERATOR
 FIRST FLOORS AREA (s.f.) _____ ELECTRIC SPECIAL INSPECTIONS
 SECOND FLOOR AREA (s.f.) _____ BUILDING
 GARAGE FLOOR AREA (s.f.) _____ MECHANICAL
 PORCH/DECK AREA (s.f.) _____ FIREPLACE/WOOD STOVE

REQUIRED OTHER AGENCY APPROVAL REQUIRED PRIOR ISSUING BUILDING PERMIT (If applicable)

ZONING PLUMBING(Health Dept.) SEWER(Health Dept.) SITE PLAN(PROPERTY LAYOUT)

CERTIFICATION: I certify that I am the owner or owner's authorized agent. All information contained in this application is true, accurate and complete to the best of my knowledge. I acknowledge that I am responsible for all fees associated with this submittal. All official correspondence in connection with this application should be emailed or sent to my attention at the address listed above.

 Print Name

 Signature

 Date

NOTE: THE DOCUMENTATION THAT ACCOMPANIES THIS APPLICATION WILL BE REVIEWED FOR CONFORMANCE WITH THE CURRENT EDITION OF THE OHIO RESIDENTIAL CODE ONLY. IT IS THE RESPONSIBILITY OF THE OWNER TO OBTAIN ALL OTHER APPROVALS REQUIRED PRIOR TO THE START OF CONSTRUCTION (I.E. ZONING, PLUMBING, EPA, ETC.).